NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, April 24, 2018

AGENDA

1. **7:00 P.M. – CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**
2. **7:01 P.M. or as soon thereafter as possible – PUBLIC COMMENT ON MATTERS NOT ON AGENDA**
   As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.
3. **CLOSED SESSION:** CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6)
   Name of District Negotiator to Attend Closed Session: Jason Flores, Fire Chief
   Unrepresented Employee: Board Secretary/District Secretary
4. **CONSENT CALENDAR.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

Action **A.** Minutes of March 27, 2018 Regular Board Meeting 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
6. **REPORTS**
   - **A.** Chief's Report – Chief Flores
     - **i.** March 2018 Statistics 🕮
   - **B.** Treasurer's Report – Ed Beckenbach
     - **i.** Donations 🕮
     - *Action* **ii.** March 2018 Financials: Disbursements, Cash on Hand, Funds Summary 🕮
     - *Action* **iii.** YTD 2017/2018 Budget Adjustments 🕮
   - **C.** District Manager Report - Tracy Corris
   - **D.** Firefighter Association Report – Shawn Olson
   - **E.** Auxiliary – Durinda Kelley
7. **OLD BUSINESS**
   - *Action* **A.** Workplace Harassment Training for Staff and Board – Bruce Boyd/Freya Johnson
8. **NEW BUSINESS**
   - *Action* **A.** Resolution Calling for General Election (R2018-02) - Bruce Boyd 🕮
   - **B.** Type 3 Engine Discussion – Shawn Olson
9. **NEXT MEETING:** May 22, 2018
10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4A

Minutes

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, March 27, 2018
MINUTES

PRESENT: Durinda Kelley, Vice-Chair; Ed Beckenbach, Treasurer; Pat Leach; Freya Johnson; Jason Flores, Chief; Kelly Moreno, Board Secretary; Tracy Corris, District Manager;
ABSENT: Bruce Boyd, Chair

1. **CALL TO ORDER:** Meeting called to order at 7:00 PM. Roll taken. Four members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT:** No public comment.
3. **CONSENT CALENDAR:**
   A. Minutes: Pat Leach moved to approve the February 20, 2018 minutes with the following corrections: Chief Flores was not present and Ed Beckenbach presented the Treasurer's Report; Freya Johnson seconded, motion passed by unanimous vote.
4. **ANNOUNCEMENTS:** Freya Johnson expressed her appreciation to Pascale Fusshoeller, of Yuba Net, for her article featuring the NSJFPD snowmobile medical response on Cruzon Grade.

   Pat Leach shared that there is an active group in North San Juan working on several pertinent issues and are making great progress, in particular, the issue of public transportation on the Ridge.
5. **REPORTS**
   A. Chief's Report –
      i. Statistics - Chief Flores reviewed call statistics noting that the unusually dry winter is evidenced by February's higher than usual fire incident calls. Additionally:
         - We've seen good turnout at trainings during the past month.
         - Two firefighters, Shawn Olson and Nathaniel Van Order, attended Operator 1A training last weekend. This is beneficial to the department because they will now receive their Class B license qualifying them as 'Large Engine Drivers' (including Water Tender).
         - A snowmobile training session was held on the Sunday following the medical incident requiring the use of our snowmobile. It was timely and well attended.
         - Four new firefighters who have completed background checks and are now in the process of completing their pre-employment physicals. You'll be meeting them soon when we schedule their formal introduction to the Board at an upcoming board meeting (April).

- We are partnering with Camptonville Fire for CPR/First Aid Training and with Ophir Hill Fire for a woodcutting day to assist Judy Hoffmeyer (June).
- Pat Leach inquired about our preparation/training in the event of electric car fire. She expressed concern over the toxic fumes that accompany these fires. Chief Flores and firefighter Shawn Olson addressed her concerns with the assurance that our procedures call for the donning of SCBA during any vehicle fire. Chief Flores shared that training specific to this issue will be addressed in the near future.

B. Treasurer's Report – Ed Beckenbach
   i. Donations – We received donations totaling $200 in the month of February.
   ii. February 2018 Financials – After review of the financial reports provided in the Board Packet, Ed Beckenbach moved to accept the February 2018 Financials as presented, Freya Johnson seconded, motion passed by unanimous vote.

C. District Manager's Report – Tracy Corris
   - We received a proposed contract from SCI for the next three years. There are no significant changes from previous years contracts.
   - We have anticipated Strike Team revenue in the amount of $201,000.

D. Firefighter Association Report – Shawn Olson reported:
   - There were many new members in attendance at last week's meeting. Tentative plans are in the works to get us out in the public at upcoming events in the community.
     - Jaws of Life Demonstration
     - Party in the Park @ Oak Tree Park
     - Life Jacket Giveaway @ Cherry Festival
   - The voting committee budgeted for non-PPE gear (jackets, hats, beanies)
   - Nat Van Order and Shawn Olson both attended Operator 1A training allowing them to drive the water tender which will greatly benefit the department.
   - We're looking forward to working with the new recruits. They are motivated and hard-working.
   - Gratitude and appreciation to Kelly Moreno for her support to the firefighters. She makes everything so much easier for us.

E. LAFCo – Ed Beckenbach reported the following from the last LAFCo meeting:
   - Budget discussions are underway. Their budget is very similar to ours, within a few dollars.
   - Discussions with Nevada City over the last six months regarding a modified sphere of influence have taken place with some degree of difficulty. In recent months much has been accomplished.
   - Truckee Public Utility District (TPUD) is considering partnerships to utilize excess towers for broadband delivery. This possibility raises additional questions about whether or not that would put TPUD in the telecommunications business. If so, it would require working with LAFCo.

F. Auxiliary – Durinda Kelley reported that the Auxiliary is focusing on preparations for the Scotch Broom Breakfast and are looking to the Fire Fighter Association to assist in the 'heavy lifting' (set-up, dishes, clean-up, parking, and dump run) duties. Plants for the plant sale and raffle gift baskets are coming together nicely. Help spread the word!

G. Newsletter – Pat Leach is in the process of putting together the content for the Spring 2018 Newsletter. Anne Solik is doing a fabulous job, once again, with the layout. Pat requested brief bios of firefighters (particularly the new ones) along with a photo. She also requested a letter from the Chief and a list of recent donors/donations. If you've been contacted to contribute content, please get it turned in as soon as possible. We'd like to get the finished product out with plenty of time to spare before the Scotch Broom Breakfast.

6. NEW BUSINESS:

A. 2018 Board Goals -

- Freya Johnson – Complete Workplace Harassment Training.
- Pat Leach - Update District document.
- Ed Beckenbach – District Annexation (completed); Organize and update District documents.
- Durinda Kelley – Compile an historical list of people who have worked in the Department. Establish a committee to work on the plaque recognition project.

Pat suggested we put together an updated NSJ Fire Cookbook to have available at the 2019 Scotch Broom Breakfast. Kelly Moreno offered to help with this project.

B. Measure Q COLA – Ed Beckenbach moved to maintain Measure Q assessments as they are with no increase for 2018/2019, Pat Leach seconded, motion passed by unanimous vote.

C. Firefighter Training Attendance Sign-Up – Board members signed up to attend a training session as follows:

- April – Freya Johnson
- May – Ed Beckenbach
- June – Bruce Boyd
- July – Bruce Boyd
- August – Durinda Kelley
- September – Pat Leach
- October, November, December – TBD (Sign up in September)

D. Resolution 2018-01 – Ed Beckenbach moved to approve establishing a petty cash account at Tri-Counties Bank, not to exceed $500.00, naming Tracy Corris custodian of the account, Pat Leach seconded, motion passed by unanimous vote as follows:

Yes 4 No 0 Abstain 0 Absent 1

7. CLOSED SESSION:

A. District Secretary's Evaluation – Closed Session called to order at 7:55 PM, adjourned at 8:47 PM. Regular Session reopened at 8:47 PM, Durinda Kelley reported that there were no actionable items to report.

8. NEXT MEETING: April 24, 2018 @ 7:00 PM

9. ADJOURNMENT: Meeting adjourned at 8:47 PM.

Kelly Moreno

Kelly Moreno, Board Secretary

6A i.

Statistics

NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2018 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	13	10	15										**38**
Vehicle Accident			3										**3**
Fire - Structure	4	1											**5**
Fire - Wildland		3											**3**
Fire - Structure/Wildland													**0**
Fire - Vehicle			1										**1**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check		2	1										**3**
Fire - Debris Check	4												**4**
Fire - Other													**0**
Fire - False Alarm			1										**1**
Fire - Menace Standby													**0**
Hazard		3	1										**4**
Public Assist	2	3	2										**7**
Other	1	1											**2**
Totals:	**24**	**23**	**24**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**

Previous Years Summaries				
2018	**2017**	**2016**	**2015**	**2014**
38	181	185	173	167
3	54	42	57	46
5	8	6	9	8
3	21	16	20	10
0	0	0	4	3
1	4	7	6	2
0	0	0	0	0
3	4	11	14	21
4	8	2	14	6
0	0	1	3	0
1	8	9	11	7
0	1	2	0	1
4	16	5	3	2
7	14	14	16	18
2	0	6	18	2
71	**319**	**306**	**348**	**293**

2018Monthly Totals:	24	23	24	0	0	0	0	0	0	0	0	0	**71**
2017 Monthly Totals:	31	35	21	17	25	33	51	40	34	32	0	0	**319**
2016 Monthly Totals:	21	13	25	24	25	34	30	36	23	31	21	23	**306**
2015 Monthly Totals:	23	28	27	27	27	37	33	27	39	33	24	23	**348**
2014 Monthly Totals:	18	17	27	29	19	33	26	32	24	24	21	23	**293**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	5	4	4										**13**
Special Training													**0**
External Training													**0**
Work Party													**0**
Public Education													**0**
Public Service													**0**
Totals:	**5**	**4**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**13**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2018 Monthly Totals	3	1	1										
2017 Monthly Totals:	5	1	3	3	2	7	18	4	4	6			**53**
2016 Monthly Totals:	1	2	1	3	4	2	12	12	6	7	2	3	**55**
2015 Monthly Totals:	1	5	4	6	3	2	8	7	3	9	7	1	**56**
2014 Monthly Totals:	1	3	1	1	4	2	3	3	2	1	1	4	**26**

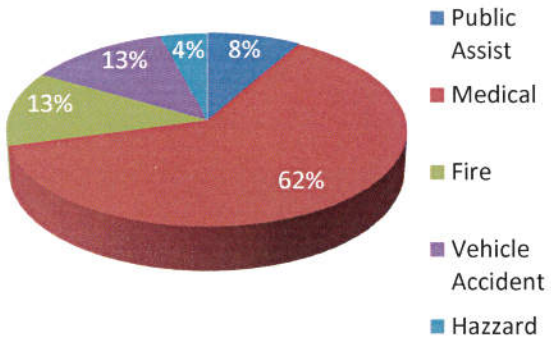
NSJFPD INCIDENT RESPONSE DETAIL - March 2018

Date	Type	Location	Minutes	Responders	Notes	Out of District Responses	Response Time
3/2	VA		153	9	SNMH Transport		1
3/2	MA		65	2	SNMH Transport		18
3/2	MA		161	5	SNMH Transport		27
3/3	MA		40	2	SNMH Transport		8
3/4	MA		38	2	1144		15
3/5	MA		62	1	SNMH Transport		21
3/5	MA		14	2	Self Transport		12
3/6	MA		35	3	SNMH Transport		15
3/6	MA		45	3	SNMH Transport		10
3/7	PA		69	2	Lift Assist		10
3/12	FV		94	3	Fully Involved		18
3/13	VA		41	4	Self Transport		11
3/14	VA		31	3	Non-Injury	*	14
3/16	HAZ		71	4	Tree In Roadway		24
3/19	PA		10	2	Lift Assist		7
3/21	FS		29	4	False Alarm		14
3/21	MA		48	7	SNMH Transport		16
3/23	MA		33	2	SNMH Transport		4
3/24	MA		33	3	1144		15
3/26	MA		29	3	SNMH Transport		1
3/27	MA		51	4	SNMH Transport		9
3/28	FDC		14	2	Contained		14
3/29	MA		32	5	SNMH Transport		8
3/29	MA		53	2	SNMH Transport		16

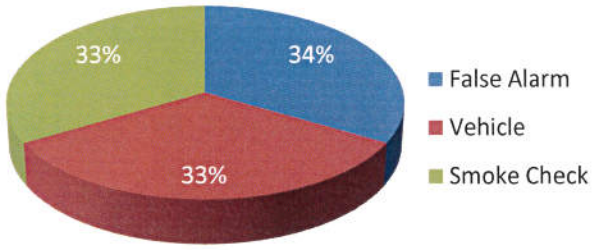
Total Calls:	**24**
Total Man Hours:	**1647.15**
Average FF/Call:	**3.3**

North San Juan Fire Department
Call Detail for March 2018

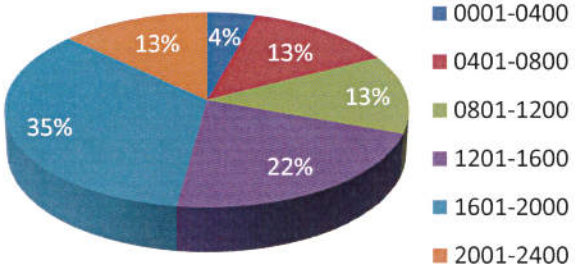
Call Type



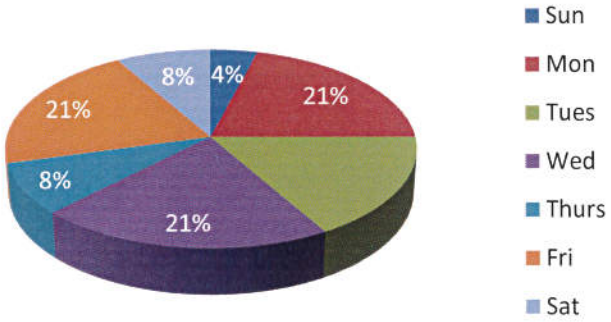
Fire Type



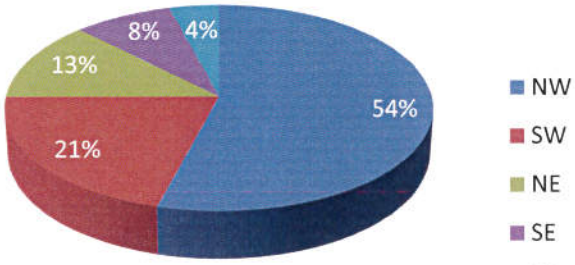
Time of Day

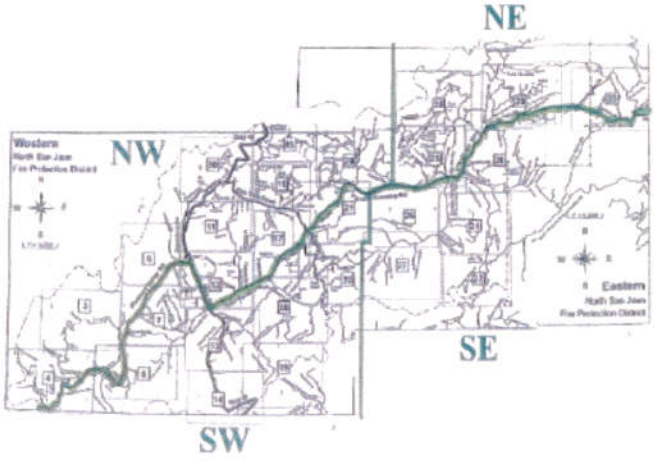


Day of Week



District Area





6B i.

Donations

DONATIONS

March 2018

CASH DONATIONS:		In Kind	Cash
Pat Leach		$208.64	
	Total In Kind Donations:	$208.64	
	Total Cash Donations:	$0.00	
	Total Donations:	$208.64	

6B ii.

Financials

COUNTY TREASURY FUNDS MONTHLY REPORT

As of March 31, 2018

	GENERAL	MITIGATION	MEASURE Q
Beginning Balance	$ 216,299.52	$ 100.34	$ 153,612.38
Revenue	$ 54,898.35		$ 696.63
Expenditure	$ 43,671.05		
BALANCE	$227,526.82	$ 100.34	$ 154,309.01

NOTES

GENERAL FUND REVENUE: Donations, strike team, interest, Prop 172
GENERAL FUND EXPENDITURES: A/P, Taxes, Strike Team

MITIGATION AB 1600 REVENUE - No activity
MITIGATION AB 1600 EXPENDITURES: No activity

MEASURE Q REVENUE: Interest
MEASURE Q EXPENSE - None

NORTH SAN JUAN FIRE DISTRICT
Cash On Hand
As of March 31, 2018

	Mar 31, 2018
ASSETS	
Current Assets	
Checking/Savings	
10250 · Tri-Counties Bank	$ 428.28
10717 · Measure Q - Nevada County	$ 154,309.01
10720 · General Fund - Nevada County	$ 227,526.82
10777 · Mitigation Fund - Nevada County	$ 625.19
Total Checking/Savings	$ 382,889.30
Total Current Assets	$ 382,889.30

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - Tri-Counties Bank
March 2018

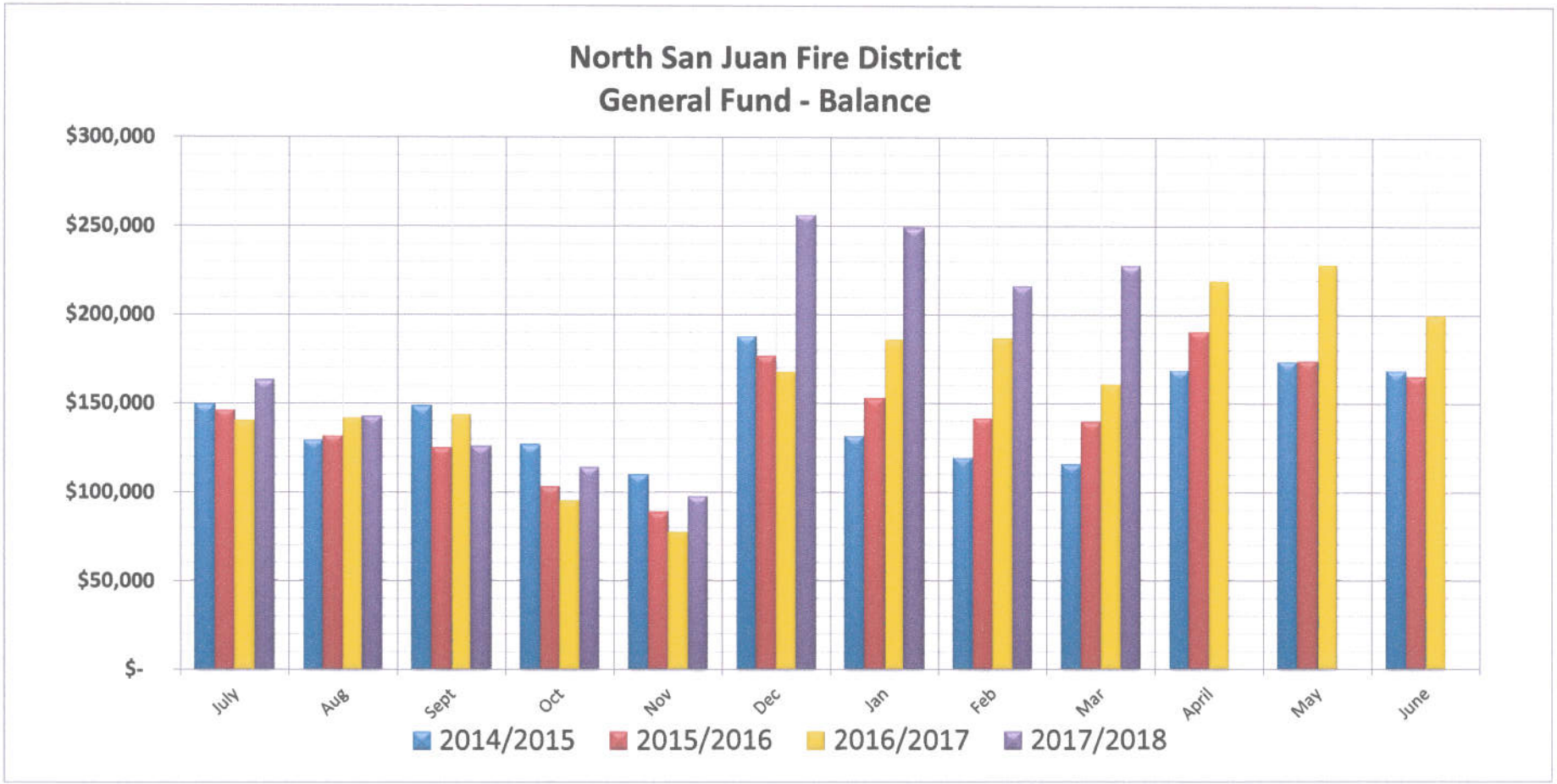
Date	Name	Memo		Amount
3/1/2018	Leaf Commercial	Equip Lease	$	71.72

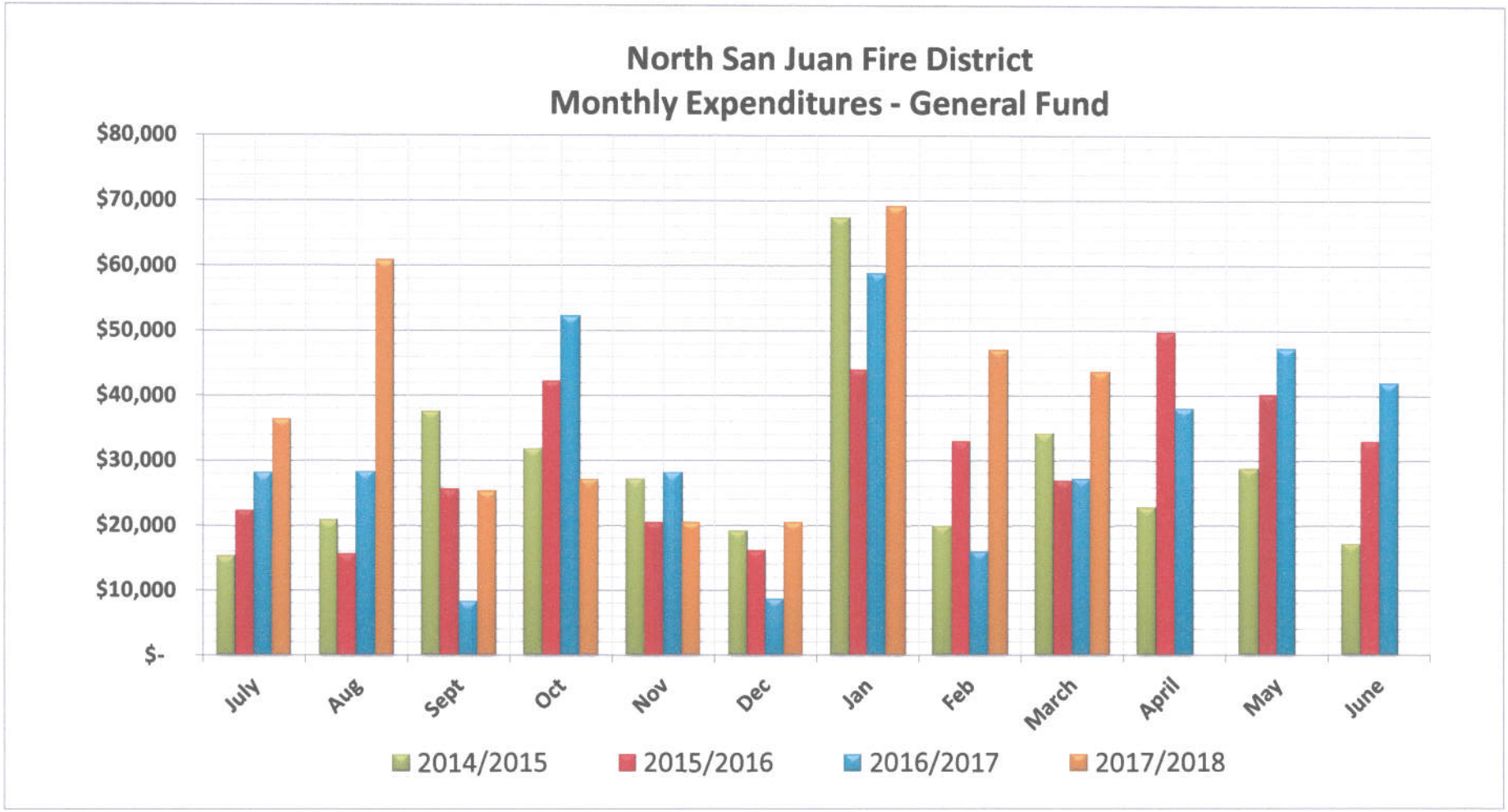
NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
March 2018

Date	Name	Memo	Amount
03/08/2018	ACC Business	Broadband	-786.16
03/05/2018	Benny Moore	Refund of AB1600 fee with sprinklers - pe	-625.20
03/08/2018	Postmaster - North San Juan	Bulk Mailing Permit	-225.00
03/08/2018	Gold Country Copier,Inc.	Color copies	-52.69
03/08/2018	Department of Justice	Background fees	-158.00
03/08/2018	PG&E Station #1	Electric service	-94.06
03/08/2018	PG&E Station #3	Electric service	-222.75
03/08/2018	Palmer Enterprises	Maintenance #6182	-999.02
03/08/2018	Northern Sierra Propane	Propane	-318.58
03/08/2018	Winter Design Group	Web site maintenance	-55.25
03/08/2018	US Bank	Cal-Card (see report)	-3,385.93
03/08/2018	OCCU-MED	Pre-placement physical	-47.50
03/22/2018	Life Assist, Inc.	Medical supplies	-253.70
03/22/2018	Department of Forestry & Fire	Estimate for 4th Quarter	-2,396.12
03/22/2018	AT&T CALNET 3	Telephone	-202.78
03/22/2018	House of Print & Copy	PCR Reports	-213.57
03/22/2018	Mountain Woman Gardening	February maintenance	-497.50
03/22/2018	Ridge Plumbing (v)	Repair hot water heater	-125.00
03/22/2018	All Season Awards	Plaque	-21.75
03/26/2018	Edwin Sandersen	Refund of AB1600 for sprinkler rate	-554.70
03/29/2018	Hennig's Automotive Repair	Replace electrolysis rods in 6191	-1,289.34
03/29/2018	Mulligan, Margaret	Cleaning	-50.00
03/29/2018	FDAC EBA	Life Insurance	-73.16
03/05/2018	Internal Revenue Service	Federal Taxes	-1,178.44
03/08/2018	A to Z Supply,Inc.	Electrical repair station #2	-24.49
03/08/2018	Boyett Petroleum	Fuel	-376.04
03/22/2018	Ophir Hill Fire District - v	Training - S290	-150.00
03/22/2018	Boyett Petroleum	Fuel	-252.36
03/21/2018	Riley, Robert R	Training	-138.52
03/31/2018	Combined Salary	Combined salary	5,140.73
03/27/2018		Strike Team	-6,734.29
03/29/2018	Banner Communications	Radio mics & belt clips	-558.90
03/27/2018		Strike Team	-6,541.85
03/29/2018	FF Roland, Mark (reim)	Mileage	-178.76
03/27/2018		Strike Team	-6,541.85
03/29/2018	FF Olson, Shawn (reim)	Reimbursement for medical	-135.00
03/13/2018		Strike Team	-450.89
03/13/2018		Strike Team	-450.90

NORTH SAN JUAN FIRE DISTRICT
Cal-Card Expense
As of March 31, 2018

Date	Name	Memo		Amount
01/25/2018	Amazon.Com	Printer	$	695.38
01/29/2018	Amazon.Com	Battery	$	12.99
01/31/2018	Amazon.Com	Refund	$	(50.00)
01/31/2018	Amazon.Com	Cell phone booster	$	549.99
02/05/2018	Amazon.Com	Medical	$	15.40
02/06/2018	Amazon.Com	Vacuum filters	$	21.24
02/06/2018	Amazon.Com	Mirror	$	39.86
02/08/2018	Verizon Wireless	Cell phone service	$	32.89
02/05/2018	Emergency Reporting	NFIRS	$	1,330.60
02/12/2018	Amazon.Com	Maintenance	$	27.56
02/12/2018	Amazon.Com	Safety equipment & cleaning supplies	$	68.22
02/13/2018	Myenvelopes247.com	Envelopes	$	72.19
02/14/2018	Amazon.Com	Maintenance	$	25.45
02/19/2018	Dish Network	Satellite service	$	102.19
02/19/2018	UPS Store - Grass Valley	Fingerprinting	$	24.50
02/20/2018	SSV - EMS	EMT Registration	$	68.00
02/21/2018	Endicia	Postage stamps	$	50.00
02/21/2018	SPD Markets	Postage for annexation mailer	$	150.00
02/21/2018	Battery Universe	Batteries for TIC	$	122.47
02/21/2018	ARC Services	Training	$	27.00
			$	3,385.93
TOTAL			$	3,385.93


North San Juan Fire District
General Fund - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
May
June
2014/2015
2015/2016
2016/2017
2017/2018


North San Juan Fire District
Monthly Expenditures - General Fund
$80,000
$70,000
$60,000
$50,000
$40,000
$30,000
$20,000
$10,000
$-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
March
April
May
June
2014/2015
2015/2016
2016/2017
2017/2018

6B iii.

YTD Budget Adjustments

NORTH SAN JUAN FIRE DISTRICT
Profit & Loss Budget vs. Actual
July 2017 through June 2018

	July 17 - June 18	Budget	% of Budget	ADJUSTMENTS
Ordinary revenue/Expense				
revenue				
40000 · Tax Revenue				
40010 · Current Secured Tax	74,407.19	133,500.00	55.74%	
40030 · Current Unsecured Tax	2,248.82	2,300.00	97.78%	
40040 · Prior Unsecured Tax	33.09	50.00	66.0%	
40170 · Supplemental Secured Tax	955.19	1,800.00	53.07%	
40180 · Supplemental Unsecured Tax	27.87	20.00	139.35%	
40280 · Supplemental Prior Unsecured	14.03	20.00	70.15%	
40290 · Fire Tax Revenue	22,340.68	40,000.00	55.85%	
40300 · Measure Q Revenue	55,190.42	100,000.00	55.19%	
Total 40000 · Tax Revenue	155,217.29	277,690.00	55.9%	
43000 · Inter Governmental				
43010 · Interest revenue General Fund	2,364.55	2,000.00	118.23%	ADD 1,000
44190 · State Homeowner's Exemption	683.62	1,200.00	56.97%	
44960 · Proposition 172 Public Safety	20,030.60	22,000.00	91.05%	ADD 2,000
45000 · Grants Received				
46574 · NSJFD Auxiliary	4,300.00	5,000.00	86.0%	
Total 45000 · Grants Received	4,300.00	5,000.00	86.0%	
Total 43000 · Inter Governmental	27,378.77	30,200.00	90.66%	
46100 · Miscellaneous Revenue				
46180 · Donations-Cash	10,032.00	10,000.00	100.32%	ADD 500
46210 · Station #1 Rental	135.00	400.00	33.75%	
46230 · Strike Team Personnel	199,524.82	225,000.00	88.68%	ADD 135,000
46231 · Strike Team Administrative	0.00	750.00	0.0%	
46240 · Fees for Service & False Alarms	0.00	500.00	0.0%	
46250 · CPR/First Aid Classes	0.00	200.00	0.0%	
46260 · Road Sign	226.00	1,200.00	18.83%	
46270 · Refunds US Bank	250.89	500.00	50.18%	
46275 · Cost Recovery	508.00	800.00	63.5%	
Total 46100 · Miscellaneous Revenue	210,676.71	239,350.00	88.02%	

NORTH SAN JUAN FIRE DISTRICT
Profit & Loss Budget vs. Actual
July 2017 through June 2018

	July 17 - June 18	Budget	% of Budget	ADJUSTMENTS
Total revenue	393,272.77	547,240.00	71.87%	
Expense				
55000 · Grant Expenses				
55400 · NSJFD Auxiliary	3,678.16	2,800.00	131.36%	
Total 55000 · Grant Expenses	3,678.16	2,800.00	131.36%	
61100 · Permanent Salaries				
61110 · Employer Tax Expense	21,041.86	16,000.00	131.51%	ADD 10,000
61100 · Permanent Salaries - Other	51,257.81	65,000.00	78.86%	ADD 5,000
Total 61100 · Permanent Salaries	72,299.67	81,000.00	89.26%	
61300 · Volunteer Paid Call	10,000.01	10,000.00	100.0%	
61305 · Officer Incentive	0.00	2,000.00	0.0%	
61310 · Volunteer Incentive Program				
61311 · Mileage reimbursement for FF	3,724.86	7,000.00	53.21%	
61312 · Volunteer Paid Training	1,591.30	2,000.00	79.57%	
Total 61310 · Volunteer Incentive Program	5,316.16	9,000.00	59.07%	
61330 · Firefighter Physicals	641.00	1,000.00	64.1%	
61350 · Strike Team Payments	112,341.34	170,000.00	66.08%	ADD 70,000
61400 · Insurance (Personnel)				
61410 · Workers' Comp	19,167.00	20,000.00	95.84%	ADD 5,000
61420 · Life and Accident	538.38	1,000.00	53.84%	
Total 61400 · Insurance (Personnel)	19,705.38	21,000.00	93.84%	
62200 · Clothing & Personnel Items	1,374.48	6,000.00	22.91%	
62225 · PPE	2,281.94	3,000.00	76.07%	
62300 · Dispatch Fees (ECC)	7,061.31	12,000.00	58.84%	
62350 · Engine & Fire Fighting Supplies	321.97	7,000.00	4.6%	
62375 · Equipment (non-fire fighting)	1,781.69	2,000.00	89.09%	
62400 · Communicating Equipment				
62401 · Radios/Pagers/Phones Purchase	366.96	2,000.00	18.35%	ADD 3,000
62402 · Radios/Pagers/Phones Repair	1,640.69	1,000.00	164.07%	ADD 1,000
Total 62400 · Communicating Equipment	2,007.65	3,000.00	66.92%	
62500 · Fire Prevention-Public Relation				

NORTH SAN JUAN FIRE DISTRICT
Profit & Loss Budget vs. Actual
July 2017 through June 2018

	July 17 - June 18	Budget	% of Budget	ADJUSTMENTS
62510 · Newsletter	1,499.19	1,400.00	107.09%	ADD 3,000
62520 · Advertising	0.00	600.00	0.0%	
62540 · Other	78.40	80.00	98.0%	
Total 62500 · Fire Prevention-Public Relation	1,577.59	2,080.00	75.85%	
62550 · Food Supplies	23.92	300.00	7.97%	
62600 · Fuel Engines & Vehicles	5,106.52	6,000.00	85.11%	ADD 500
62700 · Cleaning & Supplies	1,145.56	2,000.00	57.28%	
62750 · Insurance (Bldg, Veh & Liab)	10,739.00	10,700.00	100.36%	
62800 · Memberships & Subscriptions	3,487.00	2,400.00	145.29%	ADD 1000
62810 · Recognition & Awards	776.31	1,500.00	51.75%	
62850 · Medical Supplies	2,356.56	5,000.00	47.13%	
62900 · Office Supplies	1,348.25	2,000.00	67.41%	
62905 · Office Equipment Purchase	1,244.16	1,000.00	124.42%	ADD 500
62910 · Office Equipment Maintenance	694.03	1,000.00	69.4%	
62950 · Fees-Administrative	1,708.00	1,440.00	118.61%	ADD 500
63000 · Nevada County Charges	5,136.00	5,000.00	102.72%	ADD 200
63050 · Professional Services				
63054 · Audit Services	1,957.80	4,750.00	41.22%	SUB 2,700
63055 · Legal & Technical Services	895.00	600.00	149.17%	ADD 1,000
63057 · Background checks, etc.	352.00	300.00	117.33%	ADD 200
63060 · Consultant (SCI) (SCI Consulting Group)	4,031.02	4,000.00	100.78%	
Total 63050 · Professional Services	7,235.82	9,650.00	74.98%	
63400 · Transportation/Travel	178.76	240.00	74.48%	
63500 · Utilities				
63510 · Telephone Service	1,814.06	2,400.00	75.59%	
63520 · Propane	1,929.15	2,700.00	71.45%	
63530 · Electric Service	3,997.84	5,200.00	76.88%	
63535 · Sewer Station #1	833.00	832.00	100.12%	
63540 · Cell Phone Service	647.53	600.00	107.92%	ADD 400
63550 · Satellite TV Service	1,293.59	1,400.00	92.4%	
63560 · Wireless Internet/Web Page	210.73	1,440.00	14.63%	

NORTH SAN JUAN FIRE DISTRICT
Profit & Loss Budget vs. Actual
July 2017 through June 2018

	July 17 - June 18	Budget	% of Budget	ADJUSTMENTS
63570 · Broadband Internet Service	4,326.37	5,900.00	73.33%	
Total 63500 · Utilities	15,052.27	20,472.00	73.53%	
63700 · Maintenance				
63701 · Maintenance of Structures	7,340.28	6,500.00	112.93%	ADD 2,000
63703 · Maintenance of Grounds	6,070.64	5,000.00	121.41%	ADD 2000
63705 · Maintenance of Equipment	5,675.77	4,600.00	123.39%	ADD 2,000
63706 · Maintenance of Apparatus	9,539.25	9,729.00	98.05%	ADD 1,000
63707 · Annual Maintenance of Equipment	6,492.21	6,400.00	101.44%	ADD 1,000
Total 63700 · Maintenance	35,118.15	32,229.00	108.96%	
63710 · Grounds & Buildings (major)	2,240.37	5,500.00	40.73%	
63800 · Training				
63850 · Training Staff/Board/Admin	0.00	600.00	0.0%	
63860 · Training firefighters	137.84	1,940.00	7.11%	
Total 63800 · Training	137.84	2,540.00	5.43%	
80200 · Advanced EMT Training				
80210 · AEMT Training	1,650.00	8,600.00	19.19%	
80220 · Equipment	0.00	2,400.00	0.0%	
Total 80200 · Advanced EMT Training	1,650.00	11,000.00	15.0%	
80300 · Firefighter Training				
80310 · Training	800.00	7,200.00	11.11%	
Total 80300 · Firefighter Training	800.00	7,200.00	11.11%	
80400 · Firefighter Stipends				
80410 · Paid Call	23,916.90	30,000.00	79.72%	
80430 · Other	2,250.00			
Total 80400 · Firefighter Stipends	26,166.90	30,000.00	87.22%	
80420 · Equipmment	6,000.00	6,000.00	100.0%	
80500 · Capital Equipment	2,961.02	12,000.00	24.68%	
80600 · Capital Improvements	18,941.00	22,600.00	83.81%	ADD 15,000
80700 · Administration	0.00	5,740.00	0.0%	
80800 · Recruitment & Retention	1,730.00	5,000.00	34.6%	
80900 · Annexation				

NORTH SAN JUAN FIRE DISTRICT
Profit & Loss Budget vs. Actual
July 2017 through June 2018

	July 17 - June 18	Budget	% of Budget	ADJUSTMENTS
80910 · Fees	4,577.50	4,600.00	99.51%	
80920 · Miscellaneous Expense	200.00	100.00	200.0%	
80900 · Annexation - Other	3,500.00	3,500.00	100.0%	
Total 80900 · Annexation	8,277.50	8,200.00	100.95%	
Total Expense	400,643.29	548,591.00	73.03%	
Net Ordinary revenue				
Other revenue/Expense				
Other revenue				
70000 · Mitigation Fee Revenue	4,823.98	9,600.00	50.25%	
70100 · Interest revenue Mitigation Fund	50.80	140.00	36.29%	
801000 · Interest revenue - Measure Q	1,674.68	1,600.00	104.67%	ADD 1,000
Total Other revenue	6,549.46	11,340.00	57.76%	
Other Expense				
64200 · Debt Payments (Leases)	8,994.04	8,781.00	102.43%	
64300 · Interest Expense (Leases)	216.76	438.00	49.49%	
Total Other Expense	9,210.80	9,219.00	99.91%	

ADJUSTMENTS

ADDITIONAL REVENUE - $138,500

ADDITIONAL EXPENSE - $128,000

NET ADJUSTMENT - $10,500 ADDITIONAL REVENUE

8A

Resolution

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
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e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

Resolution 2018-02

RESOLUTION CALLING GENERAL DISTRICT ELECTION

WHEREAS, an election will be held within the North San Juan Fire Protection District on November 06, 2018 for the purpose of electing three members to the District Board of Directors; and

WHEREAS, whenever two or more elections are called to be held on the same day, in the same territory, or in part of the same territory, such elections should be consolidated;

NOW, THEREFORE, BE IT RESOLVED THAT an election be held on November 06, 2018 for the purpose of electing three members to the District Board of Directors; and

BE IT FURTHER RESOLVED THAT the North San Juan Fire Protection District requests the governing body of the County of Nevada, as prescribed by Elections Code Section 10402 and 10403 to consolidate the regularly scheduled district election with any other elections to be held on November 06, 2018, and

BE IT FURTHER RESOLVED THAT the Candidate is to pay for the publication of the candidate's statement, pursuant to Elections Code Section 10509. The limitation on the number of words that a candidate may use in his/her Candidate's Statement is 200 words; and

BE IT FURTHER RESOLVED THAT the North San Juan Fire Protection District agrees to reimburse the County of Nevada for the District's prorated share of the costs of the election.

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 24th day of April 2018, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTEST:

_____ _____

Bruce E. Boyd, Chair Kelly Moreno, Board Secretary