NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, May 26, 2020
AGENDA

Due to Covid-19, Board Meetings will be held remotely until further notice.
To access a Board Meeting by phone:
Dial: 1-669-900-6833
Meeting ID: 948 0294 3127
Password:865508

1. **5:00 P.M. – CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**
2. **5:01 P.M. or as soon thereafter as possible – PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*
3. **CONSENT CALENDAR.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

Action **A.** Minutes of April 28, 2020 Regular Board Meeting 🕮

4. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
5. **REPORTS**
   - **A.** Chief's Report – Jason Flores
     - **i.** April 2020 Statistics 🕮
   - **B.** Treasurer's Report – Pat Leach
     - **i.** Donations as of April 2020 🕮
     - *Action* **ii.** Financials- as of April 2020: Disbursements, Cash on Hand, Funds Summary 🕮
     - *Action* **iv.** Revised Final Budget 2019-20
   - **C.** District Manager Report – Lynn McGarva
   - **D.** Firefighter Association Report – Kritters Blevins
   - **E.** LAFCo Report – Ed Beckenbach
   - **F.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
   - **G.** NCFA Report – Pat Leach
6. **NEW BUSINESS**
   - *Action* **A.** Resolution 2020-03 Authorizing Nevada County Auditor Controller to Collect Special Taxes- Pat Leach
   - *Action* **B.** Resolution 2020-04 Collection of Special Tax (Measure Q)- Pat Leach
7. **NEXT MEETING: June 23, 2020**
8. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

3 A

Minutes

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
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BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, April 28, 2020
MINUTES

PRESENT: Ed Beckenbach, Chair; Pat Leach, Treasurer; Bruce Boyd; Rhea Williamson

ABSENT: Tim Tschantz. Quorum established.

1. **CALL TO ORDER:** Meeting called to order at 7:01 PM. Roll taken. Quorum established. This meeting was held remotely via Zoom, the Pledge of Allegiance was not conducted.
2. **PUBLIC COMMENT:**
   No public comment.
3. **CONSENT CALENDAR:**
   A. Minutes of February 25, 2020 Regular Board Meeting
   B. Minutes of March 31, 2020 Special Board Meeting

   Pat Leach asked for the correction of a misspelled name in the March 31 minutes, then moved to approve the February 25, 2020 and March 31, 2020 minutes, Bruce Boyd seconded, motion passed by unanimous vote.

4. **ANNOUNCEMENTS:**
   Rhea Williamson – Rhea Williamson received notice of a Cal Fire Forestry Grant application providing funds to landowners who are trying to bring their property to fire safe standards. This would be an administrative role for NSJFPD. How does the District decide which grants are applied for? Is this a good time to apply?

   - Ed Beckenbach informed that the Board decides which grants to apply to, then noted that the District has had difficulty administrating grants in the past.

   Pat Leach asked whether the District would have to advance funds? Or would we merely be providing an administrative role? Historically, the District has asked the Fire Safe Council to act as the administrator for grants as we are not set up with the man hours.

   Pat Leach and Rhea Williamson agreed to discuss further offline.

   Bruce Boyd and Ed Beckenback both expressed their support of pursuing.

5. **REPORTS**
   A. Chief's Report – Chief, Jason Flores
      - Presented call statistics for March 2020

- Escaped debris burn calls are increasing.
- Burn permits are required May 1st, there is a link to the online burn permit on our website.
- Trainings – firefighters are participating in trainings via email and online.
- Staff meetings have started up again, every other Wednesday.
- CAL FIRE will be staffing an engine at Station 42 on June 1st.
- Tom will update on Covid-19.
- Forest Service will be staffed in two weeks, they often respond to calls in the district
- Firefighters are well and healthy.
- With fire season looming, the team is discussing how district personnel will participate in strike teams and as single resources on fires in the framework of the current pandemic.

Tom Browning- Covid-19 update

- The Covid-19 Committee (Chief Officers and Medical Supervisors) meets every Saturday.
- We have a current amount of supplies on hand to handle a surge epidemic we might see locally, working with the County on reordering PPE and disinfecting materials when needed.
- Completed a Pace Analysis Study for the district which outlines four response plans, for Code 2 calls only, based on personnel availability percentages: Primary, Alternate, Contingency and Emergency Plan. Please note: As of today, 30% of our personnel are unable to respond due to age, pre-existing conditions, or requirements of their work. Our Primary Plan allows us to respond as we do today with up to 50% of our personnel unable to respond, that means at least two people per Code 2 call. Our Alternate Plan means we have over 50% of our staff unable to respond, which allows us to continue to respond but with only one person per Code 2 call. Our Contingency Plan kicks in if we have over 70% of our personnel unable to respond to Code 2 calls. Our Emergency Plan means over 90% of our staff are unable to respond, we would then have to consider not responding to medical aids at all.
- This Plan was shared at the Nevada County Fire Chiefs meeting Monday morning, we are the first department to produce this type of plan.

B. Treasurer's Report – Pat leach
    - Donations – Donations were received as follows: $0 for the month of March 2020.
    - Financials for March 2020

      We are still unable to access CAL Card online; information could not be verified so it is not presented here.

      After review of the financial reports, Pat Leach moved to accept the March 2020 financials as presented, Bruce Boyd seconded, motion passed by unanimous vote.

    - Audit Discussion- Corrective Action Plan

Pat Leach read a prepared response to Smith & Newell (auditors) addressing comments provided in their report for FY 2018-19, and the Districts Corrective Action Plan.

Pat Leach asked Board Chair Ed Beckenbach to communicate our response to Smith and Newell.

Rhea Williamson asked for an update on the $18,000 discrepancy identified in the audit and whether this could have been avoided if the Corrective Action Plan was in place. Pat Leach clarified that the $18,000 discrepancy is not a shortfall, but a surplus. Lynn McGarva is working to identify and correct the discrepancy.

- Revised Final Budget

Pat Leach asked to move this item to the May Board Meeting, to ensure new staff has more time to ensure all information is verified.

C. District Manager's Report – Tracy Corris

Lynn acknowledged the work her and Heidi have accomplished in the last three weeks and pointed out the tremendous help and guidance Pat Leach has provided.

- Bruce Boyd inquired about the status of the districts email accounts. Pat Leach informed the group that the office will be upgrading to Office 365, and Client Works (local tech company) will be transiting the district's email to a more secure, dynamic system next week.

D. Firefighters Association Report – Kritters Blevins
   - Minimal activity
   - The current focus of the Association is keeping morale up.
   - Primary communication method is email.
   - Currently discussing new ways to stay in touch and fund raise during coronavirus.

E. LAFCo Report – Ed Beckenbach
   No meeting, no report.

F. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
   - Fire Safe Council- BOS looking to increase the funding for the Green waste drop off program, Jaime Jones is actively looking to get a bin on the Ridge, but that won't happen until June.
   - Fire Wise Coalition – Zoom meetings on the first Tuesday of the month, excellent resource for all who would like to attend.
   - Ridge FireWise Communities (RFWC) – Looking forward to the San Juan Ridge Taxpayers Association hosting a meeting with all Ridge FireWise Communities to coordinate goals and efforts.

G. NCFA Report – Pat Leach.
   - No Meeting, no report.

6. **OLD BUSINESS:**
   A. Liability Insurance- Rhea Williamson

   According to our insurance policy contract, Directors are covered for traditional fire service activities as well as Wrongful Acts, which does include personnel activities: hiring, firing, sexual harassment, as well as general employment practices. Although this is not the traditional District and Officers coverage, it appears as though Directors are adequately covered. Rhea will send a copy of the insurance policy to Board Members, office staff, and Chief officers.

   - Ed Beckenbach thanked Rhea for her diligence.
   - Bruce Boyd suggested our policy be re-evaluated in general to ensure it covers the current needs of the district.

   Board Member Tim Tschantz entered the meeting during item 6 A

7. **NEW BUSINESS**
   A. Locked Gate Discussion- Rhea Williamson

   Rhea encountered a new locked gate on a road in her neighborhood, she is wondering how the fire department is informed of such changes and how they are handled during an emergency.

   - Chief Flores responded that dispatch does relay gate information when available. There are other areas on the Ridge with similar situations and neighborhood and road associations have worked with landowners to ensure access during an emergency. If possible, landowners could provide a second code for emergency use.
   - Bruce Boyd relayed that many times gates are put on prescriptive right of ways, and it takes patience to resolve those issues. This is a safety issue that should be addressed by the County or District.
   - Pat Leach understood that any gate on a fire access road must not be locked, as of 2010. FireWise Communities can be very helpful in approaching landowners of locked gates to ensure access. This issue comes up frequently at the Fire Wise Coalition meeting.
   - Rhea Williamson agreed that this should be addressed by the County or District.
   - Chief Flores said we could encourage property owners to get Knox boxes, but that does not mean the gate will get opened immediately, and who is going to enforce it
   - Tom Browning relayed that unless it is a prescriptive right of way, there is no way to stop property owners from putting gates on their property.
   - Tim Tschantz relayed that the fire staff keeps list of codes, it would be a good idea for fire staff to look to update and add to the list.
   - Bruce Boyd suggested we provide outreach to the community via Facebook and the Newsletter about this situation.

   B. Personnel Committee Discussion- Ed Beckenbach
   Ed Beckenbach presented a written definition of the Personnel Committee and

asked for the appointments to the personnel committee to be added to the list of Board items completed in January.

- Bruce Boyd wants to take this further to get the personnel committee into the policy manual and delineate the duties better, then bring back to the Board for approval.

C. Resolution Calling for General Election (2020-02)- Ed Beckenbach

- Resolution 2020-02 calling general District election for the purpose of electing three members (Beckenbach, Leach, Williamson) to the District Board of Directors. The candidates are to pay for the publication of their candidate statement which would be reimbursed by Nevada County if uncontested. Bruce Boyd moved to adopt Resolution 2020-02 Calling General District Election, Pat Leach seconded, motion approved by unanimous vote as follows:

Ed Beckenback – Aye
Tim Tschantz – Aye
Pat Leach – Aye
Bruce Boyd – Aye
Rhea Williamson – Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

8. **NEXT MEETING:** May 26, 2020, time to be determined.
9. **ADJOURNMENT:** Meeting adjourned at 8:21 PM.

Heidi Ryan
Heidi Ryan, Board Secretary

5 A

Chiefs Report

NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2020 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	9	14	9	13									**45**
Vehicle Accident	1	3	3	1									**8**
Fire - Structure	2		2										**4**
Fire - Wildland		6	2	3									**11**
Fire - Structure/Wildland													**0**
Fire - Vehicle	1	1		1									**3**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check	1	5	5	4									**15**
Fire - Debris Check													**0**
Fire - Other													**0**
Fire - False Alarm													**0**
Fire - Menace Standby			1										**1**
Hazard	4		5										**9**
Public Assist	3	1											**4**
Other			1										**1**
Totals:	**21**	**30**	**28**	**22**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**101**

Previous Years Summary				
2020	**2019**	**2018**	**2017**	**2016**
45	189	207	198	185
8	50	40	60	42
4	7	8	8	6
11	9	21	22	16
0	0	0	0	0
3	13	1	5	7
0	1	2	0	0
15	8	25	7	11
0	31	5	8	2
0	0	0	0	1
0	2	9	9	9
1	0	0	1	2
9	19	8	17	5
4	13	18	15	14
1	5	3	0	6
101	**347**	**347**	**350**	**306**

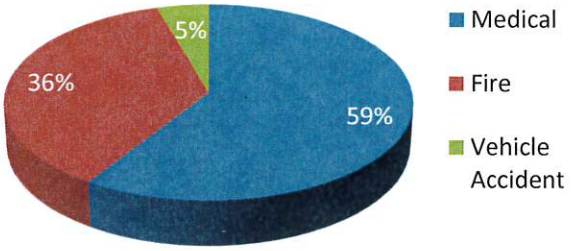
2020 Monthly Totals:	21	26	28	22	0	0	0	0	0	0	0	0	**97**
2019 Monthly Totals:	18	31	23	22	29	33	35	33	27	40	33	23	**347**
2018Monthly Totals:	24	23	24	25	30	38	40	37	28	27	25	26	**347**
2017 Monthly Totals:	31	35	21	17	25	33	51	40	34	32	16	15	**350**
2016 Monthly Totals:	21	13	25	24	25	34	30	36	23	31	21	23	**306**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	4	3	4									**15**
Special Training			1										**1**
External Training		2											**2**
Work Party		1											**1**
Public Education													**0**
Public Service													**0**
Totals:	**4**	**7**	**4**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**19**

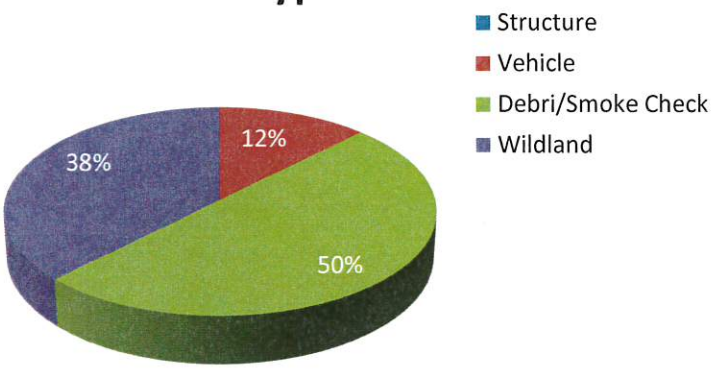
Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2020 Monthly Totals:	1	2	2	2									**7**
2019 Monthly Totals:	3	1	8	6	6	5	8	6	3	1	4	3	**54**
2018 Monthly Totals	3	1	1	2	7	6	8	4	7	1	5	2	**47**
2017 Monthly Totals:	5	1	3	3	2	7	18	4	4	6	1	0	**54**
2016 Monthly Totals:	1	2	1	3	4	2	12	12	6	7	2	3	**55**

North San Juan Fire Department
Call Details
April 2020

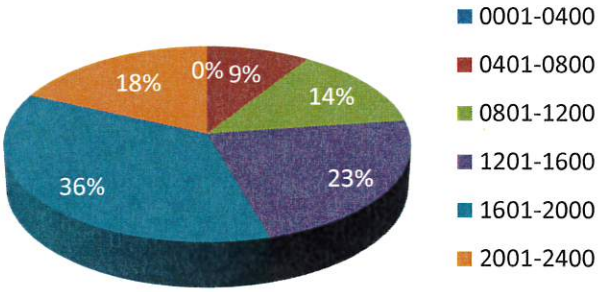
Call Type



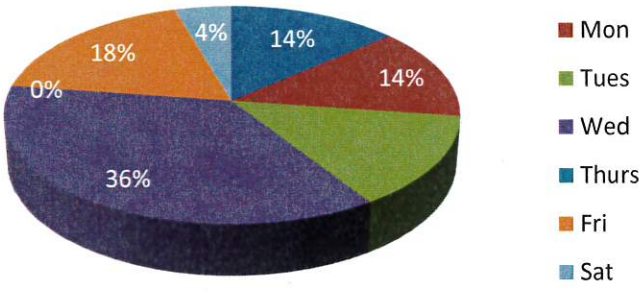
Fire Type



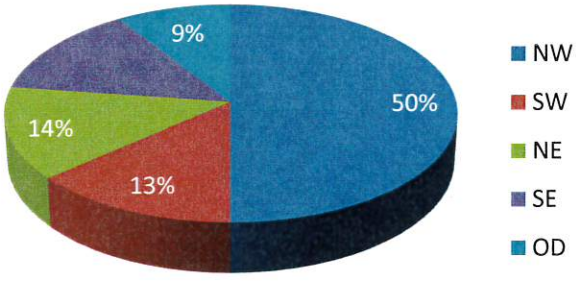
Time of Day

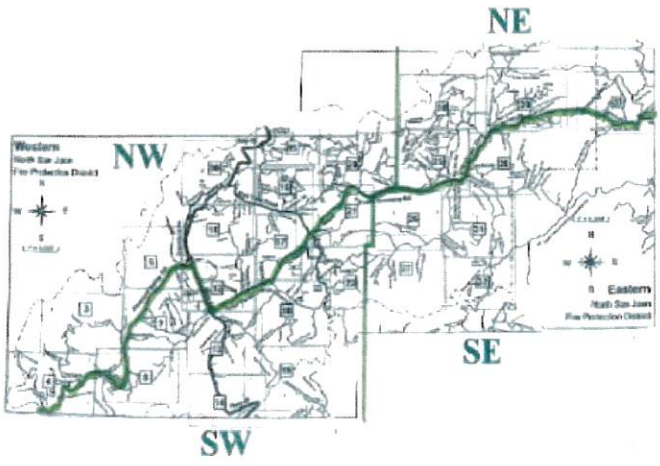


Day of Week



District Area





5 B
Financials

COUNTY TREASURY FUNDS MONTHLY REPORT

As of April 30, 2020

	General Fund	Mitigation	Measure Q
Beginning Balance	$193,420.49	$10,953.53	$271,990.87
Revenue	$371,151.31	$6,790.61	$103,461.03
Expenditure	$406,054.92	$7,637.38	$210,152.87
Balance	**$158,516.88**	**$10,106.76**	**$165,299.03**

Notes:

General Fund Revenue: Strike Team/Taxes
General Fund Expenditures: A/P, Payroll

Mitigation AB 1600 Revenue: One Permit
Mitigation AB 1600 Expenditures: No Activity in March or April 2020

Measure Q Revenue: Fees
Measure Q Expenditures: Partial Payment for New Truck

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
March through April 2020

Date	Name	Memo	Amount
O4/29/20	FF & Admin	Payroll/ Paid Call	-13,617.45
04/29/2020	EDD	698-1498-6	-283.78
04/29/2020	EDD	698-1498-6	-1,029.36
04/15/2020	Life Assist, Inc.	Medical Supplies	-14.78
04/30/2020	Nevada County	Tax Adjustments	-960.28
04/16/2020	Payroll	Sick Leave	-3,854.04
03/16/2020	Internal Revenue Service	Payroll Taxes	-1,501.57
03/16/2020	ACC Business	Consulting	-731.63
03/04/2020	Smith & Newell	Audit 2018-2019	-4,900.00
03/04/2020	Wind, Rachel	cleaning Jan 20 & Feb 17	-75.00
03/16/2020	Bauer Compressors	Annual maintenance	-1,006.42
03/16/2020	FF Scott, William S. (reim)	Indian tank cap	-22.38
03/23/2020	Sierra Family Medical Clinic	FF Physical	-45.00
03/23/2020	US Bank	Cal Card	-2,228.23
03/23/2020	Hennig's Automotive Repair	Service & Safety 6160	-497.18
		Service 6162	-288.91
		Pump Egn Rpr Flashers 6162	-354.23
03/23/2020	FF Rainville, Christopher (reim)	Mileage	-33.00
03/23/2020	Mountain Woman Gardening	01/22-02/27/2020	-498.75
03/23/2020	FF Scott, William S. (reim)	Dump Run	-8.40
03/30/2020	Mescher Door Company	Service bay doors station #3	-510.00
03/30/2020	Gold Country Copier,Inc.	Copier Maintenance	-59.32
03/30/2020	Life Assist, Inc.	IV Supplies	-147.78
03/30/2020	Department of Forestry & Fire	MOU	-2,890.23
03/30/2020	Colantuono, Highsmith & Whatley, PC	Consulting	-1,140.00
03/30/2020	Hennig's Automotive Repair	Brakes 6164	-760.83
03/30/2020	AT&T CALNET 3	Phone Services	-201.04
03/30/2020	FF Scott, William S	Training - Chico - Reimbrse	-221.94
03/30/2020	FF Fites-Kaufman, Casey (reim)	Dump Run	-13.01
03/30/2020	Jerrod Hayden	Training - Chico - Reimbrse	-244.31
04/09/2020	Postmaster - North San Juan	Box Rental	-120.00
04/08/2020	Gold Country Copier,Inc.	Copier Maitenance	-52.14

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
March through April 2020

04/09/2020	Life Assist, Inc.	Gloves/Santzrs/Sfty Glss	-982.22
04/09/2020	Hennig's Automotive Repair		-229.57
04/15/2020	Tina Tesene	Bookkeeping	-743.75
04/15/2020	FASIS	Workers Compensation	-5,279.00
04/16/2020	FASIS	Worker's Compensation	-14,430.00
04/16/2020	Life Assist, Inc.		-228.23
04/16/2020	Riebes Auto Parts	3624	-48.47
04/16/2020	Colantuono, Highsmith & Whatley, PC	General Council Advice	-1,320.00
04/15/2020	FF Johnson, Boyd (reim)	reimbursed TB test	-10.00
04/15/2020	FF Fites-Kaufman, Casey (reim)	Dump run	-8.40
03/02/2020	Mulligan, Margaret	cleaning	-60.00
04/09/2020	Internal Revenue Service	Federal Taxes / Withholdings	-3,254.42
03/04/2020	AIRGAS	Oxygen	-346.14
03/04/2020	Boyett Petroleum	Fuel	-297.75
03/04/2020	FF Flores, Jason (reim)	EMT Recert	-30.00
03/23/2020	FF Green, William J.	Training	-100.00
03/23/2020	Boyett Petroleum	Fuel	-436.86
03/30/2020	Hills Flat Lumber	Linseed Oil	-74.63
03/30/2020	FF	Kindcaide Strike Team	-385.12
03/30/2020	Full Spectrum Computer Services	Satellite Services	-120.00
04/08/2020	Boyett Petroleum	Fuel	-508.92
04/01/2020	Life Assist, Inc.	IV Supplies	-173.07
04/01/2020	Moule Paint & Glass	Roll up door replacement glass	-1,805.40
04/01/2020	Wind, Rachel	Cleaning	-75.00
04/01/2020	ACC Business	Consulting	-1,463.26
04/01/2020	FF Green, William J.	Training	-100.00
04/01/2020	Banner Communications & Electronics	Radio Repair	-113.94
04/01/2020	Hennig's Automotive Repair	Repair/Service	-276.27
04/01/2020	Northern Sierra Propane	Propane	-315.18
03/31/2020	Admin Payroll		-1,762.85

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
March through April 2020

03/31/2020	FF	Kindcaide Strike Team	-8,349.56
03/31/2020	Monthly Payroll		-1,397.79
03/31/2020	Monthly Payroll		-1,097.45
03/25/2020	FF Fites-Kaufman, Casey (reim)	Dump Run	-13.01
04/10/2020	Tina Tesene	Bookkeeping Services	-568.75

NORTH SAN JUAN FIRE DISTRICT
Deposit Detail
March through April 2020

	Type	Num	Date	Name	Account	Amount
	Deposit		03/02/2020		10777 · Mitigation Fund - Nevada County (Established A	1,062.00
				Land Owner	70000 · Mitigation Fee Revenue	-1,062.00
TOTAL						-1,062.00
	Deposit		03/05/2020		10720 · General Fund - Nevada County	257.70
				FF Stale Date Check	61311 · Mileage reimbursement for FF	-31.90
				FF Stale Date Check	61311 · Mileage reimbursement for FF	-216.92
				FF Stale Date Check	61311 · Mileage reimbursement for FF	-8.88
TOTAL						-257.70
	Deposit		03/19/2020		10720 · General Fund - Nevada County	365.82
				Mother Truckers	63570 · Broadband Internet Service	-365.82
TOTAL						-365.82
	Deposit		03/19/2020		10720 · General Fund - Nevada County	164.03
				US Bank	62900 · Office Supplies	-109.03
				North San Juan Fire F	46260 · Road Sign	-55.00
TOTAL						-164.03
	Deposit		03/19/2020		10720 · General Fund - Nevada County	13,932.49
				Cal-Fire	46230 · Strike Team Personnel	-13,932.49
TOTAL						-13,932.49
	Deposit		03/20/2020		10720 · General Fund - Nevada County	365.82
				Mother Truckers	63500 · Utilities	-365.82
TOTAL						-365.82
	Deposit		03/23/2020		10720 · General Fund - Nevada County	8,024.28
				Nevada County	40030 · Current Unsecured Tax	-2,431.19
				Nevada County	43010 · Interest Income General Fund	-1,014.01
				Nevada County	44960 · Proposition 172 Public Safety	-4,579.08
TOTAL						-8,024.28
	Deposit		04/10/2020		10777 · Mitigation Fund - Nevada County	483.80
				Land Owner	70000 · Mitigation Fee Revenue	-483.80
TOTAL						-483.80
	Deposit		04/30/2020		10720 · General Fund - Nevada County	78,020.18
				Nevada County	40170 · Supplemental Secured Tax	-209.76
				Nevada County	40180 · Supplemental Unsecured Tax	-37.42
				Nevada County	40280 · Supplemental Prior Unsecured	-8.01
				Nevada County	44190 · State Homeowner's Exemption	-470.12
				Nevada County	40010 · Current Secured Tax	-56,867.63
				Nevada County	40040 · Prior Unsecured Tax	-65.89
				Nevada County	44960 · Proposition 172 Public Safety	-2,779.35
				Nevada County	451170 · Direct Charges (Direct Charges from District Ta	-17,582.00
TOTAL						-78,020.18

6 A

Resolution

2020-03

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org

Serving Since 1862

Resolution 2020-03

RESOLUTION AUTHORIZING THE NEVADA COUNTY AUDITOR-CONTROLLER TO COLLECT SPECIAL TAXES FOR FISCAL YEAR 2020-21

WHEREAS, the Board of Directors of the North San Juan Fire Protection District did duly adopt a Special Tax pursuant to the provision of Government Code Section 53978, approved by the voters of the District on November 4, 1986; and

WHEREAS, District ordinance 86-2 established the rate of said special tax to be approved by the voters within the district; and

WHEREAS, a Standard Form Tax Collection Services contract dated July 8th, 1996 and approved by District Resolution 96-01 is on file with the County of Nevada; and

WHEREAS, the taxes on each parcel shall be billed on the secured tax roll bills for FY 2020-21; and

WHEREAS, the County of Nevada shall be entitled to deduct the reasonable costs of collection and administration of this Resolution before remitting the tax revenues collected to the District.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the North San Juan Fire Protection District Board of Directors hereby requests the County of Nevada authorize the Auditor-Controller to levy and collect special taxes in the same manner as Ad Valorem County Taxes on the secured rolls as set forth in "Exhibit A", attached hereto and made a part hereof.

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 26th day of May, 2020, by the following vote:

AYES: ____ NOES: ____ ABSTAIN: ___ ABSENT: ___

Ed Beckenbach, Board Chair

Heidi Ryan, Board Secretary

EXHIBIT A
Resolution 2020-03

A special tax in the amount of $27.50 per each improved parcel and $19.50 per each unimproved parcel as shown on the Assessor's Roll of the County of Nevada, shall be collected within the following Tax Area Codes:

68-026 79-005 79-006 79-008 79-011

Excepting the following Assessor's Parcel Numbers, which have been excepted by the Board of Directors pursuant to District Ordinance 87-01:

30-020-09-000	30-020-10-000	30-020-11-000	32-490-18-000
32-500-06-000	32-500-67-000	32-510-03-000	32-510-09-000
32-520-04-000	60-090-52-000	60-280-45-000	60-290-04-000
60-290-05-000	60-300-14-000	60-360-11-000	60-360-22-000
60-370-02-000	60-370-04-000	61-010-01-000	61-250-11-000
62-020-29-000	62-020-31-000	62-030-30-000	

6 B

Resolution

2020-04

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

Resolution 2020-04

RESOLUTION FOR THE COLLECTION OF A SPECIAL TAX PURSUANT TO NORTH SAN JUAN FIRE PROTECTION DISTRICT RESOLUTION #2014-06 (MEASURE Q) FOR FY 2020-21

WHEREAS, the Board of Directors of the North San Juan Fire Protection District did duly adopt a Special Tax pursuant to the provision of Government Code Section 53978, approved by the voters of the District on June 3, 2014; and

WHEREAS, the Board of Directors of the North San Juan Fire Protection District has passed and adopted Resolution #2014-06, of said District, which provides for the collection of a Special Tax on each taxable entity as defined in Section I of Resolution #2014-06, and to be collected by the Tax Collector of the County of Nevada for FY 2020-21 to meet the emergency medical response and fire protection costs for the North San Juan Fire Protection District community; and

WHEREAS, The North San Juan Fire Protection District has entered into a Standard Form Tax Collection Services contract with the County of Nevada dated July 8th, 1996; and

WHEREAS, the taxes on each parcel shall be billed on the secured tax roll bills for FY 2020-21; and

WHEREAS, the County of Nevada shall be entitled to deduct the reasonable costs of collection and administration of this Resolution before remitting the tax revenues collected to the District.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the North San Juan Fire Protection District hereby requests the Nevada County Board of Supervisors to instruct the Auditor-Controller of Nevada County to levy and collect special taxes in the same manner as Ad Valorem County Taxes on the secured rolls as set forth in "Exhibit A", attached hereto and made a part hereof.

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 26th day of May, 2020, by the following vote:

AYES: ____ NOES: ____ ABSTAIN: ___ ABSENT: ___

Ed Beckenbach, Board Chair

Heidi Ryan, Board Secretary

EXHIBIT A

Resolution 2020-04

Classification of Real Property Residence Equivalent

By Parcel Type

For Fiscal Year 2020-21

Residential Equivalent - $61.50

(Effective July 2020)

Residential

One (1) residence equivalent for first residence/living unit ($61.50);

0.75 residence equivalent for each subsequent residence/living unit on parcel ($46.12)

Commercial

Two (2) residence equivalents per parcel ($123.00)

Industrial

Three (3) residence equivalents per parcel ($184.50)

Vacant / Agricultural / Open Space

0.71 residence equivalent per parcel ($43.66)

Mixed Use – Residential & Commercial

1.6 residence equivalents for combined commercial use and first residence/living unit ($98.40);

0.75 residence equivalents for each subsequent residence/living unit on parcel ($46.12)