

NORTH SAN JUAN FIRE PROTECTION DISTRICT

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BOARD OF DIRECTORS

REGULAR MEETING

Tuesday, May 24, 2022

Final Adopted July 7, 2022

PRESENT: Tim Tschantz, Chair; Pat Leach, Treasurer; Samantha Hinrichs

ABSENT: Bruce Boyd, Rhea Williamson

1. CALL TO ORDER: Meeting called to order at 7:00 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. APPROVAL OF May 24, 2022 REGULAR BOARD MEETING AGENDA

Samantha Hinrichs moved to approve the agenda, Pat Leach seconded, motion passed by unanimous vote.

3. PUBLIC COMMENT:

Boyd Johnson submitted two documents as his public comment.

4. CONSENT CALENDAR:

A. Minutes of April 26, 2022, Regular Board Meeting

B. Correspondence From Catherine Rice to IRS

Tim Tschantz asked to have item 4.B removed for an edit, Boyd Johnson asked to have item 4.B removed for discussion.

Discussion of Item 4.A

Tim Tschantz asked for a correction on the April 26, 2022 regarding a comment he made during Announcements.

Pat Leach moved to approve the minutes of April 26, 2022 as corrected, Samantha Hinrichs seconded, motion passed by unanimous vote.

Discussion of Item 4.B

Boyd Johnson asked questions regarding Catherine Rice (of Rice Business Solutions) and her status with the district.

Samantha Hinrichs moved to approve item 4.B, Pat Leach seconded, motion passed by unanimous vote.

5. ANNOUNCEMENTS:

Samantha Hinrichs wanted to convey how wonderful the Open House was, especially for

parents with small children. Pat Leach noted that the pilot for Sac Metro relayed they would like to respond to this area, cost free.

6. REPORTS

A. Chief's Report – Deputy Chief Tom Browning

i. April 2022 Statistics

ii. Department Activity

- Summer is here.
- River activity is picking up.
- The fire activity on the Golden Incident was significant for this time of year.
- Firefighter Appreciation Day involved catching up on three years of awards.
- There has been a lot of service and maintenance of apparatus and equipment.
- The US Forest Service is experiencing a staffing shortage.
- CAL FIRE hand crews are dwindling.
- Air Resources will be standard with one additional helicopter out of Auburn for drops only.
- Station 42 will be a peak staffing in June.
- Deputy Chief Tom Browning is deployed with his Team in New Mexico.
- The US Forest Service is experiencing staffing shortages on their 10 Incident Management Teams. This will be impactful. A discussion ensued on why the US Forest Service, and wildland firefighting in general.

Tim Tschantz inquired about the vehicle replacement plan, to which Chief Flores responded that it is on the shoulders of the Finance Committee.

Samantha Hinrichs asked about the status of call boxes at the river crossings and tender operators within the Department. Chief Flores responded that his understanding is that all the call boxes are functioning, and the Department currently has 10 firefighters who can drive the tender.

B. Treasurer's Report – Pat leach

i. Financials – April, 2022

Lynn McGarva presented the financial reports for April 2022.

Samantha Hinrichs moved to approve the Financials for April 2022 as presented, Tim Tschantz seconded, motion passed by unanimous vote.

ii. FY 2021-22 Budget vs. Actuals through May 9, 2022 and Review of the Preliminary Budget for FY 2022-23

Lynn McGarva provided an overview of the title document and thoroughly described how the Finance Committee developed it and pointed out highlights.

Liz Walsh commended Lynn McGarva and the Finance Committee's work and remarked how helpful it has been to have Tom Browning on the Finance Committee.

C. Firefighters Association Report – Chris Rainville

- Department Appreciation Lunch went well, the group would like to do this more often.
- The Association had a meeting on May 18th.
- Looking to plan specialized training with our neighboring jurisdictions.
- Next Association meeting is June 22nd.

D. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach

Pat Leach is working with Paul Cummings) and Alex Keeble-Tole to get projects included in the Community Wildfire Prevention Plan from local FireWise Communities.

E. NCFA Report – Pat Leach.

No Report.

7. OLD BUSINESS

A. Water Storage Committee Update, Resolution 2022-04 – Jason Flores

This resolution will designate the site on Cruzon Grade as the pilot program to strategically expand water storage throughout the District. The Water Storage Committee will still need to develop a budget for the project and identify funding sources. Chief Flores informed the group of the benefit of building water storage in the Cruzon Grade area. Samantha Hinrichs added that the Yuba Watershed Institute may be interested in contributing to the project.

Samantha Hinrichs moved to approve Resolution 2022-04, Pat Leach seconded, motion passed by roll call vote as follows:

- Bruce Boyd - Absent
- Pat Leach – Aye
- Rhea Williamson – Absent
- Samantha Hinrichs – Aye
- Tim Tschantz – Aye

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

B. “Preparing for Large Fires” – Tim Tschantz

Tim Tschantz noted that the window for prescribed fire burning is closed, but homeowners can focus on mowing and clearing brush. A discussion ensued regarding large Zone Haven maps to hang throughout the District. Samantha Hinrichs suggested developing a YouTube “How To” video further describing Zone Haven. Tim Tschantz also suggested setting up a Zone Haven information table at Mother Truckers. Tim would like hanging pockets to hold our *Please Be Fire Ready! Flyers*.

i. Prescribed Fire Burn Class – Tom Browning

Tim Tschantz relayed that the class was well attended.

C. Hydrant Committee Update – Tom Browning

Pat Leach announced that Congressman Doug LaMalfa held a press conference on Friday highlighting three projects he pushed grant funding for including the NSJ Hydrant Project. The project will include a large water tank and 10 hydrants.

8. NEW BUSINESS

A. Authorizing OES Compensation, Resolution 2022-05 – Jason Flores

The District needed to update this resolution to reflect our current organization chart.

Samantha Hinrichs moved to approve Resolution 2022-05, Pat Leach seconded, motion passed by roll call vote as follows:

Bruce Boyd - Absent

Pat Leach – Aye

Rhea Williamson – Absent

Samantha Hinrichs – Aye

Tim Tschantz – Aye

Ayes: 3

Noes: 0

Abstain: 0

Absent: 2

9. NEXT MEETING: June 28, 2022, 7:00 PM.

10. ADJOURNMENT: Meeting adjourned at 8:27 PM.

Heidi Ryan

Heidi Ryan, Board Secretary