NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, November 26, 2019
AGENDA

1. **7:00 P.M. – CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

2. **7:01 P.M. or as soon thereafter as possible – PUBLIC COMMENT ON MATTERS NOT ON AGENDA**
   As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.

3. **CONSENT CALENDAR.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

Action
   - **A.** Minutes of October 22, 2019 Regular Board Meeting 🕮
   - **B.** District Counsel Letter to Board Member 🕮

4. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

5. **REPORTS**
   - **A.** Chief's Report – Jason Flores
     - **i.** October 2019 Statistics 🕮
   - **B.** Treasurer's Report – Pat Leach
     - **i.** Donations 🕮
     - *Action* **ii.** October 2019 Financials: Disbursements, Cash on Hand, Funds Summary 🕮
     - **iii.** 2019/2020 Estimated Property Tax Allocation 🕮
   - **C.** District Manager Report – Tracy Corris
   - **D.** Firefighter Association Report – Nat Van Order
   - **E.** LAFCo Report – Ed Beckenbach
   - **F.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
   - **G.** NCFA Report – Pat Leach

6. **NEW BUSINESS**
   - **A.** Nevada County Fuels Reduction Program Discussion – Caleb Dardick
   - *Action* **B.** Resolution 2019-07 Cruzon Fuels Reduction Grant – JoAnn Fites-Kaufman,Pat Leach 🕮
   - **C.** Station 3 Deed/Title Discussion – Bruce Boyd
   - *Action* **D.** Proposal to Co-Sponsor Prescribed Fire on Private Lands Workshop –Pat Leach
   - *Action* **E.** District Manager (Finance & Facilities) Salary – Ed Beckenbach
   - **F.** Paul Castiglioni Retirement/Recognition Discussion – Ed Beckenbach

7. **OLD BUSINESS**
   - **A.** Polling Update Western Nevada County Fire District Consolidation – Pat Leach/Tom Browning

8. **NEXT MEETING:** TBD

9. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, October 22, 2019
MINUTES

PRESENT: Ed Beckenbach, Chair; Pat Leach, Treasurer; Bruce Boyd; Tim Tschantz; Kelly Moreno, Board Secretary; Tom Browning, Battalion Chief; Tracy Corris, District Manager
ABSENT: Freya Johnson, Vice-Chair; Jason Flores, Fire Chief

1. **CALL TO ORDER:** Meeting called to order at 7:02 PM. Roll taken. Four board members present; quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT:**
   No public comment.
3. **CONSENT CALENDAR:**
   A. Minutes of September 24, 2019 Regular Board Meeting: Pat Leach asked that page 2, item C be corrected to reflect 'engine has been ~~purchased~~ ordered'. Bruce Boyd moved to approve the September 24, 2019 regular board meeting minutes as presented with the above noted correction, Ed Beckenbach seconded, motion passed by unanimous vote.
4. **ANNOUNCEMENTS:**
   Bruce Boyd suggested that, in light of the financial controls concerns that have recently been expressed, it may be a good idea to invite the auditor to attend the upcoming finance committee meeting. The Board agreed that this would be a good idea.

   Tom Browning shared that he has recently experienced some medical issues which required hospitalization. As a result, he is on restricted duty and is receiving IV antibiotics. Previous to his illness he spent fifteen days on the Walker Fire.
5. **REPORTS**
   A. Chief's Report – Tom Browning
      Chief Jason Flores was unable to attend tonight's meeting due to a family medical emergency that required him to fly out of state.
      i. September 2019 Statistics
         September was a typical month for this time of year. Smoke check calls increase as temperatures drop.
   B. Treasurer's Report – Pat Leach
      i. Donations - Donations were received totaling $50 during the month of September.
      ii. September 2019 Financials – With no questions or comments, Bruce Boyd moved to approve the September 2019 Financials as presented, Tim Tschantz seconded. Motion approved by unanimous vote.

iii. Mitigation Report 2018/2019 – Informational report identifying funds received during the 2018/2019 fiscal year ($13,295.19).

iv. Revised Preliminary Budget Measure Q (2019/2020) – Changes were made to reflect carry over from the previous fiscal year. Bruce Boyd move to approve the Revised Preliminary Budget Measure Q (2019/2020) as presented, Pat Leach seconded; motion approved by unanimous vote.

v. Allocation of Proposition 172 Funds – Informational report from County of Nevada County Executive Office outlining the allocation of Proposition 172 funds.

C. District Manager Report – Tracy Corris

- The audit is in the final stages. An audit report will follow in the next couple of months
- We received a grant/donation of six pallets of canned water from Budweiser.
- The solar project was completed last week. It's up and running.

Bruce Boyd recommended we research and resolve the deed issues that arose during the solar installation process.

D. Firefighters Association Report – Nathaniel Van Order

- The spaghetti feed is scheduled to take place in March.
- Firefighters have expressed that they would like to schedule a meeting to discuss the Western Nevada County Consolidated Fire District.
- The Fire Prevention Week Open House event had a pretty good turnout with 50-60 people attending. A good time was had by all.

E. LAFCo Report – Ed Beckenbach
No meeting. Nothing to report.

F. Fire Safe Council/FireWise Coalition, Ridge FireWise Communities Report – Pat Leach

- A defensible space advisory training will be held on December 4th.
- There are currently 42 FireWise Communities with several more in process.
- There have been 65 defensible space visits to date.
- The Coalition is working on tips for homeowners to address the issues our community is facing with fire insurance cancellations.
- JoAnn Fites-Kaufman is working diligently on the the Cruzon grant.
- Shawn Griffis will be retiring soon.
- Tim Farley is working on grants for a California Conservation Corps facility on the Ridge.

G. NCFA Report – Pat Leach

- No meeting. Nothing to report. The next meeting is scheduled for November 13, 2019.

6. OLD BUSINESS:

A. Hose Cart – Tim Tschantz
Tim will move forward to complete this project including placement (without impeding access or views), foundation, and painting. He will hire firefighters to do the work and anticipates wrapping it up within the $1,500 approved budget.

B. Western Nevada County Fire District Consolidation & Polling Committee Update – Pat Leach
Pat reported it is anticipated that four hundred people will be polled. The polling is scheduled to occur late October to early November with anticipated results by November 14, 2019. Caleb Dardick, who has been hired specifically to work on this project, would like to engage in discussion and to present the polling results at our November board meeting.

We need to decide whether we want move forward and bring this item to the voters in our district or withdraw from the project completely.

C. CalFire Forest Health and Fire Prevention Grant Proposal – Pat Leach
Pat reiterated that JoAnn Fites-Kaufman is diligently working on this project.

7. NEW BUSINESS

A. Resolution 2019-05 to Establish Fees – Ed Beckenbach
Bruce Boyd requested that we dispense with reading and moved that the Board approve Resolution 2019-05 to Establish Fees for Fiscal year 2019/2020 as presented, Pat Leach seconded; motion approved by the following roll call vote: 4 ayes/ 0 noes/ 0 abstain/ 1 absent.

B. Resolution 2019-06 Lease Purchase of New Fire Apparatus – Pat Leach
Bruce Boyd requested that we dispense with reading, Pat Leach moved that the Board approve Resolution 2019-06 authorizing the Lease purchase of a new Fire Apparatus as presented, Tim Tschantz seconded; motion approved by the following roll call vote: 4 ayes/ 0 noes/ 0 abstain/ 1 absent.

C. Conflict of Interest Policy – Ed Beckenbach
The policy proposal was discussed and further recommended that all chief officers be added to the list of persons within the Department required to complete Form 700 and attend AB1234 training in accordance with state and local requirements. Bruce Boyd moved to approve the Conflict of Interest Policy as presented with the addition of the new requirements as stated above, Tim Tschantz seconded; motion approved by the following roll call vote:
4 ayes/0 noes/0 abstain/1 absent

D. Credit Card Usage Policy – Ed Beckenbach
The policy proposal was discussed and further recommended to require that the actual monthly credit card statement be included as supporting documents for presentation, discussion, and approval with the monthly Treasurer's Report. Bruce Boyd moved to approve the Credit Card Usage Policy as presented with the addition of the new requirement as stated above, Ed Beckenbach seconded; motion approved by the following roll call vote:
4 ayes/0 noes/0 abstain/1 absent

E. Board Vacancy Discussion – Ed Beckenbach
Ed read a letter from Freya Johnson, addressed to the Board, describing her concern over governance issues that have compelled her to avoid attending meetings in an effort to change what she described as a toxic atmosphere.

Pat Leach expressed that she had hoped Freya would actively work toward, and participate in, changing the environment rather than boycotting.

Bruce Boyd suggested that we need to move forward with the resolution as described by counsel.

Ed Beckenbach shared that he may not entirely disagree with Freya, except for her choice to not show up at board meetings for the past seven months. At this point, a primary concern is the Board's obligation to the community we serve. In light of that, we need to move forward with the action outlined by counsel. In regard to finding new board members, he suggested we give considerable thought to how we go about it, and offered that we need a mechanism to be more inclusive.

Bruce suggested that Freya's letter be shared with the finance committee because it addresses best practices issues.

8. **CLOSED SESSION (9:20-9:37 PM)**
   A. District Manager Finance/Facilities Performance Review
   There were no actionable items heard in closed session.
9. **NEXT MEETING:** November 26, 2019
10. **ADJOURNMENT:** Meeting adjourned at 9:44 PM.

Kelly Moreno

Kelly Moreno, Board Secretary

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Our File No. 44010.0002

[Insert Date]

VIA E-MAIL AND U.S. MAIL

Vice Chair Freya Johnson
North San Juan Fire Protection District
[Redacted]
Nevada City, CA 95959
E-mail: freyajohnson@nsjfire.org

Re: **Notice of Board's Consideration of Resolution Declaring Vacancy**

Dear Vice Chair Johnson:

The Board of Directors for the North San Juan Fire Protection District has authorized me to provide you with this notice. The Board will be considering a resolution to declare declare your Board seat vacant at its January 28, 2020 regular meeting at 7:00 p.m.. If adopted, this resolution will allow the Board to either appoint a new Board member or call a special election to fill the vacancy. The Board will provide you with an opportunity to appear and provide testimony and other evidence to show why the Board should not declare your office vacant.

Government Code section 1770, subdivision (g), provides the legal authority to declare a vacancy on the Board. That provision states:

> An office becomes vacant on the happening of any of the following events before the expiration of the term … [¶] … His or her ceasing to discharge the duties of his or her office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law.

In addition, the North San Juan Fire Protection District Organization Manual provides the duties of a member of the Board of Directors includes "maintain[ing] regular attendance at board meetings," and "actively participat[ing] in board appointed committees." (NSJFPD Org. Man., §§ 1402.1.4 & 1402.1.8.) Without regular meeting

attendance, a Board member is unable to perform the basic responsibilities of the office. (See *id.* § 1402.3 [Basic roles and responsibilities of the Board].) As Vice-Chair, your attendance is particularly important because you are to perform the duties of the Chair in the event of his absence or incapacity. (*Id.* § 1403.3.2.)

The following non-exclusive list of facts support a finding that you have failed to discharge the duties of your office for three consecutive months or more:

1. The last Board meeting you attended was in February 2019. You have been absent from all seven subsequent, consecutive meetings, namely: March 26, 2019, April 23, 2019, May 28, 2019, June 25, 2019, July 23, 2019,[1] September 24, 2019, and October 22, 2019.

2. You have not provided the District with any evidence (either before or after meetings) that your absences at these seven Board meetings was due to illness or that you were absent from the state with permission required by law.

3. These seven meetings included important decisions on special and routine matters, including majoring purchasing decisions. Your absences thus threatened the Board with the lack of a quorum on important District matters. It also deprived the District of valuable input on matters over which the Board alone has jurisdiction as required by law.

4. Board members have reached out to you on multiple occasions over at least the last four months by telephone, in writing, and through social media to request your attendance at meetings and participation in the District's affairs, but you have yet to perform your Board duties for some seven consecutive months.

5. Your letter dated October 22, 2019 to the Board states you "will stay away" from the District, which demonstrates your intent to abandon your office and resign your position.

Based on the conduct described above and your express intent to "stay away" from the District, as well as any other evidence presented at or before the Board

[1] There was no August 2019 meeting.

meeting on January 28, 2020, the Board will consider finding that you have manifested a clear intent to abandon your office and the duties of a Board member.

To avoid the Board's consideration of a resolution declaring a vacancy in your office, you may, of course, provide the Board Secretary with a written resignation. Otherwise, you are encouraged to attend the Board meeting on January 28, 2020 at 7:00 p.m. located at Station 3, 13200 Tyler Foote Crossing, Nevada City, California, where the Board will hear any testimony or evidence you wish to present to show why the Board should not declare you have abandoned your office and finding a vacancy in your office with the District.

Please know that the Board takes no pleasure in proposing this action. It appreciated your previous contributions to the District and valued the perspective and views you brought to the Board. However, it believes that the residents, property owners and businesses the District serves are entitled to full representation by all five members of the Board of Directors. It therefore finds it has no choice but to move forward with considering your apparent abandonment of your office to ensure the District's Board is composed of members who discharge their duties.

Respectfully,

David J. Ruderman
Assistant General Counsel

DJR:djr

cc: Board of Directors
Board Secretary
Fire Chief

NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2019 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	8	18	13	14	11	20	23	22	19	13			**161**
Vehicle Accident	5	3	6	1	5	6	4	2	3	6			**41**
Fire - Structure		1	1			2				2			**6**
Fire - Wildland				1	1	1	2	1		1			**7**
Fire - Structure/Wildland													**0**
Fire - Vehicle				2	1			4	2	1			**10**
Fire - Vehicle/Wildland					1								**1**
Fire - Smoke Check										6			**6**
Fire - Debris Check	2		2	3	7	4	3	2	2				**25**
Fire - Other													**0**
Fire - False Alarm		1											**1**
Fire - Menace Standby													**0**
Hazard	1	6	1	1	1			1	1	5			**17**
Public Assist	2	2			2		1	1		3			**11**
Other							2			3			**5**
Totals:	**18**	**31**	**23**	**22**	**29**	**33**	**35**	**33**	**27**	**40**	**0**	**0**	**5**

Previous Years Summary				
2019	**2018**	**2017**	**2016**	**2015**
161	207	198	185	173
41	40	60	42	57
6	8	8	6	9
7	21	22	16	20
0	0	0	0	4
10	1	5	7	6
1	2	0	0	0
6	25	7	11	14
25	5	8	2	14
0	0	0	1	3
1	9	9	9	11
0	0	1	2	0
17	8	17	5	3
11	18	15	14	16
5	3	0	6	18
291	**347**	**350**	**306**	**348**

2019 Monthly Totals:	18	31	23	22	29	33	35	33	27	40	0	0	**291**
2018Monthly Totals:	24	23	24	25	30	38	40	37	28	27	25	26	**347**
2017 Monthly Totals:	31	35	21	17	25	33	51	40	34	32	16	15	**350**
2016 Monthly Totals:	21	13	25	24	25	34	30	36	23	31	21	23	**306**
2015 Monthly Totals:	23	28	27	27	27	37	33	27	39	33	24	23	**348**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	5	4	4	4	4	4	4	4	4	4			**41**
Special Training	2	3		2	3		2	1					**13**
External Training		1		3	1								**5**
Work Party													**0**
Public Education					1								**1**
Public Service					1								**1**
Totals:	**7**	**8**	**4**	**9**	**10**	**4**	**6**	**5**	**4**	**4**	**0**	**0**	**61**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2019 Monthly Totals:	3	1	8	6	6	5	8	6	3	1			
2018 Monthly Totals	3	1	1	2	7	6	8	4	7	1	5	2	**47**
2017 Monthly Totals:	5	1	3	3	2	7	18	4	4	6	1	0	**54**
2016 Monthly Totals:	1	2	1	3	4	2	12	12	6	7	2	3	**55**
2015 Monthly Totals:	1	5	4	6	3	2	8	7	3	9	7	1	**56**

NSJFPD INCIDENT RESPONSE DETAIL -October 2019

Date	ER Type	Location	Minutes	Number of Personnel	Notes	Out of District Responses	Response Time
10/1	MA	Tyler Foote (024035)	45	2	Personal Transport		9
10/2	SDC	School (024099)	33	2			4
10/3	MA	Salmon Mine (024191)	40	3	SNMH Transport		8
10/4	MA	Milhous (024205)	37	2	SNMH Transport		22
10/5	FSC	Edwards Xing (024281)	53	3	UTL	*	
10/7	MA	Flume (024451)	32	1	SNMH Transport		7
10/8	VA	Tyler Foote (024523)	83	3	SNMH Transport		11
10/8	FSC	Sweetland (024531)	36	5	Extinguished		24
10/9	FS/W	Skyland (024571)	193	8	Line Construction/Mop Up		25
10/9	VA	Hwy 49 (024582)	4	5	Canceled		
10/9	PA	Tyler Foote (024632)	26	5	Missing Child		2
10/10	FS	Pleasant Valley (024669)	293	10			13
10/11	MA	Birchville (024810)	12	3	No Medical Need		9
10/11	O	Tyler Foote (024882)	34	4	Extinguished		7
10/12	PA	Cherokee (024896)	23	3	Water Tank Overflow		9
10/12	PA	School (024955)	42	2	SNMH Transport		9
10/12	VA	Tyler Foote (024979)	37	7	AMA		7
10/12	VA	Hwy 49 (024983)	65	7	SNMH Transport		7
10/14	MA	Tyle Foote (025112)	76	2	Personal Transport		7
10/15	MA	School (025137)	39	4	SNMH Transport		12
10/17	FDC	Pleasant Valley (025283)	70	3	Illegal Burn		17
10/18	MA	Tyler Foote (025363)	50	1	SNMH Transport		14
10/20	FSC	Green Valley/Cruzon Grade (025535)	39	4	Canceled		
10/20	VA	Pleasant Valley (025544)	40	3	Medic 43 Transport		9
10/21	F	Sages (025598)	75	1	Generator Fire		12
10/21	MA	Tyler Foote (025607)	40	2	SNMH Transport		16
10/23	MA	School (025781)	33	2	SNMH Transport		9
10/23	MA	Hwy 49 (025785)	10	2	False Alarm		5
10/26	HAZ	Purdon (026063)	93	3	Propane Tank Leak		9
10/27	MA	Hwy 49 (026124)	156	2	Extinguished		9
10/27	HAZ	Pleasant Valley (026126)	52	3	Tree in Roadway		29
10/27	HAZ	Murphy (026143)	23	4	Tree in Roadway		0
10/27	HAZ	Maidu Ridge (026161)	33	3	Downed Power Lines PSPS		9
10/27	FSC	Cruzon/Backbone (026186)	32	7	Canceled		
10/27	VA	Hwy 49 (026206)	67	5	AMA		9
10/28	FW	Pine Grove Reservoir (026289)	22	2	Generator Diesel Leak		11
10/29	HAZ	Tyle Foote (026412)	109	2	SNMH Transport		11
10/29	OTH	Sweetland (026433)	18	2	Canceled		
10/30	OTH	Robinson (026499)	27	3	NCSO		3
10/31	MA	Milhous (026639)	109	2	SNMH Transport		11

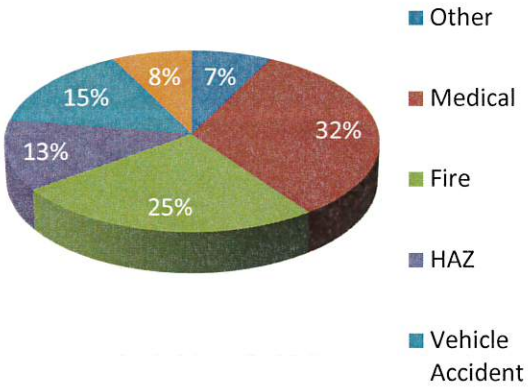
Total Calls:	**40**
Total Man Hours:	**163.53**
Average FF/Call:	**3.4**

CALL TYPE BY DISTRICT AREA
OCTOBER 2019

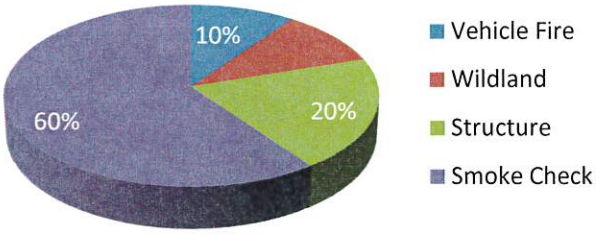
TYPE	NW	SW	NE	SE	ODS	TOTAL
MEDICAL	10	3				**13**
FIRE	7		2		1	**10**
VEHICLE	4	2				**6**
HAZARD	2	3				**5**
PUBLIC ASSIST	3					**3**
OTHER	3					**3**
						40

North San Juan Fire Department
Call Detail for October 2019

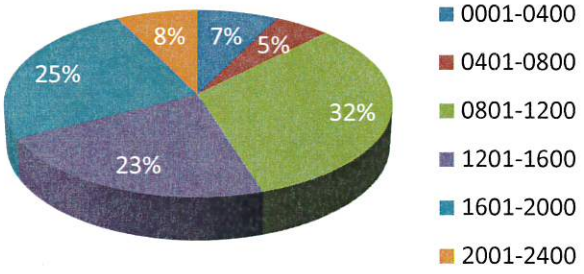
Call Type



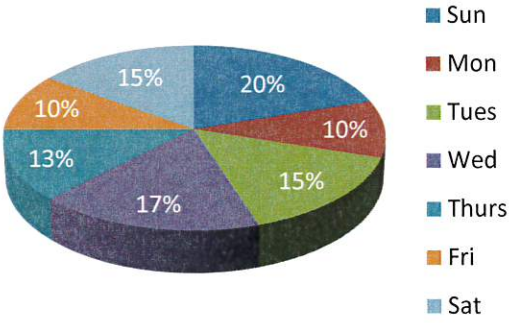
Fire Type



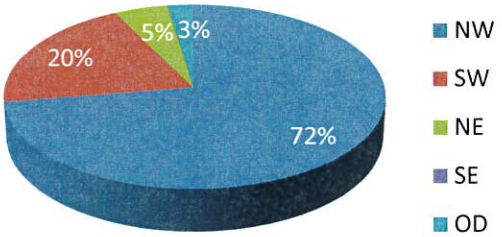
Time of Day

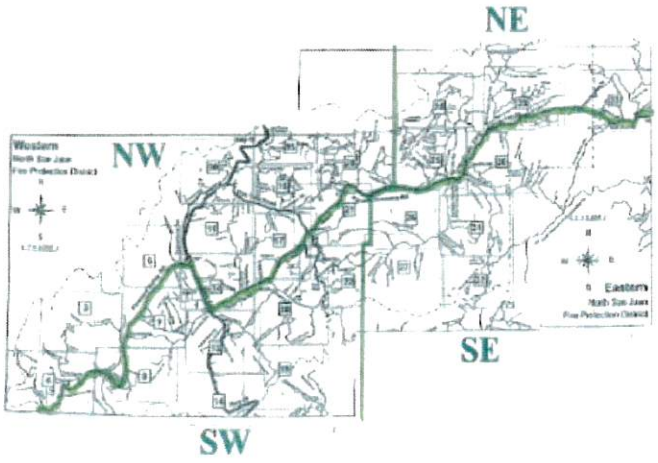


Day of Week



District Area





DONATIONS

October 2019

CASH DONATIONS:	Note	In Kind	Cash
Ed & Sharon Beckenbach			$ 500.00
	Total Cash Donations:		**$ 500.00**
	Total In Kind Donations:		**$ -**
	Total Donations:		**$ 500.00**

COUNTY TREASURY FUNDS MONTHLY REPORT

As of October 31, 2019

	GENERAL	MITIGATION	MEASURE Q
Beginning Balance	$ 133,988.60	$ 7,188.68	$ 101,207.44
Revenue	$ 4,459.90	$ 2,853.81	
Expenditure	$ 41,832.87		$ 32,890.00
BALANCE	$96,615.63	$ 10,042.49	$ 68,317.44

NOTES

GENERAL FUND REVENUE: Donations, Prop #172
GENERAL FUND EXPENDITURES: A/P, Taxe, Paid Call

MITIGATION AB 1600 REVENUE - Two permits
MITIGATION AB 1600 EXPENDITURES: No Activity

MEASURE Q REVENUE - Interest:
MEASURE Q EXPENSE - Cal Solar, Target Solutions

NORTH SAN JUAN FIRE DISTRICT
Cash On Hand
As of October 31, 2019

	Oct 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10250 · Tri-Counties Bank	$ 350.00
10717 · Measure Q - Nevada County	$ 68,317.44
10720 · General Fund - Nevada County	$ 96,615.63
10777 · Mitigation Fund - Nevada County	$ 10,042.49
Total Checking/Savings	$ 175,325.56
Total Current Assets	$ 175,325.56

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
October 2019

Date	Name	Memo	Amount
10/04/2019	Moule Paint & Glass	Replace tempered glass in front door	-362.48
10/04/2019	US Bank	Cal-Card	-1,063.59
10/04/2019	ACC Business	Broadband	-731.63
10/07/2019	Riley, Robert R	Training	-138.53
10/04/2019	Mulligan, Margaret	Cleaning	-30.00
10/04/2019	Alford Enterprises	Well service station #3	-178.00
10/04/2019	Mountain Woman Gardening	September Maintenance	-498.75
10/14/2019	FASIS	Workers Comp	-9,151.00
10/14/2019	L.N. Curtis & Sons	PPE	-208.55
10/14/2019	Nevada County Sanitation District No.	Sewer Charges 2019-2020	-416.50
10/14/2019	Gold Country Copier,Inc.	Annual Maintenance Agreement	-693.76
10/14/2019	Life Assist, Inc.	Medical supplies	-137.74
10/14/2019	Northern Sierra Propane	Propane	-241.69
10/14/2019	FF Goering, Mark (reim)	2nd Quarter Mileage	-62.64
10/14/2019	FF Rainville, Christopher (reim)	Maintenance	-33.00
10/24/2019	PG&E Station #1	Electric service	-94.43
10/24/2019	PG&E Station #3	Electric service	-300.41
10/24/2019	Colantuono, Highsmith & Whatley	Legal services - administrative matter	-1,997.98
10/24/2019	AT&T CALNET 3	Telephone	-204.77
10/21/2019		Paid Call	-851.90
10/21/2019		Paid Call	-533.00
10/21/2019		Paid Call	-303.53
10/21/2019		Paid Call	-154.05
10/21/2019		Paid Call	-73.87
10/21/2019		Paid Call	-24.01
10/21/2019		Paid Call	-757.85
10/21/2019		Paid Call	-613.01
10/21/2019		Paid Call	-310.89
10/21/2019		Paid Call	-573.79
10/21/2019		Paid Call	-685.82
10/21/2019		Paid Call	-318.90
10/21/2019		Paid Call	-72.02
10/21/2019		Paid Call	-294.90
10/21/2019		Paid Call	-16.01
10/31/2019	Plaza Tire	Maintenance - Tires	-944.85
10/31/2019	California Franchise Tax Board	Registration Penalty Fee for FF	-221.00
10/31/2019	Hennig's Automotive Repair	Electrical repairs 6160	-174.17
10/31/2019	Mulligan, Margaret	Cleaning	-60.00
10/31/2019	Mountain Woman Gardening	Maintenance October	-498.75
10/01/2019	EDD	State Taxes	-107.14
10/01/2019	EDD	State Taxes	-262.12
10/01/2019	Internal Revenue Service	Federal Taxes	-763.56
10/01/2019		Combined payroll	5,875.47
10/14/2019	Corris, W. Tracy	FedEx shipping for Smith & Newell	-10.03

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
October 2019

10/14/2019	Boyett Petroleum	Fuel	-378.95
10/21/2019		Paid Call	-585.75
10/21/2019		Paid Call	-266.88
10/21/2019		Paid Call	-403.56
10/21/2019		Paid Call	-651.78
10/21/2019		Paid Call	-270.87
10/23/2019	Boyett Petroleum	Fuel	-576.83
10/21/2019		Paid Call	-733.85
10/21/2019		Paid Call	-991.93
10/31/2019	Hills Flat Lumber	Maintenance	-21.48
10/31/2019	Combined Payroll	Combined Payroll	5,949.73

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - Mitigation Fund (AB1600)
October 2019

Date	Name	Memo	Amount
10/07/2019	Target Solutions	2016-2017 Fee Training	$ 2,870.00
10/14/2019	California Solar Electric Co.	Final Payment	$30,020.00

NORTH SAN JUAN FIRE DISTRICT
Cal-Card Expense
As of October 31, 2019

Date	Name	Memo	Paid Amount
08/19/2019	Amazon.Com	Subscription	$ 4.99
09/08/2019	Verizon Wireless	Cell phone service	$ 87.56
09/09/2019	Ananda Fitness Center	Fitness Center Membership	$ 400.00
09/10/2019	Hydra Shield	Hydrant lock keys	$ 112.05
09/11/2019	Amazon.Com	Printer cartridges	$ 16.21
09/14/2019	Intuit	Payroll subscription	$ 52.00
09/16/2019	Les Schwab	Front end tie rod - 6162	$ 206.55
09/17/2019	Amazon.Com	Copy paper	$ 28.37
09/17/2019	Onyx Products	NetStamp Sheets	$ 34.68
09/18/2019	Dish Network	Monthly subscription	$ 112.59
09/25/2019	Amazon.Com	Video Surveillance signs	$ 8.59
			$ 1,063.59
TOTAL			$ 1,063.59

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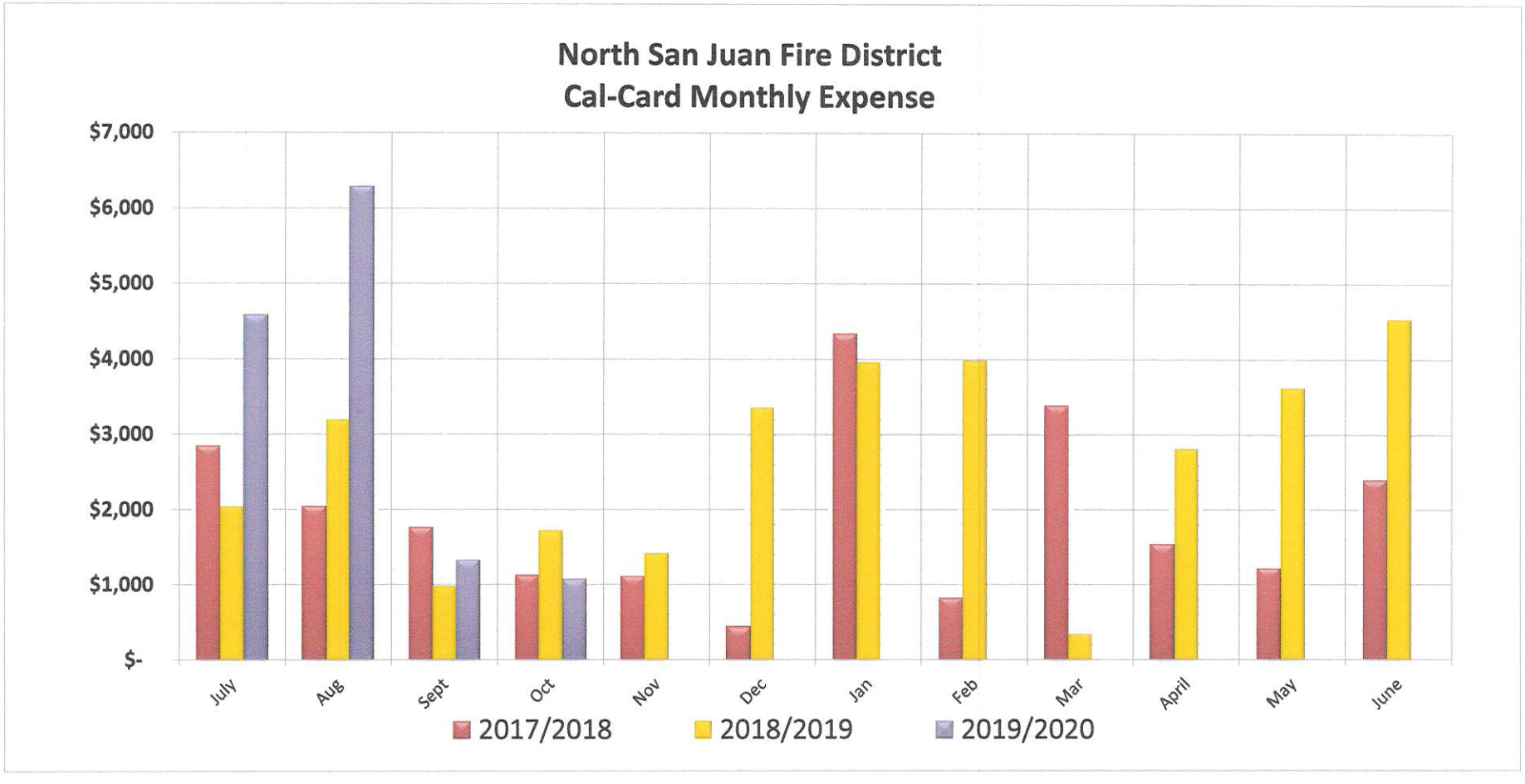
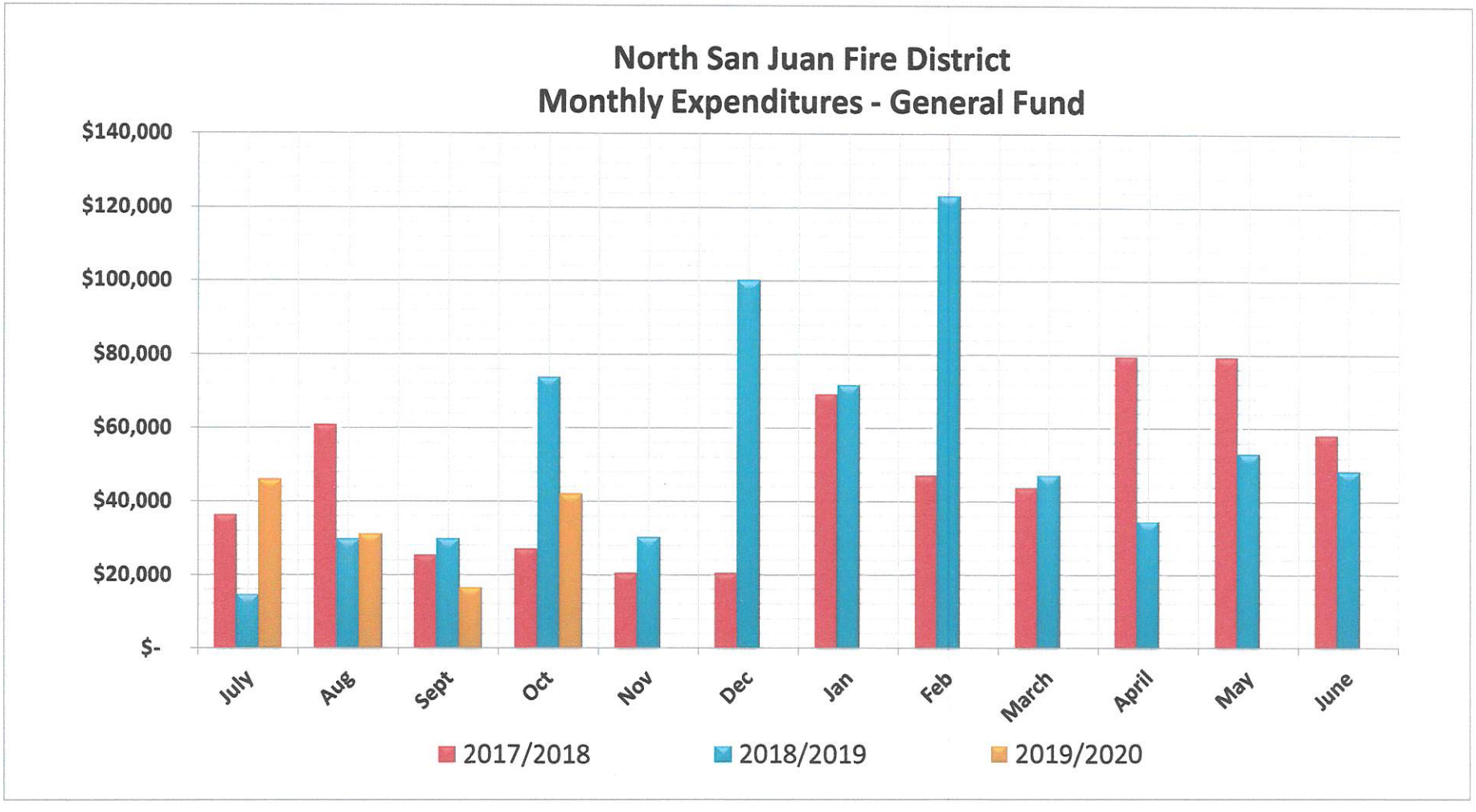
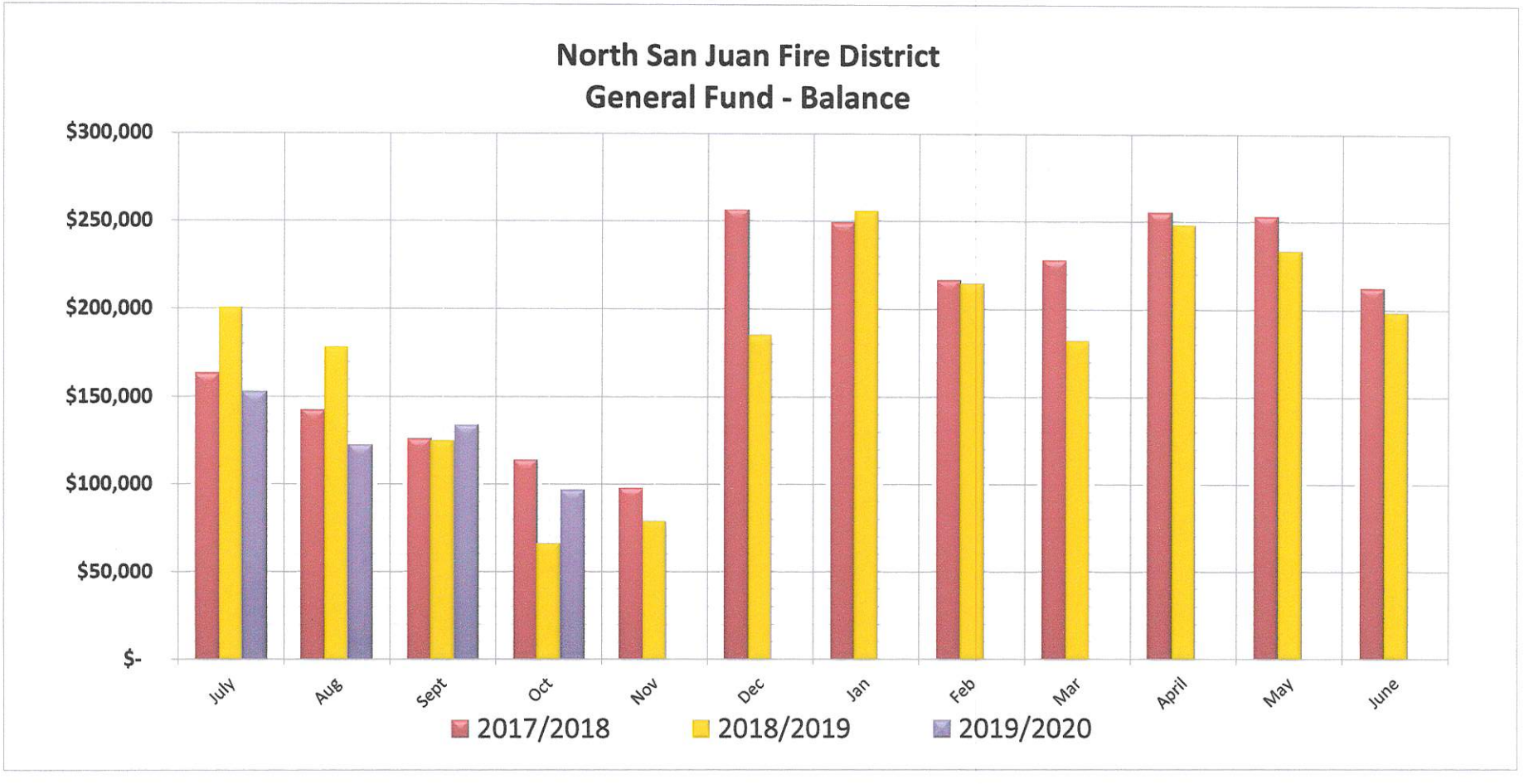
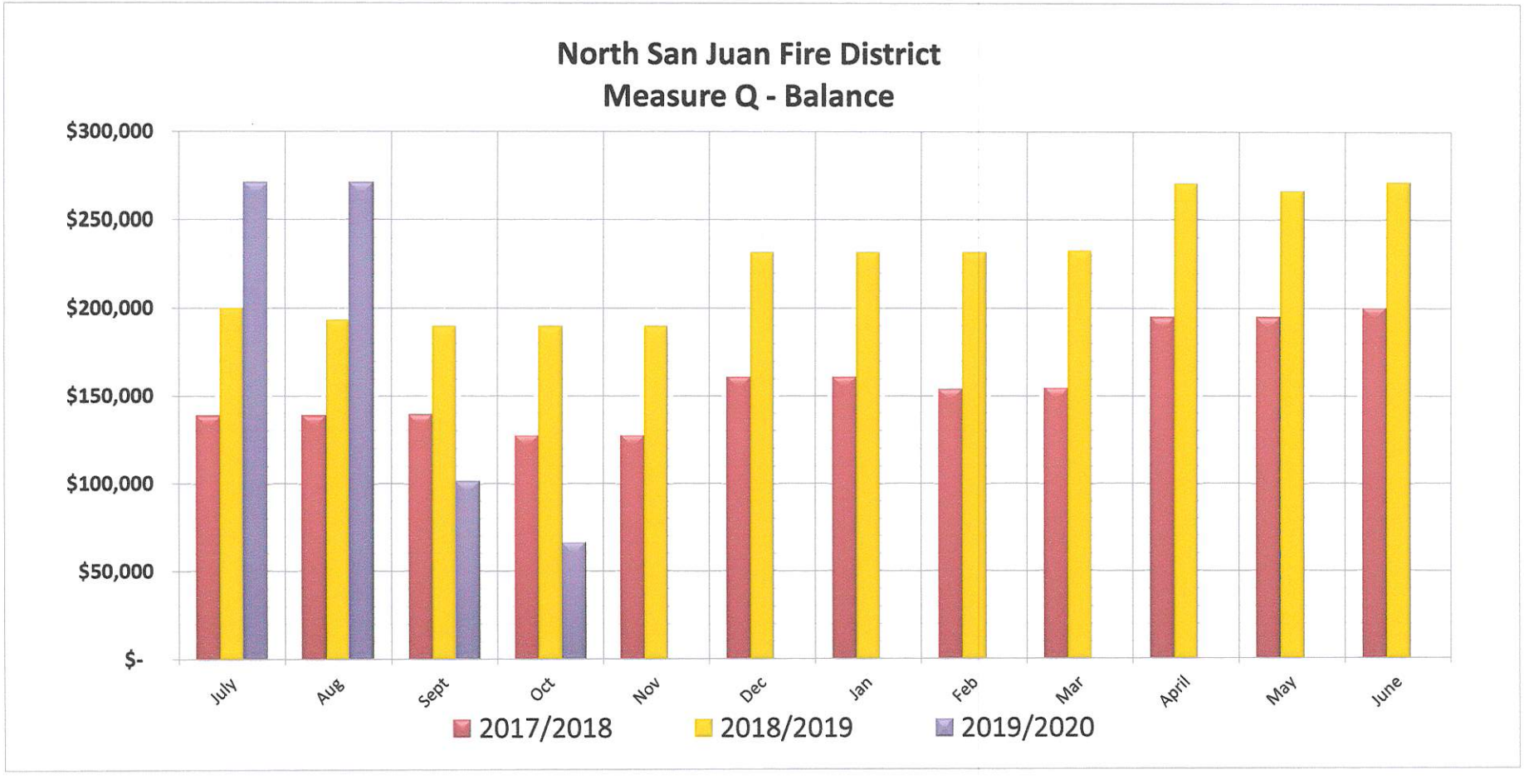

North San Juan Fire District
Cal-Card Monthly Expense
$7,000
$6,000
$5,000
$4,000
$3,000
$2,000
$1,000
$-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
May
June
2017/2018
2018/2019
2019/2020


North San Juan Fire District
Monthly Expenditures - General Fund
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
March
April
May
June
2017/2018
2018/2019
2019/2020


North San Juan Fire District
General Fund - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
May
June
2017/2018
2018/2019
2019/2020


North San Juan Fire District
Measure Q - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
May
June
2017/2018
2018/2019
2019/2020

STATE OF CALIFORNIA
COUNTY OF NEVADA

MARCIA L. SALTER – AUDITOR-CONTROLLER

Auditor-Controller
950 Maidu Avenue
Nevada City CA 95959

(530) 265-1244
Fax: (530) 265-9843
Email: auditor.controller@co.nevada.ca.us

VIA EMAIL

October 25, 2019

North San Juan Fire District
Attn: Tracy Corris
PO Box 299
North San Juan CA 95960

Re: 19/20 Estimated Property Tax Allocation

The allocation to North San Juan Fire District of the 1% assessed valuation (assessed value is 100% of full value) the revenue of such tax to be distributed in accordance with Chapter 6, commencing with Section 95 of Part 0.5 of Division 1 of the Revenue & Taxation Code under AB 3155 1980, and the Teeter Plan implemented by Board of Supervisor's Resolution #93324 dated July 6, 1993 is as follows:

ESTIMATED PROPERTY TAX ALLOCATION

LOCAL SECURED 100% LEVY (includes nonoperating nonunitary)	$140,934
PUBLIC UTILITY – Unitary, operating nonunitary, & regulated railway	$8,074
*UNSECURED	$2,526
**HOMEOWNERS EXEMPTION AND REIMBURSEMENT	$1,157
TOTAL ESTIMATED ALLOCATION	**$152,691**

*A delinquency factor should be considered on the Unsecured Taxes.
** Homeowner's property exemption is reimbursable by the State in accordance with Article 8, Section 3 (k) and 25 of the State Constitution, and 218 of the R&T Code and 16120 & 21900.6 of the Government Code.

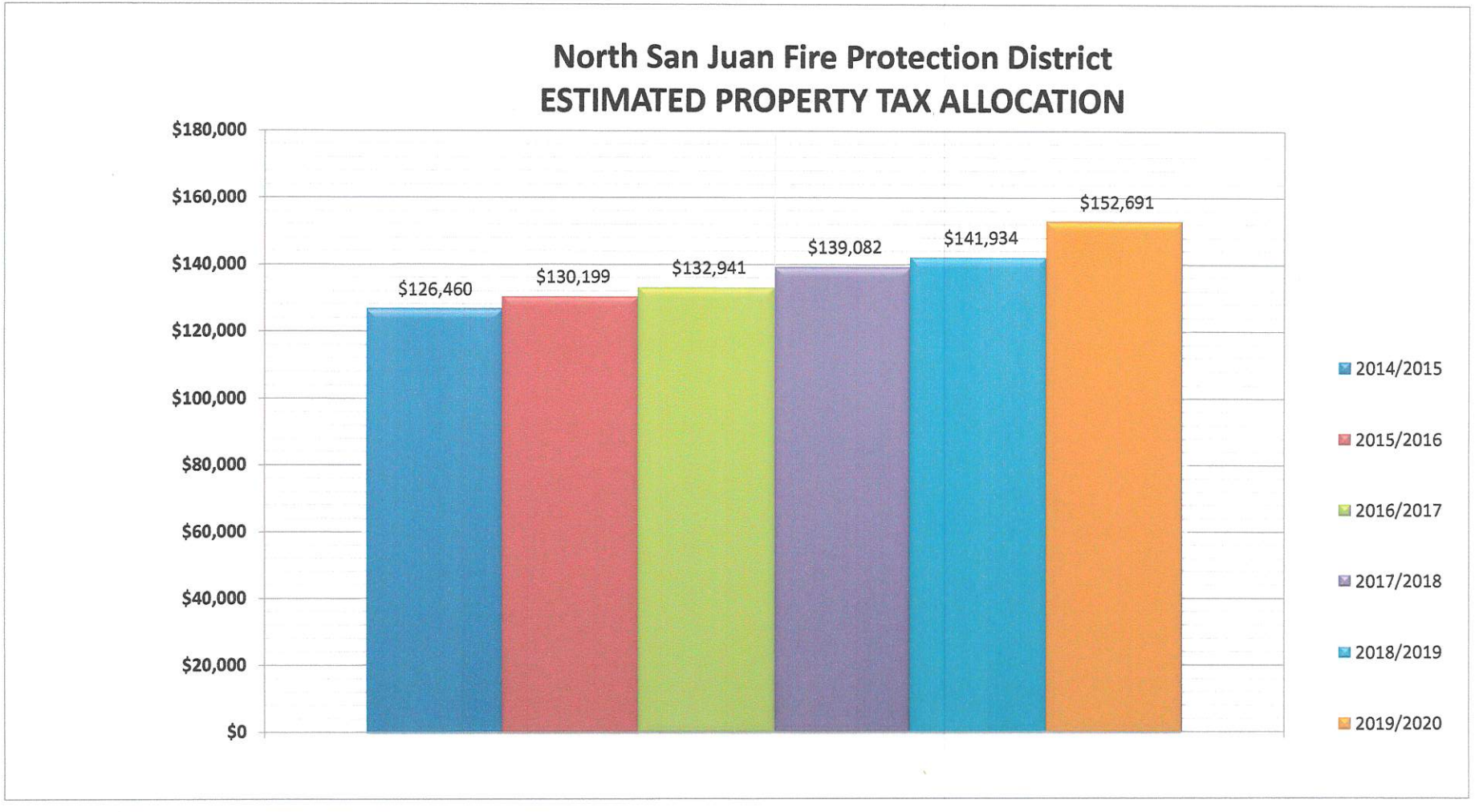
Please note that these figures are estimates only. Any other additional taxes and/or charges will be sent in a follow up letter including any SB1096 adjustments.

If your district has any questions, please contact this office.

Sincerely,
Marcia L. Salter
Auditor-Controller

/S/ Linda Sager

Linda Sager
Administrative Analyst II


North San Juan Fire Protection District
ESTIMATED PROPERTY TAX ALLOCATION
$180,000
$160,000
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$0
$126,460
$130,199
$132,941
$139,082
$141,934
$152,691
2014/2015
2015/2016
2016/2017
2017/2018
2018/2019
2019/2020

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

Resolution 2019-07

APPLICATION FOR CALIFORNIA CLIMATE INVESTMENT FIRE PREVENTION GRANT

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California **Climate Investment**, which provides funds to the State of California and its political subdivisions for **fire prevention programs**; and

WHEREAS, the State Department of Forestry and Fire Protection (CAL FIRE) has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out the **Cruzon Evacuation Safety** project;

NOW, THEREFORE BE IT RESOLVED that the North San Juan Fire Protection District Board of Directors:

1. Approve the filing of an application for **"California Climate Investment Fire Prevention Grant Program"**; and
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and
3. Certifies that funds under the jurisdiction of the North San Juan Fire Protection District Board of Directors are available to begin the project; and
4. Certifies that said applicant will expend grant funds prior to March 15, 2024; and
5. Appoints the Fire Safe Council of Nevada County or a designee, to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 26th day of November, 2019, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTEST:

_____ _____

Ed Beckenbach, Board Chair Kelly Moreno, Board Secretary