NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, September 27, 2022, 7:00 PM
AGENDA
Remote Access Available Upon Request

1. **7:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action 2. **7:01 PM or as soon thereafter as possible - APPROVAL OF September 27, 2022 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes. No action may be taken by the Board concerning items not on the agenda.*

Action 4. **CONSENT CALENDAR.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

- **A.** Minutes of July 26, 2022 Regular Board Meeting 🕮
- **B.** Correspondence From Nevada County CDA 🕮
- **C.** Correspondence From Nevada County Auditor-Controller 🕮
- **D.** Correspondence From Jo Ann Fites-Kaufman 🕮
- **E.** Correspondence From Boyd Johnson 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Chief's Report – Jason Flores
     - **i.** July and August 2022 Statistics 🕮
     - **ii.** Current Department Activity 🕮
   - **B.** Treasurer's Report – Pat Leach

Action
     - **i.** Financials- July and August 2022🕮

Action
     - **ii.** Finance Committee Report
     - **iii** Final Budget FY 2022-23 🕮
     - **iv** Mitigation Report FY 2021-22🕮
   - **C.** Firefighter Association Report – Chris Rainville
   - **D.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
   - **E.** NCFA Report – Pat Leach

7. **OLD BUSINESS**
   - **A.** "Preparing for Large Fires" Discussion – Tim Tschantz
   - **B.** Hydrant Committee Update – Tom Browning

8. **NEW BUSINESS**
   - **A.** Presentation on Measure V – Nevada County CEO's Office 🕮

Action
   - **B.** Resolution 2022-09, Fee Schedule for FY 2022-23 for Cases of Negligence, Criminal Activity, and False Alarms – Jason Flores 🕮

9. **NEXT MEETING: October 25, 2022**
10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4 A

Draft Minutes of
July 26, 2022

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Thursday, July 26, 2022
Draft

PRESENT: Tim Tschantz, Chair; Bruce Boyd, Vice-Chair; Pat Leach, Treasurer; Samantha Hinrichs

ABSENT: Rhea Williamson

1. **CALL TO ORDER:** Meeting called to order at 7:00 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. **APPROVAL OF July 26, 2022 REGULAR BOARD MEETING AGENDA**
   Bruce Boyd moved to approve the agenda with item 7.A.i removed, Pat Leach seconded, motion passed by unanimous vote.

3. **PUBLIC COMMENT:**
   Boyd Johnson read the first two paragraphs of the Brown Act.

4. **CONSENT CALENDAR:**
   A. **Minutes of July 7, 2022, Regular Board Meeting**
   B. **Four Correspondence From IRS (A, B, C, D)**
   C. **Correspondence From Boyd Johnson**

   Boyd Johnson asked to pull 4.B and 4.C for discussion.

   Pat Leach moved to approve item 4.A, Bruce Boyd seconded, motion passed by unanimous vote.

   Discussion of items 4.B and 4.C

   Boyd Johnson pointed out that a letter from the IRS stated our penalty for quarter 4, 2019 was $1855.35, but Heidi Ryan pointed that this is the combined penalty for two quarters (quarter 4, 2019 and quarter 1, 2020).

   Deputy Chief Tom Browning noted that Boyd Johnson was correct in his public records request (item 4.C) in that the EDD penalty was not brought to the Board or the public's attention. This was because the office did not receive an invoice for the penalty bill, the penalty was taken out of a previous overpayment to the EDD. Tom added that where he believes Mr. Johnson was incorrect in his public records request was that there was intent to keep the penalty from the Board and public. In the summer of 2020, both the District

Managers were new and getting familiar with the office and District business happenings. All our payroll is now handled by an outside contractor, Rice Business Services. The District has not incurred a penalty with the EDD since July of 2020. Moving forward, any penalty incurred by the District for EDD will be brought to the attention of the Board and public, there is no advantage of hiding it. Boyd Johnson responded that he believes all the penalties to the EDD and the IRS is a result of a lack of Board Supervision. Tom Browning added that he did not believe this was a lack of Board supervision and moving forward will ensure the Board is informed of any penalties incurred. A discussion ensued on how bills are approved and how the Board supervises the office staff.

Boyd Johnson asked why this public record request was included in the Board packet when his previous public record requests were not. Tom Browning said he decided to put this public records request in the packet to get it on the public record because he wants to help resolve this situation. Per the District's attorney, public record requests are not matters of the Board, they are handled by the office staff.

Bruce Boyd moved to approve items 4.B and 4.C, Pat Leach seconded, motion passed by unanimous vote.

5. **ANNOUNCEMENTS:**

Bruce Boyd shared that the County is proposing a ½ cent general sales tax for fire prevention. The proposed tax would provide roughly 12 million annually, some of the funds would be set aside for matching funds for fire service-related grants. If the Board of Supervisors approves this proposal, it could make it on the November ballot. Tom Browning suggested having Caleb Dardick do a public presentation on the proposed sales tax to the residents in our District.

6. **REPORTS**

A. **Chief's Report – Jason Flores**

i. **June 2022 Statistics**

ii. **Department Activity**

- Engine 6168 was sent to the Electra Fire and have since returned.
- Engine 6168 did a brief cover assignment at Station 42.
- Engine 6168 is currently assigned to the Oak Incident.
- We have been implementing the Firefighter Backfill program to cover behind E6168.
- There are concerns for lightning and the continual drought.
- Chief Flores gave a brief update on his recent assignment on the Washburn Fire in Yosemite.
- We're getting close to 30 firefighters on our roster.
- Tom Browning provided an overview of his experience on the Rice's Incident.
- Tom Browning provided statistics from SYRCL on our major river crossings.
- US Forest Service has banned all fires outside of designated camp sites.

Bruce Boyd thanked the firefighters for selling hot dogs at the Storytelling Festival.

B. **Treasurer's Report – Pat leach**

i. **Financials –June 2022**

Pat Leach presented the financial reports for June 2022.

Bruce Boyd moved to approve the Cash Disbursements and Cal Card for June 2022, Samantha Hinrichs seconded, motion passed by unanimous vote.

ii. **Prop 172 Report for FY 2021-22**
This is an annual requirement. The Finance and Facilities Manager will sign the form and submit to the County. No Board action needed.

C. Firefighters Association Report –
Nothing to report.

D. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
26 Firewise Communities will receive $3,600 in grant monies from OES. The application is on the Fire Safe Council website.

E. NCFA Report – Pat Leach.
Nothing to report.

7. OLD BUSINESS

A. "Preparing for Large Fires" – Tim Tschantz
Tim Tschantz announced that he will be hanging our "Be Fire Safe" flyers at three locations in the District.

Tim Tschantz asked Tom to schedule another Prescribed Fire course. Tom responded that the live fire portion of the class offered this Spring will be conducted this fall. Tom will look to schedule another class for the upcoming Spring.

i. **Prescribed Fire Burn Class – Tom Browning**
Nothing to Report

B. Hydrant Committee Update – Tom Browning
Tom Browning announced that the property survey has been completed. The next step is to get a blueprint of what the tank will look, which will be presented to the United Methodist Church for approval. The church is supportive of the project, but Tom wants to ensure they get a visual of what to expect.

Tom Browning added that the new generator is installed at Station 3, and Birken from Empire Energy checked about getting our old generator installed at Station 1. This would allow us to power the pump at Station 1 during power outages. Bruce Boyd proposed the cost of installing a generator for the pump at Station 1 be included in the scope of the hydrant system.

8. NEXT MEETING: September 27, 2022, 7:00 PM.
9. ADJOURNMENT: Meeting adjourned at 8:33 PM.

Heidi Ryan
Heidi Ryan, Board Secretary

4 B

Correspondence from Nevada County Community Development Agency

COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT

950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617
(530) 265-1222 FAX (530) 265-9851 http://nevadacountyca.gov

Trisha Tillotson
Community Development Agency Director

Brian Foss
Planning Director

NOTICE OF OPPORTUNITY FOR COMMENTS ON PROPOSED ZONING ORDINANCE AMENDMENTS TO REGULATIONS FOR COMMERCIAL CANNABIS CULTIVATION (County File No. PLN22-0160, ORD22-2)

The Nevada County Board of Supervisors has directed the Community Development Agency to amend Section L-II 3.30 of Chapter II Zoning Regulations to amend the County's Commercial Cannabis Cultivation Ordinance. The draft ordinance proposes the following general changes in addition to other minor changes, clarifications, and clean-up:

1. Allow adult/recreational use cultivation in addition to medical use cultivation.
2. Combine Commercial Cannabis Permit (CCP) and Administrative Development Permit (ADP) application/permitting process.
3. Add standards and requirements for additional license types for distribution, non-volatile manufacturing, microbusinesses, and retail sales.
4. Remove onsite residence requirement for adjacent parcels included in common ownership or control of overall Premises.
5. Allow a percentage of Support Area to be used for additional Canopy Area and/or manufacturing/distribution operations.
6. Allow aggregate parcel sizes of multiple parcels to be used to calculate allowed maximum canopy sizes.
7. Modification to setback requirements to increase setbacks for larger cultivation sites, modify setbacks to sensitive sites to be consistent with State requirements, and modify setbacks for shared property lines of a Premises.
8. Add parking requirements.

A tracked changes version and a clean version of the draft ordinance for your review and comment (new language is show as *underlined and deletions are shown as strikethrough*) can be found at the following link: https://www.mynevadacounty.com/513/Projects-Supporting-Documents.

Please provide your comments in writing to the address listed below by 5:00 p.m. by October 3, 2022; email is acceptable.

Brian Foss, Director of Planning
950 Maidu Ave., Suite 170
Nevada City, CA 95959
brian.foss@nevadacountyca.gov

RECEIVED
BY: HR

4 C

Correspondence from Nevada County Community Auditor Controller

State of California
COUNTY OF NEVADA

MARCIA L. SALTER – Auditor-Controller

Auditor-Controller
950 Maidu Avenue
Nevada City CA 95959

(530) 265-1244
Fax: (530) 265-9843
Email: auditor.controller@nevadacountyca.gov

September 16th, 2022

Dear North San Juan Fire Protection District,

Thank you for all you do for our independent districts in Nevada County. This letter is our annual reminder to forward copies of annual reports to our office. Also, thank you to those that are up to date on your report submissions.

As a reminder, Government Code Section 26909 requires that an annual audit (unless otherwise authorized) of the accounts and records of every special purpose district within the county must be performed by a certified public accountant or public accountant. The minimum audit requirements are prescribed by the State Controller and shall conform to generally accepted auditing standards. The audit report, along with a management letter (if issued) is to be submitted to our office within 12 months of the end of the fiscal year under examination. For example, for those with a June 30 year end, the 21/22 Annual Audit is due June 30, 2023.

Per Health and Safety Code Section 13890, fire districts are required to have their preliminary annual budget adopted on or before June 30th. In addition, per Health and Safety Code 13895, fire districts are required to have their final annual budget adopted on or before October 1st. Please submit to our office your 22/23 adopted preliminary budget, if not yet provided, and the adopted final budget by October 1st. Please be sure to include the Board approval in the form of minutes accepting the applicable budgets.

Per Government Code Section 53901, all other districts are required to file a Board approved annual budget with our office within 60 days of the beginning of its fiscal year. Please be sure to include the Board approval in the form of minutes accepting the budget. For districts with July 1 fiscal year start, please submit your 22/23 Board approved budget by the end of August.

In addition to the audit report and budget, the Annual Report of Financial Transactions of Special Districts (State Controller's Report), mandated by Government Code Section 53891 must be completed and submitted to the State Controller's Division of Local Government Fiscal Affairs within 7 months (or as otherwise directed) of the end of the fiscal year. Although not required to be submitted to our office, it is helpful for our records and appreciate it when a final copy is forwarded to us.

Our records reflect copies of following reports have not been received by our office:

Financial Statements: 21/22

Preliminary Budget: 22/23

Final Budget: 22/23

Please submit an electronic copy of any outstanding reports within 30 days by email to (general.accounting@nevadacountyca.gov) or fax (530-265-9843). If you have any questions regarding the reporting requirements or have not yet completed any of the above reports, please call or email us.

Thank you again for all you contribute to the success of your district.

Sincerely,

Andrew Copeland
Senior Accountant-Auditor
(530)470-2745
general.accounting@nevadacountyca.gov

4 D

Correspondence from Jo Ann Fites-Kaufman

Jo Ann Fites-Kaufman
PO Box 107
North San Juan, CA 95960

RECEIVED
SEP 20 2022
BY: HR

September 19, 2022

Board of Directors
North San Juan Fire Protection District

Dear Members of the Board,

I am writing regarding two budget and policy related items. First, as a follow-up to my previous letter of May 5, 2021 and recent Finance Committee meetings, I want to revisit the status of equipment/gear budget. Second, in a follow-up to my previous letter of May 5, 2021 and recent Finance Committee meetings, I want to request more information on policies regarding department volunteers.

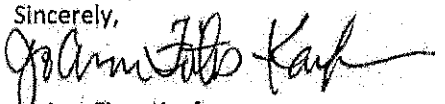
Attached is the letter from May of 2021. In that letter, I brought up how the amount of budget spent on emergency response gear/equipment is low. Back then it was 7%. Since then, I was happy to hear that the department had secured a grant to purchase much needed PPE gear, bringing more of it into compliance. However, it is my understanding from firefighters and Finance Committee meetings recently and earlier this year, that there are still outstanding needs. One glaring one is the lack of compliant turnouts. Many are still old. This but an example. At the Finance Committee meeting before the last, Deputy Chief Browning brought up the idea of moving to setting reasonable budget targets for the proportion of the budget to be devoted to PPE and other emergency response gear/equipment. Although I don't have the detailed meeting notes, I believe that target proportions nearing 20% were mentioned. I realize that there are many fixed costs in the budget, such as insurance. But there are other discretionary expenses that could be weighed and compared in importance. In my earlier letter, at the meeting with Deputy Chief Browning, and the last meeting, I brought up the importance of having a good, current inventory of emergency response gear/equipment and a plan that includes the needs as well. It is my understanding that such a plan does not exist, although some informal inventories for at least some of the equipment/gear have been developed by firefighters. I think it is difficult for the board to make informed decisions on the budget without such information at hand. Then it would be transparent to you and the public how you are weighing budget selections and tradeoffs of basic emergency response PPE and other gear/equipment in relation to other deemed or actual fixed costs. This type of document is also very useful in preparing grants. Finally, the language for measure Q specifically mentions the proportion of the funds that will be used for equipment/gear, other than apparatus. The District Manager provided us with that reference information at the last Finance Committee meeting, which I attended as a member of the public. Currently, the previous and proposed budgets have fallen no where near that target percentage. I recommend that you set a target proportion of the budget for equipment/gear, rather than just set it at some level that is not documented as to why that choice was made and how it relates to needs and safety implications and effectiveness in carrying out the primary purposes and mission of the district.

Second, I am writing to inquire as to whether there is a volunteer policy for the district and what it is. I appreciate that the board has taken measures to remove the high levels of flammable vegetation/fuels next to Station 3 access and parking areas. I don't know what the board's plan is for these areas bordering the lawn and building perimeters, but assume that it would include weeding these areas and removing the flammable shredded bark mulch. I again offered to gather Firewise Community members to assist with this work and was told that volunteers cannot do this work. I suggested that if this was due to liability concerns, that the Fire Safe Council would likely cover liability for Firewise Community Volunteers in the standard process they use. I offered to inquire about this. I can understand if there would be concern over use of chainsaws but am not clear on why

weeding would cause an issue. Is this any more dangerous than volunteers helping out in the kitchen at Station 1 at fundraisers? With knives, heavy pots and hot water and food, aren't they also a liability concern? What is the volunteer policy for those district volunteer efforts? Do you have a volunteer policy? If so, I would like to see it, as I am sure other members of the public would. If not, I strongly suggest you develop one because the department is inherently volunteer and it seems appropriate that help is taken where it would be productive and needed. I will again bring up the landscaping contract and money in the budget appropriated to that item. How does that weigh related to underfunding of PPE and basic response gear/equipment needs? If there are volunteers available, including through a partner organization, the Fire Safe Council of Nevada County, why would this not be a fiscally sound alternative? It would also provide an educational opportunity on defensible space, consistent with fire prevention education by CAL FIRE, the Fire Safe Council and others. It would also provide an opportunity to engage more of your district constituents.

I would appreciate acknowledgement of receipt of this letter. Better yet, I would appreciate some response on the content. I do not believe I ever received a response from my previous letter. While you may or may not agree with my views and recommendations, they are coming from a place of sincere support for our fire district and the work that all of the volunteers do, including you. Having served on the board for a short time, I can greatly appreciate your dedication and attention to the district.

Sincerely,



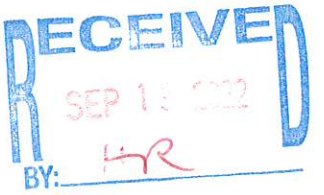
Jo Ann Fites-Kaufman

4 E

Correspondence from Boyd Johnson

September 16, 2022

Board Directors
North San Juan Fire Protection District
PO Box 299
North San Juan, CA 95960



Honorable Directors,

I ask you to include in the Board packet, your public record, Personnel Manager Heidi Herm's August 19, 2022 reply to my Public Records Act request of July 7, 2022. Her letter and its attached documents include information not previously seen by most Board members. And demonstrates multiple instances in which the Board was asked to approve financial reports based on information that did not reveal to Board members or the public penalties paid to the California EDD. Having complete information is essential in order for Board members to fulfill their responsibility to oversee and ensure District finances, effectively supervise District business, and evaluate District staff. The public deserves to know how their tax dollars have been, and are being, handled.

Having learned from NSJFPD staff that the District had received about $5000 in tax penalties and having seen no detail about this in the the District record, I sent PRA requests on 10/30/20, 2/10/21, and 6/15/21to NSJ asking for information in order to understand payments and penalties incurred from the EDD by NSJFPD.

I received in reply from Treasurer Pat Leach on June 16, 2021 information on EDD penalties incurred: $70.35 for period ending 12/31/19 and $4.72 for period ending 6/30/20, and a letter from the EDD referring to $629.93 of an overpayment applied to penalty and interest for the quarter ending 12/31/19.

I also received in Pat Leach's June 16 letter this statement:

"I believe this is complete to the best of my knowledge. When the Board and Chief signs the Batches of bills to be sent to the County they review the invoices. The bills are accumulated and presented to the entire Board the month following the expenditure."

Heidi Herm's August 19, 2020 letter shows that the information your treasurer supplied was incomplete and raises the question that, perhaps, *the Board and Chief* Flores did not actually review all the bills, or did so and chose not to disclose information about tax penalties.

Pat Leach also stated:

The information HAS been presented to the Board. An audit is conducted every year, verified, and sent to the State in the Audit Findings. If there were Material Findings the Board would definitely know."

This claim that the Auditor approves everything the District does has been repeated by successive Board chairpersons and business managers,. This, in spite of the Auditor's statement on page 1 of the June 30, 2020 Audit Report:

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

So another question thus arises: Did the Auditor know and approve of the misrepresentation of the IRS tax penalty as Federal Payroll Tax in the October 27, 2020 Board Packet? Were our several Auditors aware of and did they approve of penalties levied against NSJ by the EDD that have been kept out of the public record?

After my third PRA request of June 15, 2021 addressed to Chairman Tim Tschantz I was told "you have nothing." So I rethought what I was asking for and instead submitted requests for information relating to penalties from the IRS.

My fourth PRA request of August 8, 2021 led to the appearance in the September 28, 2021 Board packet of multiple penalties from the IRS.

The September 28, 2021 Board packet also included a letter to the IRS from Catherine Rice dated March 19, 2021 referring to issues with the EDD which led me to believe that the 3 penalties mentioned in Pat's letter 6/16/21 were probably not the only penalties incurred by NSJ. I submitted additional PRA's in November, 2021; and April, May, and July, 2022 requesting information on any additional tax penalties.

The packet of information I received from the Personnel Manager on August 19, 2022 included a computer printout of 10 penalties going back as far as **2013** totalling $769.12, and letters from the EDD showing 8 additional penalties totalling $3023.78:

6/30/18 $410.08, 1/2/19 $ $6.60, 2/28/19 $759.60, 5/7/20 $611.76 and $147.46, 5/28/20 $1007.21, and 8/21/20 $70.35 and $12.72.

Overall it appears that, in addition to thousands of dollars in IRS penalties, the District received 18 total penalties from the EDD, including the three I learned about from my first PRA requests, amounting to $4499.90, from **2013** to 2020.

No information about these EDD penalties has appeared in any previous Board packet as stated in Heidi's letter of August 19: "I have not located any emails or minutes (prior to September, 2020) in which the Board was made aware of any penalites incurred to the EDD." According to Deputy Chief Browning at the July 2020 Board meeting District staff may have taken as much as 100 hours, in research and photocopying I presume, to address my concerns! Also I presume these penalties were resolved having either been paid or negotiated away.

It wasn't until after 4 PRA requests that the public was able to see in the September 28, 2021 Board packet what may have been a complete description of penalties to the District from the IRS. It has taken 8 PRA requests to receive on August 19, 2022, what I hope is, a complete description of EDD penalties against the District.

The total cost of all these tax payment penalties has not yet been tallied by the District nor has the amount of what has actually been paid overall for these episodes. Board members have not discussed the cause of these penalties. What issues of supervision and assistance or lack thereof may have allowed these penalties to continue for so long? What was the final total of expense to the District in staff time spent and including how much was paid to outside consultants such as Catherine Rice and Tina Tesene to sort out the confusions generated during the tenure of the previous Business Manager?

All this is not nothing.

How and why did this occur? Surely the Auditor would not have approved keeping this information from the public. Did the previous Business Manager hide tax penalty information so that the Treasurer and the Chief could not see it? Did the previous Business Manager's exclusive access to the mail delay knowledge of these penalties? Did the Treasurer and Chief not see these penalties because they do not, in fact, review all the documents? Did the Treasurer or Chief know about these penalties but choose not to include them in the District finncial report. If that is the case why? The Financial reports regularly include information on expenses of much lesser value that these penalties.

As a small, rural, understaffed, volunteer organization shortcomings and mistakes are understandable if not expected. To supress information to avoid embarrassment is human and not exclusively characteristic of small or rural entities. It is major league, world class bad behavior. And it's a terrible example for what is supposed to be a community organization. It makes District Board meetings and financial presentations appear to have been an act of performance art. It makes Board member notions of mentoring phoney. Unless telling a good story is what you are trying to teach. Your staff will learn just how important it is to tell your happy story rather than the true one. Their hope for a positive evaluation and a salary increase will incline them toward your happy story rather than the truth. Not going along with Director expectations has led and will lead to being ostracized.

In her August 19, 2022 letter your Personnel manager refers to "the Board's plan to ensure transparency regarding penalties moving forward." This notion is based on a statement by Board member Rhea Williamson. But neither your Personnel Manager nor Ms. Williamson as an individual Board Member are empowered to speak for the Board as a whole.

13856 (b) of the Fire District Formation Act "The district board shall act only by ordinance, resolution, or motion."

Currently your Board, Ms. Williamson excepted, as either been involved in some way in surpressing this information or has been indifferent to inquiring about it. Although for several years now the Board has received multiple expressions of concern about Board supervision of staff and finances yet they have chosen to do nothing. Without Board action on these issues it's unreasonable to expect Board member attitudes or behavior to change or your credibility to be restored. You will not be able to "move forward."

Sincerely,

Boyd Johnson

6 A.i

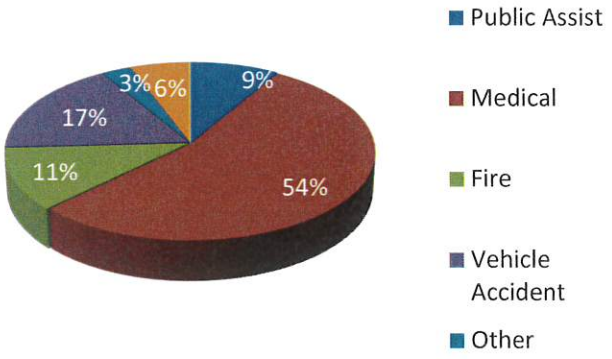
July and August
2022 Statistics

NSJFPD INCIDENT RESPONSE DETAIL July 2021

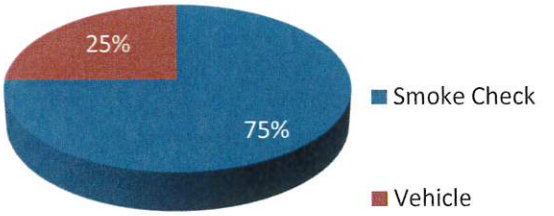
Date	Type	Location	Minutes	Responders	Notes	Out of District	Response Time
7/2	MA	Ridge Rd. (017603)	78	2	Canceled	*	
7/5	VA	South Yuba (018056)					
7/6	HC	Pleasant Valley (018070)	58	1	Mitigated Hazard		23
7/7	VA	Tyler Foote (018166)	96	7	Patient Contact		32
7/7	O	Station 1 (018286)	7	2	Canceled		
7/8	PA	Brem (018348)	31	2	Patient Contact		11
7/9	MA	Shady Creek (018409)	44	3	Patient Contact		6
7/9	DSC	Sweetland (18415)	55	2	Fire Out on arrival		14
7/12	VA	Marysville Rd (018782)	23	2	Diverted to Medical	*	
7/12	MA	Hwy 49 (018786)	44	2	Patient Contact		6
7/12	MA	Purdon (018813)	44	2	SNMH Transport		14
7/13	PA	Robinson (018822)	19	1	Patient Contact		13
7/13	MA	Tyler Foote (018865)	41	1	SNMH Transport		6
7/13	MA	Cemetary (018901)					
7/15	MA	Grizzly Hill Rd (019020)					
7/16	MA	South Yuba CG (019186)	71	2	SNMH Transport		22
7/18	MA	Pathfinder (019364)	60	2	SNMH Transport		10
7/18	FV	Winding (019408)					
7/19	MA	Fields (019452)	64	1	SNMH Transport		27
7/19	MA	Purdon (019481)	38	2	SNMH Transport		18
7/20	PA	Edwards Crossing (019622)	32	3	Mitigated		23
7/21	DSC	Old Mill (019658)	21	3	Canceled		
7/21	MA	Hwy 49 (019723)	39	3	SNMH Transport		9
7/22	MA	Badger Hill (019770)	37	1	SNMH Transport		17
7/22	MA	N. Bloomfield (019783)	66	1	Patient Contact		32
7/24	VA	Hwy 49 (019976)	47	2	Non-Injury		12
7/24	MA	Snow Tent (020041)	69	2	SNMH Transport		34
7/25	VA	Cruzon Grade (020152)	67	6	Patient Contact		10
7/28	MA	Bridgeport (020494)	5	2	Canceled		
7/29	MA	Station 42 (020530)	42	1	Patient Contact		18
7/29	VA	Pleasant Valley (020564)	53	1	Patient Contact	*	27
7/29	MA	Hwy 49 (020582)	56	1	Patient Contact		24
7/29	HC	Lake City (020604)	51	1	mitigated		25
7/30	MA	Tyler Foote (020746)	23	2	Canceled		
7/31	DSC	Purdon (020842)	42	2	False Alarm		
					Total Calls:	**35**	
					Total Man Hours:	**0.00**	
					Average FF/Call:	**1.9**	

North San Juan Fire Department
Call Details
July 2022

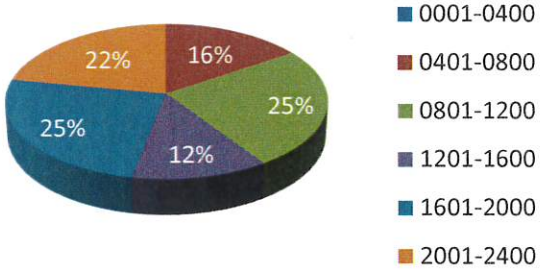
Call Type



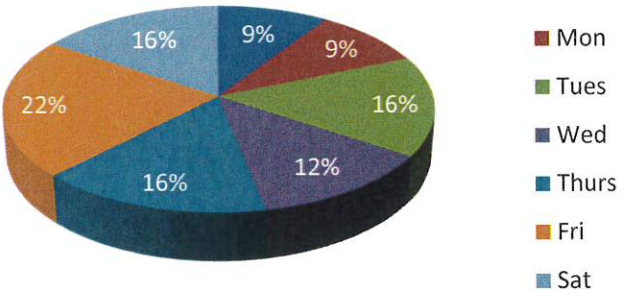
Fire Type



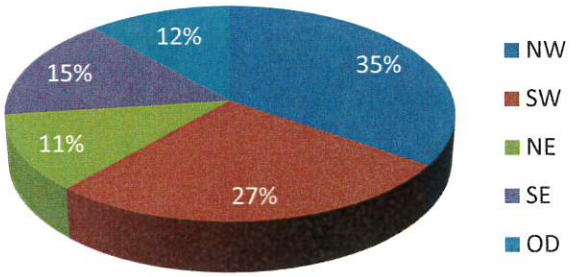
Time of Day

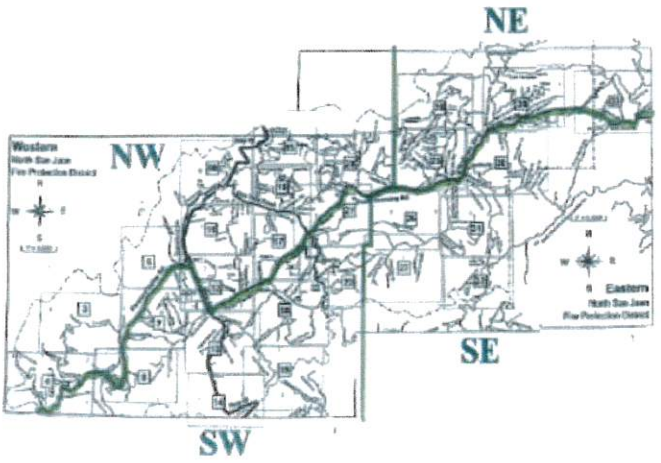


Day of Week

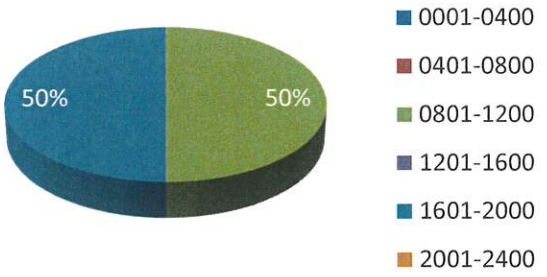


District Area

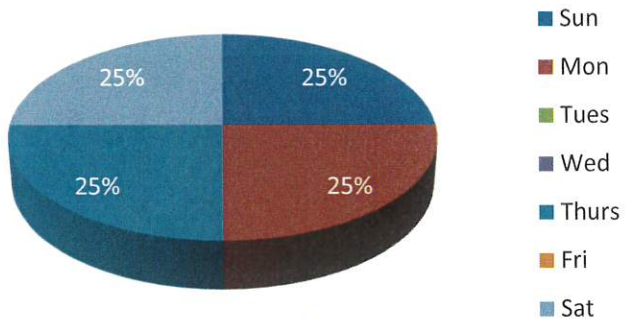




Fire: Time of Day



Fire: Day of Week

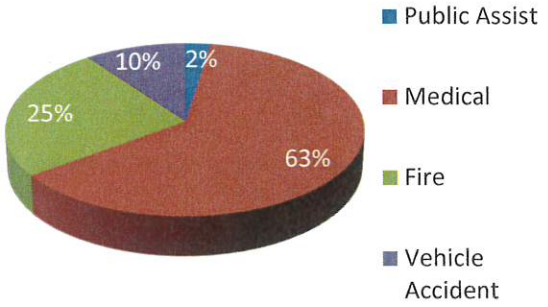


NSJFPD INCIDENT RESPONSE DETAIL August 2021

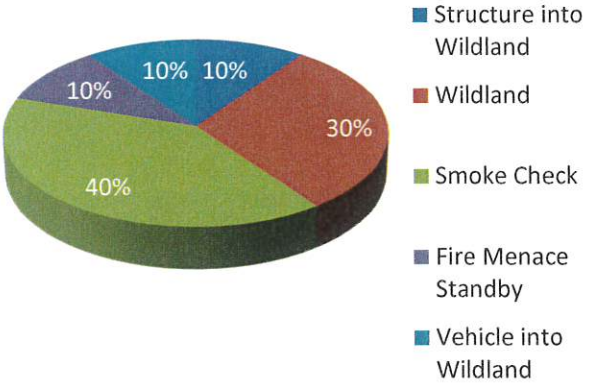
Date	Type	Location	Minutes	Responders	Notes	Out of District Responses	Response Time
8/2	MA	Hwy 49 (021024)	38	2	UTL		
8/3	MA	Heesche (021086)	40	1	SNMH Transport		13
8/3	MA	McNabb Cypress (021088)	13	1	SNMH Transport		
8/3	MA	Badger Hill (021116)	19	1	Canceled		
8/3	DSC	Pleasant Valley (021152)	6	3	Canceled		
8/4	MA	Pleasant Valley (021236)	72	2	Paient Contact		14
8/4	MA	Tyler Foote (021279)					
8/5	MA	Tulane Dr. (021307)					
8/5	MA	Cherokee (021380)	54	2	SNMH Transport		13
8/6	MA	Buttermilk (021471)	74	2	SNMH Transport		26
8/6	MA	Station 42 (021485)	50	2	CalStar Transport		34
8/7	VA	Marysville Rd (021545)					
8/7	MA	Lat/Long (021603)	34	1	Non-Injury		25
8/8	MA	Ivey (021684)	41	1	SNMH Transport		16
8/9	MA	Backwoods (021792)	137	2	SNMH Transport		
8/11	FW	Moors Flat (021989)	233	4	Assigned	*	133
8/12	MA	Oak Tree (022140)	48	2	Patient Contact		33
8/13	VA	Hwy 49 (022152)	106	2	Non-Injury		43
8/13	MA	Tyler Foote (022171)	18	2	UTL		
8/13	MA	Hwy 49 (022179)	96	2	SNMH Transport	*	22
8/15	MA	Schoot St. (022359)	34	2	SNMH Transport		13
8/17	FSW	Yuba Nevada Rd. (022606)	66	3	Canceled	*	
8/20	FW	Penn Valley (022936)					
8/20	FVW	Owl Creek (022938)	38	12	Canceled	*	
8/21	FMS	Backbone (023062)	7	3	Canceled		
8/22	MA	Edwards Crossing (023144)	46	2	Patient Contact		
8/22	DSC	Hwy 49 (023172)	24	1	False Alarm		
8/24	MA	NSJ Community Cent. (023298)	13	2	Canceled		
8/24	MA	NSJ Community Cent. (023302)	44	2	Patient Contact		2
8/24	PA	Rice's Crossing (023395)	66	2	Non-Injury		29
8/25	DSC	Purdon (023476)	30	2	False alarm		
8/26	MA	South Yuba Camp (023537)	109	3	SNMH Transport		33
8/26	MA	Lat/Long (023572)	137	3	SNMH Transport	*	54
8/26	FW	Hwy 49 (023595)	8	5	Canceled		
8/27	DSC	Hwy 49 (023676)	16	4	canceled		
8/28	MA	Station 3 (023712)	35	4	SNMH Transport		9
8/29	VA	Oak Tree (023871)	17	3	UTL		
8/29	MA	Oak Tree (023879)	24	1	Patient Contact		18
8/29	MA	Rice's Crossing (023890)	68	1	Medic 44 Transport		42
8/31	VA	Tyler Foote (024045)	5	2	UTL		
					Total Calls	**40**	

North San Juan Fire Department
Call Details
August 2022

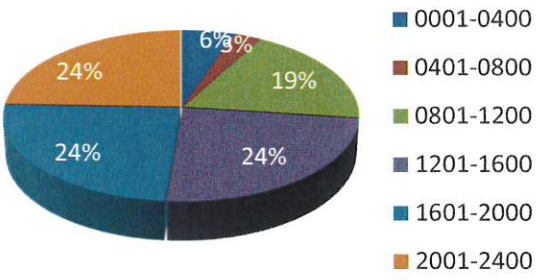
Call Type



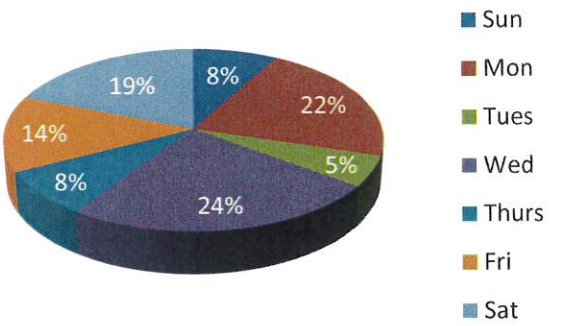
Fire Type



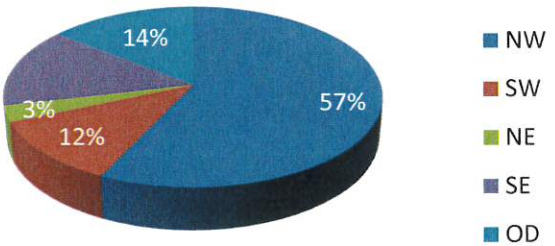
Time of Day

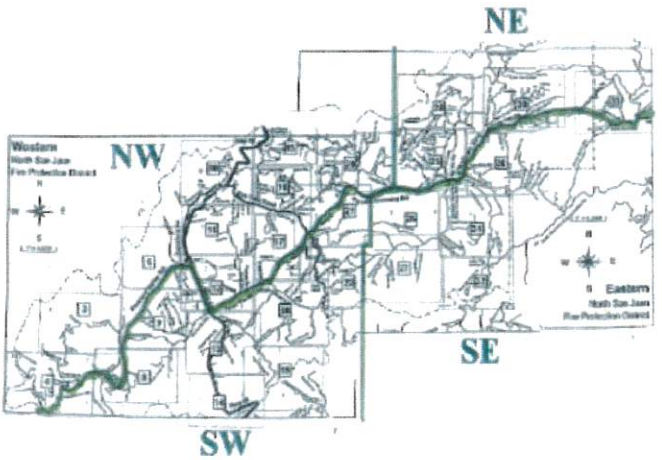


Day of Week

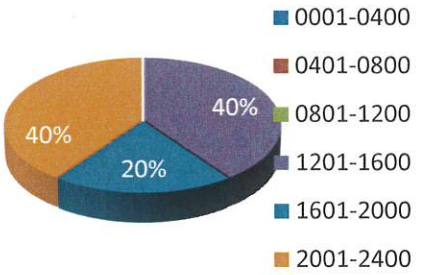


District Area

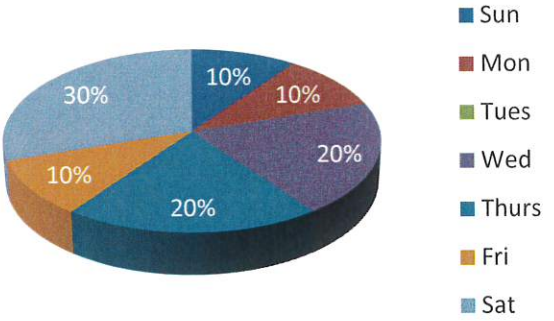




Fire: Time of Day



Fire: Day of Week



NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2022 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	17	19	12	14	22	16	19	25					**144**
Vehicle Accident	1		6	3	5	2	6	4					**27**
Fire - Structure	1	1	1	1	1	1							**6**
Fire - Wildland		1	6	1	1	2		3					**14**
Fire - Structure/Wildland	1					1		1					**3**
Fire - Vehicle	1			2	1	1	1						**6**
Fire - Vehicle/Wildland								1					**1**
Fire - Smoke Check		3	1	1	3	1	3	4					**16**
Fire - Debris Check													**0**
Fire - Other													**0**
Fire - False Alarm					1								**1**
Fire - Menace Standby								1					**1**
Hazard							2						**2**
Public Assist	2	1	2	1	1	1	3	1					**12**
Other			1		2		1						**4**
Totals:	**23**	**25**	**29**	**23**	**37**	**25**	**35**	**40**	**0**	**0**	**0**	**0**	**237**

Previous Years Summary				
2022	**2021**	**2020**	**2019**	**2018**
144	215	188	189	207
27	69	44	50	40
6	22	8	7	8
14	31	23	9	21
3	0	0	0	0
6	7	6	13	1
1	0	0	1	2
16	32	30	8	25
0	0	1	31	5
0	0	1	0	0
1	0	0	2	9
1	8	2	0	0
2	12	12	19	8
12	15	10	13	18
4	4	5	5	3
237	**415**	**330**	**347**	**347**

2022 Monthly Totals:	**23**	**25**	**29**	**23**	**37**	**25**	**35**	**40**	**0**	**0**	**0**	**0**	**237**
2021 Monthly Totals:	28	21	16	35	48	50	39	39	32	42	32	33	**415**
2020 Monthly Totals:	21	26	28	22	24	37	43	27	23	32	26	17	**326**
2019 Monthly Totals:	18	31	23	22	29	33	35	33	27	40	33	23	**347**
2018Monthly Totals:	24	23	24	25	30	38	40	37	28	27	25	26	**347**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	4	5	4	4	4	4	4					**33**
Special Training	1	1	1	2									**5**
External Training													**0**
Work Party													**0**
Public Education					2								**2**
Public Service													**0**
Totals:	**5**	**5**	**6**	**6**	**6**	**4**	**4**	**4**	**0**	**0**	**0**	**0**	**40**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022 Monthly Totals:	1	3	5	3	5	1	3	3					23
2021 Monthly Totals:		1	2	7	5	5	3	2	3	2	4	1	35
2020 Monthly Totals:	1	2	2	2	1	4	2	7	3	0	0	2	**26**
2019 Monthly Totals:	3	1	8	6	6	5	8	6	3	1	4	3	**54**
2018 Monthly Totals	3	1	1	2	7	6	8	4	7	1	5	2	**47**

6 A.ii

Current Department Activity

CA NSJ 6168

INCIDENT PERSONNEL PERFORMANCE RATING

INSTRUCTIONS: The immediate job supervisor will prepare this form for each subordinate. It will be delivered to the planning section before the rater leaves the fire. Rating will be reviewed with employee who will sign at the bottom.

THIS RATING TO BE USED ONLY FOR DETERMINING AN INDIVIDUAL'S PERFORMANCE

1. Name	2. Fire Name and Number
Chris Ramirez	Oak Fire Ca-MMU-016149 / McKinney
3. Home Unit *(address)*	4. Location of Fire *(address)*
USFS POB 299 N. San Juan Ca 95960	Mariposa, Ca

5. Fire Position	6. Date of Assignment	7. Acres Burned	8. Fuel Type(s)
Eng Boss	From: 7/24/22 To: 8/1/22	19,244	2, 4, 10

9. Evaluation

Enter X under appropriate rating number and under proper heading for each category listed. Definition for each rating number follows:

0 - Deficient. Does not meet minimum requirements of the individual statement. DEFICIENCIES MUST BE IDENTIFIED IN REMARKS.

1 - Needs to improve. Meets some or most of the requirements of the individual element. IDENTIFY IMPROVEMENT NEEDED IN REMARKS.

2 - Satisfactory. Employee meets all requirements of the individual element.

3 - Superior. Employee consistently exceeds the performance requirements.

Rating Factors	Hot Line				Mop-Up				Camp				Other (Specify)			
	0	1	2	3	0	1	2	3	0	1	2	3	0	1	2	3
Knowledge of the job							X				X					
Ability to obtain performance								X				X				
Attitude								X				X				
Decisions under stress							X					X				
Initiative								X				X				
Consideration for personnel welfare								X				X				
Obtain necessary equipment and supplies								X				X				
Physical ability for the job								X				X				
Safety							X					X				
Other *(specify)*																

10. Remarks

Chris and Crew were great to work with. Attitude and performance was really good, considering assignments given. Crew did experience a near miss line emergency and was handled very well and professional. look forward to working with them in future.

This eval also covers McKinney fire 8/1/22 to 9/7/22

11. Employee *(signature)* This rating has been discussed with me			12. Date
13. Rate By *(signature)*	14. Home Unit *(address)*	15. Position of Fire	16. Date
	GRS 125 E. Main St Grass Valley	STEN (T)	8/1/22

6 B.i

Financial Reports-
July and August
2022

NSJ Fire Protection District

Funds Summary

Period Ending 08/31/2022

		August 31, 2022
Current Assets		
(Petty Cash)	Tri-Counties Bank	$ 400.00
	General Fund	$ 854,457.73
	Mitigation Fund	$ 20,966.94
	Measure Q Fund	$ 148,029.41
	Total Checking/Savings	$ 1,023,854.08
	Total Current Assets	$ 1,023,854.08

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q
Beginning Bal	$ 855,727.15	$ 20,857.82	$ 192,268.41
Revenue	$ 71,251.36	$ 109.12	$ -
Transfer	$ 44,239.00	$ -	$ (44,239.00)
Expenditure	$ (116,759.78)	$ -	$ -
Balance	$ 854,457.73	$ 20,966.94	$ 148,029.41

Ending Balance August 31, 2022	$ 854,457.73	$ 20,966.94	$ 148,029.41

Notes

Tri Counties: $0.00 Transactions

General Fund: Revenue and Expenditures enclosed.

Mitigation AB1600: $109.12 Fee
No Expenditures

Measure Q : $44,239.00 transfer to General Fund
No Revenue

NSJ Fire Protection District
General Fund Expenses
July through August 2022

		Date	Name	Memo	Amount
Jul - Aug 22					
	1	07/01/2022	FF Scott, William S. (reim)	Reimburse Dump Run	-8.00
	2	07/01/2022	Hills Flat Lumber	Door Hardware	-12.57
	3	07/01/2022	Northern Sierra Propane	Propane	-157.73
	4	07/01/2022	Wolf Creek Productions	Yuba River Safety Cohort	-200.00
	5	07/01/2022	Fire Districts Assn of California	Memberships	-375.00
	6	07/01/2022	ACC Business	Broadband	-473.80
	7	07/01/2022	Failsafe Testing Ladder Testing	Ladder Testing	-687.80
	8	07/08/2022	Grass Valley Air Conditioning, Inc.	Annual Maintenance Contract	-360.00
	9	07/08/2022	FASIS	Work Comp Estimated Qtrly Pmt	-15,819.00
	10	07/08/2022	Rice Business Solutions	Payroll Services	-125.00
	11	07/08/2022	Boyett Petroleum	Fuel	-656.28
	12	07/08/2022	US Bank	Cal Card	-1,646.97
	13	07/08/2022	FF Rainville, Christopher (reim)	Strike Team Hotel Reimbrs	-147.37
	14	07/08/2022	Winter Design Group	Website Maintenance	-324.00
	15	07/08/2022	Airgas	Oxygen	-412.28
	16	07/08/2022	FF Qtrly Pay	Qtrly Pay	-13,033.42
	24	07/18/2022	LAFCO	Membership Fees	-407.00
	31	07/20/2022	Admin Pay	Admin Pay	-3,207.81
	45	07/20/2022	Verizon Wireless	Tablets Monthly Service Charge	-60.86
	46	07/20/2022	Grass Valley Investment/ A-Z Supp	Bolt Cutters	-61.05
	47	07/20/2022	Gold Country Copier, Inc.	Monthly Service Charge	-80.24
	48	07/20/2022	Sierra Family Medical Clinic	FF Required Medical	-92.00
	49	07/20/2022	Sierra Family Medical Clinic	FF Required Medical	-92.00
	50	07/20/2022	PG&E	Electric	-113.37
	51	07/20/2022	AT&T CALNET 3	Telephone Service	-207.33
	52	07/20/2022	Boyett Petroleum	Fuel	-670.59
	53	07/20/2022	EDD	State Payroll Taxes	-148.49
	54	07/20/2022	Internal Revenue Service	Federal Payroll Taxes	-2,400.22
	55	08/05/2022	FF Mead, Rich(reim)	Chain Saw Parts	-4.77
	56	08/05/2022	Sierra Family Medical Clinic	FF Health Requirement	-19.00
	57	08/05/2022	FF Hayden, Jerrod (reim)	DMV Reimbrse	-39.90
	58	08/05/2022	Sierra Office Systems (APi Marketi	Print Evac Safety Cards	-52.97
	59	08/05/2022	Verizon Wireless	Tablet Service	-60.86
	60	08/05/2022	Wind, Rachel	Cleaning Station 1	-106.25
	61	08/05/2022	Hennig's Automotive Repair	6134 Maintenance	-127.19
	62	08/05/2022	Fire Districts Assn of California	Life Insurance	-161.05
	63	08/05/2022	Boyett Petroleum	Fuel	-341.42
	64	08/05/2022	ACC Business	Broadband	-473.80
	65	08/05/2022	FF Browning, Tom (reim)	Private Veh Miles SWCC Support Incident	-744.71
	66	08/05/2022	US Bank	See Cal Card	-1,067.77
	67	08/05/2022	Empire Energy, Inc	Generator	-19,803.79
	68	08/05/2022	FF Rainville, Christopher	Wash Brushes	-51.27
	69	08/05/2022	Gold Country Copier, Inc.	Copy Machine Maintenance	-82.17
	70	08/05/2022	Rice Business Solutions	Payroll / Bookkeeping Service	-337.50
	71	08/24/2022	FF Browning, Tom (reim)	Private Vehicle Miles Bear Trap Incident	-904.99
	72	08/24/2022	Boyett Petroleum	Fuel	-909.22
	73	08/24/2022	FASIS	EAP Program	-1,641.60
	74	08/24/2022	FF Dorn, Christopher (reim)	Strike Team Lodging Meals Reimbrse	-1,775.52
	76	08/24/2022	FF Back Fill Pay	Back Fill	-2,840.67
	83	08/24/2022	Admin Pay	Admin Pay	-4,294.52
	86	08/24/2022	Strike Team - SWCC Support Pay	Strike Team SWCC Support	-8,202.28
	87	08/24/2022	Strike Team - Bear Trap Pay	Strike Team Bear Trap	-16,964.17
	89	08/26/2022	EDD	State Payroll Taxes	-1,907.19
	90	08/26/2022	Internal Revenue Service	Federal Payroll Taxes	-11,865.02
Jul - Aug 22			**Total Expenditures**		**-116,759.78**

NSJ Fire Protection District
Deposit Detail
July through August 2022

Date	Name	MEMO	Amount
Jul - Aug 22	Sign Customer	Road Sign Manufacturing	-25.00
	Donation	Donations	-400.00
	Nevada County	Current Secured Tax (NC decreased)	0.02
	Nevada County	Current Unsecured Tax	-0.62
	Nevada County	Prior Unsecured Tax	-0.60
	Nevada County	Supplemental Secured Tax	-98.53
	Nevada County	Supplemental Unsecured Tax	-4.42
	Nevada County	Prop 172 Public Safety	-4,220.99
	SWCC Support	Strike Team Personnel	-12,946.50
	Bear Trap	Strike Team Personnel	-30,208.50
	US Treasury	Payroll Tax Refund for First Qtr 2020	-299.04
	Bear Trap	Strike Team Personal Vhcl Miles	-905.00
	Bear Trap	Strike Team Admin	-7,080.50
	SWCC Support	Strike Team Personal Vhcl Miles	-744.71
	SWCC Support	Strike Team Admin	-3,248.87
	SWCC Support	Strike Team Travel/Lodging/Meal	-832.14
	Bear Trap	Strike Team Travel/Lodging/Meal	-538.26
	Nevada County	Public Safety	-5,333.91
	Nevada County	Prop 172 Public Safety	-4,363.79
Jul - Aug 22		Total Deposits	-71,251.36

NSJ Fire Protection District
Cal Card / US Bank
May 22, 2022 through July 22, 2023

Date	Name	Memo	Amount
10790 · Cal Card			
05/24/2022	Multiple Strike Team Lodging and M	SWCC Support & Bear Trap	716.71
05/25/2022	All Season Awards	Plaques	169.07
05/27/2022	Staples	Labels, Cartridges for Residence Pr	75.30
06/01/2022	The Union	Public Notices	196.11
06/01/2022	SP Firehose Direct	Hose Bands	77.45
06/01/2022	USPS	Mail Awards	7.78
06/07/2022	Tofanelli's	Chiefs Meeting Meal	20.28
06/09/2022	SPD Markets	Priority Mailing	19.30
06/12/2022	Microsoft 365	Monthly Sevice Charge	195.02
06/14/2022	Home Depot	Belt for Mower	62.33
06/20/2022	Zoom	Monthly Meeting Service	14.99
07/05/2022	WPSG	Tool Holder for 6168	81.88
07/07/2022	Safelite Auto Glass	Repair FF Window	382.10
07/12/2022	Tofanelli's	Chief's Meeting Breakfast	19.28
07/12/2022	Gold Flat Express Lube	6130 Service	97.99
07/12/2022	Sierra Energy	Fuel	51.15
07/12/2022	Dish Network	Residence TV	92.63
07/12/2022	Microsoft 365	Subscription for Office 365	88.00
07/12/2022	Microsoft 365	Subscription for Office 365	96.80
07/12/2022	Zoom	Meeting Subscription	14.99
07/20/2022	Staples	Copy Paper	142.95
07/31/2022	Dish Network	Residence TV	92.63
		Total 10790 · Cal Card	**2,714.74**

6 B.iii

Final Budget FY 2022-23

North San Juan Fire Protection District
PROPOSED Final Budget
2022-2023

	6717 Measure Q	6720 General Fund	6777 Mitigation Fund	TOTAL
Ordinary Income/Expense				
Income				
12200 · Due to Other Funds	0.00	0.00	0.00	0.00
39600 · Due from other Funds	0.00	0.00	0.00	0.00
40000 · Tax Revenue				
40010 · Current Secured Tax	0.00	200,480.00	0.00	200,480.00
40020 · Prior Secured Taxes	0.00	20.00	0.00	20.00
40030 · Current Unsecured Tax	0.00	2,500.00	0.00	2,500.00
40040 · Prior Unsecured Tax	0.00	80.00	0.00	80.00
40170 · Supplemental Secured Tax	0.00	4,000.00	0.00	4,000.00
40180 · Supplemental Unsecured Tax	0.00	30.00	0.00	30.00
40280 · Supplemental Prior Unsecured	0.00	10.00	0.00	10.00
40290 · Fire Tax Revenue	0.00	0.00	0.00	0.00
40300 · Measure Q Revenue	0.00	0.00	0.00	0.00
40310 · Special Assessments	110,500.00	44,000.00	0.00	154,500.00
40000 · Tax Revenue - Other	0.00	0.00	0.00	0.00
Total 40000 · Tax Revenue	110,500.00	251,120.00	0.00	361,620.00
43000 · Inter-Governmental				
43000.1 · 2020 AFG FEMA Grant Revenue	0.00	0.00	0.00	0.00
43010 · Interest-General Fund	0.00	6,260.00	0.00	6,260.00
44190 · Homeowner Exemption	0.00	1,000.00	0.00	1,000.00
44960 · Prop 172 Public Safety	0.00	40,000.00	0.00	40,000.00
45000 · Grants Received				
46574 · NSJFD Auxillary	0.00	0.00	0.00	0.00
45000 · Grants Received - Other	0.00	0.00	0.00	0.00
Total 45000 · Grants Received	0.00	0.00	0.00	0.00
45170 · Direct Charges	0.00	0.00	0.00	0.00
43000 · Inter-Governmental - Other	0.00	0.00	0.00	0.00
Total 43000 · Inter-Governmental	0.00	47,260.00	0.00	47,260.00
46100 · Miscellaneous Revenue				
46110 · Strike Team				
46110.1 · Strike Team Personnel	0.00	50,000.00	0.00	50,000.00
46110.2 · Strike Team Admin	0.00	0.00	0.00	0.00
46110.3 · Strike Team Personal Vhcl Miles	0.00	0.00	0.00	0.00
46110.4 · Strike Team Travel/Lodging/Meal	0.00	0.00	0.00	0.00
46110.5 · Strike Team Engine	0.00	9,560.00	0.00	9,560.00
46110.6 · Strike Team Support Vehicle	0.00	0.00	0.00	0.00
46110.7 · Strike Team Water Tender	0.00	0.00	0.00	0.00
46110 · Strike Team - Other	0.00	11,000.00	0.00	11,000.00
Total 46110 · Strike Team	0.00	70,560.00	0.00	70,560.00
46180 · Donations	0.00	2,000.00	0.00	2,000.00
46190 · Refund Misc	0.00	0.00	0.00	0.00
46210 · Station 1 Rental	0.00	0.00	0.00	0.00
46220 · Station 3 Rental	0.00	0.00	0.00	0.00
46260 · Road Sign	0.00	0.00	0.00	0.00
46270 · Refunds US Bank	0.00	0.00	0.00	0.00
46100 · Miscellaneous Revenue - Other	0.00	0.00	0.00	0.00
Total 46100 · Miscellaneous Revenue	0.00	72,560.00	0.00	72,560.00
48700 · CPR/First Aid Classes	0.00	0.00	0.00	0.00
Total Income	110,500.00	370,940.00	0.00	481,440.00

North San Juan Fire Protection District
PROPOSED Final Budget
2022-2023

	6717 Measure Q	6720 General Fund	6777 Mitigation Fund	TOTAL
Cost of Goods Sold				
50000 · Cost of Goods Sold				
50100 · Road Sign Manufacturing	0.00	0.00	0.00	0.00
51200 · CPR/First Aid Public Classes	0.00	0.00	0.00	0.00
50000 · Cost of Goods Sold - Other	0.00	0.00	0.00	0.00
Total 50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00
Gross Profit	110,500.00	370,940.00	0.00	481,440.00
Expense				
55000 · Grant Expenses				
55000.1 · 2020 FEMA AFG Grant Expense	0.00	0.00	0.00	0.00
55400 · NSJFD Auxillary	0.00	0.00	0.00	0.00
55000 · Grant Expenses - Other	0.00	0.00	0.00	0.00
Total 55000 · Grant Expenses	0.00	0.00	0.00	0.00
56000 · Capital Outlay				
56000.1 · Engine Purchase 6168	0.00	0.00	0.00	0.00
56000.2 · Capital Equipment Purchase	19,890.00	0.00	0.00	19,890.00
56000 · Capital Outlay - Other	0.00	0.00	0.00	0.00
Total 56000 · Capital Outlay	19,890.00	0.00	0.00	19,890.00
60000 · Advertising and Promotion	0.00	500.00	0.00	500.00
61100 · Permanent Salaries	0.00	0.00	0.00	0.00
61110 · Employer Tax Expense	0.00	25,000.00	0.00	25,000.00
61120 · Stipend to Chief	0.00	21,600.00	0.00	21,600.00
61140 · Clerical Staff Wages	5,525.00	39,745.00	0.00	45,270.00
61310 · Volunteer Comp (Comp) Paid Call	33,150.00	21,850.00	0.00	55,000.00
61312 · Volun Paid Train	0.00	0.00	0.00	0.00
61320 · Call Attendance (Old Mileage)	0.00	0.00	0.00	0.00
61330 · Firefighter Physicals	0.00	1,300.00	0.00	1,300.00
61340 · Firefighter Trainer				
61341 · Training Materials	0.00	10,024.00	0.00	10,024.00
61342 · Classes &Licensing	0.00	0.00	0.00	0.00
61340 · Firefighter Trainer - Other	4,500.00	0.00	0.00	4,500.00
Total 61340 · Firefighter Trainer	4,500.00	10,024.00	0.00	14,524.00
61350 · Strike Team Pmts				
61350.1 · Strike Team Pmts. Regular Pay	0.00	30,000.00	0.00	30,000.00
61350.2 · Strike Team Pmts. OT	0.00	0.00	0.00	0.00
61350.3 · Strike Team FF Misc Rmbrsements	0.00	0.00	0.00	0.00
61350.4 · Strike Team Lodging/Meals	0.00	0.00	0.00	0.00
61350.5 · Strike Team Employee Mileage	0.00	0.00	0.00	0.00
61350.6 · Strike Team Fuel	0.00	0.00	0.00	0.00
61350.7 · Strike Team Rmbse Overpay	0.00	0.00	0.00	0.00
61350 · Strike Team Pmts - Other	0.00	0.00	0.00	0.00
Total 61350 · Strike Team Pmts	0.00	30,000.00	0.00	30,000.00
61400 · Insurance (Personnel)				
61410 · Workers Compensation	0.00	63,700.00	0.00	63,700.00
61415 · Work Comp Special Assessment	0.00	0.00	0.00	0.00
61420 · Life and Accident Insurance	0.00	0.00	0.00	0.00
61400 · Insurance (Personnel) - Other	0.00	0.00	0.00	0.00
Total 61400 · Insurance (Personnel)	0.00	63,700.00	0.00	63,700.00

North San Juan Fire Protection District
PROPOSED Final Budget
2022-2023

	6717 Measure Q	6720 General Fund	6777 Mitigation Fund	TOTAL
61450.1 · Strike Team On Site Pay	0.00	3,000.00	0.00	3,000.00
61450.2 · Strike Team Off Site Pay	0.00	6,000.00	0.00	6,000.00
62200 · FF Uniform/Clothing	0.00	1,700.00	0.00	1,700.00
62225 · PPE-Personnel Protective Equip	0.00	5,000.00	0.00	5,000.00
62226 · Operational Supplies & Service	0.00	1,000.00	0.00	1,000.00
62300 · Dispatch Fees	0.00	6,000.00	0.00	6,000.00
62350 · Engine and Fire Fighting Supply	0.00	5,000.00	0.00	5,000.00
62375 · Equipment - Non-Fire Fighting	0.00	2,300.00	0.00	2,300.00
62376 · Equipment Repair Non Fire Fight	0.00	1,000.00	0.00	1,000.00
62400 · Communicating Equip				
62401 · Radios/Pagers/Phones (New)	0.00	0.00	0.00	0.00
62402 · Repair Radios/Pagers/Telephone	0.00	0.00	0.00	0.00
62400 · Communicating Equip - Other	0.00	3,100.00	0.00	3,100.00
Total 62400 · Communicating Equip	0.00	3,100.00	0.00	3,100.00
62500 · Dues and Subscriptions	0.00	0.00	0.00	0.00
62502 · Legal Public Notice	0.00	500.00	0.00	500.00
62510 · Public Relation - Fire Prevent				
62530 · CPR/Public First Aid Classes	0.00	0.00	0.00	0.00
62510 · Public Relation - Fire Prevent - Other	0.00	4,000.00	0.00	4,000.00
Total 62510 · Public Relation - Fire Prevent	0.00	4,000.00	0.00	4,000.00
62550 · Food Supplies	0.00	0.00	0.00	0.00
62600 · Fuel	0.00	20,000.00	0.00	20,000.00
62700 · Cleaning Supplies	0.00	1,200.00	0.00	1,200.00
62750 · Insurance Bldg, Veh, & Liablty	0.00	22,407.00	0.00	22,407.00
62800 · Memberships	0.00	1,300.00	0.00	1,300.00
62810 · Recognition & Awards	0.00	0.00	0.00	0.00
62850 · Medical Supplies	0.00	7,500.00	0.00	7,500.00
62905 · Office Equipment Purchase	0.00	0.00	0.00	0.00
62910 · Office Equipment Maintenance	0.00	0.00	0.00	0.00
62911 · Office Machine Maintenance				
62915 · Copier Maintenance	0.00	1,700.00	0.00	1,700.00
62911 · Office Machine Maintenance - Other	0.00	0.00	0.00	0.00
Total 62911 · Office Machine Maintenance	0.00	1,700.00	0.00	1,700.00
62950 · Fees	0.00	0.00	0.00	0.00
63000 · Nevada County Services	0.00	7,000.00	0.00	7,000.00
63400 · Interest Expense	0.00	0.00	0.00	0.00
63700 · 6168 Engine	18,785.00	32,172.00	6,100.00	57,057.00
63701 · Structure Maintenance	0.00	1,000.00	0.00	1,000.00
63705 · Equipment Maintenance	0.00	1,200.00	0.00	1,200.00
63706 · Engine Maintenance & Repair	0.00	20,000.00	0.00	20,000.00
63707 · New Engine 6168 Tools/Euipment	0.00	0.00	0.00	0.00
63710 · Ground Maintenance	0.00	2,500.00	0.00	2,500.00
64900 · Office Supplies	0.00	2,500.00	0.00	2,500.00
64990 · Meeting Supplies & Subscription	0.00	300.00	0.00	300.00
66000 · Payroll Expenses	0.00	0.00	0.00	0.00
66500 · Postage and Delivery	0.00	750.00	0.00	750.00
66600 · Printing and Reproduction	0.00	0.00	0.00	0.00
66700 · Professional Fees				
66701 · Payroll Services	0.00	1,800.00	0.00	1,800.00
66702 · Audit	0.00	5,300.00	0.00	5,300.00

North San Juan Fire Protection District
PROPOSED Final Budget
2022-2023

	6717 Measure Q	6720 General Fund	6777 Mitigation Fund	TOTAL
66703 · Legal	0.00	500.00	0.00	500.00
66704 · Background Checks / Fingerprint	0.00	400.00	0.00	400.00
66705 · SCI Consulting	0.00	6,000.00	0.00	6,000.00
66700 · Professional Fees - Other	0.00	0.00	0.00	0.00
Total 66700 · Professional Fees	0.00	14,000.00	0.00	14,000.00
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00
68100 · Telephone Expense	0.00	0.00	0.00	0.00
68400 · Travel Expense	0.00	0.00	0.00	0.00
68600 · Utilities				
68601 · Telephone Service	0.00	2,400.00	0.00	2,400.00
68602 · Propane	0.00	2,600.00	0.00	2,600.00
68603 · Electric	0.00	2,100.00	0.00	2,100.00
68604 · Sewer Station 1	0.00	862.00	0.00	862.00
68606 · Satellite TV	0.00	1,000.00	0.00	1,000.00
68607 · Internet & Web Page	0.00	700.00	0.00	700.00
68609 · Broadband	0.00	5,000.00	0.00	5,000.00
68610 · Tablets	0.00	600.00	0.00	600.00
68600 · Utilities - Other	0.00	0.00	0.00	0.00
Total 68600 · Utilities	0.00	15,262.00	0.00	15,262.00
80210 · Adv EMT Training Incentive	0.00	0.00	0.00	0.00
80400 · Firefighters Stipend				
80410 · Paid Call (A) Met ALL Qtr Skill	0.00	0.00	0.00	0.00
80420 · Paid Call (B) PART of Qtr Skill	0.00	0.00	0.00	0.00
80430 · Paid Call (C) Officers	0.00	0.00	0.00	0.00
80440 · Officer Supplemental (D)	0.00	0.00	0.00	0.00
80400 · Firefighters Stipend - Other	0.00	0.00	0.00	0.00
Total 80400 · Firefighters Stipend	0.00	0.00	0.00	0.00
80450 · FF Paid Call Officer Stipend	0.00	0.00	0.00	0.00
Total Expense	81,850.00	403,110.00	6,100.00	491,060.00
Net Ordinary Income	28,650.00	-32,170.00	-6,100.00	-9,620.00
Other Income/Expense				
Other Income				
46290 · Voided/Stop Payment	0.00	0.00	0.00	0.00
66901 · Stale Dated Checks	0.00	0.00	0.00	0.00
70000 · Mitigation Fee (AB1600)	0.00	0.00	6,000.00	6,000.00
70100 · Mitigation Fund Interest	1,200.00	0.00	100.00	1,300.00
80100 · · Measure Q Interest Income	0.00	0.00	0.00	0.00
Total Other Income	1,200.00	0.00	6,100.00	7,300.00
Other Expense				
10900 · Refund Sprinklers Installed	0.00	0.00	0.00	0.00
64300 · Interest Expense (Leases)	0.00	0.00	0.00	0.00
66902 · Reimburse Stale Dated Check	0.00	0.00	0.00	0.00
80000 · Ask My Accountant	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00
Net Other Income	1,200.00	0.00	6,100.00	7,300.00
Net Income	**29,850.00**	**-32,170.00**	**0.00**	**-2,320.00**

6 B.iv

Mitigation Report
FY 2021-22

North San Juan Fire Protection District
Mitigation Fund (AB 1600) Report
FY 2021-2022

The fee rate schedule did not change during the year. Total 2021-2022 revenue from permits issued was $7,537.00. Annual interest earned for the fund was $177.92. A reimbursement was made to a property owner who installed a sprinkler system of $602.70. No expenditures were paid during 2021-2022 fiscal year. The fiscal year ended with a balance in the Mitigation Fund of $20,857.82

Beginning Fund Balance (July 1, 2021)	$13,745.00
Fifteen (15) permits issued	$ 7,537.00
Fund interest	$177.92
Refund to Property Owners	$602.70
Ending Fund balance (June 30, 2022)	$20,857.82

The following statistics are provided for information:

Month	Permits Issued	Total Square Feet
July	0	0
August	4	1,159.14
September	0	0
October	3	1,037.08
November	1	1,027.19
December	2	1,393.58
January	0	0
February	3	2,181.82
March	0	0
April	0	0
May	0	0
June	2	738.19
TOTAL	**15**	**7,537.00**

This report has been provided in compliance with Section #66006, sub-paragraph (b) of the California Government Code.

Presented to the Board September 27, 2022

8 A

Presentation on
Measure V

READY NEVADA COUNTY

MEASURE V INFORMATION

Measure V is designed to reduce the threat of wildfires and improve disaster readiness and evacuation safety to save lives.

As wildfires become more frequent and more destructive, heat events become increasingly common, and climate uncertainties mean more risk of droughts, floods, and extreme weather events, Nevada County must be well prepared for ongoing natural disasters.

Measure V responds to appeals from Nevada County residents for community-wide solutions to better protect their families, homes, and businesses.

If passed by the voters, Measure V would generate approximately $12 million annually through a half-cent sales tax for critical emergency services and other general government services. A half-cent sales tax would add 50 cents to a $100 purchase, and the tax would not be applied to food purchased as groceries or prescription medications. All revenue would be locally controlled with funds that cannot be taken by the state. This general sales tax would end after 10 years.

Measure V is responsive to community priorities such as:

Prevent wildfires
Remove flammable brush countywide from our roads, neighborhoods, around our cities and town, and near critical infrastructure.

Improve evacuation routes
Get residents out safely and get first responders in quickly during an emergency - when minutes count.

Enhance emergency communications
Improve early warning and 911 response to quickly notify residents during a natural disaster.

Enforce fire safety laws
Help law enforcement keep our parks, forests, trails, and public areas free of illegal campfires and safe for everyone.

Help low-income seniors and people with disabilities
Assist with emergency preparedness, evacuation planning, defensible space, and home hardening.

Provide green waste disposal options
Expand chipping programs, free year-round green waste disposal sites, and burn pile training.

Provided for informational purposes only. Nevada County does not advocate a yes or no on this measure.

Measure V will raise $12M annually for high-impact projects such as:

$8M Flammable Brush Removal

- Clear evacuation routes
- Protect communities with large-scale fuel breaks
- Provide free year-round green waste disposal sites
- Assist older adults and people with disabilities to clear brush

$3M Communications and Disaster Resources

- Improve early warning and alert systems
- Enhance local AM/FM radio infrastructure
- Expand shelter capacity for residents, pets, and livestock

$1M Planning and Prevention

- Create countywide disaster plans
- Expand community education and outreach programs
- Enforce fire safety laws to prevent illegal campfires

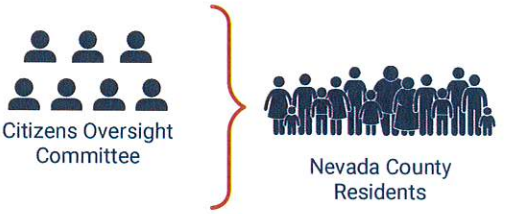
Accountability and transparency are built into Measure V.

Priorities Recommended by Experts

A Technical Advisory Committee composed of emergency services and other community experts would recommend funding priorities for Supervisors' approval as part of the County's annual budget process.

Funds Monitored by County Residents

The Board-appointed Citizens Oversight Committee would report annually to the public on the receipt and expenditures of Measure V funds.



Revenue Kept Separate

Measure V revenue and expenses would be recorded in separate accounts distinct from other County general funds and would be subject to independent annual audits.

Information Accessible to the Public

Contract opportunities, awards, and audit reports would be posted on a dedicated website.

Measure V will be on the November 8th General Election ballot.

Learn more at ReadyNevadaCounty.org/MeasureV.

Contact us at MeasureV@NevadaCountyCA.gov.

Provided for informational purposes only. Nevada County does not advocate a yes or no on this measure.

8 B

Resolution 2022-09, Fee Schedule for Fiscal Year 2022-23

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 ✦ Fax: (530) 292-1417 ✦ e-mail: info911@nsjfire.org

Resolution 2022-09

FEE SCHEDULE FOR FISCAL YEAR 2022-2023 FOR CASES OF NEGLIGENCE, CRIMINAL ACTIVITY AND FALSE ALARMS

WHEREAS, the North San Juan Fire Protection District provides services in cases of negligence, criminal activity and false alarms with diligence equal to services provided for the general benefit of the public; and

WHEREAS, pursuant to Health and Safety Code Section 13916, the District is empowered to impose service fees; and

WHEREAS, the Board adopted Ordinance 2007-01 on July 17, 2007 authorizing imposition of fees in cases of negligence, criminal activity and false alarms, and

WHEREAS, the Board adopted Resolution 2010-08 on September 21, 2010 establishing a Cost Recovery Program and setting fee schedules,

NOW THEREFORE BE IT RESOLVED that the following fee structure be set for FY 2021/2022:

ARTICLE I. A fee will be assessed for each response in cases of negligence and/or criminal activity as set out in the Cost Recovery Program fee schedule (see Appendix A).

ARTICLE II. A fee of $125 will be assessed for false alarm activations upon the third response to the same address within any 12-month period.

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said board, held on the 27th day of September, 2022, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTEST: _____

_____ _____

Tim Tschantz, Board Chair Heidi Ryan, Board Secretary

Resolution 2022-09

APPENDIX A

1. $400.00 per hour/per engine. Equipment and personnel mitigation rate.
This includes one (1) fire engine with three (3) fire personnel.

2. $250.00 per hour – Command Unit.
This includes one (1) scene commander.

3. $65.00 – Hazardous Material Assessment and Scene Stabilization.
This includes equipment: gloves, traffic cones, caution tape, flares, and personnel to secure safe traffic lanes.

3. $1,055.00 Extrication.
Heavy rescue truck & tools, ropes, airbags, cribbing etc.

4. $30.00 Vehicle Fluid and/or Debris Clean-up.
This includes proper clean up removal with absorbent from the city/county street. Please refer to the Federal Traffic Clean Water Act

5. $400.00 per hour/per engine. Equipment and personnel usage rate.
This includes one (1) fire tanker engine with minimum two (2) fire personnel to create and secure landing zone for helicopter.

Here is a list of our standard billing rates.

Apparatus. **The following rates for fire apparatus shall be charged for operational response:**

1. Class A pumper, per hour	$ 400.00
2. Tanker apparatus, per hour	$ 300.00
3. Initial Attack truck, per hour	$ 500.00
4. Staff vehicle, per hour	$ 75.00
5. Utility truck, per hour	$ 150.00

Personnel. The following rates for personnel shall be charged for operational response:

1. Firefighter, per hour	$ 50.00
2. Hazmat operation, per hour	$ 35.00
3. Hazmat awareness, per hour	$ 25.00
4. Fire investigators, per hour	$ 275.00
5. Incident commander, per hour	$ 75.00

Haz-mat. The following rates for haz-mat supplies shall be charged for operational response:

1. Absorbent, per bag	$ 30.00
2. Drum liners, each	$ 8.00
3. Lite-Dri, per 50 lb bag	$ 20.00
4. Top-Sol, per bag	$ 30.00
5. Traffic cones, caution tape, flares	$ 20.00
6. Poly sheeting, per roll	$ 50.00
7. Plug and patch kit, each	$ 30.00
8. Disposal Rate	$ 37.00
9. Latex gloves, 1 pair	$ 5.00
10. Disposable goggles, 1 pair	$ 10.00

Protective equipment replacement. The following rates for damaged or contaminated protective equipment shall be charged for operational response:

1. Helmet, each	$ 350.00
2. Nomex hood, each	$ 45.00
3. Structure coat, each	$ 1,110.00
4. Structure pants, each	$ 900.00
5. FF boots, each	$ 200.00
6. FF gloves, each	$ 45.00
7. PASS Device, each	$ 200.00

Rescue equipment used. The following rates for rescue equipment used shall be charged for operational response:

1. Spreaders, per hour	$185.00
2. Cutters, per hour	$ 185.00
3. Ram(s), per hour	$ 185.00
4. Porta power, per hour	$ 85.00
5. Ajax cutting tool, per hour	$ 25.00
6. Acetylene cutting kit, per hour	$ 185.00
7. Milwaukee saws-all, per hour	$ 65.00
8. Air impact tools, per hour	$ 85.00
9. Air bags, per hour	$ 300.00
10. Stabilization Jacks per hour	$ 225.00