

NORTH SAN JUAN FIRE PROTECTION DISTRICT

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BOARD OF DIRECTORS

Special Meeting

Monday, March 31st, 2020

MINUTES

FINAL, ADOPTED 4/28/2020

PRESENT: Ed Beckenbach, Chair; Pat Leach, Treasurer; Bruce Boyd; Rhea Williamson

ABSENT: Tim Tschantz. Quorum established.

1. CALL TO ORDER: Meeting called to order at 5:02 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. PUBLIC COMMENT:

Boyd Johnson inquired about the results of the recent audit. He is asking the Board to place the audit on an upcoming agenda.

3. CONSENT CALENDAR:

A. Minutes of February 25, 2020: The minutes were not provided.

B. Correspondence to the Board:

With the removal of the February 25, 2020 minutes, Bruce Boyd moved to approve the consent calendar, Rhea Williamson seconded, motion passed by unanimous vote.

4. ANNOUNCEMENTS:

Rhea Williamson – One item in the Consent calendar was regarding CAL FIRE grant funding that was not approved. Rhea suggested a re-submittal at the next available round after requesting comments from the reviewers in order to address the deficiencies. Rhea offered her assistance for the next submittal.

Ed Beckenbach – These are strange times. We have lost our staff. One; we hope to heaven she enjoys her new job, I wish her nothing but the best. The other; I wish we had a chance to say goodbye, it's beyond belief. This is a wonderful community and a wonderful organization, and may God bless us all.

Pat Leach – Dave COPP, of County OES, is preparing food for distribution to folks on the Ridge and needs a drive-through location and is hoping to use Station 1. He will be in touch. Chief Flores will coordinate

5. REPORTS

A. Chief's Report – Chief, Jason Flores

- Current Status- The Department is fielding information from the Federal, State, and County level in regards to Coronavirus to ensure the safety of our first responders. Tom Browning is leading the team for the Department's Coronavirus response.

B. Tom Browning – Battalion Chief

- A Committee has been established to handle the Coronavirus. The three Chiefs are working with two advanced EMT's to ensure we are operating according to SSV (our Liscencing agency that directs how we operate in the field), and the County Health Officer. NSJFPD had the first First Responder exposure to the Coronavirus in the County, all other cases were handled directly through a Doctor's office or the Hospital. The response was to a call for back pain, the patient later tested positive for Covid-19. The County advised us that our personnel could continue to work, but will need to wear a mask for 14 days. We requested our first responders be tested, but we were told being tested would not benefit the organization because if they are not having symptoms, then it's highly probable they would get a false negative. The virus can take up to 9 days to show symptoms, which is why the County recommended 14 days. We believe our exposure was limited; they had appropriate PPE on.
- Chief Browning ask the Chair how they would like to be informed about potential exposures to the Department. Ed Beckenbach replied that he would like the entire Board emailed at the same time regarding Department exposures to the Coronavirus. Bruce Boyd relayed that the quicker the Board gets the information, the better, as Board Members do frequent the station.
- Chief Browning relayed that the task force has decided to have the residence at Station 3 only be used by on duty personnel, and that there are strict disinfecting procedures in place.

C. Treasurer's Report – Pat leach

Pat Leach noted that we have been unable to make changes to the website, so we have been unable to update the financials on the website. Additionally, Pat was unable to access the CAL Card information, but will ensure the new staff presents that at the next Board meeting

February 2020 financials as presented, Bruce Boyd moved to approve, PaLeach seconded, motion passed by unanimous vote.

D. Firefighters Association Report – Kritters Blevins

- There has been funding approved for a plaque for Doctor Frank Lane for teaching EMT courses and helping create EMT's for our department for free.
- The Spaghetti dinner is at a standstill, but we have received donations.

6. NEW BUSINESS

A. Fairwell to Kelly Moreno- Ed Backenbach

Ed Beckenbach relayed that the Board has an item for Kelly.

Bruce Boyd spoke with Kelly Moreno, Kelly relayed that she did not want to attend the Board meeting, but she was helpful in providing information for new employees. With the turnover of office staff, this is a unique

opportunity to reexamine the department's policies and procedures to create a better system for the Department. Bruce wants to publicly thank Kelly for her work and dedication to the fire department.

Boyd Johnson reminded the Board that Tracy worked for the Department since 2005, or longer. Tracy also spent time on the Board.

Bruce Boyd relayed how dedicated and organized Tracy was. He left his work in such good shape. Tracy was accused of things, this last year was unpleasant for him, but he was always welcoming.

B. Personnel Committee Recommendations- Bruce Boyd

The Department received 6 applications and interviewed three candidates. The interview panel was unanimous in selecting the new employees. The interview panel suggests the following recommendations:

- Heidi Ryan for the position of Operations and Personnel Manager
- Lynn McGarva for the position of Finance and Facilities Manager

The two recommended appointees have agreed to start at a rate of \$20/hour, with a six month probation period, after which time the rate will be \$22/hour.

Bruce Boyd moved to accept the recommendations, Pat Leach seconded, motion passed by unanimous vote.

Introductions:

Heidi Ryan- I was born and raised on the Ridge, and moved back to the area five years after the birth of our first born. My husband started as an Explorer with NSJFPD as 16, and is now a Captain with CAL FIRE. I was a volunteer with NSJFPD for three years. I have two children, small farm, and am eager to get going with the Department

Lynn McGarva moved to Nevada County in 1959, went to school with Tom Browning. I have worked for the school districts of Lassen and Modoc County for almost 20 years. I'm really looking forward to working here.

7. DISCUSSION – SCHEDULING OF NEXT MEETING: April 28, 2020 at 7:00 PM

The Board discussed how to address the next Board meeting with regards to the current social distancing. The general consensus is to hold the meeting at Station 1 in North San Juan.

8. ADJOURNMENT: Meeting adjourned at 5:40 PM.

Heidi Ryan

Heidi Ryan, Board Secretary