NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, April 25, 2023, 6:00 PM
AGENDA

1. **6:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action 2. **6:01 PM or as soon thereafter as possible - APPROVAL OF April 25, 2023 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes. No action may be taken by the Board concerning items not on the agenda.*

4. **MINUTES**

Action A. Minutes of March 14, 2023 Regular Board Meeting 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Board Chair Report – Bruce Boyd
     - **i.** Correspondence From IRS
   - **B.** Chief's Report – Jason Flores
     - **i.** February and March 2023 Statistics 🕮
     - **ii.** Current Department Activity
     - **iii.** New Firefighters Introductions
     - **iv.** Cooperative Fire Protection Agreement USFS
   - **C.** Treasurer's Report – Rhea Williamson

Action
- **i.** Financials- February and March 2023: Funds Summary, Deposit Detail, Disbursements, Cal Card 🕮
- **ii.** FY 2022-23 Year to Date Budget vs. Actuals 🕮

   - **D.** Firefighter Association Report – Chris Rainville
   - **E.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach 🕮
   - **F.** NCFA Report – Pat Leach

7. **OLD BUSINESS**
   - **A.** Preparing for Large Fires Discussion – Tim Tschantz
   - **B.** Hydrant Committee Update – Tom Browning
   - **C.** Water Storage Committee – Rhea Williamson

Action
- **i.** Water Tanks and Materials Bid Award – Bruce Boyd 🕮

Action
- **ii.** Acknowledgement and Easement – Bruce Boyd 🕮

8. **NEW BUSINESS**

Action
- **A.** Fire Chief's Contract – Tim Tschantz 🕮
- **B** Station 3 Door Repair – Tom Browning

Action
- **C.** Cherry Festival Encroachment Permit Application – Heid Ryan 🕮
- **D.** Community Fire Preparedness Discussion – Liz Walsh 🕮
- **E.** Public Outreach – Rhea Williamson
- **F.** Board Goals – Samantha Hinrichs
- **G.** CLOSED SESSION: Pursuant to Section 54967 of the Brown Act: Public Employee Performance Evaluation: Operations and Personnel Manager
- **H.** Report on Closed Session

9. **NEXT MEETING: May 23, 2023**

10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4.A

Draft Minutes of
March 14, 2023

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, March 14, 2023
Draft

PRESENT: Bruce Boyd, Chair; Samantha Hinrichs, Vice-Chair; Rhea Williamson, Treasurer; Pat Leach; Tim Tschantz
STAFF: Jason Flores, Fire Chief; Tom Browning, Deputy Fire Chief; Lynn McGarva, Finance Manager; Heidi Ryan, Board Secretary

ABSENT: None

1. **CALL TO ORDER:** Meeting called to order at 6:02 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. **APPROVAL OF March 14, 2023, REGULAR BOARD MEETING AGENDA**
   Heidi Ryan pointed out that the second item in the consent calendar was missing its sub-heading, but there were in fact two items in the Consent Calendar.

   Rhea Williamson moved to approve the March 14th Regular Board Meeting Agenda, Tim Tschantz seconded, motion carried by unanimous vote.

3. **PUBLIC COMMENT:**
   Boyd Johnson provided a synopsis of the current developments in Rough and Ready Fire Protection District and asked the Board to follow the situation as well.

   Liz Walsh referenced a flyer she received from CAL FIRE and asked if NSJ Fire was conducting community assessments. Although the Board is unable to respond to public comment, the Board chair offered to agendize the discussion on the March 28th, 2023 Regular Board meeting.

4. **CONSENT CALENDAR:**
   A. **Minutes of January 24, Regular Board Meeting**
   B. **Correspondence from IRS (3)**
   Rhea Williamson moved to approve the Consent Calendar, Pat Leach seconded, motion carried by unanimous vote.

5. **ANNOUNCEMENTS:**
   None

6. **REPORTS**
   A. **Chief's Report – Chief Jason Flores**

i. **January 2023 Statistics**

Total calls for January 2023 were 21.

Tim Tschantz asked if the snowmobile is available for mutual aid. Chief Flores responded that it has gone on mutual aid calls, primarily to the North of the District. Casey Fites-Kaufman added that the difficulty in sending the snowmobile out of District is due to the limited number of personnel qualified and capable of operating the equipment.

Rhea Williamson asked what the Public Education training was. Chief Flores responded that it was a visit to the Little Acorns Preschool.

ii. **Current Department Activity**

- Completing vehicle maintenance.
- Recent demo on battery powered extrication equipment.
- Rob Riley will be coming back to teach medical CE's beginning in June.
- Calls relating to the recent snow storm/weather event will be discussed at the next few meetings.
- Tom Browning reminded the Board that he is still on light duty following his knee surgery in January. The firefighters organized a meal train for Tom and his wife during his initial recovery.

iii. **New Firefighter Introductions**

The following firefighters were introduced to the Board: Uma Bottaro, Cameron Shay, Michael Maurin, Eugene Lehman, Casey Fites-Kaufman, Sambhava Burke, Alejandro Rodriguez, and Badri Matlock. Except for Casey, these individuals have joined the department after the start of the Covid-19 Pandemic.

B. **Treasurer's Report – Lynn McGarva**

i. **Financials- January 2023: Funds Summary, Disbursement Detail, Deposit Detail, Cal Card**

Lynn McGarva presented the financial reports for January 2023.

Pat Leach moved to approve the January 2023 financial reports as presented, Samantha Hinrichs seconded, motion carried by unanimous vote.

ii. **Finance Committee Report**

Lynn McGarva informed the Board that the Finance Committee met towards the beginning of February to discuss the proposed budget revisions as well as applying a COLA to Measure Q.

iii. **Proposed Budget Revision**

Tom Browning presented the proposed budget revisions for FY 2022-23.

Samantha Hinrichs moved to approve the Proposed Budget Revision for FY 2022-23, Pat Leach seconded, motion carried by unanimous vote.

C. **Firefighters Association Report – Badri Matlock**

- Drive-Through enchilada fundraiser on April 28th.

- The Association is interested in purchasing battery powered extrication equipment.
- The Association is purchasing new hats for all the firefighters.

D. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
The Fire Safe Council is holding a fundraiser for FireWise Communities on June 3rd at Lake Wildwood's Commodore Park. All proceeds will go to the FireWise Communities.

Pat Leach presented a map of Nevada County highlighting all 91 FireWise Communities, 13 of which are on the Ridge. Pat's goal is to continue encouraging all areas on the Ridge to become FireWise communities.

E. NCFA Report – Pat Leach.
No meeting to report on.

7. OLD BUSINESS

A. Preparing for Large Fires Discussion – Tim Tschantz
Tim Tschantz has hung Code Red flyers throughout the District. Tim contacted Nevada County OES for guidance on preparing for large fires. A discussion ensued regarding current and proposed fuel breaks in the District.

Heidi Ryan suggested another Open House event.

Tom Browning announced that JoAnn Fites-Kaufman is currently applying for a grant to train burn bosses. Rhea Williamson suggested we host a workshop on how to write burn plans and suggested enlisting JoAnn's help.

Boyd Johnson suggested the Operations and Personnel Manager could send the board packet to all the 13 FireWise Communities. This contact list could be used to share and inform the recipients of other pertinent fire department information as well.

B. Newsletter Update – Samantha Hinrichs
Samantha Hinrichs announced that the Newsletter is coming along and should be distributed within the next week or two.

C. Hydrant Committee Update – Tom Browning
The next step is to get the easement approved by the United Methodist Church. The church has some legitimate concerns, but the County is leading the negotiations for this project. However, Tom has been reassured that delays in the project's development will not affect the funding. Construction should begin this summer. The NSJFPD Board needs to be prepared to negotiate the contract for the well on District grounds that will be needed for the project.

D. Station 3 Flooring Quotes – Jason Flores
Chief Flores presented the quotes that now include the specification sheets for the products provided in the quotes.

Samantha Hinrichs moved to award the bid to KM Flooring, Rhea Williamson seconded, motion passed by the following roll call vote:

Samantha Hinrichs – Aye
Rhea Williamson – Aye
Pat Leach – Aye
Tim Tschantz – Aye
Bruce Boyd – Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

E. Water Storage Committee – Bruce Boyd

Bruce Boyd announced that the Committee put together two bid packages for the Board to consider; one to purchase supplies, and one for the installation of the tanks. However, community members on Cruzon Grade have offered to complete all the work to install the tanks. So, instead of going to bid for the install of the water tanks, staff will just need to purchase supplies needed, including the tanks. This is no longer an action item. Bruce Boyd will contact Covert's Pump Service to get a supplies list.

Rhea Williamson asked to have a written commitment between the District and the residents offering to install the tanks.

8. NEW BUSINESS

A. 2021-22 Audit – Tom Browning

Tom Browning announced that the audit looks good without any problems identified.

Rhea Williamson asked about the "Other Matters" paragraph on page 2. Lynn McGarva responded that this statement is included because we did not include the last three year's financial statements with this audit.

Boyd Johnson asked what the auditor thinks of IRS penalties. Lynn McGarva responded that the auditor looks at all payments and reads all Board minutes of the year he is auditing, so he is aware if there are penalties paid to the IRS.

Rhea Williamson moved to approve the FY 2021-22 Audit prepared Pehling's PnPCPA, Samantha Hinrichs seconded, motion carried by the following roll call vote:

Samantha Hinrichs – Aye
Rhea Williamson – Aye
Pat Leach – Aye
Tim Tschantz – Aye
Bruce Boyd – Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

B. Board Goals – Bruce Boyd

This item has been moved to the March 28th Regular Board meeting.

C. Resolution 2023-01 Apply COLA to Measure Q Rate – Tom Browning

Tom Browning announced that the Finance Committee discussed applying a COLA to Measure Q at their February meeting. The current inflation rate is 4.2%. In keeping with the language of Measure Q when it was adopted, the Finance Committee is recommending applying a 3% COLA to Measure Q for FY 2023-24.

i. Public Hearing: Opened at 7:47
Boyd Johnson noted that a COLA can be applied to Measure Q annually, last year was the first time the District voted to apply a COLA to the special tax. If this is your only opportunity to increase your special taxes, the Board should be doing this annually to account for the increased costs of operating.

Liz Walsh added that although she does not like to see her taxes increase, she acknowledges that a 3% COLA does feel like a small amount.

Public Hearing is closed at 7:47 PM

ii. Board Discussion/Adoption:
Tom Browning noted that no one on the Finance Committee wants to raise taxes, but the cost of doing business is increasing. Half of our firefighters do not have NFPA compliant turnouts and half of our fleet have exceeded their recommended In-Service years. This is a relatively small amount of money, but it can be used to start replacing those items.

Bruce Boyd suspended the reading of the Resolution.

Pat Leach moved to approve Resolution 2023-01, Samantha Hinrichs seconded, motion passed by the following roll call vote:

Samantha Hinrichs – Aye
Rhea Williamson – Aye
Pat Leach – Aye
Tim Tschantz – Aye
Bruce Boyd – Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

D. CLOSED SESSION; Pursuant to Section 54967 of the Brown Act: Public Employee Performance Evaluation: Fire Chief

E. Report on Closed Session
The Board received an evaluation on the Fire Chief and were very pleased. No action was taken.

9. NEXT MEETING: March 28, 2023 at 6:00 PM.
10. ADJOURNMENT: Meeting adjourned at 8:40 PM.

Heidi Ryan
Heidi Ryan, Board Secretary

6.A.i

Correspondence from IRS

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0038

In reply refer to: 0439800000
Apr. 11, 2023 LTR 2645C KO
68-0335204 202209 01
Input Op: 0509908472 00094054
BODC: WI

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

RECEIVED
APR 13 2023
BY: HR

16822

Taxpayer identification number: 68-0335204
Tax periods: Sep. 30, 2022

Form: 941

Dear Taxpayer:

Thank you for your inquiry of Mar. 06, 2023.

We're working on your account. However, we need an additional 60 days to send you a complete response on what action we are taking on your account. We don't need any further information from you right now.

If you prefer, you can write to that office at the address we provided in this letter.

If you have questions, you can call 1-800-829-0115.

If you prefer, you can write to the address at the top of the first page of this letter.

Find tax forms or publications by visiting www.irs.gov/forms or calling 800-TAX-FORM (800-829-3676).

Whenever you write, include a copy of this letter and your telephone numbers along with the hours we can reach you.

Keep a copy of this letter for your records.

Thank you for your cooperation.

6.B.i

Statistics for February and March 2023

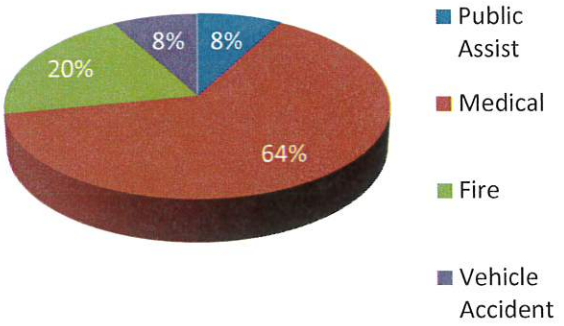
NSJFPD INCIDENT RESPONSE DETAIL - February 2023

Date	ER Type	Location	Mins.	# FFS	Notes	OD	Response Time
2/1	Medical Aid	Cruzon (003214)	51	3	SNMH Transported		15
2/1	Medical Aid	Francisco (003228)	49	2	SNMH Transported		22
2/1	Medical Aid	Hwy 49 (003296)	47	3	SNMH Transported		9
2/2	Structure Fire	Moonshine (003348)	34	4	Canceled	*	
2/7	Medical Aid	Prophets (003812)	54	2	SNMH Transported		33
2/10	Medical Aid	Hwy 49 (004120)	45	1	SNMH Transported		25
2/11	Vehicle Accident	Pleasant Valley (004220)	99	2	Non-Injury		3
2/13	Medical Aid	School St. (004296)	51	5	SNMH Transported		7
2/15	Debris Check	Pacheco (004588)	51	2	Legal Burn		
2/16	Vehicle Accident	Hwy 49 (004706)	20	3	Canceled		
2/19	Wildland Fire	Murphy (005028)	209	9	Extinguished		15
2/20	Medical Aid	Cruzon (005124)	37	2	Patient Contact		11
2/20	Medical Aid	Hwy 49 (005213)	36	3	Patient Contact		11
2/21	Medical Aid	Hwy 49 (005266)	45	2	SNMH Transported		21
2/23	Medical Aid	School St. (005524)	45	3	SNMH Transported		11
2/23	Structure Fire	Oak Tree (005530)	18	8	False alarm		13
2/24	Structure Fire	Ivey (005541)	238	8	Extinguished		10
2/24	Medical Aid	Salmon Mine (005567)	76	6	SNMH Transported		17
2/24	Public Assist	Blind Shady (005569)	63	3	Non-Injury		29
2/24	Medical Aid	Shady Creek (005586)	52	4	SNMH Transported		6
2/25	Medical Aid	German Bar (005705)	213	6	SNMH Transported	*	207
2/26	Medical Aid	Tyler Foote (005774)	34	3	SNMH Transported		15
2/27	Medical Aid	Garden Valley (005875)	123	3	Patient Contact	*	57
2/27	Public Assist	Oak Tree (005900)	16	3	UTL		14
2/28	Medical Aid	Murphy (006031)	135	3	SNMH Transported		50

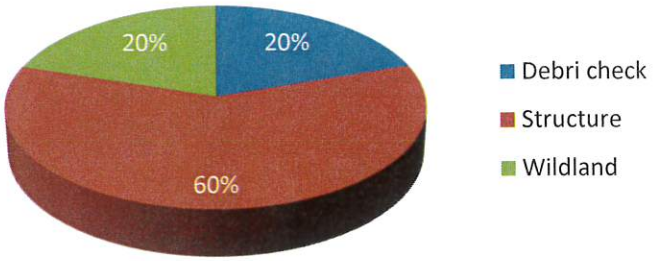
Total Calls:	**25**
Total Man Hours:	**144.78**
Average FF/Call:	**3.7**

North San Juan Fire Department
Call Details
February, 2023

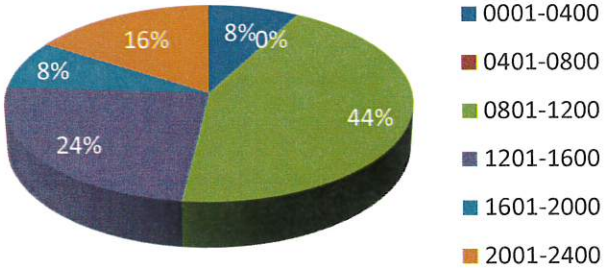
Call Type



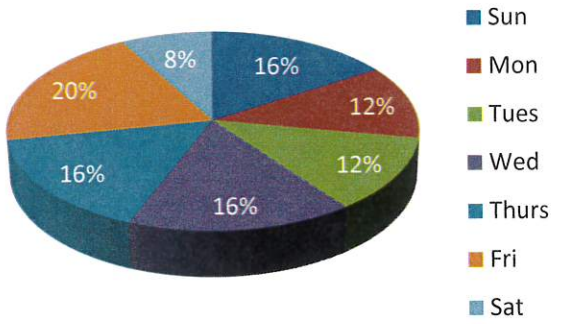
Fire Type



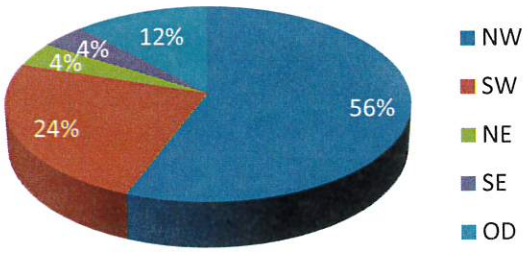
Time of Day

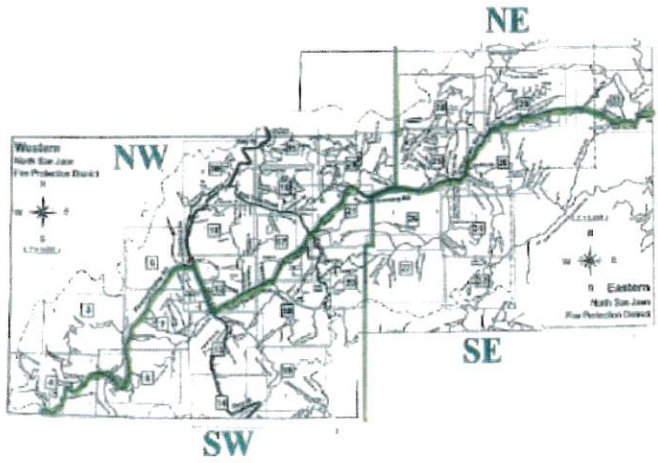


Day of Week



District Area





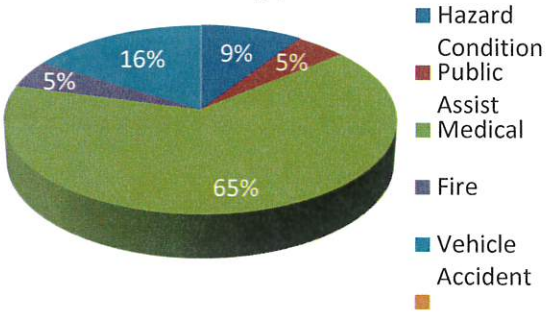
NSJFPD INCIDENT RESPONSE DETAIL - March 2023

Date	Type	Location	Minutes	Responders	Notes	Out of District Responses	Response Time
3/1	Hazard Condition	Tyler Foote (006271)	103	2	Non-Injury		94
3/1	Medical Aid	Octavia (006299)	345	4	Patient Contact	*	
3/1	Medical Aid	Tyler Foote (006308)	66	1	SNMH Transport		16
3/1	Public Assist	Tyler Foote (006334)	176	3	Non-Injury		111
3/2	Medical Aid	Kailash (006398)	56	5	SNMH Transport		16
3/2	Medical Aid	Long Point (006433)	212	5	SNMH Transport		52
3/2	Public Assist	Tyler Foote (006444)	14	3	Canceled		
3/3	Medical Aid	Octavia (006551)	350	3	H20 and Bi-County Tra	*	64
3/3	Medical Aid	School St. (006642)	49	7	SNMH Transport		13
3/4	Medical Aid	Backbone (006651)	42	5	Patient Contact		27
3/4	Structure Fire	School St. (006669)	23	9	Fire Out on Arrival		15
3/7	Hazard Condition	Skyland (007036)	17	1	Canceled		
3/7	Medical Aid	Montezuma (007076)	76	2	Patient Contact		17
3/8	Vehicle Accident	Marysville (007139)	13	1	Canceled	*	
3/9	Medical Aid	Meru (007247)	143	1	Patient Contact		14
3/9	Vehicle Fire	Hwy 49 (007304)	43	2	Canceled	*	
3/10	Medical Aid	Fawnbrooke (007401)	48	2	SNMH Transport		18
3/12	Vehicle Accident	Purdon (007559)	9	7	Canceled	*	
3/12	Medical Aid	Clarks (007562)	44	6	SNMH Transport		12
3/13	Medical Aid	Salmon Mine (007611)	56	2	SNMH Transport		11
3/13	Medical Aid	Badger Hill (007661)	49	1	SNMH Transport		7
3/16	Medical Aid	Hwy 49 (007956)	39	3	SNMH Transport		16
3/17	Medical Aid	Vehicle Accident	48	4	SNMH Transport		7
3/17	Medical Aid	Crescent Moon (008119)	84	4	SNMH Transport		9
3/18	Vehicle Accident	Hwy 49 (008214)	12	4	UTL		
3/19	Medical Aid	Badger Hill (008331)	35	4	SNMH Transport		8
3/19	Medical Aid	Tyler Foote (008372)	43	3	SNMH Transport		20
3/21	Vehicle Accident	Tyler Foote (008503)	61	3	Non-Injury		11
3/22	Hazard Condition	Montezuma (008594)	68	3	Mitigated		15
3/22	Medical Aid	Prophets (008602)	65	3	Patient contact		15
3/22	Medical Aid	Tyler Foote (008605)	4	3	Canceled		
3/23	Medical Aid	Purdon (008612)	39	2	SNMH Transport		11
3/25	Medical Aid	Francisco (008828)	40	3	Patient Contact		22
3/25	Medical Aid	San Francisco (008855)	29	4	Patient Contact		9
3/25	Vehicle Accident	Hwy 49 (008882)	105	3	Non-Injury		13
3/26	Medical Aid	Badger Hill (008934)	38	3	SNMH Transport		10
3/27	Medical Aid	Brem (008998)	45	2	SNMH Transport		12
3/27	Medical Aid	Tyler Foote (009014)	54	2	Patient Contact		5
3/28	Vehicle Accident	Hwy 49 (009168)	62	5	SNMH Transport		19
3/28	Hazard Condition	Pleasant Valley (009182)	96	4	Mitigated		26
3/29	Vehicle Accident	Tyler Foote (009250)	27	1	AMA		11
3/29	Medical Aid	Hwy 49 (009308)	24	3	Patient Contact		13
3/29	Medical Aid	Tyler Foote (009310)	26	3	SNMH Transport		4

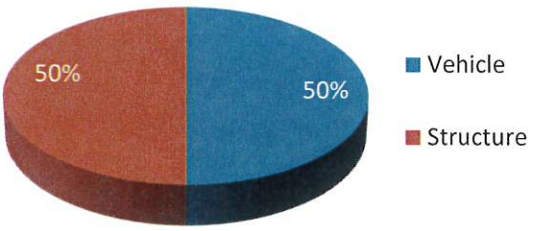
Total Calls:	**43**
Total Man Hours:	**136.65**
Average FF/Call:	**3.3**

North San Juan Fire Department
Call Details
March, 2023

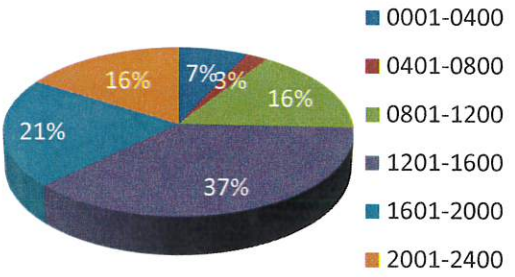
Call Type



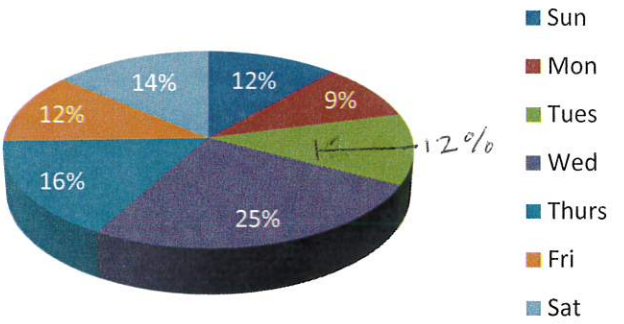
Fire Type



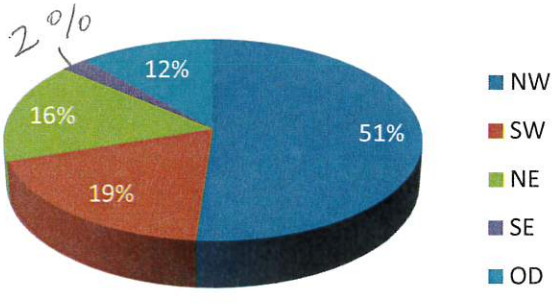
Time of Day

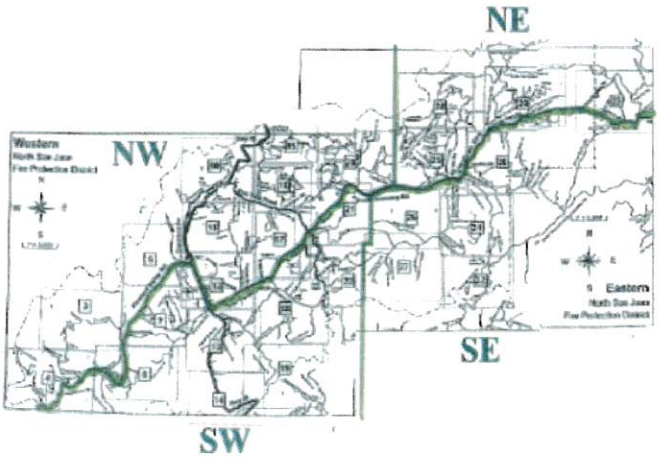


Day of Week



District Area





NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2023 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	9	16	28										**53**
Vehicle Accident	6	2	7										**15**
Fire - Structure	3	3	1										**7**
Fire - Wildland		1											**1**
Fire - Structure/Wildland													**0**
Fire - Vehicle			1										**1**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check	1												**1**
Fire - Debris Check		1											**1**
Fire - Other													**0**
Fire - False Alarm													**0**
Fire - Menace Standby													**0**
Hazard			4										**4**
Public Assist	2	2	2										**6**
Other													**0**
Totals:	**21**	**25**	**43**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**89**

Previous Years Summary				
2023	**2022**	**2021**	**2020**	**2019**
53	224	215	188	189
15	45	69	44	50
7	14	22	8	7
1	18	31	23	9
0	5	0	0	0
1	7	7	6	13
0	1	0	0	1
1	17	32	30	8
1	0	0	1	31
0	0	0	1	0
0	1	0	0	2
0	4	8	2	0
4	5	12	12	19
6	16	15	10	13
0	4	4	5	5
89	**361**	**415**	**330**	**347**

2023 Monthly Totals:	**21**	**25**	**43**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**89**
2022 Monthly Totals:	23	25	29	23	37	25	35	40	32	27	31	34	**361**
2021 Monthly Totals:	28	21	16	35	48	50	39	39	32	42	32	33	**415**
2020 Monthly Totals:	21	26	28	22	24	37	43	27	23	32	26	17	**326**
2019 Monthly Totals:	18	31	23	22	29	33	35	33	27	40	33	23	**347**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	4	4										**12**
Special Training	1		1										**2**
External Training													**0**
Work Party													**0**
Public Education		1											**1**
Public Service													**0**
Totals:	**5**	**5**	**5**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**15**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 Monthly Totals:	2	3	5										8
2022 Monthly Totals:	1	3	5	3	5	1	3	3	3	3	0	2	31
2021 Monthly Totals:		1	2	7	5	5	3	2	3	2	4	1	35
2020 Monthly Totals:	1	2	2	2	1	4	2	7	3	0	0	2	**26**
2019 Monthly Totals:	3	1	8	6	6	5	8	6	3	1	4	3	**54**

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Financials:
February and
March 2023

NSJ Fire Protection District

Funds Summary

Period Ending 03/31/2023

			March 31,2023
Current Assets			
(Petty Cash)	Tri-Counties Bank	$	350.00
	General Fund	$	1,024,812.21
	Mitigation Fund	$	23,149.72
	Measure Q Fund	$	210,794.94
	Total Checking/Savings	$	1,259,106.87
	Total Current Assets	$	1,259,106.87

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q
Beginning Bal	$ 1,011,272.01	$ 22,995.88	$ 209,394.14
Revenue	$ 66,027.66	$ 153.84	$ 1,400.80
Transfer		$ -	
Expenditure	$ (52,487.46)	$ -	
Balance	$ 1,024,812.21	$ 23,149.72	$ 210,794.94

Ending Balance March 31, 2023	$ 1,024,812.21	$ 23,149.72	$ 210,794.94

Notes

Tri Counties: No Transactions

General Fund: Revenue and Expenditures enclosed

Donations INCLUDED in General Fund Revenue

Donation total : **$0.00**

Mitigation AB1600: No Expenditures

Interest in the amount of $153.84

Measure Q : No Expenditures

Interest in the amount of $1,400.80

NSJ Fire Protection District

Deposit Detail

March 2023

Date	Memo	Account	Amount
03/02/2023	**Deposit**	**10720 · 6720 General Fund**	**42,121.59**
	Red Incident	46110.1 · Strike Team Personnel	-31,857.30
	Red Incident	46110.4 · Strike Team Travel/Lodging/Meal	-1,116.00
	Red Incident	46110.5 · Strike Team Engine	-1,524.00
	Red Incident	46110.2 · Strike Team Admin	-7,624.29
TOTAL			-42,121.59
03/02/2023	**Deposit**	**10720 · 6720 General Fund**	**10,720.59**
	Washburn	46110.1 · Strike Team Personnel	-8,317.78
	Washburn	46110.5 · Strike Team Engine	-409.50
	Washburn	46110.2 · Strike Team Admin	-1,993.31
TOTAL			-10,720.59
03/27/2023	**Deposit**	**10720 · 6720 General Fund**	**7,092.43**
	Deposit	43010 · Interest-General Fund	-7,092.43
TOTAL			-7,092.43
03/27/2023	**Deposit**	**10720 · 6720 General Fund**	**537.16**
	Deposit	40030 · Current Unsecured Tax	-2.88
	Deposit	40020 · Prior Secured Taxes	-1.19
	Deposit	40170 · Supplemental Secured Tax	-524.21
	Deposit	40180 · Supplemental Unsecured Tax	-7.59
	Deposit	40280 · Supplemental Prior Unsecured	-1.29
TOTAL			-537.16
03/27/2023	**Deposit**	**10720 · 6720 General Fund**	**5,555.89**
	Deposit	44960 · Prop 172 Public Safety	-5,555.89
TOTAL			-5,555.89
		Total Deposits	$66,027.66

NSJ Fire Protection District
Transaction Detail Report
March 2023

		Date	Name	Memo	Original Amount
Mar 23					
	1	03/08/2023	Life Assist, Inc.	Epinephrine, Stehescopes, Disposable Blankets, Ba	-2,021.68
	2	03/08/2023	Napa Auto Parts	Oil & Battery for Truck	-232.91
	3	03/08/2023	SPD Saw Shop	Wedge Sharpening	-26.01
	4	03/08/2023	FF Michal Gross (reimb)	Background Chk & CPR Cert	-98.00
	5	03/08/2023	FF Scott, William S. (reim)	Re-Certs SSV	-111.00
	6	03/08/2023	FF Guetebier, Andy (reim)	Compressor Parts / Snow Chain Extensions	-156.64
	7	03/08/2023	Rice Business Solutions	Payroll and Payroll Tax Services	-212.50
	8	03/08/2023	Moule Paint & Glass	Station I Door Repair	-354.15
	9	03/08/2023	ACC Business	Broadband Services	-487.79
	10	03/08/2023	US Bank	See Cal Card Charges	-703.16
	11	03/08/2023	Palmer Enterprises	Annual Maint on 6168, 6191, and 6182	-4,457.37
	12	03/22/2023	Admin Payroll	Admin Pay	-4,016.22
	13	03/22/2023	FF	Washburn Incident Pay	-6,001.97
	14	03/22/2023	FF	Red Incident Pay	-17,987.46
	15	03/22/2023	Napa Auto Parts	Step Light for 6191	-7.58
	16	03/22/2023	FF Van Order, Nate (reim)	Rmbrs Dump Run	-8.40
	17	03/22/2023	House of Print & Copy	ID Cards	-21.32
	18	03/22/2023	Life Assist, Inc.	Bandages	-66.11
	19	03/22/2023	FF Hayden, Jerrod (reim)	SSV Registration	-112.00
	20	03/22/2023	Gold Country Copier, Inc.	Copier Agreement	-122.43
	21	03/22/2023	Grass Valley Air Conditioning, Inc.	HVAC Service	-228.00
	22	03/22/2023	AT&T CALNET 3	Telephone Service	-236.02
	23	03/22/2023	Boyett Petroleum	Fuel	-471.48
	24	03/22/2023	Nevada County Fire Agency	Radio/Air Station Maint Agreement	-975.74
	25	03/22/2023	Hennig's Automotive Repair	6132 New Radiator & Antifreeze	-1,285.00
	26	03/22/2023	EDD	State UI/ETT Payroll Tax	-101.31
	27	03/22/2023	EDD	State Payroll PIT	-1,685.47
	28	03/22/2023	Internal Revenue Service	Federal Payroll Tax	-10,299.74
Mar 23				Total	-52,487.46

NSJ Fire Protection District
CAL Card / US Bank Charges
January 24 through February 22, 2023

	Date	Name	Memo	Amount
Jan 24 - Feb 22, 23				
	02/02/2023	Dish Network	TV - Residence	-97.65
	02/02/2023	Microsoft 365	Monthly Charge / Licences	-88.00
	02/13/2023	Microsoft 365	Monthly Charge / Licences	-96.80
	02/20/2023	Column HTTPS (The Union Newspaper)	Public Hearing Notices	-131.60
	02/20/2023	Zoom	Monthly Service Charge	-14.99
	02/20/2023	Amazon.Com	Combo Dead Bolt	-274.12
Jan 24 - Feb 22, 23		Total US / Cal Card Charges		-703.16

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FY 2022-23 Year to Date Budget vs. Actuals

NSJ Fire Protection District
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	6717 Measure Q			6720 General Fund			6777 Mitigation Fund			TOTAL		
	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense												
Income												
12200 · Due to Other Funds	-44,239.00	0.00	100.0%	0.00			0.00			-44,239.00	0.00	100.0%
39600 · Due from other Funds	0.00			44,239.00	126,089.00	35.09%	0.00			44,239.00	126,089.00	35.09%
40000 · Revenue												
40010 · Current Secured Tax	0.00			85,534.33	200,480.00	42.67%	0.00			85,534.33	200,480.00	42.67%
40020 · Prior Secured Taxes	0.00			4.05	20.00	20.25%	0.00			4.05	20.00	20.25%
40030 · Current Unsecured Tax	0.00			2,489.77	2,500.00	99.59%	0.00			2,489.77	2,500.00	99.59%
40040 · Prior Unsecured Tax	0.00			52.47	80.00	65.59%	0.00			52.47	80.00	65.59%
40160 · St-Other in Lieu	0.00			85.00			0.00			85.00	0.00	100.0%
40170 · Supplemental Secured Tax	0.00			4,439.44	4,000.00	110.99%	0.00			4,439.44	4,000.00	110.99%
40180 · Supplemental Unsecured Tax	0.00			190.25	30.00	634.17%	0.00			190.25	30.00	634.17%
40280 · Supplemental Prior Unsecured	0.00			22.34	10.00	223.4%	0.00			22.34	10.00	223.4%
40290 · Fire Tax Revenue	0.00			0.00	0.00	0.0%	0.00			0.00	0.00	0.0%
40310 · Special Assessments	61,299.38	110,500.00	55.48%	24,242.35	44,000.00	55.1%	0.00			85,541.73	154,500.00	55.37%
Total 40000 · Revenue	61,299.38	110,500.00	55.48%	117,060.00	251,120.00	46.62%	0.00			178,359.38	361,620.00	49.32%
43000 · Inter-Governmental												
43010 · Interest-General Fund	0.00			13,483.87	6,260.00	215.4%	0.00			13,483.87	6,260.00	215.4%
44190 · Homeowner Exemption	0.00			531.27	1,000.00	53.13%	0.00			531.27	1,000.00	53.13%
44960 · Prop 172 Public Safety	0.00			41,610.52	40,000.00	104.03%	0.00			41,610.52	40,000.00	104.03%
43000 · Inter-Governmental - Other	0.00			32.29			0.00			32.29	0.00	100.0%
Total 43000 · Inter-Governmental	0.00			55,657.95	47,260.00	117.77%	0.00			55,657.95	47,260.00	117.77%
46100 · Miscellaneous Revenue												
46110 · Strike Team												
46110.1 · Strike Team Personnel	0.00			506,954.58	201,324.00	251.81%	0.00			506,954.58	201,324.00	251.81%
46110.2 · Strike Team Admin	0.00			135,576.01	53,905.00	251.51%	0.00			135,576.01	53,905.00	251.51%
46110.3 · Strike Team Personal Vhcl Miles	0.00			2,338.26	1,976.00	118.33%	0.00			2,338.26	1,976.00	118.33%
46110.4 · Strike Team Travel/Lodging/Meal	0.00			3,399.19	1,601.00	212.32%	0.00			3,399.19	1,601.00	212.32%
46110.5 · Strike Team Engine	0.00			73,889.67	32,388.00	228.14%	0.00			73,889.67	32,388.00	228.14%
46110.6 · Strike Team Support Vehicle	0.00			10,083.00			0.00			10,083.00	0.00	100.0%
46110 · Strike Team - Other	0.00			0.00	0.00	0.0%	0.00			0.00	0.00	0.0%
Total 46110 · Strike Team	0.00			732,240.71	291,194.00	251.46%	0.00			732,240.71	291,194.00	251.46%
46180 · Donations	0.00			2,050.00	2,000.00	102.5%	0.00			2,050.00	2,000.00	102.5%
46190 · Refund Misc	0.00			881.72			0.00			881.72	0.00	100.0%
46210 · Station 1 Rental	0.00			105.00			0.00			105.00	0.00	100.0%
46270 · Refunds US Bank	0.00			170.71			0.00			170.71	0.00	100.0%
Total 46100 · Miscellaneous Revenue	0.00			735,448.14	293,194.00	250.84%	0.00			735,448.14	293,194.00	250.84%
47000 · Other Income												
47000.1 · Mitigation Fees	0.00			0.00			1,980.35	6,000.00	33.01%	1,980.35	6,000.00	33.01%
47000.2 · Mitigation Interest	0.00			0.00			311.55	100.00	311.55%	311.55	100.00	311.55%
47000.3 · Measure Q Interest	2,570.65			0.00			0.00	1,200.00	0.0%	2,570.65	1,200.00	214.22%
Total 47000 · Other Income	2,570.65			0.00			2,291.90	7,300.00	31.4%	4,862.55	7,300.00	66.61%
Total Income	19,631.03	110,500.00	17.77%	952,405.09	717,663.00	132.71%	2,291.90	7,300.00	31.4%	974,328.02	835,463.00	116.62%
Cost of Goods Sold												

NSJ Fire Protection District
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	6717 Measure Q			6720 General Fund			6777 Mitigation Fund			TOTAL		
	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget
50000 · Cost of Goods Sold												
50100 · Road Sign Manufacturing	0.00			-25.00			0.00			-25.00	0.00	100.0%
Total 50000 · Cost of Goods Sold	0.00			-25.00			0.00			-25.00	0.00	100.0%
Total COGS	0.00			-25.00			0.00			-25.00	0.00	100.0%
Gross Profit	19,631.03	110,500.00	17.77%	952,430.09	717,663.00	132.71%	2,291.90	7,300.00	31.4%	974,353.02	835,463.00	116.62%
Expense												
56000 · Capital Outlay												
56000.1 · Capital Equipment	0.00	18,785.00	0.0%	56,056.78	32,172.00	174.24%	0.00	6,100.00	0.0%	56,056.78	57,057.00	98.25%
56000.2 · Capital Improvement	0.00	19,890.00	0.0%	19,803.79			0.00			19,803.79	19,890.00	99.57%
Total 56000 · Capital Outlay	0.00	38,675.00	0.0%	75,860.57	32,172.00	235.8%	0.00	6,100.00	0.0%	75,860.57	76,947.00	98.59%
60000 · Advertising and Promotion	0.00			880.24	500.00	176.05%	0.00			880.24	500.00	176.05%
61110 · Employer Tax Expense	0.00			39,666.69	25,000.00	158.67%	0.00			39,666.69	25,000.00	158.67%
61120 · Stipend to Chief	0.00			16,200.00	21,600.00	75.0%	0.00			16,200.00	21,600.00	75.0%
61140 · Clerical Staff Wages	0.00	5,525.00	0.0%	24,267.01	42,745.00	56.77%	0.00			24,267.01	48,270.00	50.27%
61300 · Firefighters Stipend/Paid Call												
61300.1 · GF Paid/Call Training	0.00			17,174.49			0.00			17,174.49	0.00	100.0%
61300.2 · Measure Q (A) Rank & Steward	0.00			11,965.00			0.00			11,965.00	0.00	100.0%
61300.3 · Measure Q (B) Certifications	0.00			11,080.00			0.00			11,080.00	0.00	100.0%
61300 · Firefighters Stipend/Paid Call - Other	0.00	33,150.00	0.0%	0.00	58,773.00	0.0%	0.00			0.00	91,923.00	0.0%
Total 61300 · Firefighters Stipend/Paid Call	0.00	33,150.00	0.0%	40,219.49	58,773.00	68.43%	0.00			40,219.49	91,923.00	43.75%
61310 · Volunteer Comp (Comp) Paid Call	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00			0.00	0.00	0.0%
61312 · Volun Paid Train	0.00			0.00			0.00			0.00	0.00	0.0%
61320 · Call Attendance (Old Mileage)	0.00			0.00			0.00			0.00	0.00	0.0%
61330 · Firefighter Physicals	0.00			440.50	1,300.00	33.89%	0.00			440.50	1,300.00	33.89%
61340 · Firefighter Trainer												
61341 · Training Materials	0.00			0.00	10,024.00	0.0%	0.00			0.00	10,024.00	0.0%
61342 · Classes &Licensing	0.00			1,031.90			0.00			1,031.90	0.00	100.0%
61340 · Firefighter Trainer - Other	0.00	4,500.00	0.0%	1,200.00			0.00			1,200.00	4,500.00	26.67%
Total 61340 · Firefighter Trainer	0.00	4,500.00	0.0%	2,231.90	10,024.00	22.27%	0.00			2,231.90	14,524.00	15.37%
61350 · Strike Team Pmts												
61350.1 · Strike Team Personnel	0.00			96,177.37	250,661.00	38.37%	0.00			96,177.37	250,661.00	38.37%
61350.2 · Strike Team Pmts. OT	0.00			306,626.61			0.00			306,626.61	0.00	100.0%
61350.4 · Strike Team Lodging/Meals	0.00			4,945.62	2,170.00	227.91%	0.00			4,945.62	2,170.00	227.91%
61350.5 · Strike Team Employee Mileage	0.00			2,227.08	1,976.00	112.71%	0.00			2,227.08	1,976.00	112.71%
61350.6 · Strike Team Fuel	0.00			40.15			0.00			40.15	0.00	100.0%
Total 61350 · Strike Team Pmts	0.00			410,016.83	254,807.00	160.91%	0.00			410,016.83	254,807.00	160.91%
61400 · Insurance (Personnel)												
61410 · Workers Compensation	0.00			64,916.60	63,700.00	101.91%	0.00			64,916.60	63,700.00	101.91%
61420 · Life and Accident Insurance	0.00			1,356.53	2,100.00	64.6%	0.00			1,356.53	2,100.00	64.6%
Total 61400 · Insurance (Personnel)	0.00			66,273.13	65,800.00	100.72%	0.00			66,273.13	65,800.00	100.72%
61450.1 · Strike Team On Site Pay	0.00			4,676.00	3,000.00	155.87%	0.00			4,676.00	3,000.00	155.87%
61450.2 · Strike Team Off Site Pay	0.00			640.00	6,000.00	10.67%	0.00			640.00	6,000.00	10.67%
62200 · FF Uniform/Clothing	0.00			182.42	1,700.00	10.73%	0.00			182.42	1,700.00	10.73%
62225 · PPE-Personnel Protective Equip	0.00			600.00	5,000.00	12.0%	0.00			600.00	5,000.00	12.0%

NSJ Fire Protection District
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	6717 Measure Q			6720 General Fund			6777 Mitigation Fund			TOTAL		
	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget
62226 · Operational Supplies & Service	0.00			315.66	1,000.00	31.57%	0.00			315.66	1,000.00	31.57%
62300 · Dispatch Fees	0.00			4,048.17	6,000.00	67.47%	0.00			4,048.17	6,000.00	67.47%
62350 · Engine and Fire Fighting Supply	0.00			2,516.48	5,000.00	50.33%	0.00			2,516.48	5,000.00	50.33%
62375 · Equipment - Non-Fire Fighting	0.00			1,166.94	2,300.00	50.74%	0.00			1,166.94	2,300.00	50.74%
62376 · Equipment Repair Non Fire Fight	0.00			61.85	1,000.00	6.19%	0.00			61.85	1,000.00	6.19%
62400 · Communicating Equip												
62402 · Repair Radios/Pagers/Telephone	0.00			35.00			0.00			35.00	0.00	100.0%
62400 · Communicating Equip - Other	0.00			1,951.48	3,100.00	62.95%	0.00			1,951.48	3,100.00	62.95%
Total 62400 · Communicating Equip	0.00			1,986.48	3,100.00	64.08%	0.00			1,986.48	3,100.00	64.08%
62500 · Subscriptions	0.00			1,814.99	2,500.00	72.6%	0.00			1,814.99	2,500.00	72.6%
62502 · Legal Public Notice	0.00			394.80	500.00	78.96%	0.00			394.80	500.00	78.96%
62510 · Public Relation - Fire Prevent	0.00			52.97	4,000.00	1.32%	0.00			52.97	4,000.00	1.32%
62600 · Fuel	0.00			8,576.10	20,000.00	42.88%	0.00			8,576.10	20,000.00	42.88%
62700 · Cleaning Supplies	0.00			647.07	1,200.00	53.92%	0.00			647.07	1,200.00	53.92%
62750 · Insurance Bldg, Veh, & Liablty	0.00			18,962.00	64,632.00	29.34%	0.00			18,962.00	64,632.00	29.34%
62800 · Memberships	0.00			1,342.00	1,300.00	103.23%	0.00			1,342.00	1,300.00	103.23%
62850 · Medical Supplies	0.00			4,112.19	7,500.00	54.83%	0.00			4,112.19	7,500.00	54.83%
62911 · Office Machine Maintenance												
62915 · Copier Maintenance	0.00			1,472.84	1,700.00	86.64%	0.00			1,472.84	1,700.00	86.64%
Total 62911 · Office Machine Maintenance	0.00			1,472.84	1,700.00	86.64%	0.00			1,472.84	1,700.00	86.64%
63000 · Nevada County Services	1,104.50			4,238.00	7,000.00	60.54%	0.00			5,342.50	7,000.00	76.32%
63700 · 6168 Engine	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
63701 · Structure Maintenance	0.00			1,514.56	1,000.00	151.46%	0.00			1,514.56	1,000.00	151.46%
63705 · Equipment Maintenance	0.00			1,203.18	1,200.00	100.27%	0.00			1,203.18	1,200.00	100.27%
63706 · Engine Maintenance & Repair	0.00			10,342.79	20,000.00	51.71%	0.00			10,342.79	20,000.00	51.71%
63710 · Ground Maintenance	0.00			3,050.13	2,500.00	122.01%	0.00			3,050.13	2,500.00	122.01%
64900 · Office Supplies	0.00			2,627.94	4,700.00	55.91%	0.00			2,627.94	4,700.00	55.91%
64990 · Meeting Supplies & Subscription	0.00			266.61	300.00	88.87%	0.00			266.61	300.00	88.87%
66500 · Postage and Delivery	0.00			132.00	750.00	17.6%	0.00			132.00	750.00	17.6%
66600 · Printing and Reproduction	0.00			227.85			0.00			227.85	0.00	100.0%
66700 · Professional Fees												
66701 · Payroll Services	0.00			1,665.00	1,800.00	92.5%	0.00			1,665.00	1,800.00	92.5%
66702 · Audit	0.00			5,404.00	5,300.00	101.96%	0.00			5,404.00	5,300.00	101.96%
66703 · Legal	0.00			460.00	500.00	92.0%	0.00			460.00	500.00	92.0%
66704 · Background Checks / Fingerprint	0.00			539.00	400.00	134.75%	0.00			539.00	400.00	134.75%
66705 · SCI Consulting	0.00			6,020.00	8,176.00	73.63%	0.00			6,020.00	8,176.00	73.63%
66706 · Election Share of Cost	0.00			2,640.96			0.00			2,640.96	0.00	100.0%
Total 66700 · Professional Fees	0.00			16,728.96	16,176.00	103.42%	0.00			16,728.96	16,176.00	103.42%
68400 · Travel Expense	0.00			-131.32			0.00			-131.32	0.00	100.0%
68600 · Utilities												
68601 · Telephone Service	0.00			1,985.34	2,400.00	82.72%	0.00			1,985.34	2,400.00	82.72%
68602 · Propane	0.00			2,583.04	2,600.00	99.35%	0.00			2,583.04	2,600.00	99.35%
68603 · Electric	0.00			1,456.43	2,100.00	69.35%	0.00			1,456.43	2,100.00	69.35%
68604 · Sewer Station 1	0.00			998.00	862.00	115.78%	0.00			998.00	862.00	115.78%

NSJ Fire Protection District
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	6717 Measure Q			6720 General Fund			6777 Mitigation Fund			TOTAL		
	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget	Jul '22 - Mar 23	Budget	% of Budget
68606 · Satellite TV	0.00			848.73	1,000.00	84.87%	0.00			848.73	1,000.00	84.87%
68607 · Internet & Web Page	0.00			285.40	700.00	40.77%	0.00			285.40	700.00	40.77%
68609 · Broadband	0.00			4,422.13	5,000.00	88.44%	0.00			4,422.13	5,000.00	88.44%
68610 · Tablets	0.00			486.88	600.00	81.15%	0.00			486.88	600.00	81.15%
Total 68600 · Utilities	0.00			13,065.95	15,262.00	85.61%	0.00			13,065.95	15,262.00	85.61%
80210 · Adv EMT Training Incentive	0.00			0.00			0.00			0.00	0.00	0.0%
80400 · Firefighters Stipend												
80410 · Paid Call (A) Met ALL Qtr Skill	0.00			0.00			0.00			0.00	0.00	0.0%
80420 · Paid Call (B) PART of Qtr Skill	0.00			0.00			0.00			0.00	0.00	0.0%
80430 · Paid Call (C) Officers	0.00			0.00			0.00			0.00	0.00	0.0%
80440 · Officer Supplemental (D)	0.00			0.00			0.00			0.00	0.00	0.0%
Total 80400 · Firefighters Stipend	0.00			0.00			0.00			0.00	0.00	0.0%
Total Expense	1,104.50	81,850.00	1.35%	782,891.97	719,041.00	108.88%	0.00	6,100.00	0.0%	783,996.47	806,991.00	97.15%
Net Ordinary Income	18,526.53	28,650.00	64.67%	169,538.12	-1,378.00	-12,303.2%	2,291.90	1,200.00	190.99%	190,356.55	28,472.00	668.58%
Other Income/Expense												
Other Income												
46290 · Voided/Stop Payment	0.00			0.00			0.00			0.00	0.00	0.0%
Total Other Income	0.00			0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Net Other Income	0.00			0.00	0.00	0.0%	0.00	0.00	0.0%	0.00	0.00	0.0%
Net Income	18,526.53	28,650.00	64.67%	169,538.12	-1,378.00	-12,303.2%	2,291.90	1,200.00	190.99%	190,356.55	28,472.00	668.58%

7.C.ii

Acknowledgement and Easement

Recording Requested by:
North San Juan Fire Protection District
17894 Tyler Foote Road
Nevada City, CA 95959

WHEN RECORDED RETURN TO:
Bruce Boyd
North San Juan Fire Protection District
17894 Tyler Foote Road
Nevada City, CA 95959

NO FEE DOCUMENT
R&T 11922 government Agency Acquiring Title

THIS SPACE FOR RECORDER'S USE ONLY

EASEMENT DEED
APN 000-000-000

Commented [1]: Please enter the appropriate APN.

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, [PROPERTY OWNER], [ENTITY INFORMATION], OWNER of the parcel of improved real property, located at 18455 Cruzon Grade Road, Nevada City, Nevada County, California, Assessor's Parcel Number 000-000-000, further described in Exhibit "A," attached hereto and incorporated herein by reference, DOES HEREBY GRANT to the NORTH SAN JUAN FIRE PROTECTION DISTRICT, a California special district in the County of Nevada, State of California, an easement for a water storage station as follows:

Commented [2]: This will describe how the property owner holds title. For example, if it is a husband as wife, it would be along the lines of "as husband and wife."

If you would like assistance with this, please let us know.

Commented [3]: Please confirm this address.

An easement for constructing, reconstructing, accessing, operating, and maintaining facilities and associated equipment for two (2) 5,000-gallon tanks and a hydrant, for intended purposes and incidences thereto over, on, under, and across all that certain real property more particularly described and depicted in Exhibit "B," attached hereto and incorporated herein by reference.

Dated this _____ day of _____, 2023

GRANTOR:

_____
[PROPERTY OWNER NAME]

ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

COUNTY OF NEVADA

STATE OF CALIFORNIA

On _____ before me, _____, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
NOTARY PUBLIC, STATE OF CALIFORNIA

My commission expires on: _____

EXHIBIT "A"

[INSERT LEGAL DESCRIPTION OF PROPERTY]

EXHIBIT "B"

[INSERT LEGAL DESCRIPTION AND/OR MAP OF EASEMENT]

EXHIBIT "C"

CERTIFICATE OF ACCEPTANCE

Pursuant to Government Code section 27281, this is to certify that the interest in real property conveyed by the Easement Deed dated _____, 2023, from _____, an _____, to the North San Juan Fire Protection District, a California special district, is hereby accepted by order of the Board of Directors on _____, 2023, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated: _____

_____
Chair

Attest:

_____
Board Secretary

8.A

Fire Chief Contract

NORTH SAN JUAN
FIRE PROTECTION DISTRICT

FIRE CHIEF SERVICE AGREEMENT

NORTH SAN JUAN FIRE PROTECTION DISTRICT (hereinafter "District"), a California fire district organized under the Fire Protection District Law of 1987 (H&S Code section 13800 et seq.) acting through its Board of Directors, located at the Post Office Box 299, North San Juan, California 95960, (hereinafter referred to as the Board) and Jason Flores, located at P.O. Box 28, North San Juan, California, 95960, in consideration of the mutual promises made herein, agree as follows:

ARTICLE 1. TERM OF SERVICE

Specified Term

Section 1.01. The Board hereby appoints Jason Flores as Fire Chief (hereinafter the "Chief") who hereby agrees to serve the district in that position for a period of two years from the date of execution of this Agreement.

Earlier Termination

Section 1.02. This agreement may be terminated earlier as hereinafter provided.

ARTICLE 2. DUTIES AND OBLIGATION OF FIRE CHIEF

Title and Description of Duties

Section 2.01. The Chief of the North San Juan Fire Department shall do and perform all services, acts, or things necessary or advisable to fulfill the duties of a Fire Chief. However, the Chief shall at all times be subject to the direction of the Board, and to the bylaws, policies, and procedures adopted by the Board. The Chief's duties and job description are more specifically set forth in the Fire Chief Job Description, and in any successor document, as the Board may from time to time adopt.

Section 2.02. The Chief agrees that, to the best of his/her ability and experience and within the resources provided by the District, the Chief will at all times loyally and conscientiously perform all of the duties and obligations required of him/her either expressly or implicitly by the terms of this agreement.

ARTICLE 3. OBLIGATIONS OF THE BOARD

General Description

Section 3.01. The Board shall provide the Chief with the incentives, benefits, and business expense reimbursements specified elsewhere in this agreement.

Office and Staff

Section 3.02. The Board shall provide the Chief with administrative staff, office equipment and supplies, and other facilities and services, as necessary for the performance of his/her duties.

Section 3.03. The Chief shall participate, during his first year, in a six-month performance evaluation with the Board or a committee designated by the Chair, and annually thereafter.

ARTICLE 4. COMPENSATION OF THE CHIEF

Section 4.01. The Board agrees to initially provide the following incentives, benefits, and expense reimbursements which may be changed from time to time, as circumstances and the District budget may necessitate:

a) Public recognition as the Chief of the Department;

b) Training necessary for the performance of Chief's duties;

c) Clothing and personal equipment determined by the Board to be necessary for the performance of Chief's duties;

d) Vehicle and equipment determined by the Board to be necessary for the performance of Chief's duties;

e) Reimbursement for necessary travel expenses;

f) Worker's Compensation coverage while performing District business.

g) Stipend: See Appendix A.

h) Reimbursements as given to firefighters.

ARTICLE 5. BUSINESS EXPENSES

Business Expenses

Section 5.01.

The Board shall promptly reimburse the Chief for all reasonable business expenses incurred by the Chief in promoting the business of the Board, including expenditures for approved travel. Receipts and documentation of expenses are required.

ARTICLE 6. TERMINATION OF SERVICE

Termination by Board

Section 6.01. This agreement may be terminated by the Board at any time with or without cause, subject only to the Chief's right to notice and an opportunity to be heard.

Termination by Chief

Section 6.02. The Chief may terminate his/her obligations under this agreement by giving at least sixty (60) days notice, in advance.

ARTICLE 7. GENERAL PROVISIONS

Notices

Section 7.01. Any notices to be given by either party to the other shall be in writing and may be transmitted either by personal delivery or by mail. Notices shall be deemed communicated as of the date of receipt.

Attorney's Fees and Costs

Section 7.02. If any legal action based in contract law is necessary to enforce or interpret the terms of this agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire contract.

Entire Agreement

Section 7.03. This agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the appointment of the Chief by the Board, and contains all of the covenants and agreements between the parties with respect to that appointment in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this agreement shall be valid or binding.

Modifications

Section 7.04. Any modification of this agreement will be in writing and approved by the Board and the Chief.

Effect of Waiver

Section 7.05. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

Partial Invalidity

Section 7.06. If any provision in this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

Law Governing Agreement

Section 7.07. This agreement shall be governed by and construed in accordance with the laws of the State of California.

Dated: _____ _____

Bruce Boyd, Chair

Dated: _____ _____

Jason D. Flores, Fire Chief

APPENDIX A

FIRE CHIEF'S COMPENSATION

For the two-year contract commencing in 2023 the Fire Chief's stipend is $1900/month.

8.C

Cherry Festival Encroachment Permit Application

STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV 12/2018)

Complete ALL fields, write "N/A" if not applicable. Type or print clearly.

This application is not complete until all requirements have been approved.

Permission is requested to encroach on the State Highway right-of-way as follows:

FOR CALTRANS USE
TRACKING NO.
DIST/CO/RTE/PM
SIMPLEX STAMP
DATE OF SIMPLEX STAMP

1. COUNTY	2. ROUTE	3. POST MILE
Nevada	Hwy 49	25685-30001

4. ADDRESS OR STREET NAME	5. CITY
Hwy 49	North San Juan

6. CROSS STREET (Distance and direction from project site)
Oak Tree and Tyler Foote Road

7. WORK TO BE PERFORMED BY	8. IS THIS APPLICATION FOR THE CONTRACTOR'S (DOUBLE) PERMIT?
☐ APPLICANT ☐ CONTRACTOR	☒ NO ☐ YES. If "YES", provide the Parent Permit Number

9. ESTIMATE START DATE	10. ESTIMATED COMPLETION DATE
June 24, 2023 10:00 am	June 24, 2023

11. ESTIMATED NUMBER OF WORKING DAYS WITHIN STATE HIGHWAY RIGHT-OF-WAY
0

12. ESTIMATED CONSTRUCTION COSTS WITHIN STATE HIGHWAY RIGHT-OF-WAY
N/A

13. HAS THE PROJECT BEEN REVIEWED BY ANOTHER CALTRANS BRANCH?
☒ NO ☐ YES. If "YES", which branch?

14. FUNDING SOURCE(S)
☐ FEDERAL ☐ STATE ☐ LOCAL ☒ PRIVATE ☐ SB 1 (ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017)

15. CALTRANS PROJECT CODE (ID)	16. APPLICANT'S REFERENCE / UTILITY WORK ORDER NUMBER

17. DESCRIBE WORK TO BE DONE WITHIN STATE HIGHWAY RIGHT-OF-WAY (in 20 lines or less)
Attach 6 complete sets of plans (folded to 8.5" x 11") and any applicable specifications, calculations, maps, traffic control plans, etc.

This will be the 125th Annual Cherry Festival parade. Up to 2020 and the COVID restrictions, we have done this every year. The parade starts at the NSJ Fire Station located at 10057 Reservoir Street in North San Juan. The parade travels up Reservoir Street to Highway 49, then travels down Highway 49 to the NSJ Community Center. The parade then makes a u-turn and travels back along the same route to the Fire Station. The parade requires a detour of Highway 49 onto Tyler Foote Road, then on to Oak Tree and back to Highway 49. The parade lasts approximately 15 minutes, travels 0.4 miles in one direction. The detour is approximately 10 miles.

18 (a). PORTION OF STATE HIGHWAY RIGHT-OF-WAY WHERE WORK IS BEING PROPOSED (check all that apply)
☒ Traffic lane ☐ Shoulder ☐ Sidewalk ☐ Median ☐ At or near an intersection ☐ Mobile work
☐ Outside of the shoulder, feet from edge of pavement ☐ Other _____

18 (b). PROPOSED TRAFFIC CONTROL PLANS AND METHOD
☐ No traffic control needed ☐ State Standard Plans (T-Sheets) # _____
☐ Project specific Traffic Control Plans included ☐ To be submitted by contractor

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STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV 12/2018)

TRACKING NO.

19. EXCAVATION	MAX. DEPTH (in)	MIN. DEPTH (in)	AVG. WIDTH (in)	LENGTH (ft)	SURFACE TYPE (e.g. Asphalt, concrete, soil, etc.)

20. PIPES	PRODUCT BEING TRANSPORTED	CARRIER PIPE DIAMETER____(in.) MATERIAL_____	CASING PIPE DIAMETER____(in.) MATERIAL_____

PROPOSED INSTALLATION METHOD (e.g. HDD, Bore & Jack, Open Cut, etc.)

VOLTAGE / PSIG

DOES THE PROPOSED PROJECT INVOLVE THE REPLACEMENT AND/OR ABANDONMENT OF AN EXISTING FACILITY?

☒ NO ☐ YES. If "YES", provide a description

21. IS A CITY, COUNTY OR OTHER PUBLIC AGENCY INVOLVED IN THE APPROVAL OF THIS PROJECT?

☐ YES (if "YES", check the type of project AND attach the environmental documentation and conditions of approval)

☐ COMMERCIAL DEVELOPMENT ☐ BUILDING ☐ GRADING ☐ OTHER _____

☐ CATEGORICALLY EXEMPT ☐ NEGATIVE DECLARATION ☐ ENVIRONMENTAL IMPACT REPORT ☐ OTHER _____

☒ NO (if "NO", check the category below which best describes the project AND answer questions A-K)

☐ DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE OR RESURFACING ☐ FENCE ☐ EROSION CONTROL

☐ PUBLIC UTILITY MODIFICATION, EXTENSIONS, HOOKUPS ☐ MAILBOX ☐ LANDSCAPING

☒ FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS ☐ OTHER _____

The following questions must be answered when a City, County or other public agency IS NOT involved in the approval of this project.

Your answers to these questions will assist Caltrans staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within State Highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit. It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time consuming. If possible, attach photographs of the location of the proposed project. Answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.).

A. Will any existing vegetation and/or landscaping within State Highway right-of-way be disturbed?
No

B. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the proposed project?
No

C. Is the proposed project located within five miles of the coast line?
No

D. Will the proposed project generate construction noise levels greater than 86 decibels (dBA) (e.g. Jack-hammering, pile driving)?
No

E. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?
No

F. Are there any recreational trails or paths within the limits of the proposed project?
No

G. Will the proposed project impact any structures, buildings, rail lines or bridges within State Highway right-of-way?
No

H. Will the proposed project impact access to any businesses or residences?
No

I. Will the proposed project impact any existing public utilities or public services?
No

J. Will the proposed project impact any existing pedestrian facilities, such as sidewalks, crosswalks or overcrossings?
No

K. Will new lighting be constructed within or adjacent to State Highway right-of-way?
No

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STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV 12/2018)

TRACKING NO.

22. Will the proposed project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource? ☐ YES ☒ NO (if "YES", provide a description)

23. Will the proposed project be on an existing State Highway or street where the activity involves removal of a scenic resource? (e.g. A significant tree or stand of trees, a rock outcropping or a historic building) ☐ YES ☒ NO (if "YES", provide a description)

24. Is work being done on the applicant's property in addition to State Highway right-of-way? ☐ YES ☒ NO
(If "YES", attach 6 complete sets of site and grading plans)

25. Will the proposed project require the disturbance of soil? ☐ YES ☒ NO
If "YES", estimate the area of disturbed soil within State Highway right-of-way in acres: _____
and estimate the area of disturbed soil outside State Highway right-of-way in acres: _____

26. Will the proposed project require dewatering? ☐ YES ☒ NO
If "YES", estimate Total gallons AND gallons/month. _____ (Total gallons) AND _____ (gallons/month)
SOURCE*: ☐ STORMWATER ☐ NON-STORMWATER
(*See Caltrans SWMP for definition of non-storm water discharge: http://www.dot.ca.gov/env/stormwater/)

27. How will any storm water or ground water be disposed?
☐ Storm Drain System ☐ Combined Sewer / Stormwater System ☐ Stormwater Retention Basin ☐ N/A
☐ Other (explain) _____

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STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV 12/2018)

TRACKING NO.

READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

The applicant's submission of this application to the California Department of Transportation constitutes the applicant's agreement and representation that the work or other activity contemplated by the encroachment permit application shall comply with all applicable standards, specifications, policies, requirements, conditions, and regulations of the California Department of Transportation, and the applicant understands the application may be denied if there is non-compliance with any of the above. An exception process exists and may result in approval of a non-compliant encroachment, in the discretion of the California Department of Transportation, but the exception process may require additional time to complete. The applicant understands and agrees all work or other activity contemplated by the encroachment permit application is subject to inspection and oversight by the California Department of Transportation. The applicant understands and agrees encroachment permit fees must still be paid if an application is withdrawn or denied. The applicant understands a denial may be appealed, in accordance with California Streets and Highways Code, Section 671.5, and the related regulations found in California Code of Regulations, Title 21, Division 2, Chapter 8, Article 2.

The applicant understands and agrees that immediately upon issuance of the encroachment permit the applicant is bound by, subject to, and must comply with the "Encroachment Permit General Provisions" (TR-0045), "Stormwater Special Provisions" (TR-0400) and any other applicable Special Provisions and Conditions of the encroachment permit. The "Encroachment Permit General Provisions" (TR-0045), and the Stormwater Special Provisions (TR-0400) are available at: http://www.dot.ca.gov/trafficops/ep/docs/Appendix_K_(WEB).pdf. If a paper copy is needed of the "Encroachment Permit General Provisions" (TR-0045) and/or "Stormwater Special Provisions" (TR-0400), please contact the District Office of Encroachment Permits. Their contact information is available at: http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_(WEB).pdf. The "Encroachment Permit General Provisions" (TR-0045) and any other applicable Special Provisions and Conditions will be provided as part of the encroachment permit. Information about Stormwater requirements is available at the Internet address: http://www.dot.ca.gov/hq/construc/stormwater/.

The applicant understands an encroachment permit may be denied, revoked, and/or a bond may be required, for non-payment of prior or present encroachment permit fees. An encroachment permit is not a property right and does not transfer with the property to a new owner. Each of the persons purporting to execute this application on behalf of the applicant and/or on behalf of the applicant's authorized agent or engineer represents and warrants such person has full and complete legal authority to do so and to thereby bind applicant to the terms and conditions herein and to the terms and/or conditions of the encroachment permit. Applicant understands and agrees this application may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Executed copies of this application and/or its counterparts may be reproduced and/or exchanged by copy machine, mailing, facsimile, or electronic means (such as e-mail), and such copies shall be deemed to be effective as originals.

28. NAME OF APPLICANT (Project or Property Owner or Organization) North San Juan Fire Protection District		
ADDRESS OF APPLICANT (Include City, State and Zip Code) P.O. Box 299, North San Juan, CA 95960		
E-MAIL ADDRESS districtsecretary@nsjfire.org	PHONE NUMBER 530-292-9159	FAX NUMBER 530-292-1417
29. NAME OF AUTHORIZED AGENT / ENGINEER (A "Letter of Authorization" is required if different from #28) Pamela Rasada, North San Juan Community Center		IS A LETTER OF AUTHORIZATION ATTACHED? ☒ YES ☐ NO
ADDRESS OF AUTHORIZED AGENT / ENGINEER (Include City, State and Zip Code) P.O. Box 324 NSJ, CA 95960		
E-MAIL ADDRESS NSJCommunityCenter@gmail.com	PHONE NUMBER 530-522-8205	FAX NUMBER
30. NAME OF BILLING CONTACT (Same as #28 ☒ Same as #29 ☐)		
BILLING ADDRESS WHERE INVOICE(S) IS / ARE TO BE MAILED (Include City, State and Zip Code) PO Box 299, North San Juan, CA 95960		
E-MAIL ADDRESS Districtsecretary@nsjfire.org	PHONE NUMBER 530-292-9159	FAX NUMBER 530-292-1417

* I hereby certify under penalty of perjury under the laws of the State of California that the information in this application and any document submitted with or in support of this application are true and correct to the best of my knowledge and belief, and that copies of any documents submitted with or in support of this application are true and correct copies of unaltered original documents. I further understand that if I have provided information that is false, intentionally incomplete, or misleading I may be charged with a crime and subjected to fine or imprisonment, or both fine and imprisonment. (Penal Code Section 72)

31. SIGNATURE OF APPLICANT OR AUTHORIZED AGENT*	32. PRINT OR TYPE NAME Bruce Boyd	
33. TITLE Board Chairman, North San Juan Fire Protection District		34. DATE April 25, 2023

ADA Notice This document is available in alternative accessible formats. For more information, please contact the Forms Management Unit at (279) 234-2284, TTY 711, in writing at Forms Management Unit, 1120 N Street, MS-89, Sacramento, CA 95814, or by email at Forms.Management.Unit@dot.ca.gov.

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV 12/2018)

INSTRUCTIONS

Complete ALL fields, write "N/A" if not applicable. Type or print clearly. All dimensions must be in U.S. Customary (English) units.

Print your application single sided and submit all of the required attachments (See Section VII A&B of the "Encroachment Permit Application Guide Booklet" found at: http://www.dot.ca.gov/trafficops/ep/docs/EP_Application_Guide_Booklet.pdf).

1. County (e.g. Fresno, San Francisco, Los Angeles, etc.)
2. State Highway Route Number (e.g. I-5, SR-99, etc.)
3. Highway Postmile: (location of work, see https://postmile.dot.ca.gov/) If unable to determine, contact the appropriate District Encroachment Permits Office for assistance at: http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_(WEB).pdf
4. Address of project site (if the property has a physical address with a Number and Street/Road Name)
5. City (e.g. Sacramento, Redding, Irvine, etc.)
6. Distance and the direction from the nearest cross street to the project site (e.g. 500 ft. north of "C" Street).
7. Indicate whether the work will be performed by the applicant (your own forces) or by a contractor.
8. Indicate if you are applying for a "Contractor's (Double) Permit" and provide the "Parent Permit Number".
9. Estimated start date for the proposed work. (Allow a minimum of 60 calendar days from the submittal date of your application for processing)
10. Estimated completion date for the proposed work.
11. Estimated number of working days within State Highway right-of-way.
12. Estimated construction costs for all work to be done within State Highway right-of-way.
13. Has another Caltrans' branch seen or reviewed your project? Which branch? (e.g. Design, Project Management, Right-of-Way, Environmental, etc.)
14. Identify funding source(s) for the proposed work.
15. Caltrans' Project Code (ID) if this is a State project, capital project, or joint venture project.
16. Your company's reference number or utility work order number for this project.
17. Describe the proposed work to be done entirely. If applicable, attach six (6) complete sets of FOLDED plans (folded 8-½" X 11") and any applicable specifications, calculations, maps, etc.
18. (a) Identify portion(s) of State right-of-way where work will occur and (b) proposed traffic control plans to be used if any.
19. Maximum and minimum depth, average width, and length of the excavation area. Existing surface type (e.g. Asphalt, concrete, soil, etc.)
20. Product being transported (e.g. water, natural gas, etc.) Carrier pipe, diameter (inches) and material (e.g. Steel, HDPE, etc.) Casing pipe (if any), diameter and material Proposed installation method, Voltage of electrical current or pressure of liquid or gas. Replacement and/or abandonment of an existing facility (e.g. Abandoning pipe and filling it with two-sack slurry cement)
21. Check "YES", if you are getting a permit or approval from another agency (City, County, etc.), and an environmental determination has been made. Then check the Categorically Exempt, Negative Declaration, Environmental Impact Report box or Other if one has been prepared. Attach a copy of the approved document and a copy of the Notice of Determination. Skip questions A-K.

    If you checked "NO", check the box of the appropriate type of work to be done,or check "other" and fill in the type of work to be done. Also answer questions A-K.
22. A Historical Resource includes, but is not limited to, any object, building, structure, site, area, place, record, or manuscript that has historical or archaeological significance, or significance in the architectural, engineering, scientific, economic, agricultural, educational, social, political, military, or cultural annals of California.
23. In this context a Scenic Resource includes, but is not limited to, trees that display outstanding features of form or age; unique, massive rock formations; historic buildings that are rare examples of their period, style, design, or which have special architectural features and details of importance.
24. Is there any work being done on the applicant's property?
25. Indicate if the proposed project will require the disturbance of soil. If "YES," estimate the area within AND outside of State Highway right-of-way in acres.
26. Indicate if the proposed project will require dewatering. If "YES," estimate volume in total gallons AND gallons per month. Also indicate the source: Stormwater or Non-Stormwater (see Caltrans Stormwater Management Plan for definitions of non-stormwater discharge at: http://www.dot.ca.gov/hq/env/stormwater).
27. Indicate how any stormwater or ground water will be disposed of from or near the limits of the proposed project.
28. Name of the applicant or organization applying for the permit. List the mailing address, e-mail address, phone and fax numbers.
29. Name of the authorized agent or engineer acting on behalf of the applicant or organization. Attach a letter of authorization signed by the applicant or organization. List the mailing address, e-mail address, phone and fax numbers.
30. Name of the billing contact. List the mailing address where invoices are to be mailed, email address, phone and fax numbers.
31. Signature of the applicant or applicant's authorized agent.
32. Name of the applicant or applicant's authorized agent.
33. Title (owner, president, etc.) of the applicant or applicant's authorized agent.
34. Date of the signature.

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NORTH SAN JUAN
FIRE PROTECTION DISTRICT

Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org

Serving Since 1862

April 25, 2023

Ryan Prasad
California Department of Transportation
Encroachment Permits Office
703 B Street
Marysville, CA 95901

RE: Encroachment Permit – North San Juan Cherry Festival

Dear Mr. Prasad,

The North San Juan Fire Protection District, Board of Directors voted to act as the applicant for the above referenced encroachment permit request at its regular board meeting on April 25, 2023.

North San Juan Fire authorizes Pamela Rasada from the North San Juan Community Center to act as our agent in this matter.

Respectfully,

Bruce Boyd
Board Chairman
North San Juan Fire Protection District

8.D

Community Fire Preparedness Discussion

Safer from Wildfires in 1 2 3

Safer from Wildfires is an interagency partnership between Insurance Commissioner Ricardo Lara and the emergency response and readiness agencies in Governor Gavin Newsom's administration to protect lives, homes, and businesses by reducing wildfire risk.

With California experiencing devastating, climate change-intensified wildfires, homes and businesses need insurance they can rely on. Commissioner Lara is using every tool available to improve insurance for our communities. Drawing on the direct experience of first responders and the latest research on wildfires, the partnership created a consistent approach to reducing risk with a list of achievable and effective actions to help make existing homes and businesses safer from wildfires. The ultimate goal is protecting consumers by reducing wildfire risk in their communities, making insurance available and affordable for all Californians.

This "ground up" approach for wildfire resilience has three layers of protection — for the structure, the immediate surroundings, and the community — to prevent wildfires from catching and spreading to other homes and businesses in the neighborhood.

Governor's Office of Planning and Research

CALIFORNIA Public Utilities Commiss

Commissioner Lara is working to increase available incentives for wildfire safety. To view the list of insu companies currently offering discounts visit insurance.ca.gov.

1 Protecting the structure

- Class-A Fire rated roof
- Maintain a 5 foot ember-resistant zone around a home (including fencing within 5 feet)
- Noncombustible 6 inches at the bottom of exterior walls
- Ember and fire-resistant vents (See Low Cost Retrofit List, and Chapter 7A)
- Upgraded windows (Double paned or added shutters)
- Enclosed eaves

2 Protecting the immediate surroundings

- Cleared vegetation and debris from under decks
- Removal of combustible sheds and other outbuildings from the immediate surroundings of the home, to at least a distance of 30 feet
- Defensible space compliance (including trimming trees, removal of brush and debris from yard, and compliance with state law and local ordinances)

3 Working together as a community

- The Partnership recognized the benefit of community-wide mitigation plans where the community has a clearly defined boundary, a local risk assessment in consultation with the local fire district or state fire agency, and clear funding sources to implement community mitigation activities and meet risk reduction goals.
- Current examples include Fire Risk Reduction Communities designated by the Board of Forestry and Fire Protection and Firewise USA communities in good standing.