NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, July 26, 2022, 7:00 PM
AGENDA

To access this Board Meeting by phone:
Dial: 1-669-900-6833/ Meeting ID:826 8184 7178 / Passcode: 303423

1. **7:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action 2. **7:01 PM or as soon thereafter as possible - APPROVAL OF July 26, 2022 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes. No action may be taken by the Board concerning items not on the agenda.*

Action 4. **CONSENT CALENDAR.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

- **A.** Minutes of July 7, 2022 Regular Board Meeting 🕮
- **B.** Four Correspondence From IRS (A, B, C, D) 🕮
- **C.** Correspondence From Boyd Johnson 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Chief's Report – Jason Flores
     - **i.** June 2022 Statistics 🕮
     - **ii.** Current Department Activity
   - **B.** Treasurer's Report – Pat Leach

Action
     - **i.** Financials- June 2022🕮
     - **ii.** Prop 172 Report FY 2021-22🕮
   - **C.** Firefighter Association Report – Chris Rainville
   - **D.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
   - **E.** NCFA Report – Pat Leach

7. **OLD BUSINESS**
   - **A.** "Preparing for Large Fires" Discussion – Tim Tschantz
     - **i.** Prescribed Fire Burn Class – Tom Browning
   - **B.** Hydrant Committee Update – Tom Browning

8. **NEXT MEETING: September 27, 2022**
9. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4 A

Draft Minutes
July 7, 2022

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Thursday, July 7, 2022
Draft

PRESENT: Bruce Boyd, Vice-Chair; Pat Leach, Treasurer; Samantha Hinrichs

ABSENT: Tim Tschantz, Rhea Williamson

1. **CALL TO ORDER:** Meeting called to order at 7:06 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. **APPROVAL OF July 7, 2022 REGULAR BOARD MEETING AGENDA**
   Pat Leach moved to approve the agenda with all items in Old Business (7.A, 7.A.i, 7.B) removed, Samantha Hinrichs seconded, motion passed by unanimous vote.

3. **PUBLIC COMMENT:**
   No public Comment

4. **CONSENT CALENDAR:**
   A. **Minutes of May 24, 2022, Regular Board Meeting**
   B. **Correspondence From IRS**

   Samantha Hinrichs moved to approve the Consent Calendar, Pat Leach seconded, motion passed by unanimous vote.

5. **ANNOUNCEMENTS:**
   Bruce Boyd wanted to acknowledge how quick and effective our firefighters were on the Rice's Incident.

   Samantha Hinrichs relayed that the NSJ Firefighters will be providing a medical booth and selling hot dogs at the Storytelling Festival.

   **Tim Tschantz arrived at 7:10 PM*

6. **REPORTS**
   A. **Chief's Report – Jason Flores**
      i. **May 2022 Statistics**
      ii. **Department Activity**
      - River rescues have been minimal.
      - Traffic is picking up around river crossings.

- Rice Incident is wrapping up, though there are still CAL FIRE resources assigned to the fire. Chief Flores provided a summary of the multi-agency response to the incident, a discussion on the incident ensued.
- Deputy Chief Tom Browning is out as a single resource on the Electra Fire.
- Engine 6168 in on a Nevada County strike team assigned to the Electra Fire.
- Chief Officers are implementing the Firefighter Backfill Program behind firefighters out of District on assignment.

Pat Leach asked who the designated PIO for the District is. Chief Flores responded that both he and Deputy Chief Browning have been serving this role. Chief Flores also keeps the office staff informed to respond to basic inquiries.

B. Treasurer's Report – Pat leach

i. Financials –May, 2022

Pat Leach presented the financial reports for May 2022.

Pat Leach moved to approve the Cash Disbursements and Cal Card for May 2022, Tim Tschantz seconded, motion passed by roll call vote as follows:
Bruce Boyd - Aye
Pat Leach – Aye
Rhea Williamson – Absent
Samantha Hinrichs – Aye
Tim Tschantz – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

ii. Preliminary Budget for FY 2022-23

Pat Leach provided an overview of the Preliminary Budget for FY 2022-23. This budget was prepared by the Finance Committee and there have been no changes to this document since it was presented to the Board at the Board meeting on May 24, 2022.

Samantha Hinrichs moved to approve the Preliminary Budget for FY 2022-23, Tim Tschantz seconded, motion passed by roll call vote as follows:
Bruce Boyd - Aye
Pat Leach – Aye
Rhea Williamson – Absent
Samantha Hinrichs – Aye
Tim Tschantz – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

iii. Funds Transfer Authorization

Samantha Hinrichs moved to approve Funds Transfer Authorization from Measure Q to the General Fund in the amount of $44,239.00, Tim Tschantz seconded, motion passed by roll call vote as follows:
Tim Tschantz - Aye
Pat Leach – Aye
Rhea Williamson – Absent

Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Firefighters Association Report –
Although Chris Rainville is on Engine 6168 currently assigned to the Electra fire, but he did pass along that the Association will be selling hot dogs at the Sierra Storytelling Festival.

D. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
Pat Leach relayed that the Fire Safe Council is waiting on Nevada County to release grant funds to reimburse for work completed under the Access and Functional Needs grant.

E. NCFA Report – Pat Leach.
The Nevada County Fire Authority presented their Preliminary Budget for FY 2022-23. All members saw a 10% increase in their membership fees. Members asked to have the Preliminary Budget be presented in April of each year.

7. OLD BUSINESS

A. "Preparing for Large Fires" – Tim Tschantz
Removed from Agenda

i. Prescribed Fire Burn Class – Tom Browning
Removed from Agenda

B. Hydrant Committee Update – Tom Browning
Removed from Agenda

8. NEW BUSINESS

A. Resolution 2022-06, Capital Mitigation Plan Update – Bruce Boyd
Bruce Boyd provided a brief overview of the projects in the Capital Improvement Plan, some of these project's costs will change if and when grants are awarded.

Pat Leach moved to approve the Capital Mitigation Plan Update, Tim Tschantz seconded, motion passed by roll call vote as follows:
Tim Tschantz - Aye
Pat Leach – Aye
Rhea Williamson – Absent
Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Resolution 2022-07, Authorizing Nevada County Auditor Controller to Collect Special Taxes – Pat Leach

Pat Leach moved to approve Resolution 2022-07, Tim Tschantz seconded, motion passed by roll call vote as follows:
Tim Tschantz - Aye
Pat Leach – Aye
Rhea Williamson – Absent

Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. **Resolution 2022-08, Collection of Special Tax (Measure Q) – Pat Leach**
Pat Leach moved to approve 2022-08, Tim Tschantz seconded, motion passed by roll call vote as follows:
Tim Tschantz - Aye
Pat Leach – Aye
Rhea Williamson – Absent
Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. **Contract for Auditor – Pat Leach**
This contract will secure Zach Pehling, CPA, to complete the audit of NSJFPD for FY 2021-22.

Pat Leach moved to approve the Contract with Zach Pehling, CPA, Samantha Hinrichs seconded, motion passed by roll call vote as follows:
Tim Tschantz- Aye
Pat Leach – Aye
Rhea Williamson – Absent
Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

9. **NEXT MEETING:** July 26, 2022, 7:00 PM.
10. **ADJOURNMENT:** Meeting adjourned at 8:12 PM.

Heidi Ryan
Heidi Ryan, Board Secretary

4 B

Four Correspondence From IRS – A, B, C, D

Department of the Treasury
Internal Revenue Service
Independent Office of Appeals
324 25th Street, Suite 6001
M/S 8500
Ogden, UT 84401-2344

Date: 06/22/2022

Person to contact:
Name: Melissa S Hart
Employee ID Number: 1000143302
Phone: (801)620-3331
Fax: (855)804-3422
Hours: 6:00 am to 2:00 pm MST

Re:
Penalty Appeals

Tax periods ended:
12/2019 03/2020

Amount of assessed penalties:
$1,855.35 Failure to Deposit

I.R.C. sections:
6656(a)

NORTH SAN JUAN FIRE PROTECTION DIS
PO BOX 299
N SAN JUAN, CA 95960-0299

RECEIVED
JUL 04 2022
BY: HR

Dear Taxpayer:

We finished reviewing your request to remove or reduce the penalties assessed against you. Based on the facts presented, including any information you submitted, we're pleased to advise you that we recommend removing $904.54 of the above penalty showed. We sustained the remaining penalty of $950.81 for the following reasons: As was discussed in the conference we are reducing the penalty assessed for the first quarter of 2020 only to the 2% rate. This was due to the death of the manager. This is the only reduction that is being offered.

After they reduce this penalty, the IRS Service Center that originally assessed the penalty will mail you an adjustment notice. The IRS will automatically reduce interest related to the reduction in penalties. The IRS Independent Office of Appeals has closed your case.

How to make a payment
Interest and applicable penalties continue to accrue on your balance due until the IRS receives your full payment. If you haven't paid the balance due in full, you can send your payment to the Service Center address shown on your notice. Please make your check, money order or cashier's check payable to the U.S. Treasury. Visit **www.irs.gov/paymentplan** for more information on installment agreements and online payment agreements.

What to do if you don't agree
If you disagree with our determination, you can continue your appeal by filing suit with either a United States District Court or the United States Court of Federal Claims. Before you file a suit, you must:

- Pay the balance due in full.
- File a claim on Form 843, Claim for Refund and Request for Abatement, with a statement requesting your claim be immediately disallowed, with the Service Center that processed the applicable return.

The Service Center will send you a formal notice disallowing your claim, and you'll generally have two years from the date of this formal claim disallowance to file your suit.

For information about how to file suit, contact the clerk of your United States District Court or of the United States Court of Federal Claims.

"A"

Where you can get more information
You can find tax forms and publications by visiting **www.irs.gov/forms** or calling 800-TAX-FORM (800-829-3676).

If you have additional questions about this letter, call the person shown at the top of the first page of this letter.

Sincerely,

Donna J Sameshima
Appeals Team Manager

Enclosures:
IRS Appeals Survey

cc:

"A"

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0038

095636.242410.436670.17442 1 AB 0.461 532

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

095636

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT, EVEN IF YOU ALSO HAVE AN INQUIRY.

RECEIVED
JUL 04 2022
BY: HR

The IRS address must appear in the window.

0440222915

BODCD-

Use for payments

Letter Number: LTR0544C
Letter Date : 2022-07-05
Tax Period : 202003

680335204

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

INTERNAL REVENUE SERVICE

OGDEN UT 84201-0038

"B"

680335204 DN NORT 01 2 202003 670 00000000000

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0038

In reply refer to: 0440222915
July 05, 2022 LTR 544C 0
68-0335204 202003 01 0
00013305
BODC: TE

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

095636

Taxpayer identification number: 68-0335204
Tax periods: Mar. 31, 2020 Dec. 31, 2019

Form: 941

Dear Taxpayer:

Thank you for your inquiry of Mar. 09, 2021.

We recently sent you a letter in error thanking you for the information you sent and explaining that we would contact you about the action we would take. We had already resolved the issue on your account, and we didn't need to take any further action. If you believe you still have an issue with your account that we didn't already address, contact us at the telephone number at the end of this letter.

We apologize for our error. If you have questions, call us toll free at 1-800-829-0115.

If you prefer, you can write to us at the address at the top of the first page of this letter.

When you write, include a copy of this letter, and provide your telephone number and the hours we can reach you in the spaces below.

Telephone number ( )_____ Hours _____

Keep a copy of this letter for your records.

Thank you for your cooperation.

A copy of this letter and any referenced enclosures have been forwarded to your authorized representative(s).

"B" Page 2 of 3

0440222915
July 05, 2022 LTR 544C 0
68-0335204 202003 01 0
00013306

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

Sincerely yours,

Brian R Wright

Brian R. Wright
Program Manager, AM OPS 1

Enclosures:

"B" Page 3 of 3

Department of the Treasury
Internal Revenue Service
Cincinnati, OH 45999-0038

Notice	CP138
Tax period	March 31, 2020
Notice date	July 18, 2022
Employer ID number	68-0335204
To contact us	Phone 800-829-0115
Page 1 of 1	

145697.243458.439879.17546 1 AB 0.461 371

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

145697

RECEIVED
JUL 18 2022
BY: HR

We applied your Form 941 overpayment to other tax you owe

Refund due: $288.19

You overpaid $900.65 on your Form 941, Federal Employment Tax, for the tax period ending March 31, 2020.

The table below explains where we applied your overpayment.

Summary

Overpayment	$900.65
Amount applied to other taxes	612.46
Refund due	**$288.19**

What you need to do

You don't need to do anything.

Where we applied your overpayment

Form	Tax period ending	Taxpayer ID number	Overpayment applied
Form 941	September 30, 2020	68-0335204	612.46

Next steps

If you indicated on your return that you want us to refund an overpayment or apply it to the next tax period, we will follow those instructions.

If you didn't indicate on your return what you want us to do with an overpayment, we will send you a refund.

If you haven't already received a refund for $288.19, you should receive it within 4-6 weeks as long as you don't owe any other federal debts we're required to collect.

Additional information

- Visit www.irs.gov/cp138.
- For tax forms, instructions, and publications, visit www.irs.gov/forms-pubs or call 800-TAX-FORM (800-829-3676).
- You can contact us by mail at the address at the top of the first page of this notice. Be sure to include your employer ID number and the tax year and form number you are writing about.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.

"C" Page 1 of 2

What you need to do

Review this notice, and compare our changes to the information on your tax return.

If you agree with the changes we made

- If you haven't already received a refund check for $911.50, you should receive it within 2-3 weeks as long as you don't owe other tax or debts we're required to collect.

If you don't agree with the changes

- Call 800-829-0115 to review your account.
- If we don't hear from you, we'll assume you agree with the information in this notice.

Next steps

Report the $10.85 in interest as taxable income on your tax return for this year.

Additional information

- Visit www.irs.gov/cp210.
- Find tax forms or publications by visiting www.irs.gov/forms or calling 800-TAX-FORM (800-829-3676).
- You can contact us by mail at the address at the top of the first page of this notice. Be sure to include your employer ID number and the tax period and form number you are writing about.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.

"C" Page 2 of 2

Department of the Treasury
Internal Revenue Service
Ogden, UT 84201-0038

Notice	CP210
Tax period	March 31, 2020
Notice date	July 18, 2022
Employer ID number	68-0335204
To contact us	Phone 800-829-0115
Page 1 of 2	

145696.243458.439879.17546 1 AB 0.461 371

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

145696

Changes to your March 31, 2020 Form 941

Overpayment: $911.50

We made changes to your March 31, 2020 Form 941.

As a result, your overpayment is $911.50.

Summary

Amount due on account before adjustment	$4.98
Penalty decrease- Failure to make a proper federal tax deposit	904.54
Credit interest allowed	10.85
Reduction of interest previously charged	1.09
Overpayment	**$911.50**

RECEIVED
JUL 18 2022
BY: HR

"D" Page 1 of 1

Continued on back...

4 C

Correspondence from Boyd Johnson

July 7, 2022

Board of Directors
North San Juan Fire Protection District
PO Box 299
North San Juan, CA 95960

Honorable Directors,

In three Public Records Act requests to the District: October 30, 2020 and February 10, 2021 addressed to Treasurer Pat Leach, June 15, 2021 addressed to Chairman Tim Tschantz, I asked about penalties levied against the NSJFPD by the California EDD.

In response to these 3 requests I received copies of a Statement of Account from the EDD dated April 14, 2020 referencing penalties of $70.35 for the period ending 31-Dec-2019, $4.72 for the period ending 30-Jun-2020 and a letter from the EDD dated August 28, 2020 referring to a penalty of $629.93 for the quarter ending December 31, 2019.That's all. There is no indication in any Board packet which shows that the public or the Board as a group were informed of these penalties. Indeed if these penalties were payed at all these payments must have been hidden in items that were described as "tax payments" or "adjustments" in the Board packet.

In a letter written by Catherine Rice to the IRS dated April 22, 2022 included in the May 24, 2002 Board packet she writes "As I stated in prior communication, I do not believe the NSJ Fire Protection board was aware of Mr. Corris' health condition. His passing was sudden and a surprise. I suspect he struggled in the months prior to his passing. I say this based on issues I was seeing with E.D.D. notices and how the payments were being applied to incorrect quarters."

Ms. Rice's use of Mr. Corris' struggle with the EDD as the reason to eliminate the multiple fines he generated from the IRS suggest there were more penalties from the EDD than just the 3 about which I was given information. Also the numerous references to "Adjustments" included in the Board packet financial reports without any expanation as to what "adjustments" were as distinct from "Tax Payments" and the absence of any reference in the Board packets to the 3 EDD penalties I have received information about also suggest that complete information about EDD penalties generated by Mr. Corris is still being withheld from me, the full Board and the public.

Under the California Public Records Act *6250 et seq., I request copies of relevant public records in an effort to understand the amount and duration of EDD payroll tax penalties assessed against the North San Juan Fire Protection District going back as far as 2017 and earlier, and **the actions taken by the Fire District, its Board of Directors, and District staff in addressing these penalties.**

I ask for copies of all invoices for penalties from the EDD as well as all communictions between Board members, District staff, and/or contractors regarding these penalties. I am

trying to understand what these penalties were and what was known about them. I am also asking for copies of any communication, memo, email, meeting minutes, etc. which would demonstrate that any information at all was given to the Board as a whole about these penalties

I write to the Board as a whole becaus previous California Public Records Act request's to the treasurer, chairman and District, copies of which have been withheld from you and the public, have not yet been fully addressed.

The fact that I have now had to submit **multiple Public Records Act requests** for essentially the same basic information suggests that the Board and its staff may not understand the requirements of the California Public Records Act or the requirements for public transparency required by the foundational documents of the District.

In the Board of Directors approved OSHA required, Illness and Injury Prevention Program the Fire District is required to investigate "all accidents that it knows about." Thus exists guidance in our IIPP and our Accident Investigation form. The purpose of this process is not to "defame the dead" or unduly burden Fire District employees but to find out what went wrong and why, in order to educate district staff and modify or adopt procedures to prevent future similar damage. OSHA defines accident as "an unplanned event that results in personal injury or loss." Certainly events that cost the District thousands of dollars in unnecessary expense would be worthy of some inquiry and an explanation of lessons learned. There are more than many budget categories, costing less than these tax penalty "accidents", which are scrutinized regularly by the Finance Committee and the Board. Why not these tax penalty expenses? A difference, of course, between an OSHA accident investigation conducted in the fire department and an inquiry regarding financial loss caused by District mismanagement is that loss incurred in the Fire Department is likely to be made good by insurance or Workers Compensation. Whereas unless the loss caused by mismanagement due to failure to heed warnings, follow established protective policy or provide effective supervision, etc. has been covered by our Errors and Omissions insurance the loss is the same as throwing money off the 49 Bridge. It is gone forever. The only value that remains to the District is whatever lesson that can be shared with Board members, employees and staff.

The fact that the Business Manager miscalculated a percentage in paying District payroll taxes is not really important in the greater scheme of things. That the IRS or the EDD would penalize such a miscalculation is likely inevitable. What is worth knowing is how the Board and its staff handled these circumstances. How effective was their supervision? What information should be shared with each other and future Board members to prevent the future occurance of such a situation? And what information did you strive to surpress or keep from other Board members and the public? How does this reflect on the Board's commitment to transparency in handling information and money that really belong to the public?

Hiding the fact that a penalty was paid by calling it a tax payment, paying an outside source in an effort to get these penalties reduced or eliminated yet not sharing this

information with the Board as a whole until after the District had received multiple Public Record Act requests, and withholding information requested is troubling and warrants expanation.

In responding to a Public Records Act request I recommend you do so with a brief dated letter listing the copies that you will provide. Not all of my previous PRA's have been included the the Board packet or responded to directly and yet items which seem to be in response to them have been included in subsequent Board packets. I have reason to be concerned about the accuracy of the information you provide. As long as that is the case you should be ready to address PRA's appropriately.

If there are any fees for searching or copying the records I request, please inform me if the cost will exceed $100.00. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of just how the NSJFPD Board Members supervise and safeguard the public's money and ensure that all Board Members understand, in detail, what has happened concerning recent payroll issues. This information is not being sought for commercial purposes.

The California Public Records Act requires a response within ten business days. If access to the records I am requesting will take longer, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures aailable to me under the law.

Thank you for considering my request.

Sincerely,
Boyd Johnson
PO Box 708
North San Juan, CA 95960
530-913-8402

6 A i

June 2022

Statistics

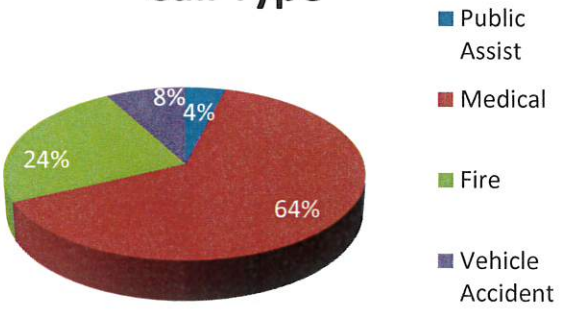
NSJFPD INCIDENT RESPONSE DETAIL - June 2021

Date	ER Type	Location	Minutes	Number of Personnel	Notes	Out of District Responses	Response Time
6/1	MA	Old Mill (014421)	51	2	Patient AMA		8
6/2	MA	Bridgeport (014574)	53	3	SNMH Transport		24
6/5	VA	Hwy 49 (014808)	8	2	Canceled	*	
6/7	MA	Hwy 49 (015065)	85	1	Patient Contact		50
6/8	MA	Milhous (015133)	45	1	SNMH Transport		15
6/9	MA	Tyler Foote (015200)	45				
6/9	VA	Hwy 49 (015298)	50	1	Patient Contact		13
6/10	MA	Cherokee (015316)	10				
6/10	FS	Pathfinder (015341)	37	2	False Alarm		18
6/13	MA	Blind Shady (015698)	46	3	SNMH Transport		22
6/13	MA	Bridgeport (015703)	10	3	Canceled		
6/13	PA	Salmon Mine (015745)	24	1	Patient Contact		11
6/17	FW	Peterson's (016122)	39				15
6/19	MA	Murphy (016254)	45	3	Patient Contact		13
6/19	MA	Bridgeport (016255)	10				
6/19	MA	Hwy 49 (016270)	37	2	Patient Contact		10
6/21	MA	Preston (016465)	40	1	Canceled		
6/22	DSC	Hwy 49 (016616)	38	3	False Alarm		15
6/22	FW	Tyler Foote (016619)	165	6	Extinguished		19
6/23	MA	Crescent Moon (016710)	48	2	SNMH Transport		11
6/23	FV	Tyler Foote (016731)	8	4	False Alarm		
6/24	MA	School St (016783)	44	1	SNMH Transport		27
6/26	MA	Temple of Light (017012)	44	3	SNMH Transport		6
6/28	FSW	Lower Rices (017228)	492	6	Assigned		33
6/28	MA	Trails End (017240)	40	1	Patient Contact		9

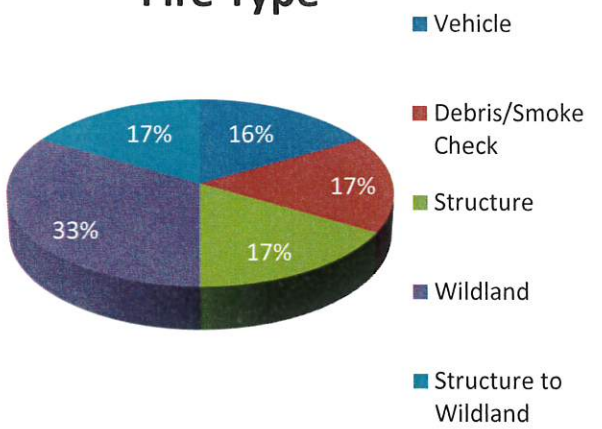
Total Calls:	**25**
Total Man Hours:	**89.53**
Average FF/Call:	**2.0**

North San Juan Fire Department
Call Details
June 2022

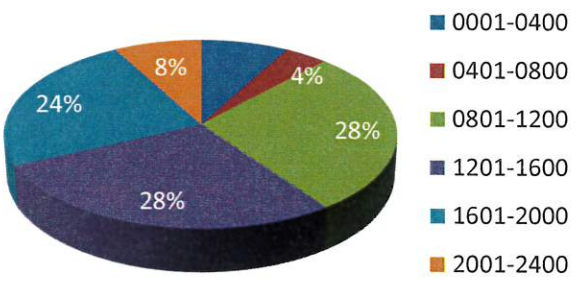
Call Type



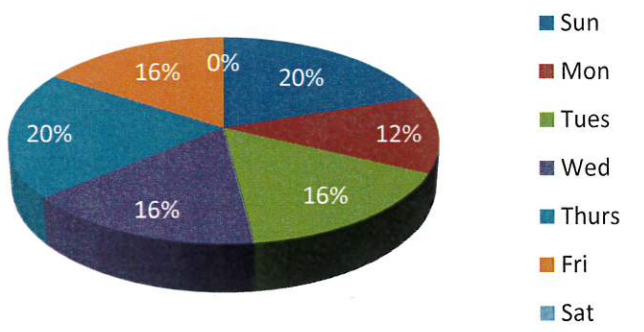
Fire Type



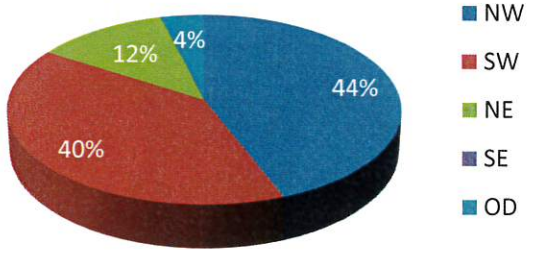
Time of Day

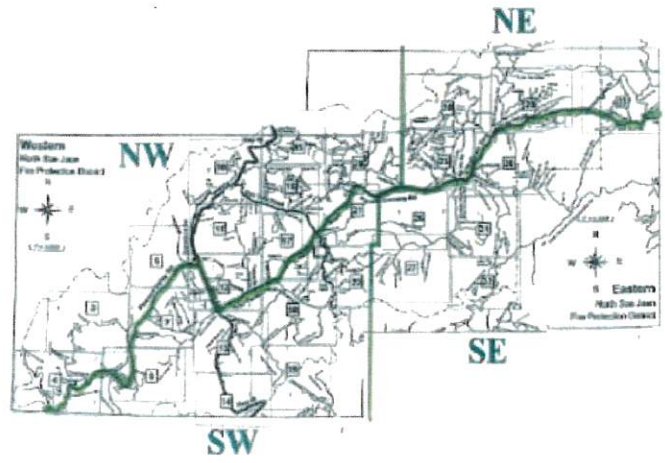


Day of Week

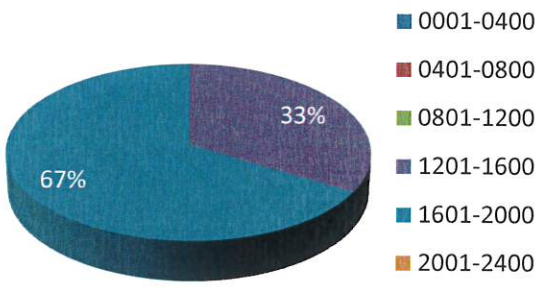


District Area

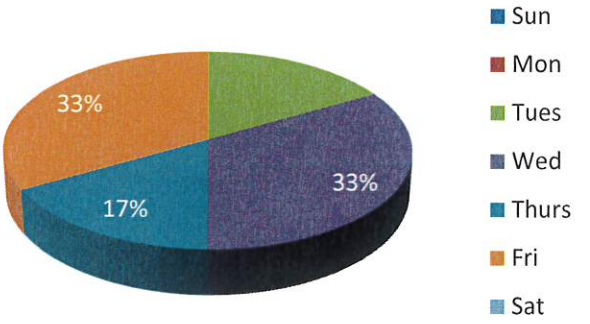




Fire: Time of Day



Fire: Day of Week



NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2022 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	17	19	12	14	22	16							**100**
Vehicle Accident	1		6	3	5	2							**17**
Fire - Structure	1	1	1	1	1	1							**6**
Fire - Wildland		1	6	1	1	2							**11**
Fire - Structure/Wildland	1					1							**2**
Fire - Vehicle	1			2	1	1							**5**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check		3	1	1	3	1							**9**
Fire - Debris Check													**0**
Fire - Other													**0**
Fire - False Alarm					1								**1**
Fire - Menace Standby													**0**
Hazard													**0**
Public Assist	2	1	2	1	1	1							**8**
Other			1		2								**3**
Totals:	**23**	**25**	**29**	**23**	**37**	**25**	**0**	**0**	**0**	**0**	**0**	**0**	**162**

Previous Years Summary				
2022	**2021**	**2020**	**2019**	**2018**
100	215	188	189	207
17	69	44	50	40
6	22	8	7	8
11	31	23	9	21
2	0	0	0	0
5	7	6	13	1
0	0	0	1	2
9	32	30	8	25
0	0	1	31	5
0	0	1	0	0
1	0	0	2	9
0	8	2	0	0
0	12	12	19	8
8	15	10	13	18
3	4	5	5	3
162	**415**	**330**	**347**	**347**

2022 Monthly Totals:	**23**	**25**	**29**	**23**	**37**	**25**	**0**	**0**	**0**	**0**	**0**	**0**	**162**
2021 Monthly Totals:	28	21	16	35	48	50	39	39	32	42	32	33	**415**
2020 Monthly Totals:	21	26	28	22	24	37	43	27	23	32	26	17	**326**
2019 Monthly Totals:	18	31	23	22	29	33	35	33	27	40	33	23	**347**
2018Monthly Totals:	24	23	24	25	30	38	40	37	28	27	25	26	**347**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	4	5	4	4	4							**25**
Special Training	1	1	1	2									**5**
External Training													**0**
Work Party													**0**
Public Education					2								**2**
Public Service													**0**
Totals:	**5**	**5**	**6**	**6**	**6**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**32**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022 Monthly Totals:	1	3	5	3	5	1							17
2021 Monthly Totals:		1	2	7	5	5	3	2	3	2	4	1	35
2020 Monthly Totals:	1	2	2	2	1	4	2	7	3	0	0	2	**26**
2019 Monthly Totals:	3	1	8	6	6	5	8	6	3	1	4	3	**54**
2018 Monthly Totals	3	1	1	2	7	6	8	4	7	1	5	2	**47**

6 B i

June 2022

Financial Reports

NSJ Fire Protection District

Funds Summary

Period Ending 06/30/2022

		June 30, 2022
Current Assets		
(Petty Cash)	Tri-Counties Bank	$ 400.00
	General Fund	$ 855,727.15
	Mitigation Fund	$ 20,857.82
	Measure Q Fund	$ 192,268.41
	Total Checking/Savings	$ 1,069,253.38
	Total Current Assets	$ 1,069,253.38

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q
Beginning Bal	$ 854,771.02	$ 20,080.32	$ 186,597.10
Revenue	$ 80,779.77	$ 777.50	$ 5,671.31
Expenditure	$ 79,823.64		
Balance	$ 855,727.15	$ 20,857.82	$ 192,268.41

Ending Balance June 30, 2022	$ 855,727.15	$ 20,857.82	$ 192,268.41

Notes

Tri Counties:	$0.00 Transactions
General Fund:	Revenue total includes one voided check for $62,362.99
Mitigation AB1600:	Includes $39.31 in Interest and $738.19 in Fees
Measure Q :	Includes $357.34 in Interest and $5,313.97 in Assesments

NSJ Fire Protection District
General Fund Expenses
June 2022

	Date	Name	Memo	Amount
1	06/08/2022	ACC Business	Broadband Services	-473.80
2	06/08/2022	Boyett Petroleum	Fuel	-826.82
3	06/08/2022	CAL FIRE	Reimburse Overpayment	-62,370.00
4	06/08/2022	Kimberly Morris (reimb)	Background check	-57.50
5	06/08/2022	Gold Country Copier,Inc.	Monthly Copier Service	-110.36
6	06/08/2022	Life Assist, Inc.	Scrub Wipes, Towelettes, Guaze, Trauma Dressings, Bandages	-629.25
7	06/08/2022	Palmer Enterprises	6168 Annual Inspection/ Service	-661.72
8	06/08/2022	US Bank	See Cal Card Expenses	-3,161.30
9	06/14/2022	Napa Auto Parts	DEF	-93.26
10	06/14/2022	Rice Business Solutions	Payroll and Tax Services	-157.50
11	06/17/2022	CAL FIRE	Dispatch Fees per Agreement	-3,398.08
12	06/22/2022	Payroll	Payroll	-4,787.84
13	06/22/2022	ZAP Manufacturing	Sign	-37.63
14	06/22/2022	Verizon Wireless	Tablet Monthly Service	-60.86
15	06/22/2022	PG&E	Service	-98.92
16	06/22/2022	Fire Districts Assn of California	July 2022 Life Ins	-161.05
17	06/22/2022	AT&T CALNET 3	Telephone Service	-206.67
18	06/22/2022	Clientworks	Internet & Web Page Support	-243.75
19	06/22/2022	Boyett Petroleum	Fuel	-270.31
20	06/22/2022	Colantuono, Highsmith & Whatley, PC	General Counsel	-300.00
21	06/22/2022	FF Fites-Kaufman, Casey	EMT Classes	-486.57
22	06/22/2022	Internal Revenue Service	Federal Payroll Taxes	-1,134.44
23	06/22/2022	EDD	State Payroll Taxes	-96.01
			Total Expenses	**-79,823.64**

NSJ Fire Protection District

Deposit Detail

June 2022

	Name	Account	Amount
1		46290 · Voided/Stop Payment	-62,369.99
2	Nevada County	40010 · Current Secured Tax	-8,450.06
3	Nevada County	40030 · Current Unsecured Tax	-15.30
4	Nevada County	40040 · Prior Unsecured Tax	-9.74
5	Nevada County	40170 · Supplemental Secured Tax	-693.31
6	Nevada County	40180 · Supplemental Unsecured Tax	-18.02
7	Nevada County	40280 · Supplemental Prior Unsecured	-0.37
8	Nevada County	43010 · Interest-General Fund	-1,794.43
9	Nevada County	44190 · Homeowner Exemption	-55.33
10	Nevada County	40310 · Special Assessments	-2,160.67
11	Sign Customer	46260 · Road Sign	-50.00
12	Misc Donation	46180 · Donations	-75.00
13	Voided Check	46290 · Voided/Stop Payment	-100.00
14	Nevada County	44960 · Prop 172 Public Safety	-4,987.55
		TOTAL	-80,779.77

NSJ Fire Protection District
CAL Card / US Bank Charges
April 22 through May 22, 2022

Apr 22 - May 22, 22

	Date	Name	Memo	Amount
1	04/22/2022	All Season Awards	Plaques	-97.54
2	04/26/2022	Payless Lighting	Lights for Training Room	-68.00
3	04/27/2022	Staples	Correction Tape, Stapler, Staples	-65.32
4	04/29/2022	Staples	Copy paper	-81.47
5	05/01/2022	Microsoft 365	Monthly Charge for License	-66.00
6	05/01/2022	Microsoft 365	Monthly Service Charge for License	-105.60
7	05/03/2022	Tofanelli's	Chiefs Meeting	-19.28
8	05/13/2022	Staples	Binder Clips, File Dividers, Staples, File Folders	-180.11
9	05/13/2022	Intuit	Annual Renewal	-349.99
10	05/13/2022	Alert-All	Kids Fire Hats, Fire Tip Grab Bags, Stickers	-432.16
11	05/13/2022	Alert-All	Calif Tax For Alert All	-3.51
12	05/14/2022	Smart & Final	Food for Open House	-96.47
13	05/14/2022	Pay Pal - Nargear	Wildland Fire Pack	-178.01
14	05/14/2022	JP Custom Leatherworks	FF Shields	-419.97
15	05/14/2022	Fire Safety USA	Four Leather Shields	-180.80
16	05/14/2022	Pay Pal - Danwilesent	Bounce House for Open House	-370.00
17	05/17/2022	Burger King	Strike Team Meal	-11.17
18	05/17/2022	Real Graphic	Poster Lamination	-117.18
19	05/18/2022	McDonald's	Strike Team Meal	-4.96
20	05/18/2022	Quality Inn and Suites	Strike Team Lodging	-99.27
21	05/19/2022	Bosque Brewing	Strike Team Meals	-22.45
22	05/19/2022	IHop	Strike Team Meals	-13.59
23	05/20/2022	Whataburger	Strike Team Meals	-8.98
24	05/20/2022	Bosque Brewing	Strike Team Meals	-28.29
25	05/20/2022	Zoom	Monthly Meeting Charge	-14.99
26	05/21/2022	IHop	Strike Team Meals	-10.94
27	05/21/2022	Dish Network	Monthly Service Charge for Residence TV	-92.63
28	05/22/2022	Rudy's Country Store	Strike Team Meals	-22.62
			Total:	**-3,161.30**