NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, January 28, 2020
AGENDA

1. **7:00 P.M. – CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

2. **7:01 P.M. or as soon thereafter as possible – PUBLIC COMMENT ON MATTERS NOT ON AGENDA**
As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.

3. **CONSENT CALENDAR.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

Action **A.** Minutes of December 3, 2019 Regular Board Meeting 🕮

Action **B.** Minutes of December 17, 2019 Special Board Meeting 🕮

4. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

5. **REPORTS**
   - **A.** Chief's Report – Jason Flores
     - **i.** November and December 2019 Statistics 🕮
   - **B.** Treasurer's Report – Pat Leach
     - **i.** Donations November and December 2019 🕮
     - *Action* **ii.** Financials November and December 2019: Disbursements, Cash on Hand, Funds Summary 🕮
     - *Action* **iii.** Final Budget 2019/2020 🕮
   - **C.** District Manager Report – Tracy Corris
   - **D.** Firefighter Association Report – Nat Van Order
   - **E.** LAFCo Report – Ed Beckenbach
   - **F.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
   - **G.** NCFA Report – Pat Leach

6. **OLD BUSINESS**
   - *Action* **A.** Paul Castiglioni Recognition of Service Discussion – Ed Beckenbach
   - *Action* **B.** District Manager (Finance & Facilities) Salary – Bruce Boyd

7. **NEW BUSINESS**
   - *Action* **A.** Appointment of New Board Member – Ed Beckenbach
   - **B.** Resignation Letter from Freya Johnson – Ed Beckenbach 🕮
   - *Action* **C.** Rosenberg's Rules of Order – Bruce Boyd
   - *Action* **D.** Chief's Contract 2020 – Bruce Boyd
   - *Action* **E.** Workplace Harassment Training (Board Members) - Ed Beckenbach
   - *Action* **F.** Election of Board Officers - Chair, Vice-Chair, Treasurer – Ed Beckenbach
   - *Action* **G.** Authorized Signers for Warrant Requests
   - *Action* **H.** Authorized Signers for Checks
   - *Action* **I.** Select Finance Committee Members
   - *Action* **J.** Select Representative and Alternate NCFA/JPA
   - *Action* **K.** Select Representative and Alternate LAFCO
   - *Action* **L.** Select Representative and Alternate Fire Safe Council
   - *Action* **M.** Select Newspaper Editor
   - *Action* **N.** Select 2020 Regular Board Meeting Dates

8. **NEXT MEETING:** February 25, 2020

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

9. ADJOURNMENT

3A/3B
Minutes

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, December 3, 2019
(Rescheduled from November 26, 2019)
MINUTES

PRESENT: Ed Beckenbach, Chair; Pat Leach, Treasurer; Bruce Boyd; Tim Tschantz; Kelly Moreno, Board Secretary; Jason Flores, Fire Chief; Tom Browning, Battalion Chief; Tracy Corris, District Manager
ABSENT: Freya Johnson, Vice-Chair

1. **CALL TO ORDER:** Meeting called to order at 7:01 PM. Roll taken. Quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT:**
   No public comment.
3. **CONSENT CALENDAR:**
   A. Minutes: Pat Leach moved to approve the October 22, 2019 regular board meeting minutes with typo corrections to the District Counsel letter to board member F. Johnson, Bruce Boyd seconded, motion passed by unanimous vote.
   B. District Counsel Letter to Board Member: There are typos that need to be corrected; misspelling and duplicate wording. Counsel advised to make corrections and provide them to the attorney.
4. **ANNOUNCEMENTS:**
   Tim Tschantz shared that he has the hose cart stored at Ananda and it's getting prepped to paint.
5. **REPORTS**
   A. Chief's Report – Chief, Jason Flores
      - Firefighters are wrapping up the re-requisite class for the Firefighter Academy/Firefighter 1 certification.
      - Several firefighters took advantage of District reimbursed training offerings. Tracy Corris offered that we can always find the money for this.
      - We've been in contact with Rosenbauer, the manufacturer of the engine we've ordered, it's coming along. Everything is on track.
      - CalFire has lifted the burn ban allowing any size burn pile without requiring a burn permit.
      - CalFire will staff Station 42 until December 9, 2019 and then will close for the season.
      - The firefighters were very appreciative of the Auxiliary hosted Firefighter Appreciation Dinner
      - Offered sincere appreciation for the support of the Department at the celebration of life for Angela Flores' mother.

- Tom Browning shared that NSJFPD is involved in the Type 3 Response Incident Command Training scheduled in the upcoming weeks.
- Tom is participating in Round Table Administrative Meetings.
- The retirement dinner for Paul Castiglioni at Asian Gardens restaurant was well attended and a good time was had by all.

i. October 2019 Statistics -
Chief Flores shared that there were two critical incidents that required debriefing. Tom Browning is part of this County team. Otherwise it was a typical October in regard to incident response.

B. Treasurer's Report – Pat Leach
   i. Donations – Donations totaled $500.00 for the month of October 2019.
   ii. October 2019 Financials – After review of the financial reports Bruce Boyd moved to approve the financial reports as presented, Tim Tschantz seconded. Motion passed by unanimous vote.
   iii. 2019/2020 Estimated Property Tax Allocation Report – Report reviewed for information only. No action required.

C. District Manager's Report – Tracy Corris
   - California Solar is working on the system. The battery back-up is not strong enough to get us through the night.
   - The generator is in need of serious attention. It needs $1,800 in repair and maintenance to get it back into operating condition. The generator will provide what is needed to meet our operational needs as well as to charge the solar batteries during extended outage or sufficient solar exposure.

     Ed Beckenbach expressed surprise and thorough disappointment at the lack of battery power. He expected, for $60k, that we'd get better output and asked if we'd get better outcomes in the future. It will remain to be seen.

D. Firefighters Association Report – Nat Van Order
   - The Spaghetti Dinner/Dutch Auction has been scheduled for Saturday, March 21, 2020
   - The Association will vote for a new slate of officers at their next meeting.

E. LAFCo Report – Ed Beckenbach
   LAFCo's meeting last week was held in Penn Valley. NID delivered an interesting presentation regarding their interest in purchasing electricity concession for their area. Because we are not within the NID district, we are not impacted by the outcomes.

F. Fire Safe Council Report – Pat Leach
   - 40 people are enrolled in the defensible space advisory visit training.
   - The FireWise Coalition -They are studying Boulder Colorado's response to fire insurance cancellations.
   - FireWise Communities – The NSJFPD Board agreed to the signing of the letter for the Montezuma Ridge West FireWise Community project.

G. NCFA (JPA) – Pat Leach
- NCFA approved their budget and sent out invoicing for membership dues.

6. NEW BUSINESS:

A. R2019-07 Cruzon Fuels Reduction Resolution– Pat Leach/JoAnn Fites-Kaufman
JoAnn Fites-Kaufman has been working on this grant project for more than a year. If Highway 49 is inaccessible for exit, Cruzon is our option. Fuels reduction is a priority on both private and Forest Service land. The project includes Tahoe National Forest thinning, bio-mass removal, and under burning. This will provide NSJFPD opportunity for training and local jobs. Education is a big part of this project.
- The FireSafe Council has agreed to be the fiscal agent.
- The project is expected to run through March of 2024.
- Pat - In regard to Item 3, 'NSJ funds available to begin the project', JFK - We can get advanced funds if needed.
- Bruce – Who requests funds? JFK - we will not start anything until the funds are available.
- Ed – Are we the applicant? JFK- Yes.
- Wednesday, December 4, 2019 is the deadline to submit grant.
- Tracy – Are the funds granted to us? PL – We would sign off but will not touch any of the funds.
- Bruce – this is a resolution, not a contract. JFK- nothing happens until the grant proposal is signed. We will have to get more information from the Fire Safe Council.

Bruce moved to approve R2019-07 authorizing the application for the Cruzon Fuels Reduction Grant, Tim Tschantz seconded, motion approved by the following roll call vote: 4 Ayes (Beckenbach, Leach, Boyd, Tschantz) / 0 Noes / 1 Absent (Johnson) / 0 Abstain

B. Station 3 Deed/Title Discussion – Bruce Boyd
Bruce Boyd asked for input from the Board. We are on the Assessors roll as the property owner, but we have no deed on file. Tracy shared that this came about as a result of trying to get a lot line adjustment for a landing zone and offered that we need some clarity and suggested a title search from a title company. The board agreed that we need to move forward. Bruce Boyd will take responsibility for this.

C. Proposal to Co-sponsor Prescribed Fire on Private Lands Workshop – Pat Leach
Sol Henson from Sierra Streams Institute (SSI) was available to answer questions.
- Pat - 2-day workshop in early February.
- Bruce – What does co-sponsorship entail? Pat – Our name, space, people.
- Ed – Requested more details regarding what is required as a co-sponsor?
- Jason Flores – Firefighters are interested in participating. It would provide a benefit to our firefighters offering good training opportunities. He does not, however, want to overextend our capabilities and suggested further discussion.
- Tom Browning entirely supports burning on private land but offered that we have no authority and questioned why the State wasn't hosting this program? No reply was offered.

- Jason – questioned whether or not CalFire was involved since it would take place in their jurisdiction. It was agreed that this needed CalFire buy-in. Tom cautioned that, previously, CalFire threatened to fine and hold Nevada County Consolidated financially responsible for an escaped fire, accusing them of getting involved in things that weren't their responsibility. Sol – "We will make sure that CalFire is in or we won't do it."
- Jason – Maintenance is necessary after prescribed burns.

D. District Manager Salary – Bruce Boyd
Bruce asked if we could defer until next month because 'they' did not have an opportunity to talk with Tracy. He confirmed that he and Tim Tschantz were on the Personnel Committee. Bruce offered his apologies to Tracy for the delay and offered that the salary increase would be retroactive to September. **This item continued to January.**

E. Paul Castiglioni Retirement/Recognition Discussion – Ed Beckenbach
Ed suggested we do a resolution on a plaque, Pat suggested that we frame his uniform shirt. Ed will write the resolution; Kelly will order the plaque and the framed shirt and badge to present at the January board meeting.

7. OLD BUSINESS

A. Polling Update Western Nevada County Fire District Consolidation – Pat Leach/Tom Browning
Pat reported that the poll came back with less than the results required to move forward. Thirty people within our district were called. Our responses were in line with the responses from outside the District. In total, more than 800 people were polled and required 70.5% in favor in order to move forward and only garnered 50% . As a result, the proposal has been dropped and will not be on the ballot next year. The committee will reconvene in March to see if they should educate the public as to why this is important. NSJFPD will be required to pay a portion of the $30k bill incurred for this process. Tom will review the assessment fees.

Caleb Dardick would like to speak to this at our February board meeting.

8. NEXT MEETING: January 28, 2020 at 7:00 PM

9. ADJOURNMENT: Meeting adjourned at 9:37 PM.

Kelly Moreno
Kelly Moreno, Board Secretary

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BOARD OF DIRECTORS
SPECIAL MEETING
Tuesday, December 17, 2019
MINUTES

PRESENT: Ed Beckenbach, Chair; Pat Leach, Treasurer; Bruce Boyd; Tim Tschantz; Kelly Moreno, Board Secretary; Jason Flores, Fire Chief; Boyd Johnson, Battalion Chief; Tom Browning, Battalion Chief; Tracy Corris, District Manager
ABSENT: No members absent

1. **CALL TO ORDER:** Meeting called to order at 1:00 PM. Roll taken. Quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT:**
   No public comment.
3. **NEW BUSINESS:**
   A. Filling Vacant Board Seat – Ed Beckenbach
      i. Determine method, whether by appointment or special election -
      Bruce Boyd moved to appoint a new board member to fill the vacant seat, Tim Tschantz seconded. The Board voted unanimously (by roll call vote) to appoint a new member rather than wait for a special election. 4 Yes / 0 No / 0 Absent / 0 Abstain
      ii. If by appointment, determine how to advertise for candidates-
      In discussion about how to advertise, it was decided to redesign the application and announcement flyer.

      Application: remove any education requirement; add residency requirement (must live within the District boundary) and inform that all applicants must attend the January 28, 2020 board meeting. Application Deadline - all applications must be received by January 20, 2020.

      Advertise: post wherever agendas are posted; post on Facebook.

      Kelly will redesign and email draft copy to Board Chair for approval.
4. **NEXT MEETING:** January 28, 2020 at 7:00 PM
5. **ADJOURNMENT:** Meeting adjourned at 1:18 PM.

Kelly Moreno
Kelly Moreno, Board Secretary

5 A i

Statistics

NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2019 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	8	18	13	14	11	20	23	22	19	13	17	11	**189**
Vehicle Accident	5	3	6	1	5	6	4	2	3	6	4	5	**50**
Fire - Structure		1	1			2				2		1	**7**
Fire - Wildland				1	1	1	2	1		1	2		**9**
Fire - Structure/Wildland													**0**
Fire - Vehicle				2	1			4	2	1	2	1	**13**
Fire - Vehicle/Wildland					1								**1**
Fire - Smoke Check										6	1	1	**8**
Fire - Debris Check	2		2	3	7	4	3	2	2		5	1	**31**
Fire - Other													**0**
Fire - False Alarm		1										1	**2**
Fire - Menace Standby													**0**
Hazard	1	6	1	1	1			1	1	5	1	1	**19**
Public Assist	2	2			2		1	1		3	1	1	**13**
Other							2			3			**5**
Totals:	**18**	**31**	**23**	**22**	**29**	**33**	**35**	**33**	**27**	**40**	**33**	**23**	**5**

Previous Years Summary				
2019	**2018**	**2017**	**2016**	**2015**
189	207	198	185	173
50	40	60	42	57
7	8	8	6	9
9	21	22	16	20
0	0	0	0	4
13	1	5	7	6
1	2	0	0	0
8	25	7	11	14
31	5	8	2	14
0	0	0	1	3
2	9	9	9	11
0	0	1	2	0
19	8	17	5	3
13	18	15	14	16
5	3	0	6	18
347	**347**	**350**	**306**	**348**

2019 Monthly Totals:	18	31	23	22	29	33	35	33	27	40	33	23	**347**
2018Monthly Totals:	24	23	24	25	30	38	40	37	28	27	25	26	**347**
2017 Monthly Totals:	31	35	21	17	25	33	51	40	34	32	16	15	**350**
2016 Monthly Totals:	21	13	25	24	25	34	30	36	23	31	21	23	**306**
2015 Monthly Totals:	23	28	27	27	27	37	33	27	39	33	24	23	**348**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	5	4	4	4	4	4	4	4	4	4	3	3	**47**
Special Training	2	3		2	3		2	1					**13**
External Training		1		3	1								**5**
Work Party													**0**
Public Education					1								**1**
Public Service					1								**1**
Totals:	**7**	**8**	**4**	**9**	**10**	**4**	**6**	**5**	**4**	**4**	**3**	**3**	**67**

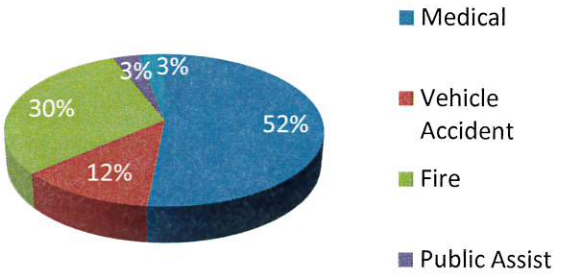
Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2019 Monthly Totals:	3	1	8	6	6	5	8	6	3	1	4	3	**54**
2018 Monthly Totals	3	1	1	2	7	6	8	4	7	1	5	2	**47**
2017 Monthly Totals:	5	1	3	3	2	7	18	4	4	6	1	0	**54**
2016 Monthly Totals:	1	2	1	3	4	2	12	12	6	7	2	3	**55**
2015 Monthly Totals:	1	5	4	6	3	2	8	7	3	9	7	1	**56**

NSJFPD INCIDENT RESPONSE DETAIL -November 2019

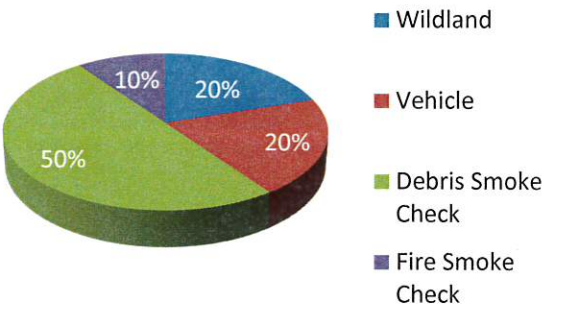
Date	ER Type	Location	Minutes	Responders	Notes	Out of District	Response Time
11/1	PA	Tyler Foote (026708)	30	3	Lift Assist		6
11/2	VA	Bridgeport (026781)	116	3	Hooper & Weaver Transport		22
11/2	MA	Shady Creek (026809)	1	1	Canceled		
11/3	MA	Hwy 49 (026841)	36	2	SNMH Transport		15
11/3	MA	School (026868)	41	2	SNMH Transport		9
11/3	FV	Tyler Foote (026877)	39	4	Extinguish		14
11/4	FDC	New School (026995)	46	2	Extinguished/Educate		10
11/7	HAZ	Peterson's (027216)	26	1	Telephone Cable Down		
11/9	MA	S. Yuba (027391)	28	1	No Medical Need	*	13
11/9	MA	Pleasant Valley (027415)	26	2	Medic 44 Transport		11
11/9	VA	Pleasant Valley (027421)	76	4	No Medical Need		11
11/11	DSC	Lake City	31	2	Unable to Locate		
11/11	DSC	Cruzon Grade (027560)	11	3	Canceled		10
11/11	DSC	Cruzon Grade (027573)	30	4	Extinguish/Educate		17
11/13	VA	Hwy 49 (027710)	12	3			7
11/17	MA	Sweetland (027959)	30	2	SNMH Transport		12
11/18	MA	Pleasant Valley (028058)	31	2	NCSO Transport		15
11/18	FSC	Incident # (028064)	240	5	Extinguished	*	40
11/18	MA	Shady Creek (028078)	52	2	Canceled		4
11/19	MA	Milhous (028155)	33	2	SNMH Transport		9
11/20	FW	Hwy 49 (028251)	68	7	Extinguished		9
11/21	MA	School (028288)	34	3	SNMH Transport		8
11/21	MA	Tyler Foote (028293)	38	3	SNMH Transport		6
11/23	FV	Tyler Foote (028464)	62	4	Extinguish		5
11/23	FW	Tyler Foote (028482)	16	2	Extinguished		12
11/23	MA	Tyler Foote (028485)	13	2	Unable to Locate		
11/26	MA	Byron (028695)	47	1	SNMH Transport		11
11/26	VA	Hwy 49 (028753)	48	1	SNMH Transport	*	16
11/26	FDC	Twi Lite (028791)	37	1	Extinguish		7
11/26	MA	Hwy 49 (028838)	38	2	SNMH Transport		12
11/26	MA	Twi Lite (028849)	51	2	SNMH Transport		7
11/28	MA	Garden Valley (029015)	137	3		*	34
11/28	MA	Skyland (029053)	75	3	Refused AMA		20
					Total Calls:	**33**	
					Total Man Hours:	**82.30**	
					Average FF/Call:	**2.5**	

North San Juan Fire Department
Call Detail for November 2019

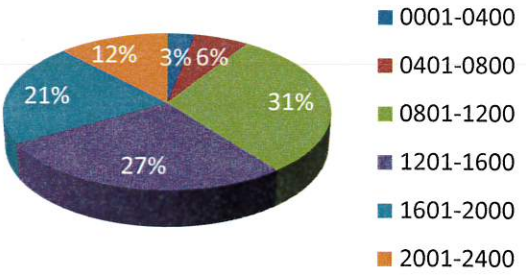
CALL TYPE



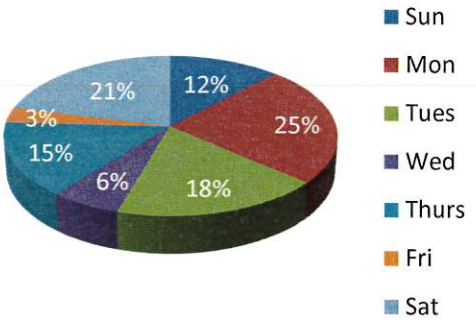
FIRE TYPE



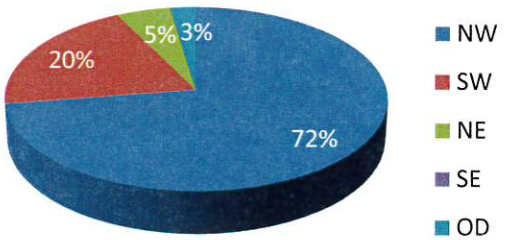
TIME OF DAY

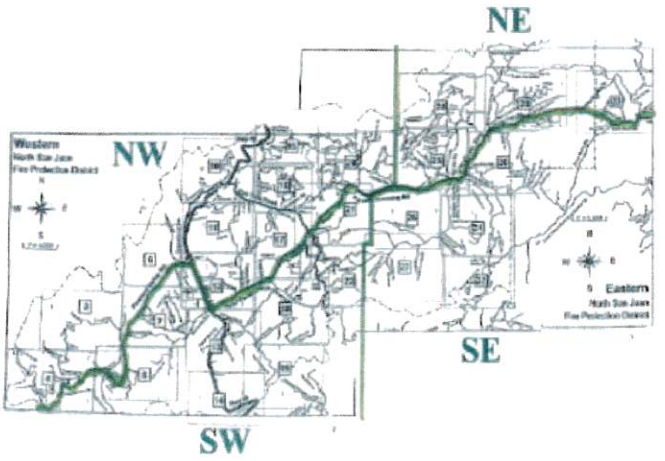


DAY OF WEEK



DISTRICT AREA





CALL TYPE BY DISTRICT AREA
NOVEMBER 2019

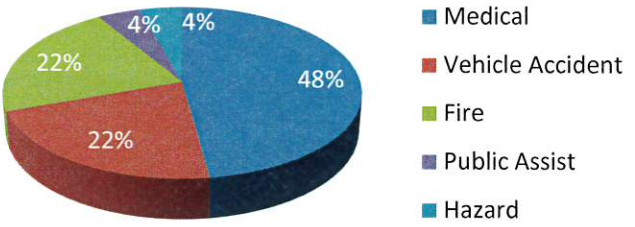
TYPE	NW	SW	NE	SE	ODN	ODS	ODE	TOTAL
MEDICAL	10	4	1		2			**17**
VEHICLE	1	2				1		**4**
FIRE	4	1	3	1			1	**10**
PUBLIC ASSIST	1							**1**
HAZ	1							**1**
								33

NSJFPD INCIDENT RESPONSE DETAIL -December 2019

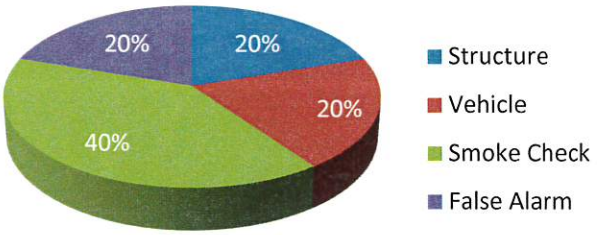
Date	ER Type	Location	Minutes	Responders	Notes	Out of District	Response Time
12/1	MA	Octavia (029234)	73	3	Canceled	*	64
12/1	PA	Hwy 49 (029280)	14	1	Lock Out Assistance		
12/2	MA	Tyler Foote (029325)	66	1	SNMH Transport		21
12/3	MA	Sweetland (029425)	31	1	SNMH Transport		
12/4	FFA	Hwy 49 (029473)	73	3	False Alarm		8
12/4	MA	Byron (029500)	45	1	SNMH Transport		
12/5	MA	Tyler Foote (029660)	1	3	Canceled		
12/6	FSC	Control Burn (029741)	133	4	No Hazard		10
12/9	VA	Oak Tree (029959)	76	3	Non-Injury		8
12/13	VA	Hwy 49 (030272)	1	2	Canceled	*	
12/13	MA	Old (030343)	50	3	SNMH Transport		15
12/16	MA	School (030571)	48	2	SNMH Transport		10
12/17	MA	Tyler Foote (030667)	37	4	SNMH Transport		6
12/17	VA	Hwy 49 (030700)	48	5		*	13
12/20	MA	Hwy 49 (030926)	40	2	SNMH Transport		6
12/21	MA	Dolomite (030976)	39	4	SNMH Transport		7
12/21	FV	Sweetland (031017)	123	6			11
12/25	VA	Tyler Foote (031375)	97	8	CalStar Transport		9
12/27	MA	School (031501)	43	2	SNMH Transport		10
12/28	HAZ	Pacheco (031635)	14	2	Unable to Locate		
12/28	DSC	Sunrise (031692)	75	2	Extinguish/Educate		47
12/29	VA	Pleasant Valley (031750)	54	4	Non-Injury		15
12/30	FS	Sweetland (031857)	136	9	Extinguish		12
					Total Calls:	**23**	
					Total Man Hours:	**90.78**	
					Average FF/Call:	**3.3**	

North San Juan Fire Department
Call Detail for December 2019

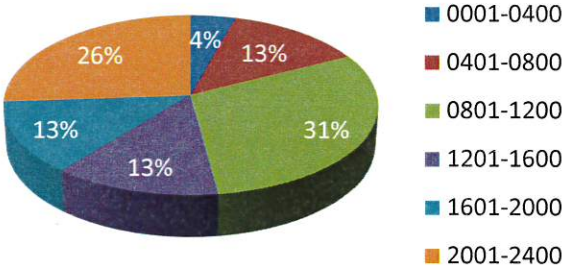
CALL TYPE



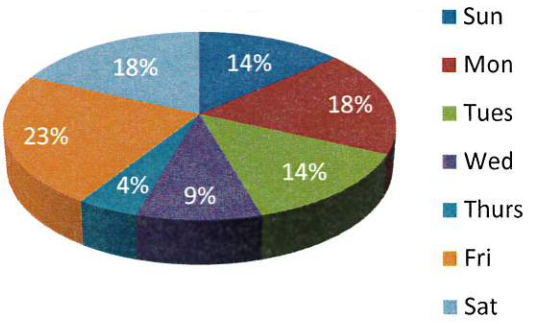
FIRE TYPE



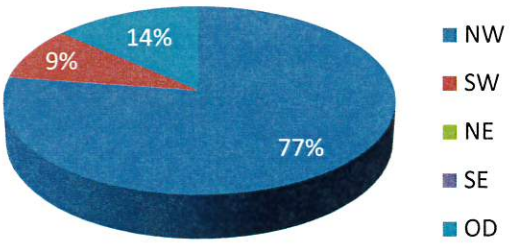
TIME OF DAY

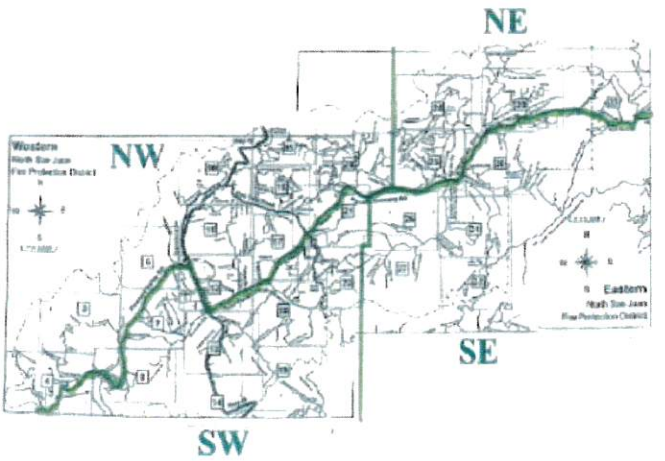


DAY OF WEEK



DISTRICT AREA





CALL TYPE BY DISTRICT AREA
DECEMBER 2019

TYPE	NW	SW	NE	SE	ODN	ODS	ODE	TOTAL
MEDICAL	9	1			1			**11**
VEHICLE	2	1			1	1		**5**
FIRE	5							**5**
PUBLIC ASSIST	1							**1**
HAZ	1							**1**
								23

5 B i
Donations

DONATIONS

November 2019

CASH DONATIONS:		In Kind	Cash
	Total In Kind Donations:	$0.00	
	Total Cash Donations:		$0.00
	Total Donations:		$0.00

DONATIONS

December 2019

CASH DONATIONS:		In Kind	Cash
Michael & Barbara Getz			$500.00
Sinbads Nor-Cal MC			$600.00
Mariana Nielsen			$50.00
	Total In Kind Donations:	**$0.00**	
	Total Cash Donations:		**$1,150.00**
	Total Donations:		**$1,150.00**

5 B ii
Financials

COUNTY TREASURY FUNDS MONTHLY REPORT

As of November 30, 2019

	GENERAL	MITIGATION	MEASURE Q
Beginning Balance	$ 96,615.63	$ 10,042.49	$ 68,317.44
Revenue	$ 4,290.19	$ 223.20	
Expenditure	$ 18,284.21		$ 3,308.36
BALANCE	$82,621.61	$ 10,265.69	$ 65,009.08

NOTES

GENERAL FUND REVENUE: Prop #172
GENERAL FUND EXPENDITURES: A/P, Taxes

MITIGATION AB 1600 REVENUE - One permit
MITIGATION AB 1600 EXPENDITURES: No Activity

MEASURE Q REVENUE - No activity:
MEASURE Q EXPENSE - Wildland hose

NORTH SAN JUAN FIRE DISTRICT
Cash On Hand
As of November 30, 2019

	30-Nov-19
ASSETS	
Current Assets	
Checking/Savings	
10250 · Tri-Counties Bank	$ 350.00
10717 · Measure Q - Nevada County	$ 65,009.08
10720 · General Fund - Nevada County	$ 82,621.61
10777 · Mitigation Fund - Nevada County	$ 10,265.69
Total Checking/Savings	$ 158,246.38
Total Current Assets	$ 158,246.38

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
November 2019

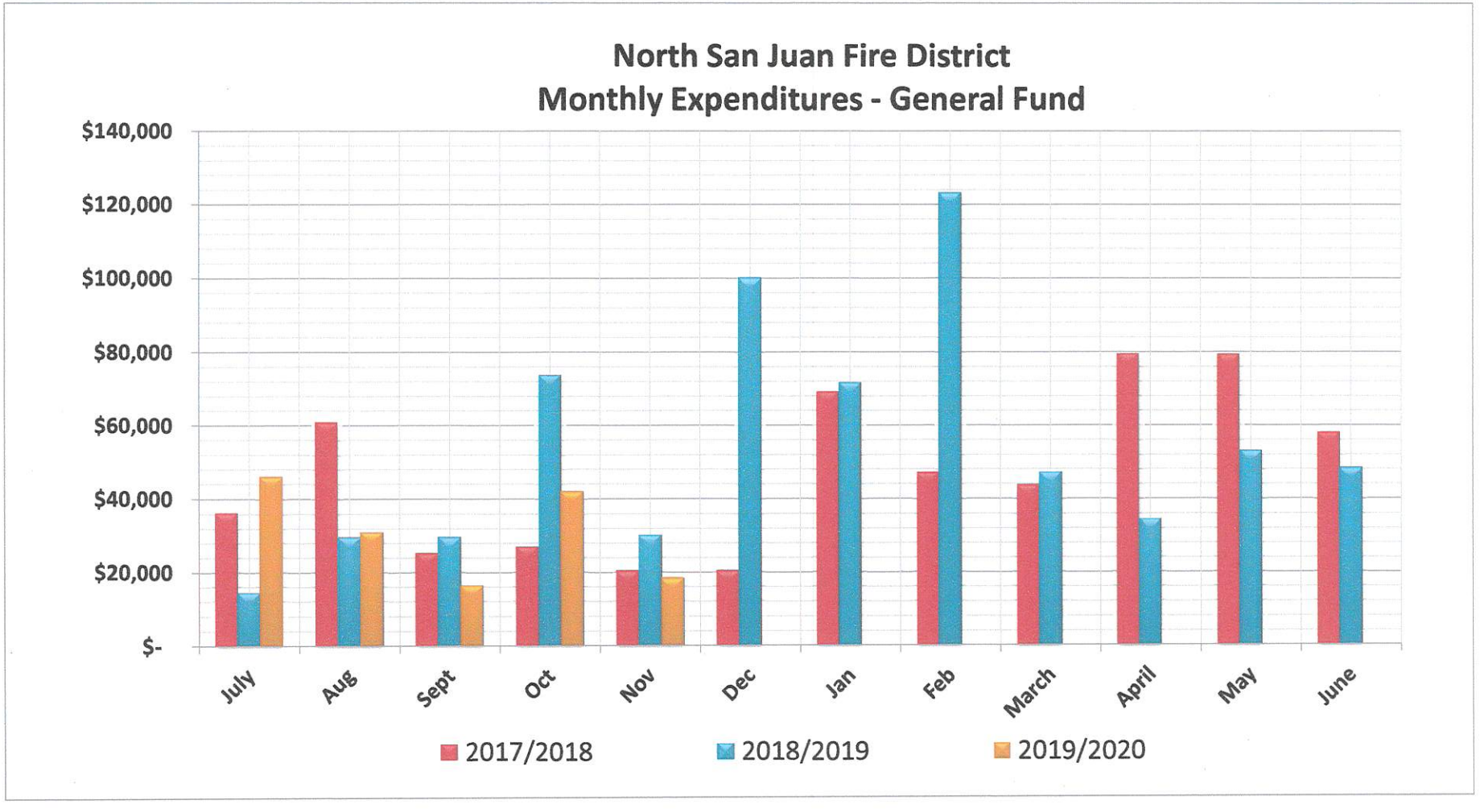
Date	Name	Memo	Amount
11/28/2019	Mulligan, Margaret	Cleaning	-60.00
11/07/2019	Internal Revenue Service	Federal Taxes	-791.75
11/07/2019	US Bank	Cal-Card	-1,745.97
11/07/2019	FF Scott, William S. (reim)	Oil change - 6130	-74.20
11/07/2019	Pat Leach	Shipping charges - Rosenbauer lease	-30.78
11/07/2019	FF Guetebler, Andy (reim)	Trickle Charger for 6160	-39.05
11/07/2019	ACC Business	Broadband	-731.63
11/14/2019	Gold Country Copier,Inc.	Color Copies - 1,586	-146.10
11/14/2019	SPD Saw Shop	Maintenance - Chain Saw	-26.01
11/14/2019	Northern Sierra Propane	Emergency generator	-100.17
11/14/2019	FF Dorn, Christopher (reim)	Training	-123.38
11/14/2019	AT&T CALNET 3	Telephone	-202.20
11/28/2019	SPD Saw Shop	Repair	-20.27
11/28/2019	Colantuono, Highsmith	Legal Services	-1,940.00
11/28/2019	FF Mead, Rich(reim)	Install security cameras and projector	-200.00
11/28/2019	FDAC EBA	Insurance	-71.08
11/04/2019	Internal Revenue Service	Federal Taxes	-4,439.18
11/07/2019	Hills Flat Lumber	Maintenance	-25.83
11/07/2019	AIRGAS	Oxygen	-317.22
11/07/2019	Boyett Petroleum	Fuel	-328.54
11/28/2019	Boyett Petroleum	Fuel	-419.73
11/29/2019	Combined payroll	Combined payroll	6,451.12

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - Measure Q
November 2019

Date	Num	Name	Memo	Amount
11/28/2019	215744	Mallory Safety & Supply, LLC		$3,308.36

NORTH SAN JUAN FIRE DISTRICT
Cal-Card Expense
November 30, 2019

Date	Name	Memo	Amount
09/15/2019	Amazon.Com	Maintenance	$ 61.87
09/18/2019	Verizon Wireless	Cell service	$ 87.16
09/24/2019	Endicia	Postage	$ 50.00
09/24/2019	Endicia	Postage	$ 10.00
09/24/2019	Amazon.Com		$ 21.39
09/30/2019	Alert-All	For Open House - Fire Prevention Week	$ 357.64
10/01/2019	Amazon.Com	Cleaning supplies	$ 16.94
10/01/2019	Amazon.Com	Cleaning supplies	$ 15.04
10/07/2019	Amazon.Com	Address labels	$ 7.50
10/08/2019	Amazon.Com	Inking stamp, office supplies	$ 26.85
10/14/2019	Amazon.Com	Candy	$ 19.02
10/14/2019	Intuit	Monthly Payroll Usage	$ 2.00
10/14/2019	Amazon.Com	Halloween cxandy	$ 26.94
10/14/2019	Amazon.Com	Trash Bags	$ 27.82
10/14/2019	Amazon.Com	Halloween candy	$ 27.26
10/14/2019	Amazon.Com	Trash bags and ink cartridges	$ 50.35
10/14/2019	Amazon.Com	Trash Bags	$ 17.24
10/15/2019	Amazon.Com	Replacement UPS x 2	$ 128.72
10/21/2019	Dollar Store	Open House	$ 2.80
10/21/2019	Save Mart	Open House	$ 106.04
10/21/2019	Grocery Outlet	Open House	$ 78.87
10/21/2019	Save Mart	Open House	$ 9.32
10/21/2019	Amazon.Com	Subscription	$ 4.99
10/29/2019	Movin' West RV Park	RV spot at Walker incident for 6103	$ 346.62
10/29/2019	Dish Network	Monthly subscription	$ 132.59
10/30/2019	Wristband.Com	Open House	$ 48.00
10/30/2019	Custom Ballons	Open House	$ 63.00
			$ 1,745.97
TOTAL			$ 1,745.97


North San Juan Fire District
Monthly Expenditures - General Fund
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
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July
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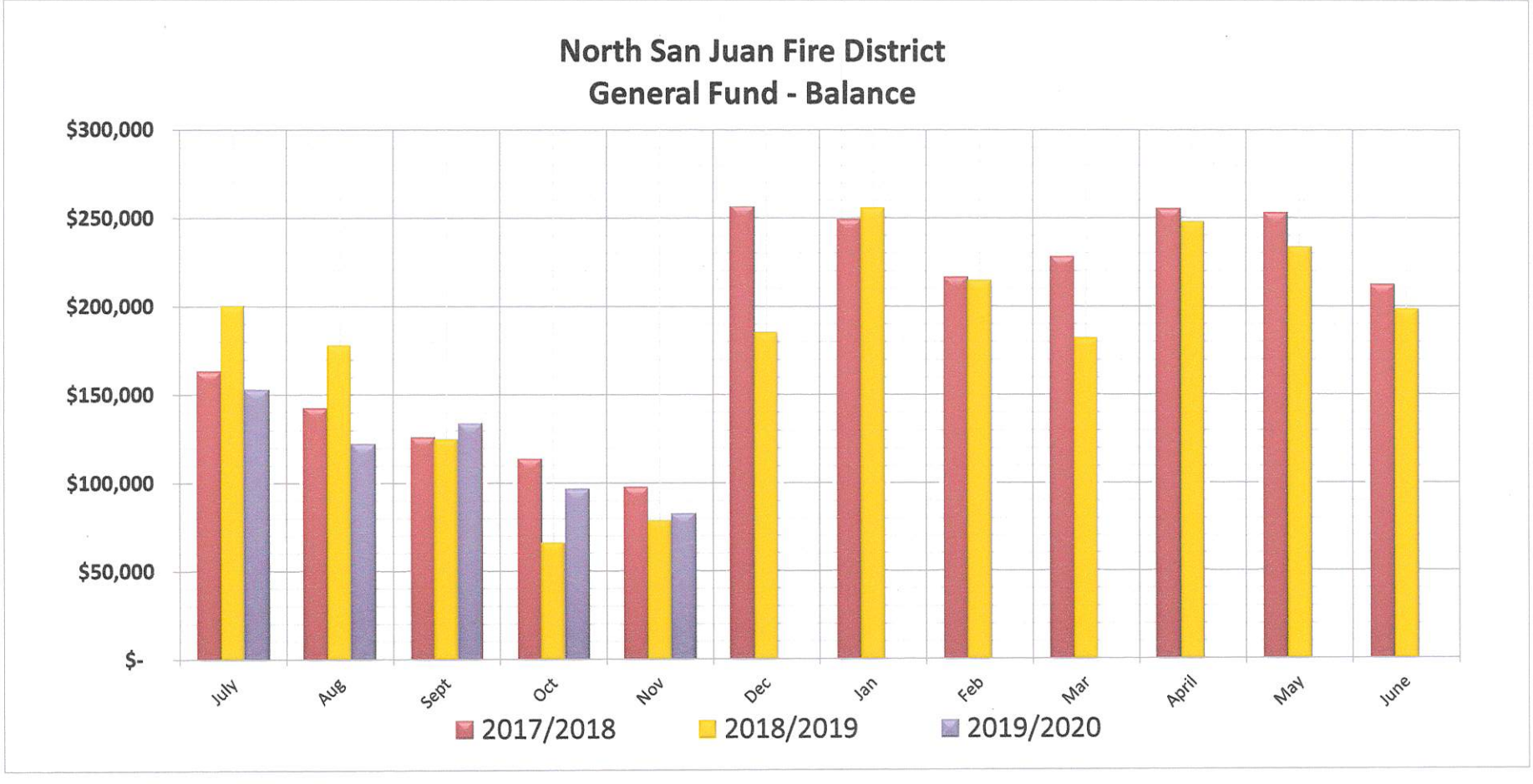
2017/2018
2018/2019
2019/2020


North San Juan Fire District
General Fund - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
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2017/2018
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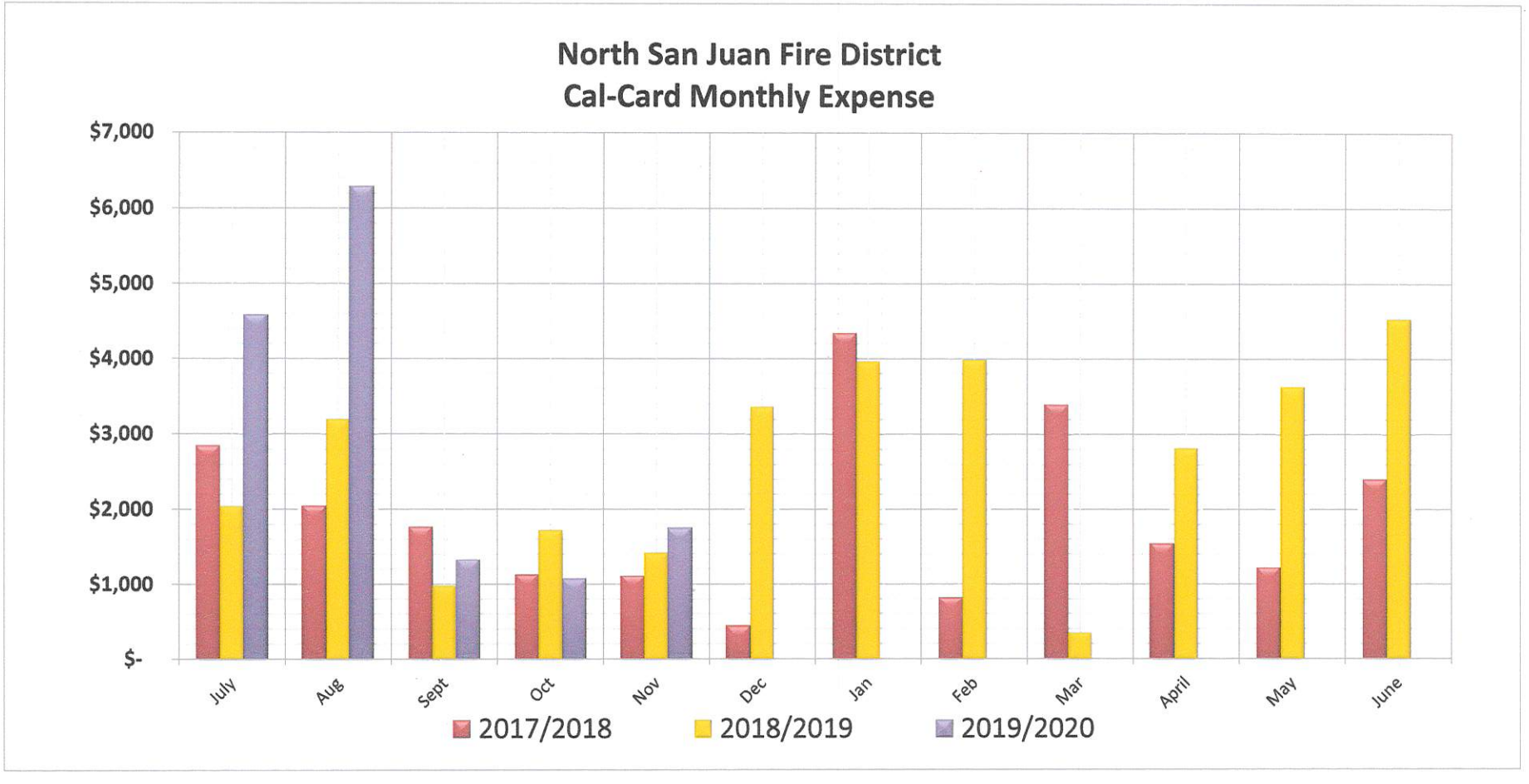
2019/2020


North San Juan Fire District
Cal-Card Monthly Expense
$7,000
$6,000
$5,000
$4,000
$3,000
$2,000
$1,000
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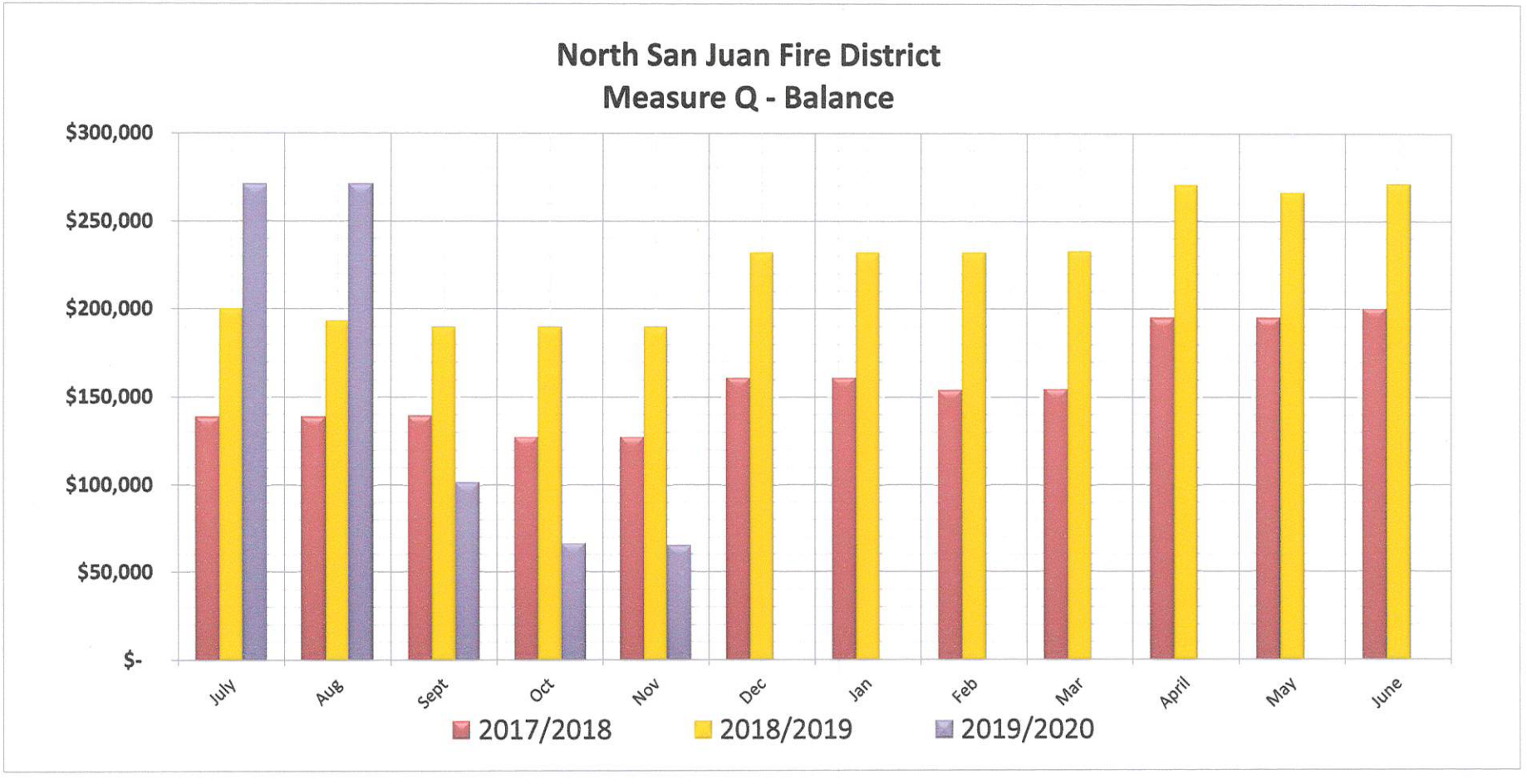
2017/2018
2018/2019
2019/2020


North San Juan Fire District
Measure Q - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
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2017/2018
2018/2019
2019/2020

COUNTY TREASURY FUNDS MONTHLY REPORT

As of December 31, 2019

	GENERAL	MITIGATION	MEASURE Q
Beginning Balance	$ 82,621.61	$ 10,265.69	$ 65,009.08
Revenue	$ 228,861.28	$ 29.58	$ 58,635.97
Expenditure	$ 19,276.02		$ 1,088.50
BALANCE	$292,206.87	$ 10,295.27	$ 122,560.55

NOTES

GENERAL FUND REVENUE: Prop #172, taxes, interest, strike team
GENERAL FUND EXPENDITURES: A/P, Taxes

MITIGATION AB 1600 REVENUE - Interest
MITIGATION AB 1600 EXPENDITURES: No Activity

MEASURE Q REVENUE - Taxes:
MEASURE Q EXPENSE - Nevada County fee

NORTH SAN JUAN FIRE DISTRICT
Cash On Hand
As of December 31, 2019

	Dec 31, 2019
ASSETS	
Current Assets	
Checking/Savings	
10250 · Tri-Counties Bank	$ 350.00
10717 · Measure Q - Nevada County (Measure Q Fund 6717)	$ 122,560.55
10720 · General Fund - Nevada County	$ 292,206.87
10777 · Mitigation Fund - Nevada County (Established August 19. 1992)	$ 10,295.27
Total Checking/Savings	$ 425,412.69
Total Current Assets	$ 425,412.69

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
December 2019

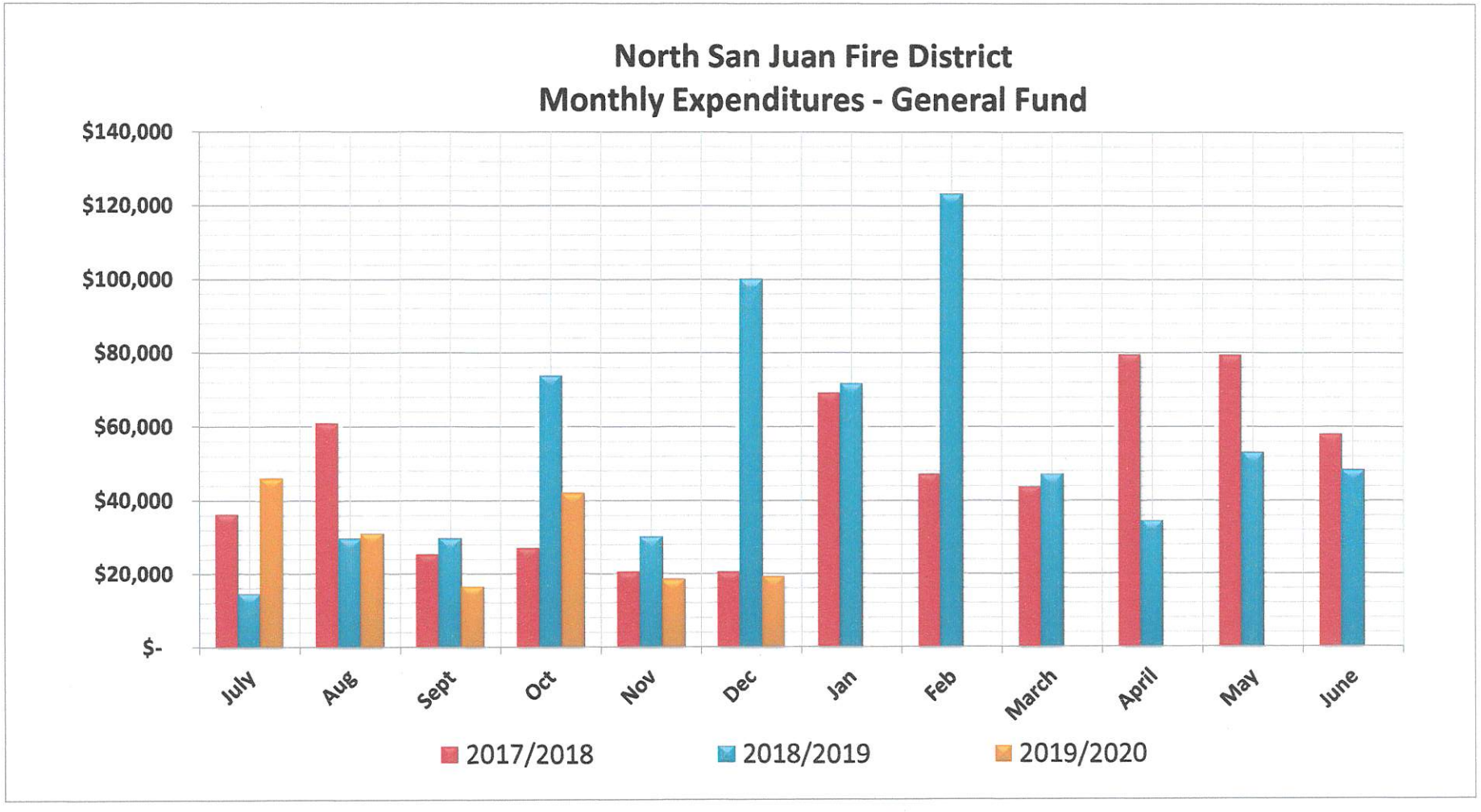
Date	Name	Memo	Amount
12/05/2019	L.N. Curtis & Sons	Equipment	-56.10
12/05/2019	Nevada County Fire Agency	Membership dues	-659.57
12/05/2019	FF Green, William (reim)	Cascade Healthcare	-90.38
12/05/2019	ACC Business	Broadband	-731.63
12/12/2019	SSV EMS Agency	CE Registration	-100.00
12/12/2019	Gold Country Copier,Inc.	Color copies	-25.42
12/12/2019	Life Assist, Inc.	Medical	-113.62
12/12/2019	SPD Saw Shop	Bar Oil	-42.27
12/12/2019	Northern Sierra Propane	Annual tank rental	-105.00
12/12/2019	Empire Energy, Inc	Emergency generator repair	-1,148.80
12/12/2019	US Bank	Cal-Card	-657.70
12/12/2019	FDAC EBA	Insurance	-142.16
12/26/2019	Department of Justice	Fingerprint	-96.00
12/26/2019	Riebes Auto Parts	Repair	-51.53
12/26/2019	SPD Saw Shop	Maintenance	-15.16
12/26/2019	Northern Sierra Propane	Propane	-422.04
12/26/2019	Colantuono, Highsmith	Legal services	-1,700.00
12/26/2019	OCCU-MED	Pre Placement physical	-47.50
12/26/2019	AT&T CALNET 3	Telephone	-205.07
12/26/2019	Mountain Woman Gardening	Maintenance	-498.75
12/26/2019	FDAC EBA	Life Insurance	-70.04
12/26/2019	FF Blevins, Kritters (reim)	Training	-90.38
12/19/2019	FF Dorn, Christopher (reim)	3rd Quarter Mileage	-191.40
12/19/2019	FF Mead, Rich(reim)	3rd Quarter Mileage	-247.66
12/19/2019	FF Johnson, Boyd (reim)	3rd Quarter Mileage	-62.64
12/19/2019	FF Green, William (reim)	3rd Quarter Mileage	-191.40
12/19/2019	FF Wilson, Jefferson (reim)	3rd Quarter Mileage	-46.40
12/19/2019	FF Goering, Mark (reim)	3rd Quarter Mileage	-10.44
12/19/2019	FF Rainville, Christopher (reim)	3rd Quarter Mileage	-293.48
12/19/2019	FF Stead, Judy (Reim)	3rd Quarter Mileage	-153.12
12/19/2019	FF Blevins, Kritters (reim)	3rd Quarter Mileage	-31.90
12/19/2019	FF Scott, William S. (reim)	3rd Quarter Mileage	-46.98
12/19/2019	FF Fites-Kaufman, Casey (reim)	3rd Quarter Mileage	-73.08
12/19/2019	FF Guetebler, Andy (reim)	3rd Quarter Mileage	-277.24
12/02/2019	Internal Revenue Service	Federal Taxes	-1,529.38
12/12/2019	A to Z Supply,Inc.	Salt for water softener	-34.27
12/12/2019	Boyett Petroleum	Fuel	-346.93
12/19/2019	FF Flores, Angela (reim)1	3rd Quarter Mileage	-34.80
12/19/2019	FF Flores, Jason (reim)	3rd Quarter Mileage	-13.92
12/19/2019	FF Browning, Tom (reim)	3rd Quarter Mileage	-70.18
12/26/2019	Banner Communications	Radio repair	-100.00
12/19/2019	FF Roland, Mark (reim)	3rd Quarter Mileage	-70.18
12/26/2019	Boyett Petroleum	Fuel	-110.25
12/31/2019	Riley, Robert R	Training	-138.53

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
December 2019

12/31/2019	Combined Payroll	Combined Payroll	5,808.60
12/02/2019	Riley, Robert R	Training	-138.52

NORTH SAN JUAN FIRE DISTRICT
Cal-Card Expense
As of December 31, 2019

Date	Name	Memo	Amount
10/21/2019	Amazon.Com	Subscription	$ 4.99
10/22/2019	Tax Form Store	Tax forms	$ 36.79
10/29/2019	Amazon.Com	USB Charging station	$ 24.37
10/29/2019	Dish Network	Monthly subscription	$ 132.59
11/05/2019	Amazon.Com	Ink stamp and printer cartridges	$ 16.89
11/05/2019	Amazon.Com	Copy paper	$ 64.07
11/06/2019	Amazon.Com	US & California flags	$ 70.69
11/08/2019	Amazon.Com	Desk Calendar	$ 21.72
11/08/2019	Intuit	Payroll subscription	$ 50.00
11/08/2019	Verizon	Cell service	$ 86.93
11/08/2019	Amazon.Com	Return	$ (17.00)
11/09/2019	Amazon.Com	Desk Calendars	$ 74.95
11/11/2019	Amazon.Com	Air filter	$ 51.88
11/11/2019	Amazon.Com	Clock	$ 23.81
11/18/2019	Tofanelli's	Chief's Breakfast	$ 15.02
			$ 657.70
TOTAL			$ 657.70


North San Juan Fire District
Monthly Expenditures - General Fund
$140,000
$120,000
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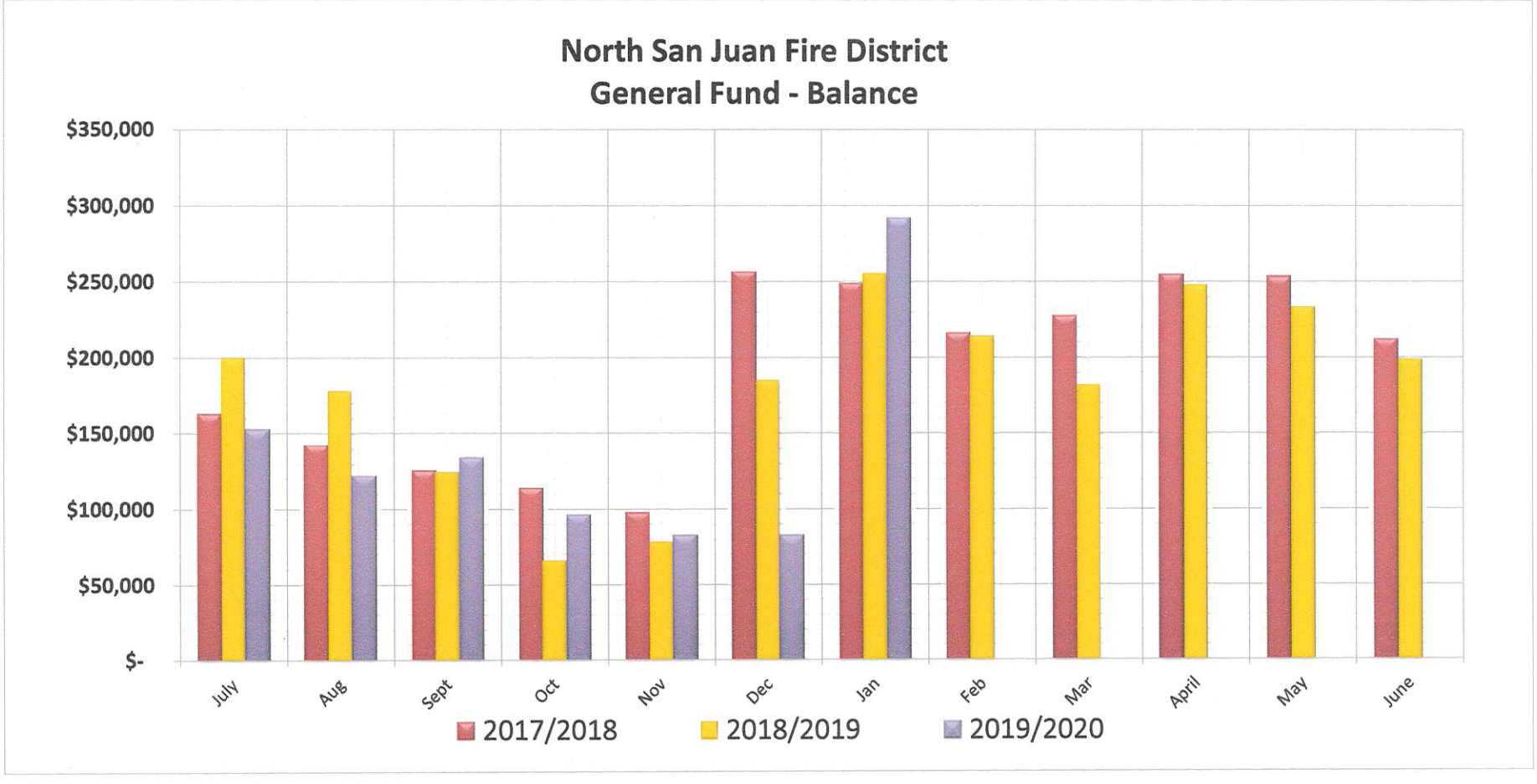
North San Juan Fire District
General Fund - Balance
$350,000
$300,000
$250,000
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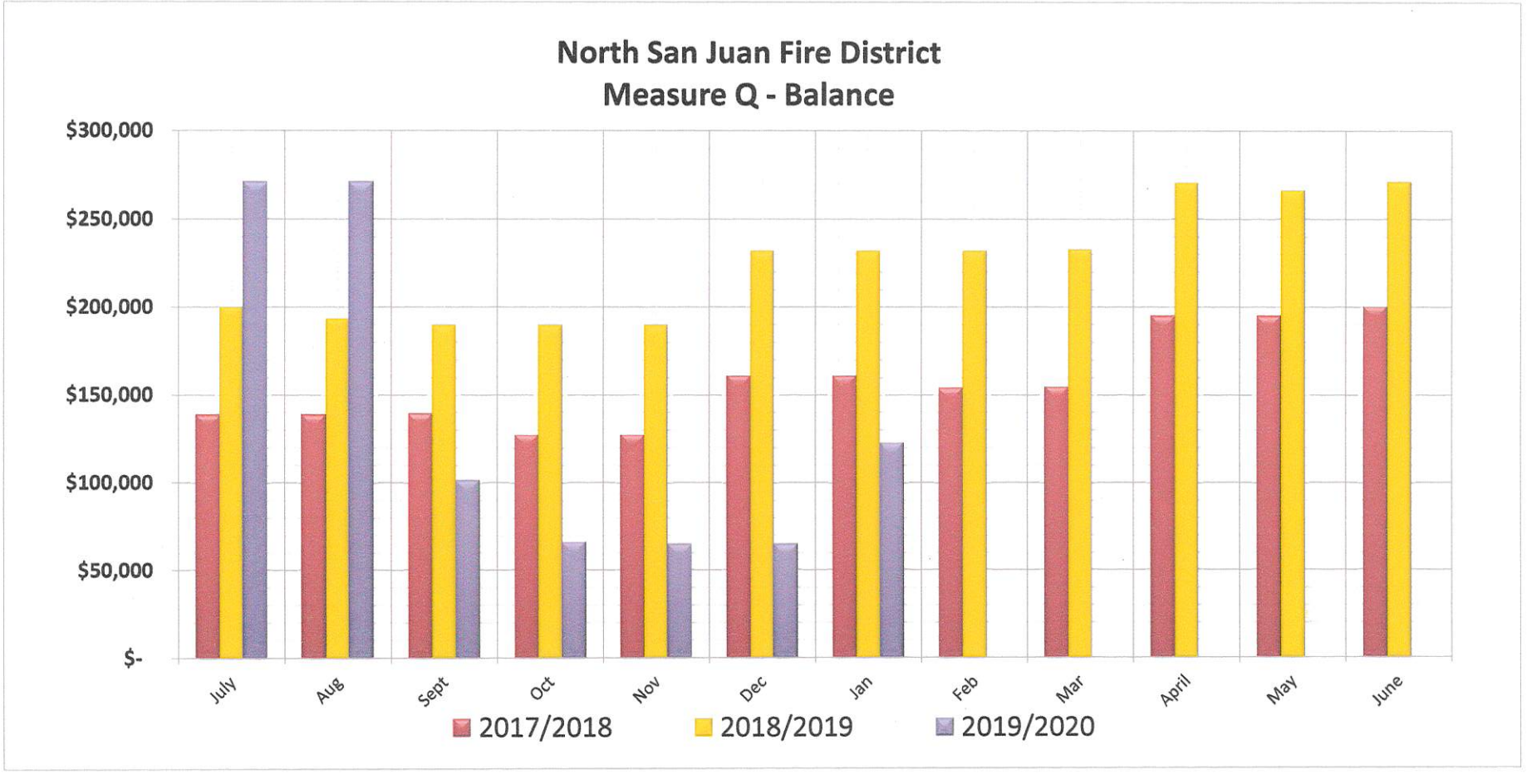
North San Juan Fire District
Measure Q - Balance
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
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2017/2018
2018/2019
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5 B iii

Final Budget

NORTH SAN JUAN FIRE PROTECTION DISTRICT
GENERAL FUND
FINAL BUDGET
2019 - 2020

REVENUE

General Fund

40010	Current Secured Tax	137,000
40030	Current Unsecured Tax	2,900
40040	Prior Unsecured Tax	20
40170	Supplemental Secured Tax	2,000
40180	Supplemental Unsecured Tax	80
	Total Taxes	**$142,000**
43010	Interest Revenue General Fund	5,000
44190	Homeowners Exemption Reimb	1,000
44960	Prop 172 Public Safety	26,000
45170	Fire Parcel Tax	40,000
46200	Miscellaneous Revenue	105,000
46574	NSJFPD Auxiliary	5,000
46275	Cost Recovery	1,000
46280	Carryover from Previous Year	140,000
	Total Other	**$323,000**
	Estimated General Fund Revenue	**$465,000**

NORTH SAN JUAN FIRE PROTECTION DISTRICT
GENERAL FUND
FINAL BUDGET
2019 - 2020

EXPENSE

Class I Personnel

61100	Permanent Salaries		82,000
61110	Employer tax expense		40,000
61300	Volunteer Paid Call Reimb		10,000
61310	Volunteer Incentive Program		12,500
61305	Officer Incentive		2,000
61400	Worker's Comp & Life Insurance		31,000
		Total	**$177,500**

Class II Operations

61330	Firefighter Physicals	1,000
61350	Strike Team Payments	90,000
62200	Clothing & Personnel Equipment	6,000
62225	Personnel Protective Equipment	3,000
62300	Dispatch Fees	12,000
62350	Engine & Fire Fighting Supplies	7,000
62375	Equipment (non-fire fighting)	2,000
62400	Communication Equipment	9,000
62500	Fire Prevention PR	5,000
62550	Food Supplies	300
62600	Fuel - Engines	7,500
62700	Facility Cleaning & Supplies	2,200
62750	Insurance - Buildings & Vehicles	12,000
62800	Membership & Subscriptions	3,400
62810	Recognition and Awards	3,700
62850	Medical Supplies	6,000
62900	Office Supplies	2,500
62905	Office Equipment Purchase	4,500
62910	Office Equipment Maintenance	1,000
62950	Fees	2,000
63000	Nevada County Services	6,000
63050	Professional Services	9,000
63055	Legal Services	17,000
63400	Transportation & Travel	200

NORTH SAN JUAN FIRE PROTECTION DISTRICT
MITIGATION FUND (AB1600)

FINAL BUDGET
2019 - 2020

GL Acct #	Description	Subtotal	Total
REVENUE			
43010MI	Interest	$ 140	
46200MI	Revenue	$ 9,860	
	ESTIMATED REVENUE		**$ 10,000**
EXPENSES			
64200	Debt Service - ex general fund		
64300	Debt Service - Interest		
80000	Debt Service - AB1600		
	Capital Expense		
	TOTAL EXPENSES		

Beginning Cash July 1, 2019		**$ 7,451**
Estimated Revenue	**$ 10,000**	
Estimated Less Expenses		
Excess / (Deficit)		**$ 17,451**
Estimated Ending Cash Balance June 30, 2020		**$ 9,349**

NORTH SAN JUAN FIRE PROTECTION DISTRICT
MEASURE Q FUND

FINAL BUDGET
2019 - 2020

REVENUE

80000	Revenue	$ 100,000	
80050	Carryover from Previous Year	205,000	
80100	Interest	$ 2,600	
	ESTIMATED REVENUE		**$ 307,600**

EXPENSE

80800	Recruitment and Retention	$ 5,000	
80200	Enhanced EMT Training	$ 11,000	
80300	Firefighter Training	$ 7,200	
80400	Firefighter stipends	$ 30,000	
80420	Equipment	$ 6,000	
80500	Capital Equipment	$ 217,000	
80600	Capital Improvements	$ 25,000	
80700	Administrative	$ 5,740	
	TOTAL EXPENSES		**$ 306,940**
80800	Reserve (10%) of Budget	$ 30,760	

7 B

Resignation Letter

To the North San Juan Fire Protection District:

I resign from the Board of Directors of the North San Juan Fire Department. I would like to leave with some thoughts about my short, yet painful experience as a member of this Board.

I have been involved with North San Juan Fire in many capacities all of my life. I've, quite literally, been around this department since the day I was born and was actively involved through my teen years until I left the area to attend college. I have had the unique experience of attending weekly trainings and responding to incidents for as long as I can remember. North San Juan Fire was the backdrop of my childhood.

In early 2017 I became aware of an open seat on the Board of Directors, which happened to coincide with community rumblings of gender bias, lack of financial transparency and a general lack of leadership within the Department. I decided to step up, hopeful to bring a fresh and forward-thinking perspective to an aging board in which the majority held office for more than fifteen years each. The situation seemed ripe for the contributions I could make as a young, educated woman whose experience touched every aspect of service to North San Juan Fire. I was eager to learn. I was excited for the opportunity to broaden my experience and to be mentored by the senior members of the board with whom I would share a seat at the table. I was ready to make a difference in an organization and a community I cherish.

Within months of my appointment, and at the height of the #MeToo movement, I witnessed gross gender bias and outdated beliefs in regard to sexual harassment. Comments made, on and off the record in response to concerns brought about by a female employee, may have been acceptable in bygone days but had no place in the workplace (or anywhere else) in current times. I not only spoke up about this but I also spoke out about an employee who wasn't following their job description and the need for greater financial transparency within the department. I was led to believe that I would fill the rotational position of Chairman and at the last minute, witnessed that policy being broken to specifically ensure I wouldn't be Chair. I believe this was the consequence of my outspokenness. Though I received a subsequent 'public apology' it would not be the last time I either witnessed or experienced intimidation and bullying by senior male Board members.

The intimidation and bullying went far beyond what I wanted to subject myself to and certainly beyond what I wanted to be associated with or participate in. On more than one occasion, in response to public comments raising concerns about important issues for which the Board is directly responsible, I watched senior male members of the Board display fits of uncontrolled temper and had the unfortunate experience of watching one member of the Board throw his board packet and name plate across the Board table toward a female employee and walk out in the middle of a Board meeting. This proved to be the beginning of the end of my ability to further participate on this board under these circumstances.

The high hopes and excitement I once held at the possibility of contributing to the betterment of an organization I hold in such high esteem turned out to be an utter disappointment. The concern I felt as a result of the experiences outlined above created a situation that I chose to withdraw from Board Meetings. Today, I resign from a position I can no longer, in good faith, fulfill.

In addition to the experiences stated above, there are a few themes that relate to Board behavior which further contribute to my decision to resign from participation on this Board of Directors.

1. Board Member Responsibilities

First, this Board does not follow their policies and procedures. Instead of altering these policies to match their current actions, they choose to avoid dealing openly with the issue and consciously break their own rules. If you're not willing to follow one of your adopted policies why don't you change them? Board policies represent District transparency, staff time, and taxpayer money.

Over a year ago, there was concern about harassment and preferential treatment of one employee over the other. After much delay in addressing these matters, the District finally spent thousands of dollars on a formal harassment investigation. Once the investigation was over, some changes in job titles were made to update the job descriptions and these job descriptions were reviewed by our attorney. When it was pointed out that one important element of their job description was not being followed, the Chairman

proceeded to do nothing and took no action to punish this employee for breaking board policy. Instead, the Fire Chief created an alternative policy, not approved by the Board. This undermined the intent of the original policy, favored one employee and suggested to the other they were not to be trusted.

Have we violated our own policies by instructing the Chief to make a decision on a matter, essentially telling the Chief that they should disregard board policy? The Board should be responsible for, and transparent in, its own decision making. Later, a person speaking as a member of the public was punished for bringing up their concerns about financial transparency at a Board meeting. I think this violates this individual's First Amendment rights. At the very least, it certainly undermines the District's appearance of transparency. Then, several thousand dollars were spent on a review by the District's attorney of defamation. No closed session was offered to explain this. No explanation was given to the rest of the Board.

The Board violated its tradition and policy of rotation in selecting board officers at its January meeting. And has, I believe, violated the Brown act by changing a previously adopted motion with less than the required 2/3 vote. This sets a terrible example of lack of transparency for the public and makes it more difficult for fire department officers, where firefighters are asked to follow adopted policies.

I have done one tangible thing that violates Board policy; I've been gone for more than three meetings. Apparently, this is worth being agendized but all of these other examples of Board misbehavior are not.

2. Preferential Treatment

Not punishing a person who violates Board policy, but punishing or threatening to punish those who speak out in favor of following adopted policy, clearly looks like preferential treatment given to one staff member above others.

While the District refused for the longest time to investigate a harassment claim of one of its staff members, they've refused to punish the preferred staff member for violating their job description. This person has

been mentioned as difficult to replace, which is perhaps why no Board member has been willing to speak out for more financial transparency except me. The other staff member, around whom the investigation of harassment claims revolved, has not been allowed to do the job for which their were hired and has felt their job security threatened. Even though the Personnel Manager has received glowing job performance reviews, she was singled out as a trouble-maker for speaking out against their coworker's behavior. One Board Member even referred to this individual as a "possible master manipulator."

3. Retaliation.

I came on the Board, in part, as a critic of its financial oversight. I believe that by speaking out against the preferred staff member (telling them that they weren't following their job description) that I set off a chain of events, which led to other Board members breaking their policy. I've experienced a variety of passive aggressive and retaliatory behavior from other Board members and staff including:

-lack of communication through normal Board email or phone for board-related concerns:

-having first been encouraged to step up and then having been shut out of Board officer rotation:

-having the Fire Chief told to remove me as PIO even though Board members appear unaware of what I have been able to do in that position. No Board member contacted me to voice their concern and it is a Department, not a Board responsibility, anyway.

4. Troubling communication.

Rather than using District email I have three times been approached during work hours at my place of employment by board members wishing to talk with me. After one of these visits I received an angry complaint letter (see first letter attached) from a Board member, wherein I am criticized for "snubbing" this person who based their interpretation on unspoken body language that they perceived, while I was in the parking lot of my place of work. This complaint was sent using District email about personal matters,

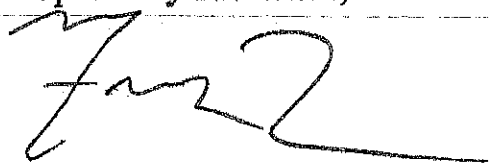
unrelated to district business, and when I offered to discuss these matters in a more appropriate platform, I was ignored. The second and third visits were by the Chairman, who specifically entered my private place of work and told another employee that I should be expecting them to visit me, at work, for board-related business. In no way is it acceptable behavior to go to someone's private place of work and schedule a meeting without their prior knowledge or approval. I consider this a patronizing abuse of power, where someone knows I'm in an environment that I cannot leave and thus has trapped me there, knowing I'm forced to talk to them. The chairman also mentioned to me that I was contacted by a previous Board member who was concerned about my absence. If email number 1 (see attached) is about me being gone from the board, then it's the most passive aggressive and angry email I've received on the matter. It essentially complains about my body language at my private place of work, then proceeds to speculate as to why I've been absent and discuss conspiracy theories. In no way did this person ever ask why I've been gone or open up any discussion with me. It's a rant. When I asked to follow up with this person, I was ignored, thus proving my point.

So I have been given an interesting civics lesson, for which I suppose I should thank you all. However, I do not think you offer an atmosphere which would encourage younger citizens to volunteer for the Board. Too bad. It's hard enough to get members 20 years my senior elected to this board. You still face some troubling issues of financial oversight including your Business Manager's strange focus on getting the "mail" and his offering for sale on his Facebook Page of "office supplies", some of which look like they might have come from the District. Every month you should be reviewing purchasing detail from Amazon Analytics. Get your inventory together. I remember back when our firefighters had to fight tooth and nail with the Board to get Measure Q passed, to improve service to the community in which they serve. Yet you're willing to waste thousands of taxpayer dollars to create job descriptions that aren't enforced or to have private meetings with your attorneys, from which no specific information is disclosed to other board members. How hypocritical. The priorities you claim to cherish do not pursue objective truth and do not seem to address what's best for the department or district; your priorities only serve your self-interest. This board has little courage, little objectivity, little

transparency. No wonder it's so hard to keep and retain new Board members.

You may claim to have dedicated years of your life to the current state of success of North San Juan Fire. As a direct result of our efforts the District has a hefty bank balance, the latest equipment, a full roster, and a beautiful fire station. Our reputation in the community is generally respected and well received. But it's a new era with new expectations and requirements. There is no room for outdated power paradigms and belief systems. It may be time to pass the baton to a new generation of capable leaders with fresh perspective and awareness to lead North San Juan Fire into the future. I hope you find a way to mentor new Board members and impart your experience in ways that support and embrace the needs of a changing future.

Respectfully submitted,



Freya Johnson.

Subject **AVOIDANCE**
From Bruce Boyd <bruceboyd@nsjfire.org>
To Freya <freyajohnson@nsjfire.org>
Date 2019-07-26 14:01

Hi Freya,

I do not know what I have done to cause you to consciously avoid me at Mother Truckers this afternoon. Snubbing me for even a social visit was deeply hurtful to me.

If I have insulted or harmed you in some way, please forgive me. I apologise completely.

I supported your nomination to the Board and to the position of Chair. It was certainly not my intention of embarassing you at that meeting. Contrary to some folks ideas I do not 'run' the district, I do not control votes. I am only one voice on the board.

Frankly I am only interested in furthering the goals of the fire department however I can. I take my responsibilities seriously, I accept my short comings when they occur, and I try to take seriously and fairly my responsibilities to our constituents and community.

Sincerely,

Bruce Boyd
bruceboyd@nsjfire.org

Ethics Training for State Officials
Certificate of Completion

Date of Completion: 09/03/2019 **Training Time:** 01:09 hours

This course is offered by the Attorney General and the Fair Political Practices Commission to satisfy the ethics training requirement for state officials. (Government Code section 11146 et seq.)

By signing below, I certify that I fully reviewed the content of this online course.

Freya Johnson

Participant Name

Participant Signature

North San Juan Fire Protection District

Agency Name

NOTE TO PARTICIPANT: If you are fulfilling your agency's ethics training requirement, make sure you are following your agency's required procedures. Your agency may also require you to review its incompatible activities statement or other conflict-of-interest laws specific to your agency. Please retain a copy of this certificate for five years.