

NORTH SAN JUAN FIRE PROTECTION DISTRICT

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BOARD OF DIRECTORS

REGULAR MEETING

Thursday, July 7, 2022

Final Adopted July 26, 2022

PRESENT: Bruce Boyd, Vice-Chair; Pat Leach, Treasurer; Samantha Hinrichs

ABSENT: Tim Tschantz, Rhea Williamson

1. CALL TO ORDER: Meeting called to order at 7:06 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. APPROVAL OF July 7, 2022 REGULAR BOARD MEETING AGENDA

Pat Leach moved to approve the agenda with all items in Old Business (7.A, 7.A.i, 7.B) removed, Samantha Hinrichs seconded, motion passed by unanimous vote.

3. PUBLIC COMMENT:

No public Comment

4. CONSENT CALENDAR:

A. Minutes of May 24, 2022, Regular Board Meeting

B. Correspondence From IRS

Samantha Hinrichs moved to approve the Consent Calendar, Pat Leach seconded, motion passed by unanimous vote.

5. ANNOUNCEMENTS:

Bruce Boyd wanted to acknowledge how quick and effective our firefighters were on the Rice's Incident.

Samantha Hinrichs relayed that the NSJ Firefighters will be providing a medical booth and selling hot dogs at the Storytelling Festival.

**Tim Tschantz arrived at 7:10 PM*

6. REPORTS

A. Chief's Report – Jason Flores

i. May 2022 Statistics

ii. Department Activity

- River rescues have been minimal.
- Traffic is picking up around river crossings.

- Rice Incident is wrapping up, though there are still CAL FIRE resources assigned to the fire. Chief Flores provided a summary of the multi-agency response to the incident, a discussion on the incident ensued.
- Deputy Chief Tom Browning is out as a single resource on the Electra Fire.
- Engine 6168 in on a Nevada County strike team assigned to the Electra Fire.
- Chief Officers are implementing the Firefighter Backfill Program behind firefighters out of District on assignment.

Pat Leach asked who the designated PIO for the District is. Chief Flores responded that both he and Deputy Chief Browning have been serving this role. Chief Flores also keeps the office staff informed to respond to basic inquiries.

B. Treasurer’s Report – Pat leach

i. Financials –May, 2022

Pat Leach presented the financial reports for May 2022.

Pat Leach moved to approve the Cash Disbursements and Cal Card for May 2022, Tim Tschantz seconded, motion passed by roll call vote as follows:

- Bruce Boyd - Aye
- Pat Leach – Aye
- Rhea Williamson – Absent
- Samantha Hinrichs – Aye
- Tim Tschantz – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

ii. Preliminary Budget for FY 2022-23

Pat Leach provided an overview of the Preliminary Budget for FY 2022-23. This budget was prepared by the Finance Committee and there have been no changes to this document since it was presented to the Board at the Board meeting on May 24, 2022.

Samantha Hinrichs moved to approve the Preliminary Budget for FY 2022-23, Tim Tschantz seconded, motion passed by roll call vote as follows:

- Bruce Boyd - Aye
- Pat Leach – Aye
- Rhea Williamson – Absent
- Samantha Hinrichs – Aye
- Tim Tschantz – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

iii. Funds Transfer Authorization

Samantha Hinrichs moved to approve Funds Transfer Authorization from Measure Q to the General Fund in the amount of \$44,239.00, Tim Tschantz seconded, motion passed by roll call vote as follows:

- Tim Tschantz - Aye
- Pat Leach – Aye
- Rhea Williamson – Absent

Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4

Noes: 0

Abstain: 0

Absent: 1

C. Firefighters Association Report –

Although Chris Rainville is on Engine 6168 currently assigned to the Electra fire, but he did pass along that the Association will be selling hot dogs at the Sierra Storytelling Festival.

D. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach

Pat Leach relayed that the Fire Safe Council is waiting on Nevada County to release grant funds to reimburse for work completed under the Access and Functional Needs grant.

E. NCFCA Report – Pat Leach.

The Nevada County Fire Authority presented their Preliminary Budget for FY 2022-23. All members saw a 10% increase in their membership fees. Members asked to have the Preliminary Budget be presented in April of each year.

7. OLD BUSINESS

A. “Preparing for Large Fires” – Tim Tschantz

Removed from Agenda

i. Prescribed Fire Burn Class – Tom Browning

Removed from Agenda

B. Hydrant Committee Update – Tom Browning

Removed from Agenda

8. NEW BUSINESS

A. Resolution 2022-06, Capital Mitigation Plan Update – Bruce Boyd

Bruce Boyd provided a brief overview of the projects in the Capital Improvement Plan, some of these project’s costs will change if and when grants are awarded.

Pat Leach moved to approve the Capital Mitigation Plan Update, Tim Tschantz seconded, motion passed by roll call vote as follows:

Tim Tschantz - Aye

Pat Leach – Aye

Rhea Williamson – Absent

Samantha Hinrichs – Aye

Bruce Boyd – Aye

Ayes: 4

Noes: 0

Abstain: 0

Absent: 1

B. Resolution 2022-07, Authorizing Nevada County Auditor Controller to Collect Special Taxes – Pat Leach

Pat Leach moved to approve Resolution 2022-07, Tim Tschantz seconded, motion passed by roll call vote as follows:

Tim Tschantz - Aye

Pat Leach – Aye

Rhea Williamson – Absent

Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Resolution 2022-08, Collection of Special Tax (Measure Q) – Pat Leach

Pat Leach moved to approve 2022-08, Tim Tschantz seconded, motion passed by roll call vote as follows:

Tim Tschantz - Aye
Pat Leach – Aye
Rhea Williamson – Absent
Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. Contract for Auditor – Pat Leach

This contract will secure Zach Pehling, CPA, to complete the audit of NSJFPD for FY 2021-22.

Pat Leach moved to approve the Contract with Zach Pehling, CPA, Samantha Hinrichs seconded, motion passed by roll call vote as follows:

Tim Tschantz- Aye
Pat Leach – Aye
Rhea Williamson – Absent
Samantha Hinrichs – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

9. NEXT MEETING: July 26, 2022, 7:00 PM.

10. ADJOURNMENT: Meeting adjourned at 8:12 PM.

Heidi Ryan
Heidi Ryan, Board Secretary