NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, September 24th, 2019
AGENDA

1. **7:00 P.M. – CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

2. **7:01 P.M. or as soon thereafter as possible – PUBLIC COMMENT ON MATTERS NOT ON AGENDA**
   As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.

3. **CONSENT CALENDAR.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

Action **A.** Minutes of July 23, 2019 Regular Board Meeting

4. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

5. **REPORTS**
   - **A.** Chief's Report – Jason Flores
     - **i.** July/August 2019 Statistics 🕮
     - **ii.** Introduction of New Firefighters
   - **B.** Treasurer's Report – Pat Leach
     - **i.** Donations 🕮
     - *Action* **ii.** July/August 2019 Financials: Disbursements, Cash on Hand, Funds Summary 🕮
     - *Action* **iii.** Measure Q Transfer 🕮
   - **C.** District Manager Report – Tracy Corris
   - **D.** Firefighter Association Report – Nat Van Order
   - **E.** LAFCo Report – Ed Beckenbach
   - **F.** Fire Safe Council Report – Pat Leach
   - **G.** Nevada County Fire Agency Report - Pat Leach
   - **H.** FireWise Communities Report – Pat Leach

6. **NEW BUSINESS**
   - **A.** Board Member Responsibilities – Ed Beckenbach
   - **B.** Attorney Fees – Ed Beckenbach
   - **C.** R2019-03 - Resolution for Use of Fire House in Ananda Village – Tom Browning 🕮
   - **D.** R2019-04 - Resolution for Purchase of a Type 2 Engine – Pat Leach 🕮
   - **E.** First Amendment Rights of Firefighters – Ed Beckenbach
   - **F.** Grand Jury Report and Supporting Documents – Ed Beckenbach

7. **NEXT MEETING:** October 22, 2019 @ 7:00 PM

8. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

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13200 Tyler Foote Crossing Rd., Nevada City, California 95959
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BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, July 23, 2019
MINUTES

PRESENT: Ed Beckenbach, Chair; Pat Leach, Treasurer; Bruce Boyd; Kelly Moreno, Board Secretary; Boyd Johnson, Battalion Chief; Tom Browning, Battalion Chief; Tracy Corris, District Manager

ABSENT: Freya Johnson, Vice-Chair; Jason Flores, Fire Chief

1. **CALL TO ORDER:** Meeting called to order at 7:03 PM. Roll taken. Four Board members present; quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT:**
   Boyd Johnson requested that the following be added to the September board meeting agenda:
   Fire District Formation Act (Re. Policy)
   Attorney Fees/Cost: What is the process ? Who is empowered to engage attorneys?
   First Amendment Rights of Firefighters
3. **CONSENT CALENDAR:**
   A. Minutes: Pat Leach moved to approve the June 25, 2019 regular board meeting minutes as presented, Ed Beckenbach seconded, motion passed by unanimous vote.
4. **ANNOUNCEMENTS:**
   None.
5. **REPORTS**
   A. Chief's Report – Tom Browning, Battalion Chief
      Chief Flores was unable to attend this board meeting due to family needs out of town.
      i. June 2019 Statistics
         June was on the low side of average in comparison with previous years. We responded to thirty-three (33) calls.
   B. Treasurer's Report – Pat Leach
      - Donations - $415.82 in donations were received for the month of June 2019.
      - June 2019 Financials – With no questions or comments, Pat Leach moved to approve the June 2019 Financials as presented, Bruce Boyd seconded. Motion approved by unanimous vote.
      - Measure Q Report 2018/2019
        Informational only. No discussion.
   C. District Manager's Report – Tracy Corris
      - The lock on the front door at Station 1 was replace with a digital keypad lock.

D. Firefighters Association Report – Nathaniel Van Order
Nathaniel asked that the firefighters be kept in the loop with any information about the Western Nevada County Fire District consolidation. They would like more information.

E. LAFCo Report – Ed Beckenbach
Ed reported that the Special District Representatives are Kirk Grundell, serving as Chair and Nick Wilcox, serving as Vice-Chair.

F. Fire Safe Council Report – Pat Leach
- The Fire Safe Council is preparing for their Red Zone Affair fundraiser to be held September 28, 2019.
- They are taking a pro-active stance, working with the State on the issue of homeowners in our community losing their residential insurance.
- There is county-wide interest in a public alert system to allow residents more time to evacuate in the event of a fire.
- Their new location, 143 B Spring Hill Drive, Suite 13 in Grass Valley, will serve them better.
- New website: www.areyoufiresafe.com
- In the interest of public safety, power may be down for up to five days.
- JoAnne Fites-Kaufman is working on a grant for evacuation routes.
- Satellite phone will be installed at Edwards Crossing.

G. Nevada County Fire Agency Report – Pat Leach
- Budget was passed & adopted by their Board.
- New Air Station installed. Fees will be assessed per use.

H. FireWise Communities Report – Pat Leach
- There are thirty-six FireWise Communities plus an additional twelve in process on the Ridge.
- Pat will attend an upcoming defensible space advisors training.
- There will be a Cruzon Grade Fire Break Discussion held on August 1st.
- Pat would like Chief Flores to attend a February meeting at Camp Bountiful to discuss fire evacuation.
- Sue Hoek wants to start group conversation about homeless camps. Efforts have begun to identify/locate homeless camps in her District.
- The June 26th Community Preparedness discussion was well attended.
- Fire discussion will be held on August 12th from 6:00 to 8:00 PM.

6. OLD BUSINESS:

A. Western Nevada County Fire District *Moving Forward* – Pat Leach
- There are changes to page 18 that are worthy of our notice. Pat's concerned that the costs may be underestimated. She recommends remaining 'at the table' to participate in the discussion.
- Tom Browning supported that recommendation, noting that there are still many unanswered questions. The advantage of staying at the table is that we will have a voice/input in the process.
- Ed Beckenbach noted "concerning" language in the proposal's language regarding *required participation.*
- Both Ed Beckenbach and Bruce Boyd voiced concerns about volunteer firefighters and our EMTs and where they fit into this plan. Tom Browning offered that as it stands, they would respond to medical calls only (no fires).
- Tom expressed his hesitation in the following areas:

- There is no discussion about tax increases.
- There is no discussion about public participation/input

- Ed expressed his concern about what would happen to Measure Q if this proposal passes. He doesn't see a need to make such a commitment as required. It would be foolish not to participate but the language is off-putting.
- Boyd Johnson:
  - Concerned about the level of service actually provided in the event that this proposal passes.
  - Has questions about governance.
- Pat Leach:
  - Recommends that we 'stay at the table' so that we can voice our concerns. It's not necessary to drop out of the conversation yet. Let's stay engaged as long as possible.
  - Doesn't want our firefighters pushed aside because they don't have Firefighter 1 certification.
- Tom reiterated that every firefighter must meet minimum standards required of paid firefighters; "the face of volunteer firefighters will change".
- Bruce Boyd:
  - Expressed mistrust the system at this point.
  - What about our Stations 1 & 2? Are they viable to this project? They are important to us and our community.

Bruce Boyd moved that North San Juan Fire Protection District agrees to continue to discuss the Western Nevada County Fire District exploration options. Pat Leach seconded; motion passed by unanimous vote (3 ayes/2 absent).

B. Solar Contract Revisited – Ed Beckenbach

Ed consulted council and our bylaw statue which states that we have the ability to bypass three bids if certain requirements are met. Ed moved that the following amended motion replace the previous motion as follows: "Bruce Boyd moved to approve moving forward with the battery back-up solar system at Station 3, as presented by California Solar Energy Company, with a maximum total expenditure not to exceed $65k The procurement project is an energy efficiency project with Government Code section 4217.10 et seq and is not subject to our Policy 2307.3. Must pass by 2/3 vote, rounded up." Bruce Boyd seconded; motion passed by unanimous vote (3 ayes/2 absent).

Bruce added, to address any concerns, that we have cash on hand to complete this purchase and down payment for the lease of a new engine.

7. NEW BUSINESS:

A. North San Juan Fire Apparatus Plan – Chief Flores, Nathaniel Van Order

Ed Beckenbach is impressed with the plan as presented. Tom Browning thinks that a life expectancy of 25 years is stretching it, and that 15 year would be more practical. The board shared that having a plan is important and that we should continue pursuing grants and other financial options. Tom acknowledged the hard work that went into this process and applauded the firefighters who participated. Ed offered his congratulations and urged that they work with Tracy Corris and move forward with haste. Boyd Johnson added that Chief Flores was in favor of holding a Special Meeting in order to expedite the process.

B. Grand Jury Report – Ed Beckenbach
Ed asked Boyd Johnson to state his concerns as addressed in public comment at the previous board meeting. Boyd stated that only one of three reports of the Grand Jury regarding Special Districts was previously addressed. He believes all three should be read and discussed. They contain pertinent information that all board members should be aware of. Boyd read a passage of the report as a 'member of the public'. He requested that Grand Jury Report and Supporting Documents be added to the September agenda.

Bruce Boyd acknowledged that the board does a good job at upholding the Brown Act and "If there are specific things that need to be done, we would be glad to discuss".

Ed Beckenbach further added that we do many things well and reminded the board that Form 700 and AB 1234 Ethics training is NOT OPTIONAL; it is required by law.

C. PIO Position Discussion – Bruce Boyd
Bruce stated that the current PIO situation is not functioning well and suggested that the Chief designate someone in that capacity to make sure this important position gets done and that we are covered in the important task of public information reporting.

8. **NEXT MEETING:** September 24, 2019 at 7:00 PM
9. **ADJOURNMENT:** Meeting adjourned at 8:40 PM.

Kelly Moreno
Kelly Moreno, Board Secretary

DONATIONS

July 2019

CASH DONATIONS:		In Kind	Cash
	Total In Kind Donations:	$0.00	
	Total Cash Donations:		$0.00
	Total Donations:		$0.00

DONATIONS

August 2019

CASH DONATIONS:		In Kind	Cash
	Total In Kind Donations:	$0.00	
	Total Cash Donations:		$0.00
	Total Donations:		$0.00

NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2019 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	8	18	13	14	11	20	23	22					**129**
Vehicle Accident	5	3	6	1	5	6	4	2					**32**
Fire - Structure		1	1			2							**4**
Fire - Wildland				1	1	1	2	1					**6**
Fire - Structure/Wildland													**0**
Fire - Vehicle				2	1			4					**7**
Fire - Vehicle/Wildland					1								**1**
Fire - Smoke Check													**0**
Fire - Debris Check	2		2	3	7	4	3	2					**23**
Fire - Other													**0**
Fire - False Alarm		1											**1**
Fire - Menace Standby													**0**
Hazard	1	6	1	1	1			1					**11**
Public Assist	2	2			2		1	1					**8**
Other							2						**2**
Totals:	**18**	**31**	**23**	**22**	**29**	**33**	**35**	**33**	**0**	**0**	**0**	**0**	**2**

Previous Years Summary				
2019	**2018**	**2017**	**2016**	**2015**
129	207	198	185	173
32	40	60	42	57
4	8	8	6	9
6	21	22	16	20
0	0	0	0	4
7	1	5	7	6
1	2	0	0	0
0	25	7	11	14
23	5	8	2	14
0	0	0	1	3
1	9	9	9	11
0	0	1	2	0
11	8	17	5	3
8	18	15	14	16
2	3	0	6	18
224	**347**	**350**	**306**	**348**

2019 Monthly Totals:	18	31	23	22	29	33	35	33	0	0	0	0	**224**
2018Monthly Totals:	24	23	24	25	30	38	40	37	28	27	25	26	**347**
2017 Monthly Totals:	31	35	21	17	25	33	51	40	34	32	16	15	**350**
2016 Monthly Totals:	21	13	25	24	25	34	30	36	23	31	21	23	**306**
2015 Monthly Totals:	23	28	27	27	27	37	33	27	39	33	24	23	**348**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	5	4	4	4	4	4	4	4					**33**
Special Training	2	3		2	3		2	1					**13**
External Training		1		3	1								**5**
Work Party													**0**
Public Education					1								**1**
Public Service					1								**1**
Totals:	**7**	**8**	**4**	**9**	**10**	**4**	**6**	**5**	**0**	**0**	**0**	**0**	**53**

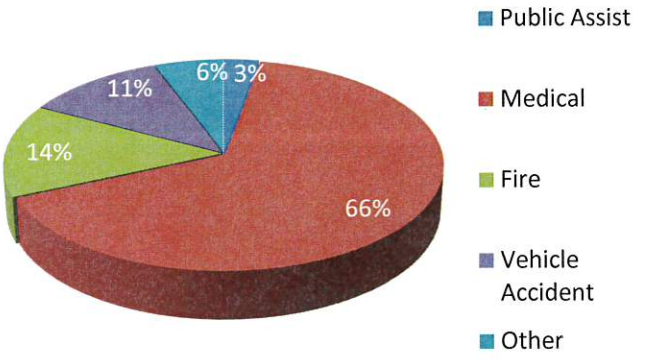
Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2019 Monthly Totals:	3	1	8	6	6	5	8	6					
2018 Monthly Totals	3	1	1	2	7	6	8	4	7	1	5	2	**47**
2017 Monthly Totals:	5	1	3	3	2	7	18	4	4	6	1	0	**54**
2016 Monthly Totals:	1	2	1	3	4	2	12	12	6	7	2	3	**55**
2015 Monthly Totals:	1	5	4	6	3	2	8	7	3	9	7	1	**56**

NSJFPD INCIDENT RESPONSE DETAIL July 2019

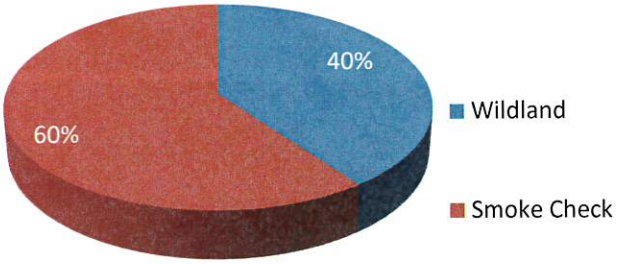
Date	Type	Location	Minutes	Responders	Notes	Out of District	Response Time
7/1	MA	Edwards Xing (015478)	89	4	SNMH Transport	*	20
7/1	MA	Tyler Foote (015507)	44	2	AMA		5
7/3	FW	Pleasant Valley (015660)	117	6			23
7/3	PA	Independence Trl (015693)	4	1		*	
7/4	MA	Tyler Foote (015721)	36	2	SNMH Transport		9
7/4	FW	Celestial Valley (015769)	273	2		*	124
7/4	MA	Bridgeport (015781)	2	1	AMA	*	20
7/4	O	Shady Creek (015800)	19	2	UTL		
7/4	O	Montezuma (015808)	20	2	UTL		
7/5	VA	Tyler Foote (015899)	2	4	Canceled		
7/7	FDC	Tyler Foote (016071)	42	3	Extinguished		0
7/7	VA	Tyler Foote (016090)	116	7	Unoccupied Vehicle		10
7/9	MA	Maidu Ridge (016243)	38	3	SNMH Transport		9
7/9	MA	Hwy 49 (016285)	84	3	SNMH Transport		0
7/9	MA	Hwy 49 (016295)	36	3	AMA		7
7/13	MA	S. Yuba (016654)	85	4	SNMH Transport	*	10
7/14	MA	Bridgeport (016721)	145	2	Medic 44 Transport	*	15
7/14	VA	Robinson (016744)	74	2	CHP Transport		13
7/14	MA	Old (016751)	46	4	SNMH Transport		7
7/17	MA	Tyler Foote (016967)	41	4			5
7/19	VA	Hwy 49 (017181)	28	3	AMA		16
7/19	MA	Hwy 49 (017207)	12	4	UTL		8
7/20	MA	Pleasant Valley (017290)	48	3	Medic 44 Transport		16
7/21	MA	Hwy 49 (017381)	36	2	NCSO Transport		7
7/21	MA	Hwy 49 (017406)	43	4	Non-Injury		13
7/23	MA	Tyler Foote (017535)	37	4	SNMH Transport		36
7/25	MA	N Canyon (017783)	85	3	SNMH Transport		20
7/27	MA	School St (018005)	31	2	SNMH Transport		20
7/28	MA	Stn. 3 (018072)	36	4	SNMH Transport		2
7/29	MA	School St (018139)	31	2	SNMH Transport		9
7/29	MA	Edwards Xing (018166)	52	5	UTL	*	20
7/30	MA	School St (018213)	28	4	SNMH Transport		12
7/30	DSC	Green Ravine (018229)	13	5	UTL		
7/30	MA	S. Yuba Bridge (018232)	16	4	Canceled	*	12
7/31	DSC	Badger Hill (018283)	35	4	False Alarm		
					Total Calls:	**35**	
					Total Man Hours:	**103.77**	
					Average FF/Call:	**3.3**	

North San Juan Fire Department
Call Detail for July 2019

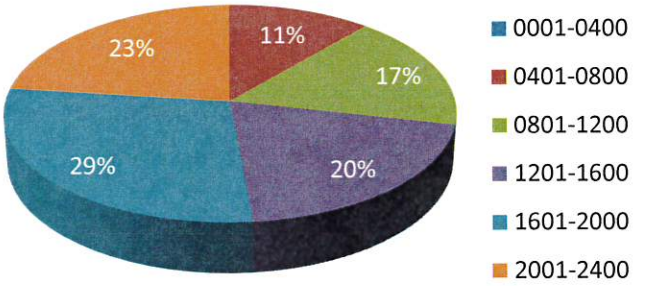
Call Type



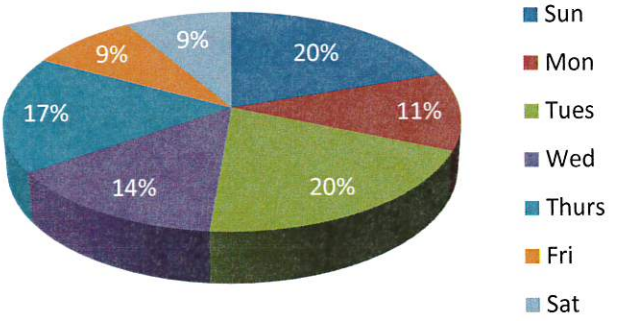
Fire Type



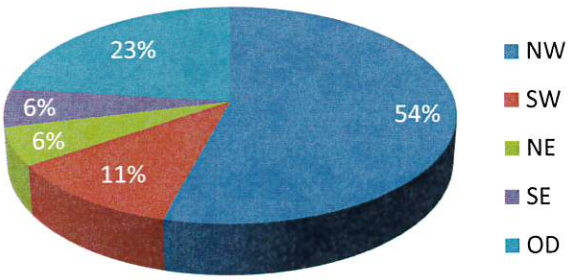
Time of Day

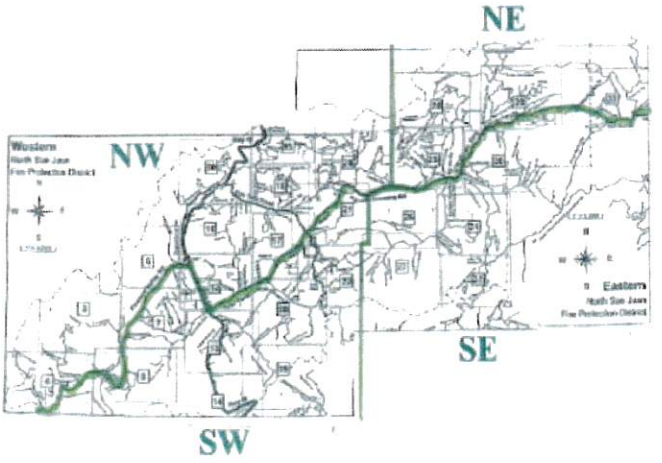


Day of Week



District Area



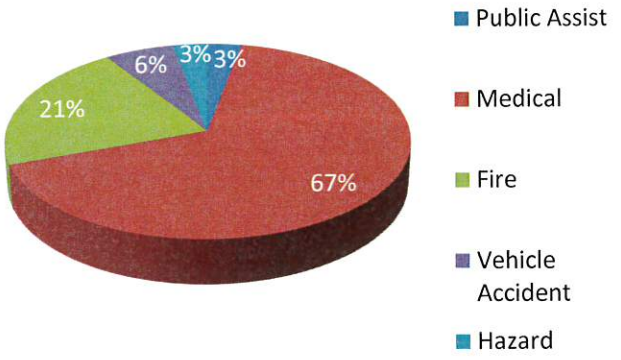


NSJFPD INCIDENT RESPONSE DETAIL August 2019

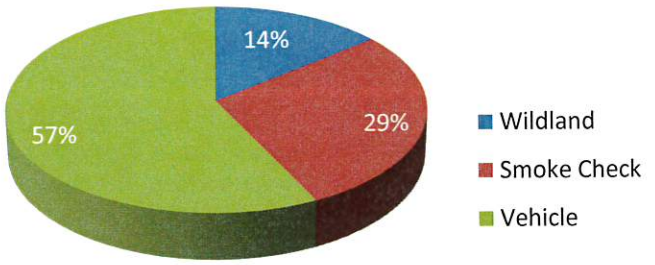
Date	Type	Location	Minutes	Responders	Notes	Out of District Responses	Response Time
8/4	MA	Hoyt Xing (018721)	55	3	Canceled	*	
8/5	MA	Cemetery Alley (018800)	45	2	SNMH Transport		10
8/5	FSC	Cruzon Grade (018829)	36	3	UTL		
8/6	MA	Pleasant Valley (018895)	39	3	AMA		26
8/6	MA	Pleasant Valley (018919)	21	2	Canceled		15
8/6	MA	Robinson (018972)	47	3	AMA		11
8/8	MA	Miller (019136)	67	1	SNMH Transport		15
8/10	MA	Hwy 49 (019301)	12	5	Personal Transport		11
8/11	MA	School (019322)	34	2	SNMH Transport		10
8/11	FV	Hwy 49 (019368)	16	4	UTL		
8/11	FV	Hwy 49 (019370)	12	3	Out Upon Arrival		10
8/11	MA	Sumi (019375)	71	2	AMA		27
8/12	HAZ	S Yuba (019430)	37	3	Gasoline Leak	*	10
8/13	MA	Purdon Xing (019526)	55	3	SNMH Transport	*	13
8/17	FSC	Sweetland (019947)	17	3	UTL		
8/18	MA	S. Yuba (019986)	42	4	SNMH Transport	*	10
8/18	MA	Purdon (020023)	32	1	SNMH Transport		6
8/18	VA	Tyler Foote (020040)	3	7	SNMH Transport		2
8/18	MA	Flume (020043)	42	3	SNMH Transport		8
8/19	MA	S. Yuba (020124)	72	2	SNMH Transport	*	11
8/19	FV	Celestial Valley (020131)	104	2		*	22
8/20	MA	Byron (020201)	47	3	SNMH Transport		15
8/21	MA	Milhous (020330)	31	4	SNMH Transport		10
8/21	MA	Shady Creek (020344)	32	4			
8/22	MA	SuperStop (020388)	34	4	SNMH Transport		4
8/22	MA	Tyler Foote (020426)	34	3	SNMH Transport		9
8/24	VA	Tyler Foote (020640)	70	3	SNMH Transport		6
8/27	FV	Tyler Foote (020881)	12	5	Out Upon Arrival		
8/27	MA	Drunken Miner (020908)	37	6	SNMH Transport		13
8/30	FW	Hwy 49 (021138)	57	3	Out Upon Arrival		5
8/31	MA	Hwy 49 (021209)	63	4	SNMH Transport		13
8/31	MA	Edwards Xing (021245)	88	5	SNMH Transport		22
8/31	PA	Drunken Miner (021257)	54	3	Personal Transport		13
					Total Calls:	**33**	
					Total Man Hours:	**71.23**	
					Average FF/Call:	**3.3**	

North San Juan Fire Department
Call Detail for August 2019

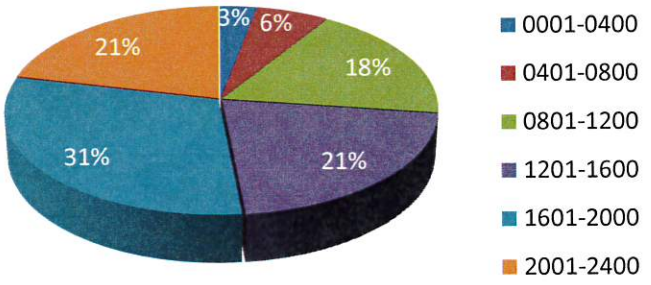
Call Type



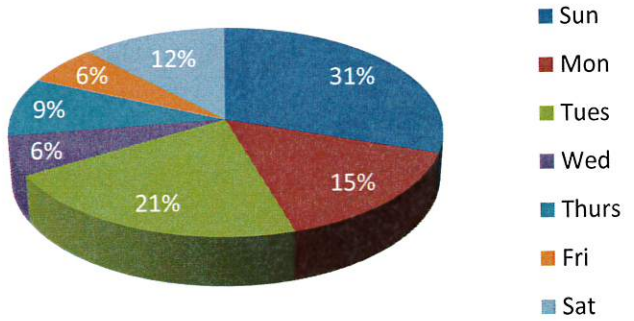
Fire Type



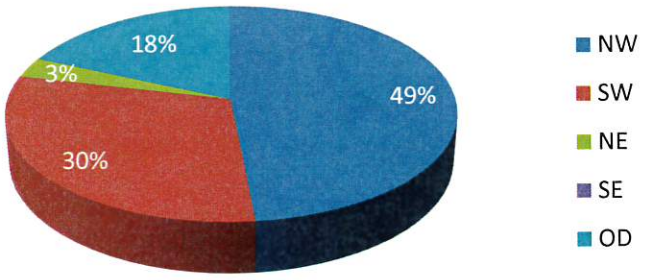
Time of Day

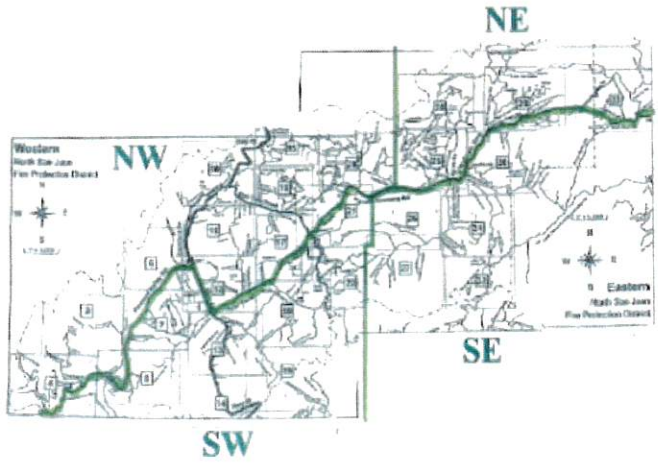


Day of Week



District Area





CALL TYPE BY DISTRICT AREA
JULY 2019

TYPE	NW	SW	NE	SE	ODN	ODS	TOTAL
MEDICAL	14	1	1	1	0	6	**23**
VEHICLE ACCIDENT	0	3	0	1	0	0	**4**
PUBLIC ASSIST	0	0	0	0	0	1	**1**
FIRE	2	1	1	0	1	0	**5**
OTHER	0	2	0	0	0	0	**2**
							35

CALL TYPE BY DISTRICT AREA
AUGUST 2019

TYPE	NW	SW	NE	SE	ODN	ODS	TOTAL
MEDICAL	9	9	0	0	0	4	**22**
VEHICLE ACCIDENT	2	0	0	0	0	0	**2**
FIRE	4	1	1	0	1	0	**7**
PUBLIC ASSIST	1	0	0	0	0	0	**1**
HAZARD	0	0	0	0	1	0	**1**
							33

COUNTY TREASURY FUNDS MONTHLY REPORT

As of July 31, 2019

	GENERAL	MITIGATION	MEASURE Q
Beginning Balance	$ 198,492.65	$ 10,895.76	$ 271,065.61
Revenue	$ -	$ 57.77	
Expenditure	$ 45,910.55		
BALANCE	$152,582.10	$ 10,953.53	$ 271,065.61

NOTES

GENERAL FUND REVENUE: none
GENERAL FUND EXPENDITURES: A/P, Taxes, Strike Team

MITIGATION AB 1600 REVENUE - Interest
MITIGATION AB 1600 EXPENDITURES: none

MEASURE Q REVENUE: none
MEASURE Q EXPENSE - none

NORTH SAN JUAN FIRE DISTRICT
Cash On Hand
As of July 31, 2019

	Jul 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10250 · Tri-Counties Bank	$ 356.56
10717 · Measure Q - Nevada County	$ 271,065.61
10720 · General Fund - Nevada County	$ 152,582.10
10777 · Mitigation Fund - Nevada County	$ 10,953.53
Total Current Assets	$ 434,957.80

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
July 2019

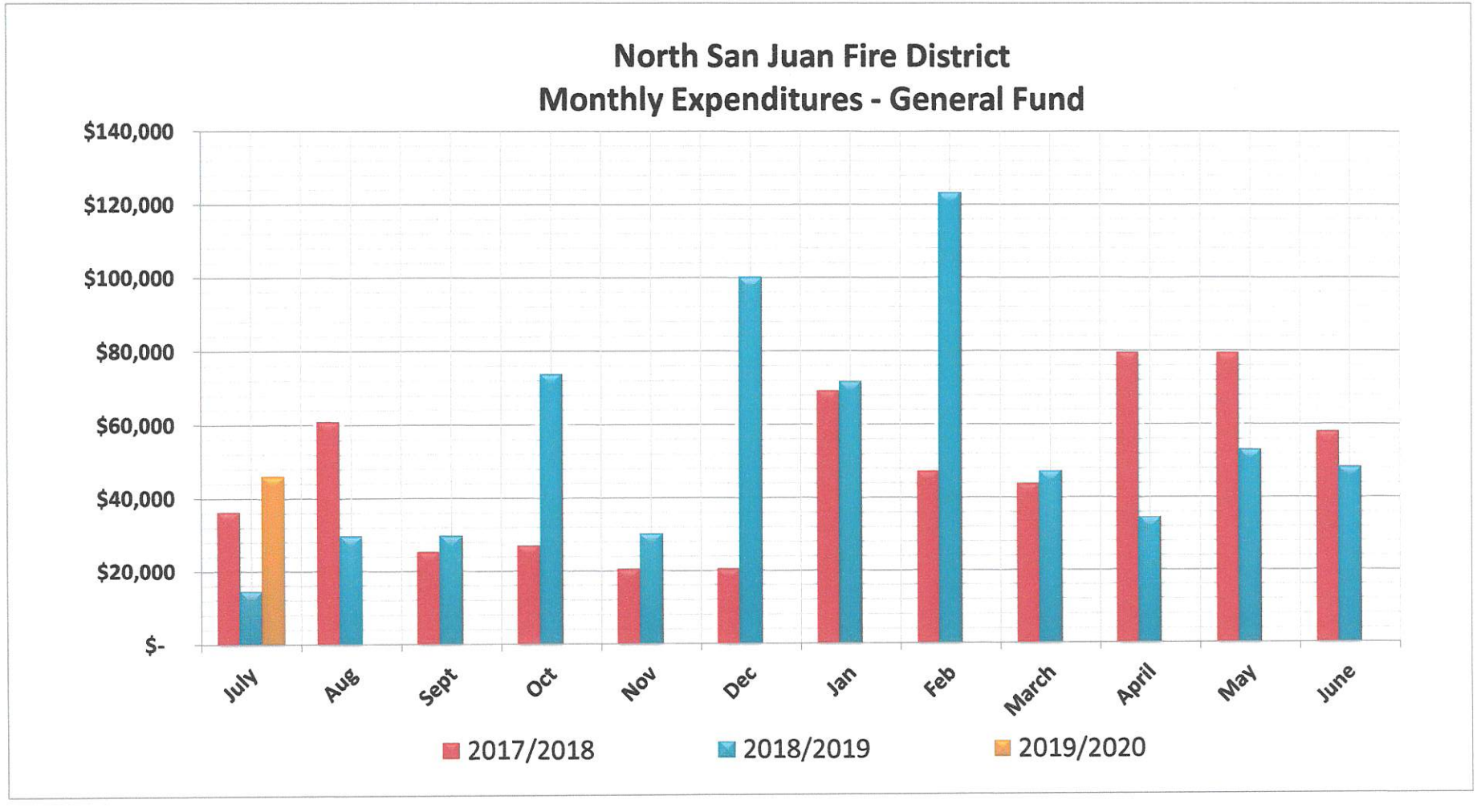
Date	Name	Memo	Amount
07/01/2019	EDD	State Taxes	-516.58
07/01/2019	EDD	State Taxes	-489.39
07/08/2019	SSV EMS Agency	ALS/BLS Provider Application Fee 2019/2020	-500.00
07/08/2019	FASIS	Workers Comp - First quarter 2019-2020	-9,151.00
07/08/2019	Gold Country Copier,Inc.	Color copies	-124.09
07/08/2019	Life Assist, Inc.	Medical supplies	-146.52
07/08/2019	Moule Paint & Glass	Replace tempered glass station #1	-260.78
07/08/2019	Palmer Enterprises	Replace manifold gaskets & four batteries	-1,403.03
07/08/2019	ZAP Manufacturing	Road signs	-247.25
07/08/2019	FF Johnson, Boyd (reim)	EMT & CPR Recert	-172.32
07/08/2019	ACC Business	Broadband	-731.63
07/08/2019	Mulligan, Margaret	Cleaning	-60.00
07/08/2019	Gold Country Window Cleaning	Window cleaning	-258.00
07/18/2019	B & C Home Center	Maintenance	-26.32
07/18/2019	Department of Justice	Fingerprint	-64.00
07/18/2019	Grass Valley Sign	Magnetic sign	-41.09
07/18/2019	PG&E Station #1	Electric service	-101.83
07/18/2019	PG&E Station #3	Electric service	-433.43
07/18/2019	Riebes Auto Parts	Maintenance	-33.23
07/18/2019	Chief Supply Company	Equipment	-446.63
07/18/2019	Colantuono, Highsmith, PC	Solar Project Consultation	-1,040.00
07/18/2019	AT&T CALNET 3	Telephone	-199.12
07/18/2019	US Bank	Cal-Card	-4,585.10
07/18/2019	Wind, Rachel	Cleaning - July 8th	-75.00
07/18/2019	Hennig's Automotive Repair	Maintenance 6132	-555.30
07/18/2019	Mulligan, Margaret	Cleaning	-60.00
07/18/2019	OCCU-MED	Pre-placement physicalk	-47.50
07/18/2019	Mountain Woman Gardening	Maintenance & repair	-498.75
07/18/2019	FDAC EBA	Insurance	-72.12
07/29/2019	L.N. Curtis & Sons	Hydration paks	-937.40
07/29/2019	Gold Country Copier,Inc.	Color copies	-41.00
07/29/2019	Plaza Tire	Tires x6 for 6164	-2,123.73
07/29/2019	Atwood Insurance	Premium adjustment to add 14618	-90.00
07/29/2019	Life Assist, Inc.	Medical supplies	-273.27
07/29/2019	FF Rainville, Chris (reim)	Repair lock	-33.00
07/29/2019	Alford Enterprises	Maintenance Water system station #1	-648.20
07/29/2019	Paid Call	Paid Call & Traing	-480.17
07/29/2019			-17.77
07/29/2019			-8.88
07/29/2019			-814.50
07/29/2019			-518.93
07/29/2019			-26.66
07/29/2019			-264.62

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
July 2019

07/29/2019			-389.87
07/29/2019			-700.83
07/29/2019			-832.27
07/29/2019			-62.23
07/29/2019			-518.62
07/29/2019			-576.39
07/29/2019			-224.29
07/29/2019			-233.19
07/29/2019			-268.73
07/29/2019	McCarty, Justina		-88.88
07/01/2019	Internal Revenue Service	Federal Taxes	-1,320.78
07/08/2019	Hills Flat Lumber	Maintenance	-48.36
07/08/2019	Banner Communications & Electroı	HT Repair - 6111	-97.65
07/08/2019	Boyett Petroleum	Fuel	-1,024.58
07/18/2019	Corris, W. Tracy	Maintenance grounds	-10.81
07/18/2019	FF Collings, Graham (reim)	Maintenance	-43.62
07/29/2019	Boyett Petroleum	Fuel	-497.09
07/29/2019	Combined payroll	Combined payroll	6,109.00
07/29/2019		Paid Call	-460.84
07/29/2019		Paid Call	-782.13
07/29/2019		Paid Call	-898.80
07/29/2019		Paid Call	-317.95
07/29/2019		Paid Call	-627.51
07/29/2019		Paid Call	-286.51
07/08/2019	Riley, Robert R	Training	-138.53

NORTH SAN JUAN FIRE DISTRICT
Cal-Card Expense
As of July 31, 2019

Date	Name	Memo	Amount
05/19/2019	Amazon.Com	Subscription	$ 4.99
05/20/2019	Dish Network	Monthly subscription	$ 104.20
05/22/2019	Amazon.Com	Metal binder clips	$ 6.14
05/22/2019	Amazon.Com	Office supplies	$ 20.03
05/26/2019	Amazon.Com	Office suppies	$ 5.99
05/28/2019	Code 3 Rescue	Swiftwater rescue x4	$ 1,800.00
05/28/2019	YubaNet.Com	Donation	$ 250.00
06/04/2019	Pay Pal - Tri-Electronics	Pager chargers	$ 195.00
06/05/2019	Amazon.Com	Return	$ (106.43)
06/06/2019	Amazon.Com	Hand tool	$ 26.04
06/07/2019	Grass Valley Florist	Flowers	$ 71.48
06/10/2019	Amazon.Com	Scanner & antenna	$ 314.06
06/10/2019	Amazon.Com	File dividers	$ 10.62
06/10/2019	Amazon.Com	File folders	$ 31.46
06/10/2019	Amazon.Com	Bosch angel grinder (to be returned)	$ 198.69
06/10/2019	FDAC	2019 -2020 Membership Dues	$ 176.00
06/10/2019	Amazon.Com	Tools - angle grinder, file tabs	$ 137.70
06/11/2019	AED.Com	Medical supplies	$ 108.32
06/11/2019	Amazon.Com	Work gloves x12	$ 199.60
06/12/2019	Amazon.Com	Hand Tool	$ 127.93
06/13/2019	Relles Florist	Flowers	$ 104.39
06/17/2019	Intuit	Monthly payroll subscription	$ 22.00
06/17/2019	SSV-EMS	EMT Renewal Angela Flores	$ 68.00
06/17/2019	Amazon.Com	Battery for angel grinder	$ 68.51
06/19/2019	Real Graphic	Bandanna Project	$ 300.00
06/24/2019	Easy ID	ID Cards	$ 254.00
06/24/2019	Amazon.Com	Post-Its	$ 13.98
06/24/2019	Amazon.Com	Posst - Its	$ 13.98
06/25/2019	Amazon.Com	Telephone cord	$ 11.98
06/26/2019	Amazon.Com	Paper towels for dispenser	$ 46.44
TOTAL			$ 4,585.10


North San Juan Fire District
Monthly Expenditures - General Fund
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$-
July
Aug
Sept
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Nov
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Jan
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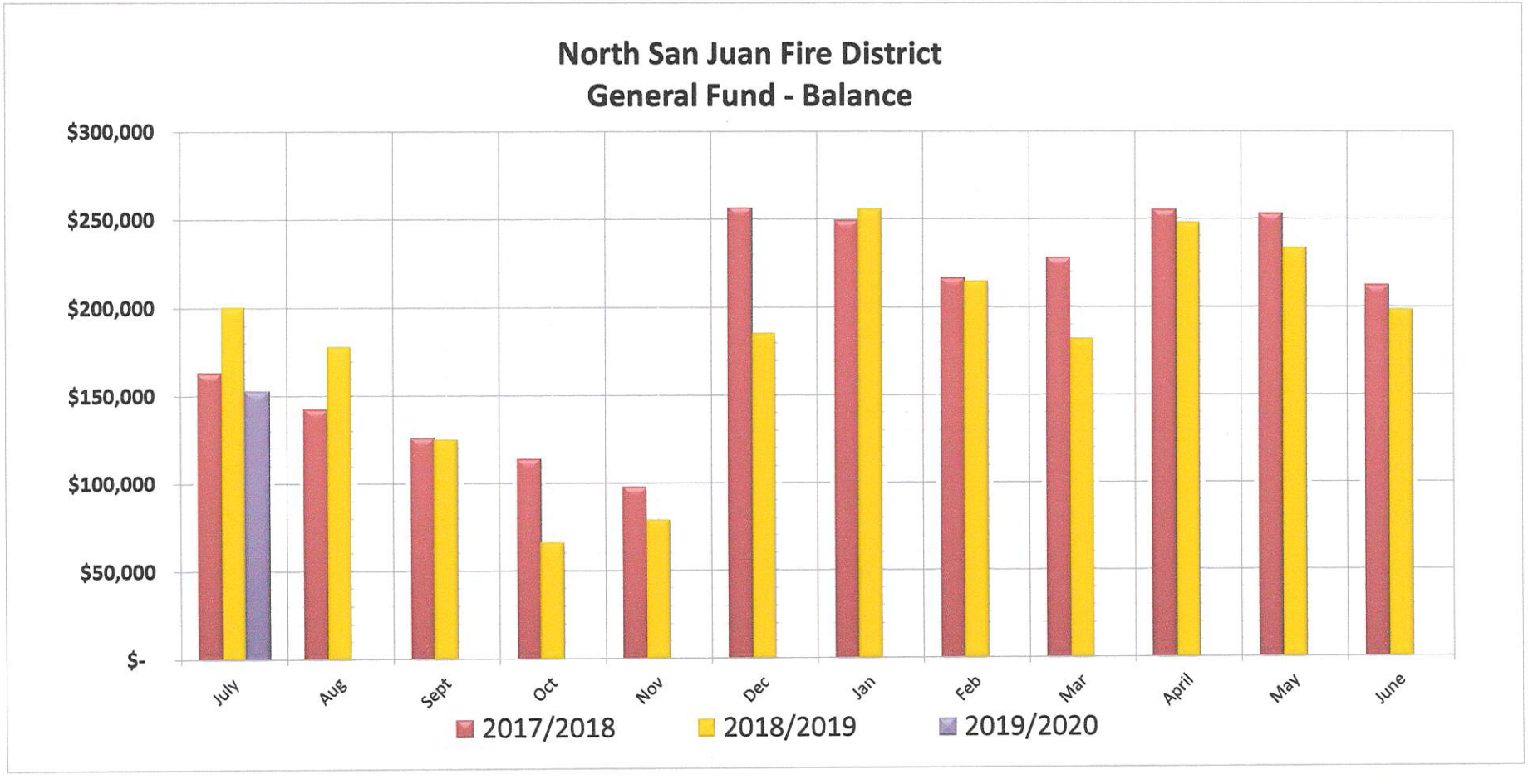
March
April
May
June
2017/2018
2018/2019
2019/2020


North San Juan Fire District
General Fund - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$-
July
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Sept
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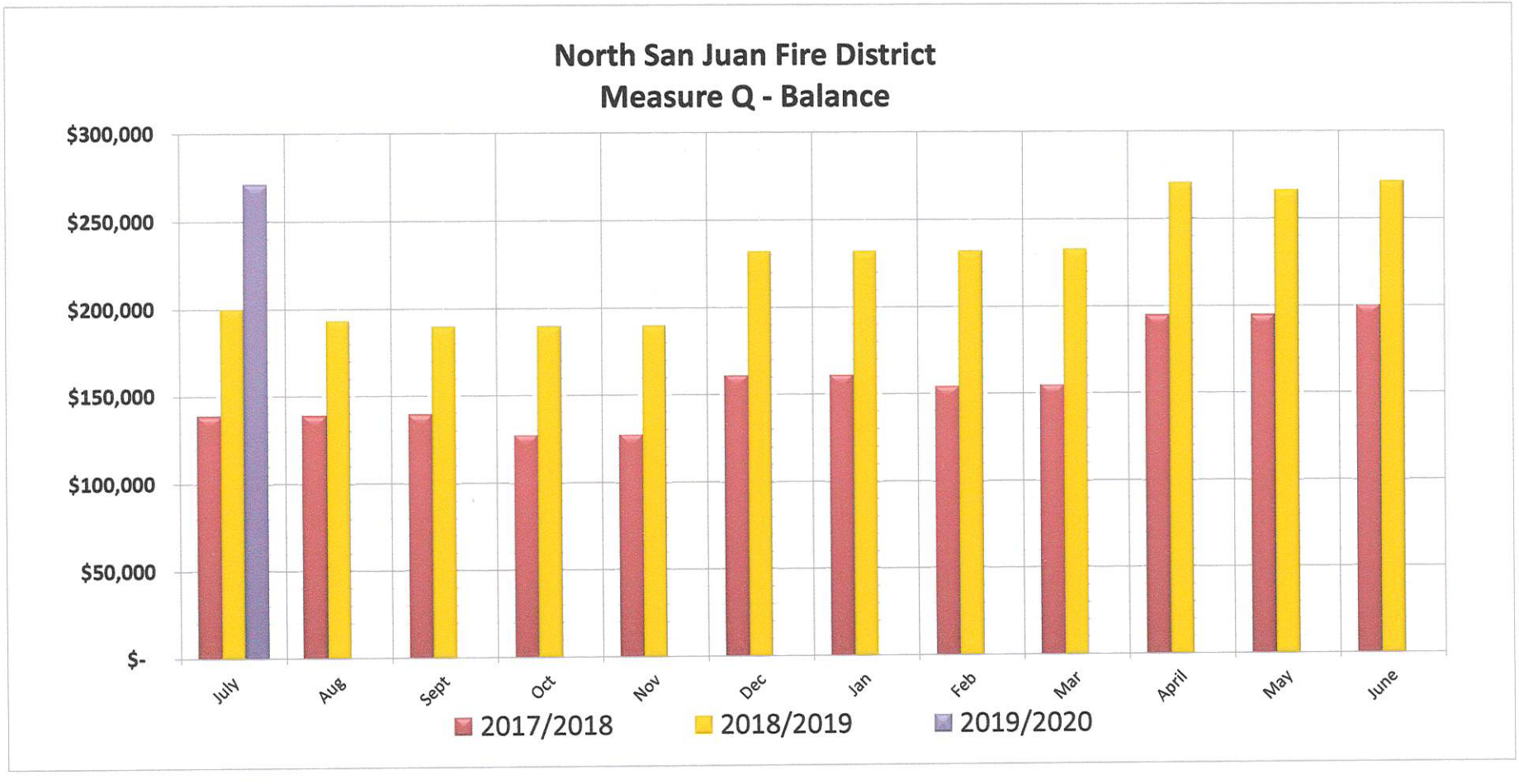
April
May
June
2017/2018
2018/2019
2019/2020


North San Juan Fire District
Measure Q - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
May
June
2017/2018
2018/2019
2019/2020

COUNTY TREASURY FUNDS MONTHLY REPORT

As of August 31, 2019

	GENERAL	MITIGATION	MEASURE Q
Beginning Balance	$ 152,582.10	$ 10,953.53	$ 271,065.61
Revenue	$ 701.53	$ 507.40	
Expenditure	$ 31,056.36	$ 4,329.58	
BALANCE	$122,227.27	$ 7,131.35	$ 271,065.61

NOTES

GENERAL FUND REVENUE: none
GENERAL FUND EXPENDITURES: A/P, Taxes, Strike Team

MITIGATION AB 1600 REVENUE - One permit
MITIGATION AB 1600 EXPENDITURES: Sharp photo copier

MEASURE Q REVENUE: none
MEASURE Q EXPENSE - none

NORTH SAN JUAN FIRE DISTRICT
Cash On Hand
As of August 31, 2019

	Aug 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10250 · Tri-Counties Bank	$ 322.56
10717 · Measure Q - Nevada County	$ 271,065.61
10720 · General Fund - Nevada County	$ 122,227.27
10777 · Mitigation Fund - Nevada County	$ 7,131.35
Total Checking/Savings	$ 400,746.79
Total Current Assets	$ 400,746.79

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
August 2019

Date	Name	Memo	Amount
08/30/2019	LAFCO	Annual fee	-282.00
08/05/2019	Sierra Family Medical Clinic	Physicals	-24.00
08/05/2019	Life Assist, Inc.	Medical supplies	-43.65
08/05/2019	FF Dorn, Christopher (reim)	2nd Quarter Mileage	-216.92
08/05/2019	High Sierra Electric & Generators	Annual Maintenance generator	-684.58
08/05/2019	FF Mead, Rich(reim)	2nd Quarter Mileage	-225.62
08/05/2019	FF Green, William (reim)	2nd Quarter Mileage	-102.08
08/05/2019	ACC Business	Broadband	-731.63
08/05/2019	FF Wilson, Jefferson (reim)	2nd Quarter Mileage	-31.90
08/05/2019	Mulligan, Margaret	Cleaning	-60.00
08/05/2019	FF Rainville, Christopher (reim)	2nd Quarter Mileage	-229.68
08/05/2019	FF Fernandez, Dustin (reim)	2nd Quarter Mileage	-127.60
08/05/2019	FF Blevins, Kritters (reim)	2nd Quarter Mileage	-43.50
08/05/2019	FF Scott, William S. (reim)	2nd Quarter Mileage	-40.02
08/05/2019	FF Fites-Kaufman, Casey (reim)	2nd Quarter Mileage	-73.08
08/05/2019	FF Simpson, Forrest D (Reim)	2nd Quarter Mileage	-128.18
08/05/2019	FF Guetebler, Andy (reim)	2nd Quarter Mileage	-330.02
08/05/2019	FF McCarty, Justina (reim)	2nd Quarter Mileage	-97.44
08/12/2019	Sierra Family Medical Clinic	Physicals	-14.00
08/12/2019	Gold Country Copier,Inc.	Color copies	-83.19
08/12/2019	Riebes Auto Parts	Maintenance	-258.02
08/12/2019	SPD Saw Shop	Maintenance	-16.25
08/12/2019	Northern Sierra Propane	Propane	-163.28
08/12/2019	US Bank	Cal-Card	-6,285.97
08/12/2019	Hennig's Automotive Repair	Front end repair 6134	-150.00
08/12/2019	Covert's Pump Service	Water storage tanks station #1 & #2	-1,563.25
08/12/2019	FF Stead, Judy (Reim)	2nd Quarter Mileage	-187.92
08/15/2019	Department of Justice	Finger printing	-32.00
08/15/2019	Hi-Tech Emergency, Inc.	Hurst Annual service	-727.71
08/15/2019	Wind, Rachel	Cleaning August 7, 2019	-75.00
08/15/2019	Hennig's Automotive Repair	Maintenance 6132	-591.52
08/15/2019	PG&E Station #1	Electric service	-67.49
08/15/2019	PG&E Station #3	Electric service	-457.14
08/29/2019	ACC Business	Broadband	-731.63
08/29/2019	Sierra Family Medical Clinic	Physicals	-48.00
08/29/2019	Grass Valley Air Conditioning, Inc.	Annual Contract	-360.00
08/29/2019	Colantuono, Highsmith	Legal services	-60.00
08/29/2019	AT&T CALNET 3	Telephone	-202.05
08/29/2019	Interspiro, Inc.	SCBA Annual testing	-1,811.71
08/29/2019	SCI Consulting Group	Special Tax Administration	-3,525.97
08/29/2019	Mulligan, Margaret	Cleaning	-60.00
08/05/2019	Internal Revenue Service	Federal Taxes	-3,164.28
08/05/2019	FF Olson, Shawn (reim)	2nd Quarter Mileage	-27.84
08/05/2019	FF Collings, Graham (reim)	2nd Quarter Mileage	-319.00

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
August 2019

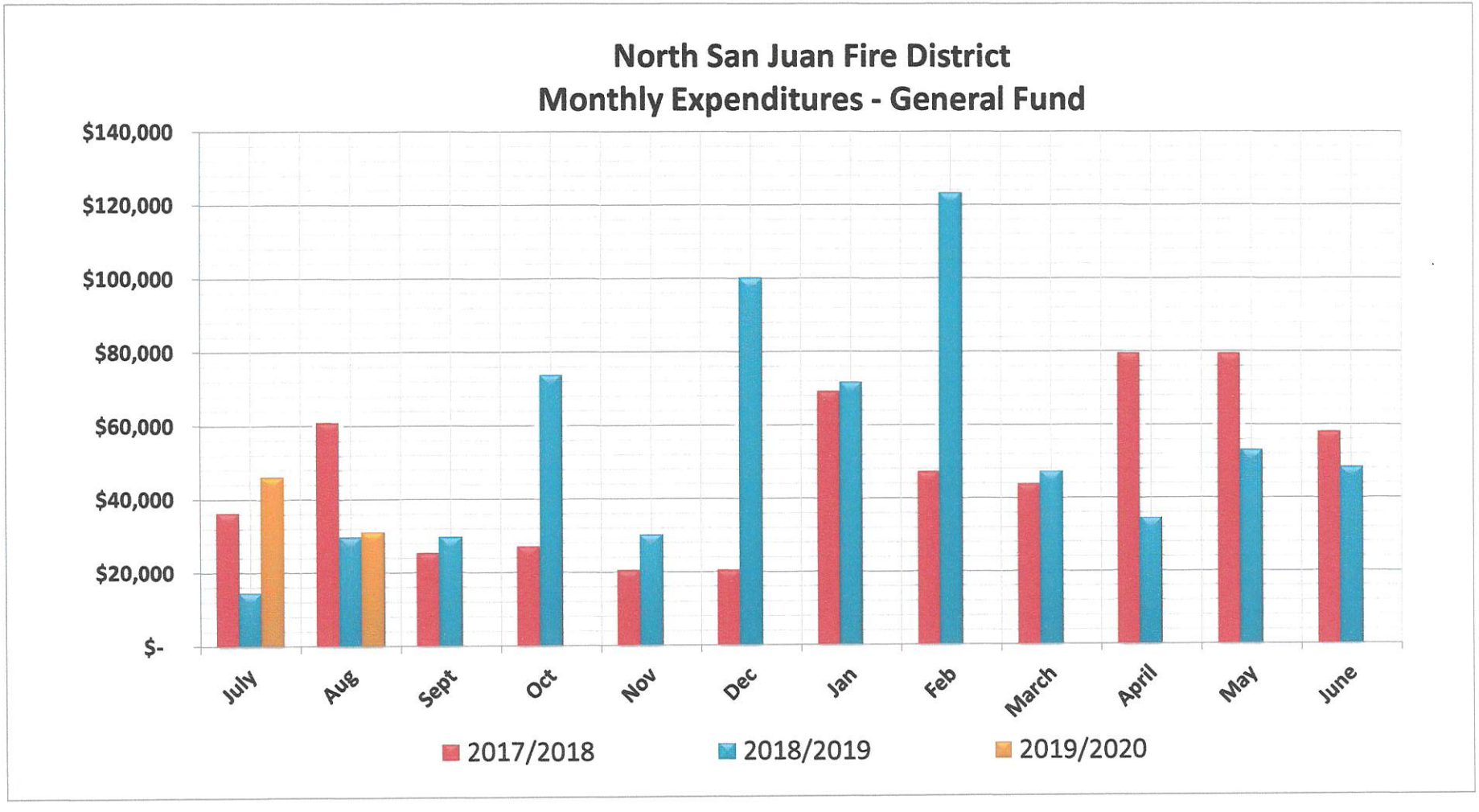
08/12/2019	Boyett Petroleum	Fuel	-270.71
08/15/2019	FF Flores, Angela (reim)1	2nd Quarter Mileage	-48.72
08/15/2019	Corris, W. Tracy	Cleaning supplies	-19.73
08/15/2019	FF Flores, Jason (reim)	2nd Quarter Mileage	-38.28
08/30/2019	Combined Payroll	Combined payroll	5,819.50
08/29/2019	Boyett Petroleum	Fuel	-265.78
08/26/2019	Riley, Robert R	Training	-138.52

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - Mitigation Fund (AB1600)
August 2019

Date	Name	Memo	Amount
08/05/2019	Gold Country Copier,Inc.	Sharp MX5050 Copier	-4,329.58

NORTH SAN JUAN FIRE DISTRICT
Cal-Card Expense
As of August 31, 2019

Date	Name	Memo	Amount
06/11/2019	Amazon.Com	Office supplies - pens	$ 21.01
06/24/2019	AFSS - North	Annual dues - 366715	$ 50.00
06/24/2019	L.N. Curtis & Sons	Nomex gear	$ 4,050.23
07/01/2019	Amazon.Com	Digital loack - station #2	$ 76.58
07/01/2019	Mother Truckers	Water Bottles	$ 806.25
07/01/2019	Winter Design Group	Annual maintenance - web site	$ 300.00
07/01/2019	Dish Network	Subscription	$ 100.20
07/08/2019	Verizon Wireless	Cell phone	$ 173.54
07/10/2019	Amazon.Com	Copy paper	$ 29.22
07/10/2019	Amazon.Com	AAA Batteries	$ 25.92
07/15/2019	Mother Truckers	Food - Training Night	$ 142.08
07/15/2019	Amazon.Com	Cleaning supplies - Kitchen	$ 19.71
07/15/2019	Amazon.Com	JUmper Cables - 6160	$ 32.24
07/15/2019	Amazon.Com	Hydro Flask water bottles x6	$ 257.70
07/15/2019	Intuit	Payroll fee	$ 8.00
07/18/2019	Amazon.Com	Subscription	$ 4.99
07/20/2019	Amazon.Com	Cardstock	$ 12.00
07/22/2019	Amazon.Com	APC Battery Backup for Network	$ 62.55
07/22/2019	Amazon.Com	Binders	$ 46.41
07/25/2019	Amazon.Com	Subscription	$ 5.99
08/05/2019	Amazon.Com	Printer cartridge	$ 27.36
08/06/2019	Amazon.Com	Office supplies - pens	$ 39.98
08/28/2019	Amazon.Com	Cancel order	$ (5.99)
			$ 6,285.97
TOTAL			$ 6,285.97


North San Juan Fire District
Monthly Expenditures - General Fund
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$-
July
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March
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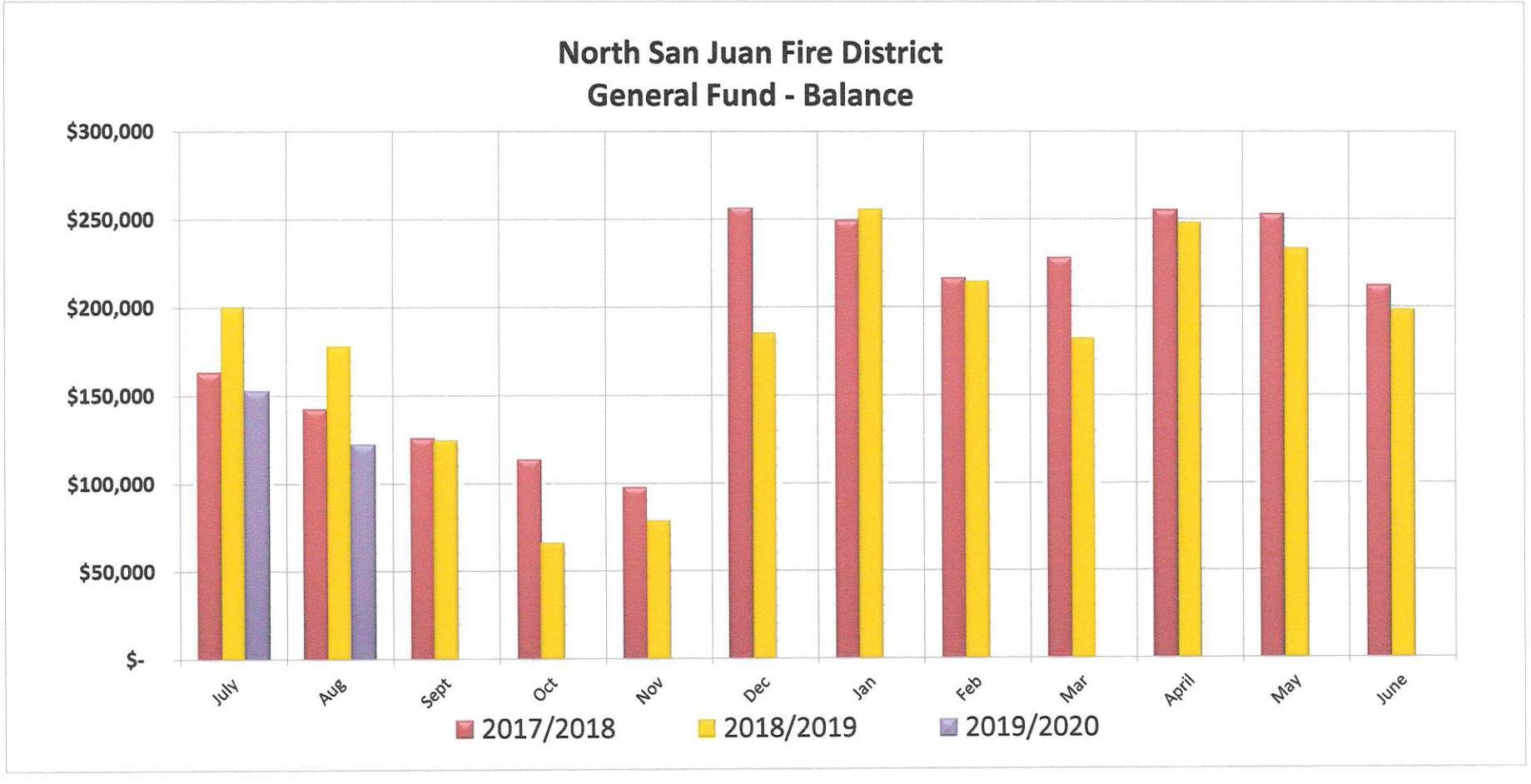
May
June
2017/2018
2018/2019
2019/2020


North San Juan Fire District
General Fund - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$-
July
Aug
Sept
Oct
Nov
Dec
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April
May
June
2017/2018
2018/2019
2019/2020

NORTH SAN JUAN FIRE PROTECTION DISTRICT

FUNDS TRANSFER AUTHORIZATION

The Board of Directors of the North San Juan Fire Protection District, meeting in regular session on Tuesday September 24, 2019, authorizes the following transfer of revenue from our Measure Q Fund (6717) to our General Fund (6720):

Amount of Transfer: $26,535.00

Vote: **Yes** _____ **No** _____

_____

Pat Leach - Treasurer

_____

Ed Beckenbach - Chair

Submitted By:

_____

Kelly Moreno - Board Secretary

MEASURE Q

REQUESTED TRANSFER TO GENERAL FUND

1st Quarter 2019/2020

TOTAL - $ 26,535

PAID CALL (RETENTION) **$ 16,500**

- Basic Increase $2,500
- Retention $2500
- Officers $2500
- Taxes & Workers' Comp $9,000

TRAINING **$ 3,470**

- Rob Riley $150 x 4 = $600
- Target Solutions $2,870

ADMINISTRATION **$ 2,000**

- Administration $2,000

SCI CONSULTANT **$ 3,525**

CAPITAL IMPROVEMENTS **$ 1,040**

- **Solar Contract**

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

Resolution 2019-03

RESOLUTION FOR USE OF A FIRE HOUSE IN THE ANANDA VILLAGE

WHEREAS, it is the desire of the North San Juan Fire Protection District to house a fire engine and other equipment on the East side of our District, and

WHEREAS, the Ananda Community has built a new structure with adequate space for housing a fire engine and other equipment located at 16915 Village Drive, Nevada City, and

WHEREAS, the storage of a fire engine and other equipment at this location will benefit the community of Ananda and the citizens of the North San Juan Fire Protection District.

NOW THEREFORE BE IT RESOLVED that the North San Juan Fire Protection District accepts the no cost lease offer from the Ananda Community for the use of a fire house of approximately 900 square feet, with power, water, and a shared restroom at no cost to the North San Juan Fire Protection District. It is further understood that Ananda will extend this no cost lease for a minimum of 35 years. The District can cancel the lease at any time. With the approval of the District, Ananda can offer the use of other equivalent space to house District fire engines and other equipment, in which case this agreement would be canceled and a new agreement would be developed and approved by both parties.

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 24th day of September, 2019, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTEST:

_____ _____

Ed Beckenbach, Board Chair Kelly Moreno, Board Secretary

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

Resolution 2019-04

RESOLUTION FOR THE PURCHASE OF A TYPE 2 ENGINE FOR THE NORTH SAN JUAN FIRE DEPARTMENT

WHEREAS, Ballot Measure Q in June 2014 [passed by a 79.53% yes vote to create a parcel tax specifically for several purposes, including the acquisition of an apparatus for use during Wildland and Structure Fires; and

WHEREAS, due to the unique Type 2 Engine specifications for North San Juan Fire Department and a lack of response from manufacturers Pierce, Boise Mobile and Sketer, and having only manufacturer Rosenbauer able to provide an apparatus to the Department's specifications, in a time-frame acceptable to Department needs, this purchase did not use a bidding process; and

WHEREAS, Measure Q 2019-2020 budget does not reflect a down-payment for purchase of this apparatus, whose acquisition was authorized at the July 2019 Board meeting;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the purchase of an apparatus supports the will of the Stakeholders of the North San Juan Fire Protection District, its Fire Department and Fire Chief to acquire a Type 2 Engine from Rosenbauer with the specifications needed by this Fire Department; and

RESOLVED, as provided by an authorized consortium purchasing agency while incorporating legal purchasing practices, Rosenbauer, the only provider of the specified Type 2 Engine with a reasonable delivery date, and its detailed parts invoice was examined by Sourcewell (formerly NJPA) which is a proven way to obtain the best price of an apparatus; and

RESOLVED, the North San Juan Fire Protection District Board urges its Finance Committee to adjust the Measure Q 2019-2020 Budget to reflect the approval of the acquisition of a Type 2 Engine as specified and the authorizing of the Fire Chief to sign the contract. The Budget is to reflect a down payment of One Hundred Eleven Thousand Two Hundred Forty-six Dollars ($111,246) which provided a Six Thousand Two Hundred Fifty-nine Dollar ($6,259) savings of the overall cost, with the remainder of the apparatus expense to be financed over a period of seven to ten years with a reputable lender offering the lowest interest rate with no pre-payment charges, and the first payment to occur after deliver, acceptance, and Firefighter training of the apparatus..

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 25th day of June, 2019, by the following vote:

AYES: ____ NOES: ____ ABSTAIN: ___ ABSENT: ___

ATTEST:

Ed Beckenbach, Board Chair	Kelly Moreno, Board Secretary