

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959

P.O. Box 299, North San Juan, CA 95960

Phone (530) 292-9159 Fax (530) 292-1417

www.nsifire.org

info911@nsifire.org

BOARD OF DIRECTORS

REGULAR MEETING

Tuesday, May 26, 2020

MINUTES- Final, Adopted June 23, 2020

PRESENT: Ed Beckenbach, Chair; Pat Leach, Treasurer; Bruce Boyd;

ABSENT: Tim Tschantz, Rhea Williamson. Quorum established.

1. **CALL TO ORDER:** Meeting called to order at 5:05 PM. Roll taken. Quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT:**
No public comment.
3. **CONSENT CALENDAR:**
 - A. Minutes of April 28, 2020 Regular Board Meeting

Bruce Boyd asked for the correction of a misused name in the minutes, then moved to approve the April 28, 2020, Pat Leach seconded, motion passed by unanimous vote.

4. ANNOUNCEMENTS:

Ed Beckenbach relayed that the Grand Jury Report was released, and although it showed that we still have work to do on a few items, the report showed that we do not have substantive lacking on our part.

Ed Beckenbach asked for a Finance Committee meeting to be scheduled.

Ed Beckenbach relayed that Governor Newsome announced phase three of the State's reopening plan and suggested we consider having next month's Board meeting at station 1. Due to the hall size at Station 1, we will be able to ensure proper distancing, while also wearing masks and ensuring appropriate sanitization procedures are completed.

Tim Tschantz entered during item 4

5. REPORTS

- A. Chief's Report – Chief, Jason Flores
 - Presented call statistics for April, 2020
 - Trainings – Firefighters are participating in trainings via email and online. Looking to move toward in person trainings with firefighters congregating at their designated station.
 - Fire season is in full swing, we had a five acre fire in Rice's Crossing area.
 - Conditions are dry, even with the recent rain.
 - CAL FIRE Station 42 is staffed.

- Forest Service is staffed.
- River rescues have increased with the increase in river flow on the South Fork of the Yuba.
- Medical Aids continue to be the majority of our calls.
- The Covid team continues to meet weekly.
- Jefferson Wilson is likely going to move to a reserve status with the Department.
- We do still have an Advanced EMT, Will Green, who is active.

Tom Browning- Covid-19 update

- The Covid-19 Committee (Chief Officers and Medical Supervisors) meets weekly.
- All our conditions we have in place are still valid.
- We continue to be an example for the community by wearing masks, keeping social distance, and disinfecting as much as possible.
- Medical Aids have increased last month, and although there are no active Covid-19 cases in the County, we continue to operate under all precautions.

B. Treasurer's Report – Pat leach

- Donations –\$0 for the month of April 2020.
- Financials as of April 2020

We are still unable to access CAL Card online; information could not be verified so it is not presented here.

Bruce Boyd asked if the expenses for Worker's Comp is consistent with previous years. Pat Leach responded that the increase is due to strike team activity, otherwise expenses for Worker's Comp is consistent with previous years.

Boyd Johnson asked for clarification on a consulting expense to ACC Business. Lynn McGarva discovered that ACC was for internet services and needed to be reclassified as such.

After review of the financial reports, Bruce Boyd moved to accept the April 2020 financials as presented, Tim Tschantz seconded, motion passed by unanimous vote.

Rhea Williamson arrived during item 5 B ii

- Revised Final Budget

Pat Leach asked to move this item to the June Board meeting, there were no objections from Board Members.

C. District Manager's Report – Lynn McGarva

The Nevada County Auditor Controller has informed the Department that beginning June 8th, the County will be sending checks to vendors on our behalf.

This has the potential to create many problems for our Department. Ed Beckenbach suggested Lynn connect with other local fire districts to discuss the imposed changes. Rhea Williamson suggested Lynn could work with other fire districts to coordinate a response to the County expressing concerns on this change.

The County is also asking all employees to sign up for direct deposit. Lynn is working with firefighters to complete the required paperwork.

Tim Tschantz asked for the new office staff (Heidi Ryan and Lynn McGarva) to update the Board on how they are settling into their positions. Both Heidi Ryan and Lynn McGarva shared that they are enjoying their jobs and really like working together. Although they acknowledge they still have much to learn, they are proud of what they have accomplished in the last two months with little training.

D. Firefighters Association Report – Kritters Blevins

- In general, only on-call personnel are responding to calls.
- No meetings to report on.
- Anticipated in-house trainings will help with morale.
- Station Maintenance is being kept up.

E. LAFCo Report – Ed Beckenbach

LAFCo budget and workload was approved for the upcoming year, budget increased by 4%, which means NSJFPD's fee will go from \$282 to \$295.

F. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach

- Fire Safe Council- Ridge Community members have been requesting defensible space advisory visits, although no one has responded to schedule as of yet.
- Fire Wise Coalition – Board Members are encouraged to access Zoom meetings on the first Tuesday of the month, Jim Mathias of CAL FIRE and Jeff Pettitt of County OES both provide reports.
- Ridge FireWise Communities (RFWC) – Looking forward to the San Juan Ridge Taxpayers Association hosting a meeting with all Ridge FireWise Communities to coordinate goals and efforts.

G. NCFR Report – Pat Leach.

- No Meeting, no report.

6. NEW BUSINESS

A. Resolution 2020-03 Authorizing Nevada County Auditor Controller to Collect Special Taxes- Pat Leach

Pat Leach clarified that this is the original Fire Parcel Tax, there are no changes from previous years. Rhea Williamson moved to approve Resolution 2020-03 as presented, Bruce Boyd seconded, motion approved by roll call vote as follows:

Ed Beckenbach – Aye

Tim Tschantz – Aye

Pat Leach – Aye

Bruce Boyd – Aye
Rhea Williamson – Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

B. Resolution 2020-04 Collection of Special Tax (Measure Q) – Pat Leach

A brief discussion ensued on whether the Board should consider a rate increase on Measure Q, both Ed Bechenback and Bruce Boyd expressed they were not interested in increasing the rate at this time. Ed Beckenbach suggested we agendized a discussion on a Measure Q rate increase at a future Board meeting, to formalize the discussion.

Pat Leach moved to approve Resolution 2020-04 as presented, Rhea Williamson seconded, motion approved by roll call vote as follows:

Ed Beckenback – Aye
Tim Tschantz – Aye
Pat Leach – Aye
Bruce Boyd – Aye
Rhea Williamson – Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

7. **NEXT MEETING:** June 23, 2020, location and time to be confirmed.
8. **ADJOURNMENT:** Meeting adjourned at 8:52 PM.

Heidi Ryan

Heidi Ryan, Board Secretary