NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, June 27, 2023, 6:00 PM
AGENDA

1. **6:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action 2. **6:01 PM or as soon thereafter as possible - APPROVAL OF June 27, 2023 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes. No action may be taken by the Board concerning items not on the agenda.*

4. **MINUTES**

Action **A.** Minutes of May 22, 2023 Regular Board Meeting 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Board Chair Report – Bruce Boyd
     - **i.** Correspondence 🕮
   - **B.** Chief's Report – Jason Flores
     - **i.** May 2023 Statistics 🕮
     - **ii.** Current Department Activity
   - **C.** Treasurer's Report – Rhea Williamson

Action
     - **i.** Financials- May 2023: Funds Summary, Deposit Detail, Disbursements, Cal Card 🕮
   - **D.** Firefighter Association Report – Chris Rainville
   - **E.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
   - **F.** NCFA Report – Pat Leach

7. **OLD BUSINESS**
   - **A.** Hydrant Committee Update – Tom Browning
   - **B.** Water Storage Committee – Bruce Boyd

Action
   - **C.** Second Reading: Fire Chief's Job Description – Jason Flores 🕮
   - **D.** Public Outreach – Rhea Williamson

8. **NEW BUSINESS**
   - **A.** Response Expectations Discussion – Jason Flores
   - **B.** Deputy Chief of Administration Job Description – Bruce Boyd 🕮

Action
   - **C.** Resolution 2023-03 Authorizing Nevada County Auditor Controller to Collect Special Taxes – Heidi Ryan 🕮

Action
   - **D.** Resolution 2023-04 Collection of Special Tax (Measure Q) – Heidi Ryan 🕮

Action
   - **E.** Resolution 2023-05 Capital Mitigation Plan Update – Bruce Boyd 🕮

9. **NEXT MEETING: July 25, 2023**

10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4.A

Draft Minutes of
May 22, 2023

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, May 22, 2023
Draft

PRESENT: Bruce Boyd, Chair; Samantha Hinrichs, Vice-Chair; Rhea Williamson, Treasurer; Pat Leach; Tim Tschantz
STAFF: Tom Browning, Deputy Fire Chief; Lynn McGarva, Finance Manager; Heidi Ryan, Board Secretary

ABSENT: None

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. **APPROVAL OF May 22, 2023, REGULAR BOARD MEETING AGENDA**
   Tom Browning requested item 7.B be removed. Tim Tschantz requested item 7.C be removed.

   Rhea Williamson moved to approve the May 22nd Regular Board Meeting Agenda with item 7.A and 7.B removed, Samantha Hinrichs seconded, motion carried 5-0-0-0.

3. **PUBLIC COMMENT:**
   Liz Walsh remarked that the Budget Committee decided to remove the Newsletter from the 2023-24 budget. Liz added that it is her understanding the lack of a newsletter from the local fire department could affect the ISO rating in the District.

4. **MINUTES:**
   A. **Minutes of April 25, 2023 Regular Board Meeting**
      Pat Leach identified a misspelled name and misused word in the minutes.

      Samantha Hinrichs moved to approve the Minutes of April 25th as corrected, Rhea Williamson seconded, motion carried 5-0-0-0.

5. **ANNOUNCEMENTS:**
   Rhea Williamson would like to request an agenda item titled "Public Education" for the June Board Meeting. Rhea recently met with Angela Flores and Sasha St. John and discussed many ways the Department/District is providing community outreach and public education and brainstormed additional opportunities. More details of the discussion will be provided in June.

6. **REPORTS**

A. Board Chair Report – Bruce Boyd

Bruce Boyd presented Wildland Fire Potential Outlook maps through August 2023 and a chart titled average annual burned area by decade in Western North America.

Bruce gave a brief report on the current flow of the Yuba River in the Little Town of Washington.

The Scotch Broom Breakfast was a hit and well attended.

The Yuba Watershed Institute was awarded a conservation award. Additionally, the YWI was granted a 6,000-acre fuels reduction program. They will begin planning on the project.

i. Correspondence

None

B. Chief's Report – Deputy Chief Tom Browning

i. April 2023 Statistics

Chief Browning provided a summary of the April 2023 statistics. A discussion ensured regarding response expectations for the Department as we move into fire season. Chief Browning suggested having a discussion item at a Board meeting to ensure the Board understands our response capabilities and expectations.

ii. Current Department Activity

- Dangerous flows anticipated on the Yuba River through the 4th of July.
- Nevada County Consolidated provides Swiftwater Rescue response, NSJ provides a support role during Swiftwater rescues.
- The South Yuba River Cohort is leading a large public outreach on the current dangers of the river. Nevada Union High School has also developed a river safety public outreach.
- Four of our new firefighters have completed their wildland fire training.
- U6132 is having issues, we are using U6130 more as a result.
- South Yuba River Cohort meets monthly.
- Wednesday trainings have been focused on wildland fire.
- Defensible Space Inspectors have identified the Shady Creek Community as one of their target areas for this year.
- Anticipate the burn ban within the next month.
- Attended a meeting with Penn Valley FPD and CAL FIRE to develop a pre-plan for the facilities at Bridgeport. The main concern is there is not water storage at that site.
- Attended a meeting at the Family Resource Center with Twin Ridges School District Staff and CAL FIRE regarding evacuation planning at that site.

C. Treasurer's Report – Rhea Williamson

i. Financials- April 2023: Funds Summary, Disbursement Detail, Deposit Detail, Cal Card

Rhea Williamson presented the financial reports for April 2023.

Pat Leach moved to approve the April 2023 cash disbursements as presented, Tim Tschantz seconded, motion carried 5-0-0-0.

ii. Finance Committee Report

The Finance Committee met on May 10th and May 17th. The Committee had to remove expenses from the budget to ensure a balanced preliminary budget to present to the Board and County. The Committee agreed to create General Fund Account categories; Equipment Fund, Improvement Fund, and Reserves Fund. Also, the Committee agreed to maintain a balance of $100,000 in Measure Q, and to transfer any excess dollars above $100,000 to the Capital Equipment Fund or Capital Outlay Fund categories in the General Fund. This way, we can actively work to build those Funds. Lastly, the Committee agreed to transfer Mitigation Funds towards the engine costs in the General Fund.

iii. FY 2023-24 Preliminary Budget

Samantha Hinrichs left the meeting 6:55 during the presentation of this item.
Rhea Williamson presented the FY 2023-24 Preliminary Budget. This proposed preliminary budget includes the new Capital Outlay Funds (56000). Rhea and Tom Browning went through line items in the budget that the Finance Committee agreed to make cuts (highlighted in red) and provided reasoning.

To refer to Liz Walsh's comment on cutting the newsletter budget (from $5,000 to $2,500). Tom noted that the department will work to find ways to cut the cost of preparing the newsletter, so we do not lose that connection to the community. Additionally, Rhea Williamson suggested removing the Christmas card entirely and let the all the money be used to develop newsletters.

Rhea Williamson noted that the numbers in yellow are Measure Q dollars (page 2 of 5). A more detailed breakdown of these numbers can be found on the attached Measure Q Preliminary Budget page. This shows that the Department is honoring the voter approved allocation of these funds. This also reflects the proposed Funds Transfer Authorization from Measure Q to General Fund that the Board will be asked to approve on item 6.C.iv.

Bruce Boyd asked if there will be carryover from FY 2022-23. Lynn McGarva responded that there will be carryover but could not provide an exact number as we still have over a month in the fiscal year. A discussion ensued regarding fund balance carryover and reserve requirements.

Pat Leach moved to approve the FY 2023-24 Preliminary Budget for General Fund, Measure Q Fund, and Mitigation Fund, Tim Tschantz seconded, motion carried by the following roll call vote:
Samantha Hinrichs – Absent
Rhea Williamson – Aye
Pat Leach – Aye
Tim Tschantz – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

iv. **Funds Transfer Authorization**

Rhea Williamson presented the Funds Transfer Authorizations from Measure Q and Mitigation into the General Fund. With approval of this authorization, our Capital Equipment Fund will increase by $75,000.

Pat Leach move to approve the Funds Transfer Authorization from the Measure Q Fund to the General Fund for $156,850 and from the Mitigation Fund to the General Fund in the amount of $6,100, Tim Tschantz seconded, motion carried by the following roll call vote:
Samantha Hinrichs – Absent
Rhea Williamson – Aye
Pat Leach – Aye
Tim Tschantz – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. Firefighters Association Report – Chris Rainville

- Badri Matlock is leaving the department, which means his Vice-Chair seat will be open. Badri has been a great addition to the Department and was integral in obtaining the 501c3 for the Association.
- The enchilada fundraiser made a little under $4,000.
- Firefighters helped the Auxiliary put on the Scotch Broom Breakfast.
- Firefighters will be staffing a station at the grand opening of the Oak Tree Park playground on June 17th.
- Firefighters will be selling hot dogs and hamburgers at the Storytelling Festival.

E. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach

The Fire Safe Council has a fundraiser on June 3rd, all revenues will be given to local FireWise Communities. Pat Leach attended the Board of Supervisors meeting where they approved a proclamation on the fundraiser.

Nevada County OES was awarded $950,000 in grant funds for winter cleanup. This will be used to clean up green waste from County roads, and increased dates for green waste drop off sites. Additionally, $310,000 is earmarked for private road debris removal, direct support. The County wants FireWise Communities and road associations to help identify areas to focus on.

Bruce Boyd asked to get the dates of the green waste bins on the District website.

F. NCFA Report – Pat Leach.

No meeting to report on.

7. OLD BUSINESS

A. Preparing for Large Fires Discussion – Tim Tschantz

This item was removed from the agenda.

B. **Hydrant Committee Update – Tom Browning**
This item was removed from the agenda.

C. **Water Storage Committee – Bruce Boyd**
A to Z is putting the materials order together and will deliver directly to the water tank site on Cruzon Grade. California Survey is working on the easement map. We will finalize the contract with the landowner when the easement is complete.

8. **NEW BUSINESS**

A. **First Reading: Fire Chief's Job Description – Jason Flores**
The Fire Chief's job description is found in the District Org. Manual. Changes to items in the Org. Manual require two readings.

Board Members identified various items to be corrected, those items will be highlighted in the draft presented during the second reading.

Public Hearing: None

B. **Administrative Deputy Chief – Bruce Boyd**
Bruce Boyd is interested in developing a new position that will specialize in the administrative side of the Fire Chief's job, specifically as it relates to the budget and finance components. This position would not go out of County on fire assignments. Bruce would like staff to put together a job description to present to the Board. Funding for the position would still need to be identified.

C. **Resolution 2023-02 Amended and Restated Joint Powers Agreement of Fire Risk Management Services – Heidi Ryan**
Heidi Ryan informed the Board that we are currently members of two personnel related Joint Powers Authorities (JPA); Fire Agencies Self Insurance System (FASIS) and FDAC Employment Benefits Authority (FDAC EBA). The boards of FASIS and FDAC EBA have voted to combine the two to create one JPA, Fire Risk Management Services (FRMS). No changes will be made to the services provided. This resolution is required to continue utilizing the services.

Rhea Williamson moved to approve Resolution 2023-02, Pat Leach seconded, motion carried by the following roll call vote:
Samantha Hinrichs – Absent
Rhea Williamson – Aye
Pat Leach – Aye
Tim Tschantz – Aye
Bruce Boyd – Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

9. **NEXT MEETING:** June 27, 2023 at 6:00 PM.
10. **ADJOURNMENT:** Meeting adjourned at 7:58 PM.

Heidi Ryan
Heidi Ryan, Board Secretary

6.A.i

Correspondence

District Secretary

From: Tom Browning <browningranch76@gmail.com>
Sent: Tuesday, June 13, 2023 11:13 PM
To: District Secretary
Subject: Fwd: South Yuba River

Heidi I thought the Board might like to see this. If you agree please include it in the Board correspondence.
Thanks
Tom Browning

Begin forwarded message:

> **From:** Jared McElhannon <jaredmcelhannon@nccfire.com>
> **Date:** June 13, 2023 at 6:37:28 PM PDT
> **To:** browningranch76@gmail.com
> **Subject: South Yuba River**
>
> Chief,
>
> June 5, 2023
>
> It was a pleasure working with Chris, Cameron and Micah. The assignment, "River Left" was not easy due to terrain, heat, and the flowing river. Not to mention the critters and poison oak... The task required knowledge, skills, and abilities which resulted in no injuries, a successful mission, and great team work.
>
> Send my regards. Mac
>
> Jared McElhannon, Captain
> **Nevada County Consolidated Fire District**
> 640 Coyote Street
> Nevada City, CA 95959
> Office – (530) 265-4431
> jaredmcelhannon@nccfire.com

6.B.i

Statistics

May, 2023

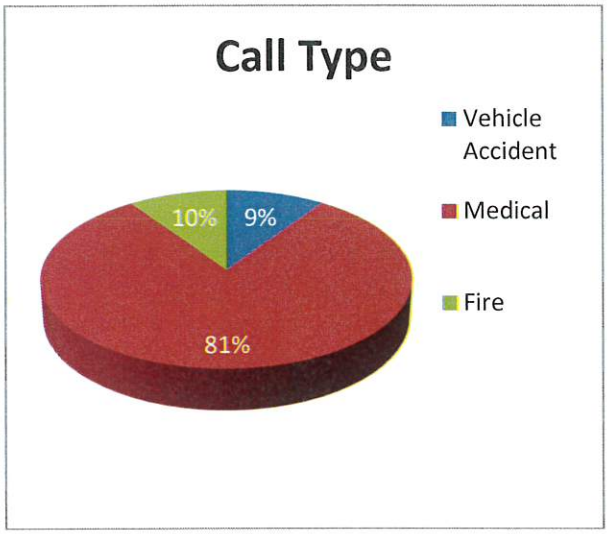
NSJFPD INCIDENT RESPONSE DETAIL - May 2023

Date	ER Type	Location	Minutes	Number of Personnel	Notes	Out of District	Response Time
5/1	Medical Aid	Scenic Dr. (012379)	48	4	SNMH Transport		10
5/5	Medical Aid	Sages Rd. (012707)	105	2	SNMH Transport		15
5/8	Vehicle Accident	Tyler Foote (012959)	29	2	Non-Injury		3
5/8	Medical Aid	School St. (012967)	38	2	SNMH Transport		12
5/9	Medical Aid	Rices Crossing (013039)	57	2	Self-Transport		31
5/10	Medical Aid	Milhous (013113)	38	2	SNMH Transport		31
5/11	Medical Aid	Pleasant Valley (013150)	43	4	SNMH Transport		13
5/11	Medical Aid	Hwy 49 (013200)	33	2	Canceled		
5/12	Medical Aid	Tyler Foote (013292)	52	2	SNMH Transport		20
5/12	Medical Aid	Purdon (013331)	45	3	SNMH Transport		8
5/13	Medical Aid	Mill St. (013346)	86	3	Patient Contact	*	48
5/13	Medical Aid	Hwy 49 (013398)	20	3	Patient Contact		12
5/14	Wildland Fire	Piper Ln. (013482)	160	5	6191 Committed	*	98
5/15	Medical Aid	Cruzon Grade (013553)	62	2	SNMH Transport		16
5/16	Medical Aid	Hwy 49 (013660)	38	3	SNMH Transport		16
5/18	Vehicle Accident	Pleasant Valley (013858)	73	4	Patient Contact		15
5/18	Medical Aid	Prophets Way (013913)	49	1	SNMH Transport		12
5/19	Wildland Fire	Sweetland (014031)	142	4	Extinguished		22
5/20	Vehicle Accident	Marysville (014070)	63	4	Patient Contact	*	28
5/20	Medical Aid	Milhous (014140)	87	2	SNMH Transport		13
5/21	Medical Aid	Francisco (014158)	35	1	SNMH Transport		26
5/21	Medical Aid	School St (014226)	60	2	Patient Contact		11
5/22	Medical Aid	School St. (014258)	44	2	SNMH Transport		10
5/22	Medical Aid	Cruzon Grade (014287)	48	2	Patient Contact		15
5/22	Medical Aid	Hwy 49 (014302)	31	1	SNMH Transport		10
5/22	Wildland Fire	Columbia (014310)	163	5	Extinguished		18
5/22	Medical Aid	Rooster (014314)	156	4	Canceled		22
5/22	Medical Aid	Hwy 49 (014325)	58	4	Patient Contact		11
5/23	Medical Aid	Cruzon Grade (014354)	53	1	SNMH Transport		34
5/25	Medical Aid	Old Mill (014567)	32	6	Patient Contact		10
5/25	Medical Aid	Pathfinder (014604)	50	2	SNMH Transport		11
5/26	Medical Aid	Marysville Rd. (014666)	11	1	Canceled	*	
5/26	Medical Aid	Francisco (014685)	43	2	SNMH Transport		11
5/28	Medical Aid	Tyler Foote (014838)	33	3	SNMH Transport		3
5/28	Wildland Fire	Oak Tree (014932)	112	7	Extinguished		12
5/28	Medical Aid	Rices Crossing (014955)	59	3	Patient Contact		34
5/29	Medical Aid	Tyler Foote (015002)	28	2	Patient Contact		16
5/30	Medical Aid	Kalaish (015080)	51	2	SNMH Transport		12
5/30	Medical Aid	Pacheco (015083)	81	2	SNMH Transport		21
5/30	Medical Aid	Tyler Foote (015091)	140	2	SNMH Transport		20
5/31	Medical Aid	Badger Hill (015250)	9	2	Canceled		
5/31/23	Vehicle Accident	Hwy 49 (015256)	29	4	UTL Patient		11

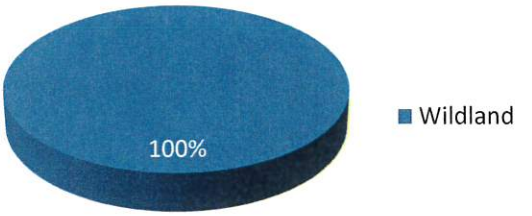
Total Calls:	**42**
Total Man Hours:	**136.18**
Average FF/Call:	**2.8**
avg response time	10 (15)

North San Juan Fire Department
Call Details
May 2023

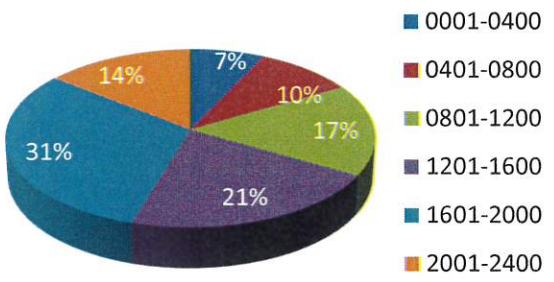
Call Type



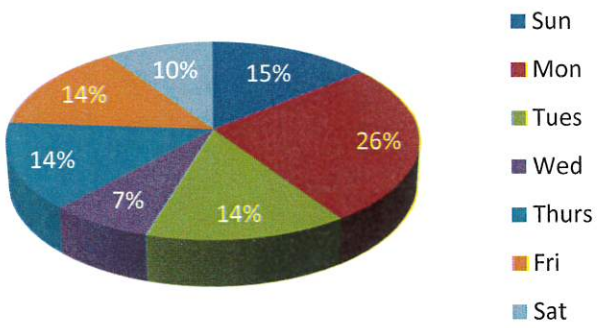
Fire Type



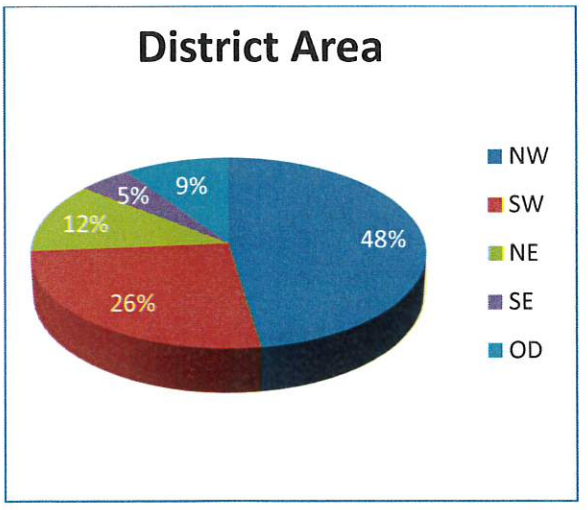
Time of Day

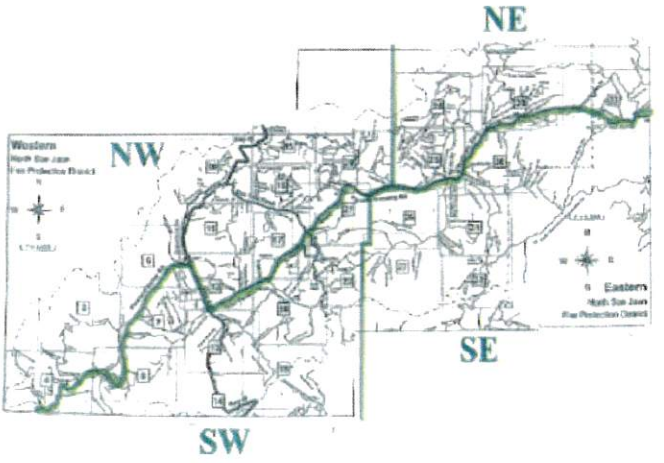


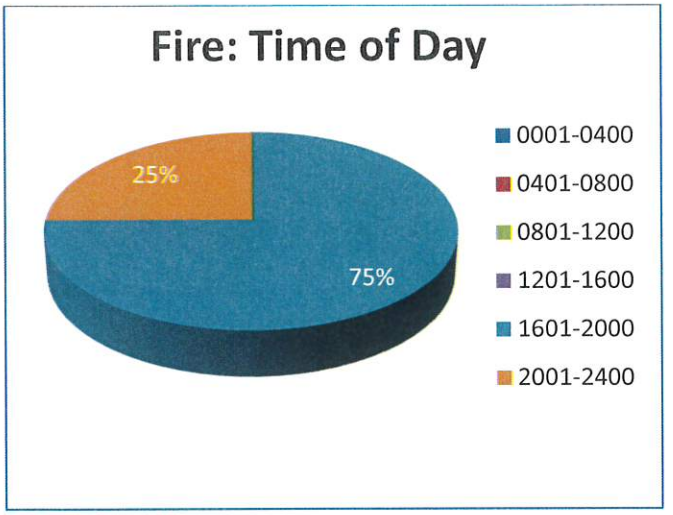
Day of Week

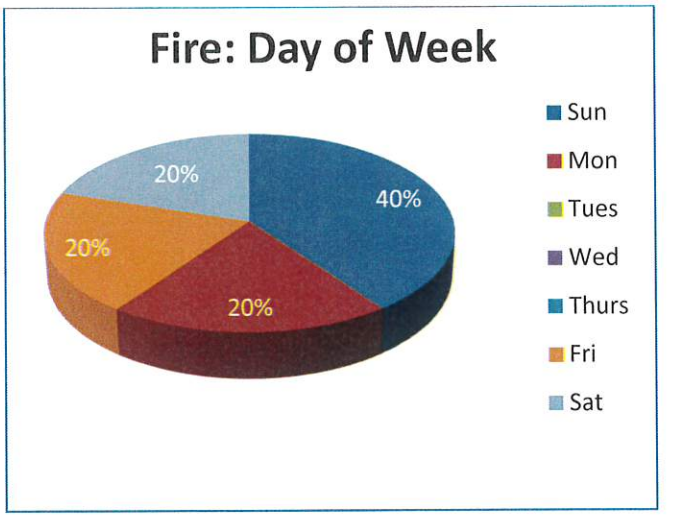


District Area






Fire: Time of Day
25%
75%
0001-0400
0401-0800
0801-1200
1201-1600
1601-2000
2001-2400


Fire: Day of Week
20%
40%
20%
20%
Sun
Mon
Tues
Wed
Thurs
Fri
Sat

NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2023 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	9	16	28	29	34								**116**
Vehicle Accident	6	2	7	3	4								**22**
Fire - Structure	3	3	1										**7**
Fire - Wildland		1		3	4								**8**
Fire - Structure/Wildland													**0**
Fire - Vehicle			1	1									**2**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check	1												**1**
Fire - Debris Check		1		1									**2**
Fire - Other													**0**
Fire - False Alarm													**0**
Fire - Menace Standby													**0**
Hazard			4										**4**
Public Assist	2	2	2										**6**
Other													**0**
Totals:	**21**	**25**	**43**	**37**	**42**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**168**

Previous Years Summary				
2023	**2022**	**2021**	**2020**	**2019**
116	224	215	188	189
22	45	69	44	50
7	14	22	8	7
8	18	31	23	9
0	5	0	0	0
2	7	7	6	13
0	1	0	0	1
1	17	32	30	8
2	0	0	1	31
0	0	0	1	0
0	1	0	0	2
0	4	8	2	0
4	5	12	12	19
6	16	15	10	13
0	4	4	5	5
168	**361**	**415**	**330**	**347**

2023 Monthly Totals:	**21**	**25**	**43**	**37**	**42**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**168**
2022 Monthly Totals:	23	25	29	23	37	25	35	40	32	27	31	34	**361**
2021 Monthly Totals:	28	21	16	35	48	50	39	39	32	42	32	33	**415**
2020 Monthly Totals:	21	26	28	22	24	37	43	27	23	32	26	17	**326**
2019 Monthly Totals:	18	31	23	22	29	33	35	33	27	40	33	23	**347**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	4	4	4	5								**21**
Special Training	1		1		2								**4**
External Training													**0**
Work Party													**0**
Public Education		1											**1**
Public Service													**0**
Totals:	**5**	**5**	**5**	**4**	**7**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**26**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 Monthly Totals:	2	3	5	3	4								15
2022 Monthly Totals:	1	3	5	3	5	1	3	3	3	3	0	2	31
2021 Monthly Totals:		1	2	7	5	5	3	2	3	2	4	1	35
2020 Monthly Totals:	1	2	2	2	1	4	2	7	3	0	0	2	**26**
2019 Monthly Totals:	3	1	8	6	6	5	8	6	3	1	4	3	**54**

6.C.i

Financials

May, 2023

NSJ Fire Protection District

Funds Summary

Period Ending 05/31/2023

	May 31, 2023
Current Assets	
Tri-Counties Bank (Petty Cash)	**$ 497.96**
6720 General Fund	**$ 338,177.60**
GF Capital Equipment Fund	**$ 400,000.00**
GF Improvement Fund	**$ 289,842.04**
GF Reserves	**$ 200,000.00**
6717 Measure Q	**$ -**
Measure Q Reserves	**$ 98,481.58**
6777 Mitigation	**$ 17,975.43**
Total Current Assets	**$ 1,344,974.61**

Account	Begin Balance	Deposits	Transfer IN	Expenses	Transfer OUT	Balance
Tri-Counties (Petty Cash)	$ 350.00	$ 177.25		$ (29.29)		$ 497.96
Total Petty Cash						**$ 497.96**
General Fund	$ 126,410.22	$ 154,454.64	$ 162,950.00	$ (105,637.26)		$ 338,177.60
GF Equipment Fund	$ 400,000.00					$ 400,000.00
GF Improvement	$ 300,000.00			$ (10,157.96)		$ 289,842.04
GF Reserves	$ 200,000.00					$ 200,000.00
Total 6720 General Fund						**$ 1,228,019.64**
Measure Q Fund	$ 255,331.58				$ (156,850.00)	$ 98,481.58
Set up of Measure Q Reserve				$ (98,481.58)		$ (98,481.58)
Measure Q Fund Reserve		$ 98,481.58				$ 98,481.58
Total 6717 Measure Q Fund						**$ 98,481.58**
Mitigation Fund	$ 23,367.43	$ 708.00			$ (6,100.00)	$ 17,975.43
Total Mitigation Fund						**$ 17,975.43**

Assests as of May 31, 2023 $ 1,344,974.61

NSJ Fire Protection District
Deposit Detail
May 2023

Type	Num	Date	Name	Account	Amount
General Journal	**89**	**05/01/2023**	**ACC Business**	**10720 · GF General Fund**	**487.79**
			ACC Business	68609 · Broadband	-487.79
TOTAL					-487.79
Deposit		**05/05/2023**		**10720 · GF General Fund**	**136,133.45**
				46110.1 · Strike Team Personnel	-90,986.66
				46110.2 · Strike Team Admin	-25,311.69
				46110.3 · Strike Team Personal Vhcl Miles	-496.08
				46110.6 · Strike Team Support Vehicle	-804.00
				46110.5 · Strike Team Engine	-18,535.02
TOTAL					-136,133.45
Deposit		**05/09/2023**		**10720 · GF General Fund**	**1,105.89**
				46110.1 · Strike Team Personnel	-1,005.35
				46110.2 · Strike Team Admin	-100.54
TOTAL					-1,105.89
Deposit		**05/09/2023**		**10720 · GF General Fund**	**1,012.06**
				46110.1 · Strike Team Personnel	-399.50
				46110.5 · Strike Team Engine	-520.55
				46110.2 · Strike Team Admin	-92.01
TOTAL					-1,012.06
Deposit		**05/09/2023**		**10720 · GF General Fund**	**7,216.80**
				46110.5 · Strike Team Engine	-3,324.78
				46110.1 · Strike Team Personnel	-3,235.95
				46110.2 · Strike Team Admin	-656.07
TOTAL					-7,216.80
Deposit		**05/09/2023**		**10720 · GF General Fund**	**884.71**
				46110.5 · Strike Team Engine	-484.68
				46110.1 · Strike Team Personnel	-384.80
				46110.2 · Strike Team Admin	-15.23
TOTAL					-884.71
Deposit		**05/09/2023**		**10720 · GF General Fund**	**1,091.73**
				46110.5 · Strike Team Engine	-513.08

NSJ Fire Protection District
Deposit Detail
May 2023

Type	Num	Date	Name	Account	Amount
				46110.1 · Strike Team Personnel	-479.40
				46110.2 · Strike Team Admin	-99.25
TOTAL					-1,091.73
Deposit		**05/09/2023**		**10720 · GF General Fund**	**2,060.88**
				46110.5 · Strike Team Engine	-1,138.50
				46110.1 · Strike Team Personnel	-909.00
				46110.2 · Strike Team Admin	-13.38
TOTAL					-2,060.88
Deposit		**05/09/2023**		**10720 · GF General Fund**	**3,536.10**
				44960 · Prop 172 Public Safety	-3,536.10
TOTAL					-3,536.10
Deposit		**05/09/2023**		**10777 · 6777 -Mitigation (AB1600) Fund**	**708.00**
				47000.1 · Mitigation Fees	-708.00
TOTAL					-708.00
Deposit		**05/23/2023**		**10720 · GF General Fund**	**925.23**
				40010 · Current Secured Tax	-3.60
				40020 · Prior Secured Taxes	-0.33
				40170 · Supplemental Secured Tax	-535.45
				40180 · Supplemental Unsecured Tax	-11.66
				40280 · Supplemental Prior Unsecured	-2.30
				44190 · Homeowner Exemption	-371.89
TOTAL					-925.23

NSJ Fire Protection District

Donations

May 2023

Donations

5/1/2023	$ -
Total Donations:	$ -

NSJ Fire Protection District
Check/Transfer Listing by Bank Account
May 2023

Type	Date	Name	Memo	Amount
10250 · Tri-Counties Bank - Petty Cash				
1 Check	05/01/2023	Tri Counties Bank	Checks for Petty Cash	-29.29
Total 10250 · Tri-Counties Bank - Petty Cash				-29.29
10717 · Measure Q Fund				
1 Transfer	05/30/2023		Funds Transfer to General Fund	-156,850.00
Total 10717 · Measure Q Fund				-156,850.00
10720 · GF General Fund				
1 Check	05/01/2023	Hills Flat Lumber	ADH Spray	-24.71
2 Check	05/01/2023	FF Guetebier, Andy (reim)	Rmbrs SSV EMT Cert	-107.00
3 Check	05/01/2023	FF Guetebier, Andy (reim)	Oil for Snowmobile	-75.24
4 Check	05/01/2023	FF Guetebier, Andy (reim)	FOBs & Heqb Training	-575.00
5 Check	05/01/2023	FF Lehman, Eugene (reim)	EMS, Test Prep Software, Backgrnd Check	-371.95
6 Check	05/12/2023	Gold Country Copier, Inc.	Copier Agreement	-89.91
7 Check	05/12/2023	Clientworks	Resolve Computer Email Hack	-105.00
8 Check	05/12/2023	Verizon Wireless	Two month Charge for Tablets	-121.72
9 Check	05/12/2023	Fire Districts Assn of California	June Life Ins	-186.70
10 Check	05/12/2023	Rice Business Solutions	Payroll Services	-225.00
11 Check	05/12/2023	Boyett Petroleum	Fuel	-336.98
12 Check	05/12/2023	US Bank	See Cal Card Expenses	-1,500.88
13 Check	05/12/2023	FF	July Move Up and Cover Incident	-145.76
14 Check	05/12/2023	FF	July Move Up and Cover Incident	-172.84
15 Check	05/12/2023	FF	Purdon Incident	-177.78
16 Check	05/12/2023	FF	Purdon Incident	-210.79
17 Check	05/12/2023	FF	Avian & Lowden Incidents	-319.98
18 Transfer	05/15/2023	Tri Counties Bank	Petty Cash Reimbursement	-177.25
19 Check	05/24/2023	FF	Golden Incident	-444.43
20 Check	05/24/2023	FF	Bennett Incident	-959.98
21 Check	05/24/2023	FF	Rice / July Move Up/ Bennett	-1,538.54
22 Check	05/24/2023	FF	Bennett/Rices/Golden	-1,966.86
23 Check	05/24/2023	Admin May 2023 Pay	Retro & May 2023 Admin Pay	-1,985.24
24 Check	05/24/2023	Admin May 2023 Pay	May 2023 Admin Pay	-3,160.25
25 Check	05/24/2023	Admin May 2023 Pay	Retro & May 2023 Admin Pay	-3,322.15
26 Check	05/24/2023	FF	Mosquito / Golden Incidents	-5,540.92
27 Check	05/24/2023	FF	Mosquito Incident	-5,718.26
28 Check	05/24/2023	FF	Mosquito Incident	-9,173.08
29 Check	05/24/2023	FF	Mosquito Incident	-9,484.88
30 Check	05/24/2023	FF	Mosquito Incident	-9,862.41
31 Check	05/24/2023	FF	Mosquito Incident	-12,043.91
32 Check	05/24/2023	FF	Mosquito/Golden/Avian/Lowden Incidents	-12,476.11
33 Check	05/24/2023	EDD	State Payroll Tax	-1,304.96
34 Check	05/24/2023	Internal Revenue Service	Federal Payroll Taxes	-19,230.80
35 Check	05/24/2023	FF Guetebier, Andy (reim)	Rmbrs for Battery Terminal	-14.73

NSJ Fire Protection District
Check/Transfer Listing by Bank Account
May 2023

36	Check	05/24/2023	OCCU-MED	Required FF Screening	-47.50
37	Check	05/24/2023	FF Lingen, Doug (reim)	Background Check	-78.00
38	Check	05/24/2023	PG&E	Power Station I and II	-97.95
39	Check	05/24/2023	Sierra Office Systems (API Marketing)	Postage for Newsletter	-181.05
40	Check	05/24/2023	Fire Districts Assn of California	July Life Ins	-186.70
41	Check	05/24/2023	AT&T CALNET 3	Telephone Service	-207.47
42	Check	05/24/2023	Northern Sierra Propane	Propane	-317.95
43	Check	05/24/2023	Boyett Petroleum	Fuel	-372.56
44	Check	05/24/2023	FF Lingen, Doug (reim)	Personal Vhcl Miles 848 mile/Mosquito Incident	-496.08
45	Check	05/24/2023	SVS - EMS Agency	Annual Fee	-500.00
	Total 10720 · GF General Fund				-105,637.26
	10722 · GF Capital Improvement Fund				
1	Check	05/01/2023	KM Flooring LLC	Residence Flooring	-3,760.37
2	Check	05/01/2023	KM Flooring LLC	Office, Training Room, and Bathroom Flooring	-6,397.59
	Total 10722 · GF Capital Improvement Fund				-10,157.96
	10777 · 6777 -Mitigation (AB1600) Fund				
1	Transfer	05/30/2023		Funds Transfer to General Fund	-6,100.00
	Total 10777 · 6777 -Mitigation (AB1600) Fund				-6,100.00
	TOTAL				**-278,774.51**

NSJ Fire Protection District

US Bank/Cal Card Transaction Detail Report

March 22 through April 22, 2023

	Date	Name	Memo	Paid Amount
Mar 22 - Apr 22, 23				
	03/22/2023	Safelite Auto Glass	6132 Windshield Repair	289.79
	03/23/2023	Amazon.Com	AA Batteries	166.00
	03/25/2023	Staples	AAA Batteries and Copy Paper	190.89
	03/25/2023	Staples	Office Chair	214.99
	03/31/2023	Dish Network	Resident TV	97.65
	03/31/2023	House of Print & Copy	ID Cards	22.17
	04/07/2023	B & C Home Center	Painting Supplies	224.43
	04/12/2023	Microsoft 365	Microsoft Office 365	198.70
	04/12/2023	Zoom	Monthly Fee for Meeting Service	15.99
	04/20/2023	B & C Home Center	Paint	80.27
Mar 22 - Apr 22, 23				1,500.88

7.C

Second Reading:
Fire Chief's Job
Description

1604. APPOINTMENT: TERMS AND CONTRACTS

1604.1. By Board Resolution the Fire Chief is appointed every two years.

1604.2. The Board shall appoint the Operations and Personnel Manager and the Finance and Facilities Manager.

1604.3. The Fire Chief shall appoint all other positions under their command.

1604.4. The Fire Chief, Finance and Facilities Manager, and the Operations and Personnel Manager shall sign a written contract as prepared and approved by the Board.

1605. JOB DESCRIPTIONS AND QUALIFICATIONS

1605.1. THE FIRE CHIEF

General Duties

The Fire Chief shall plan, organize, direct, and administer the operations of the District and Department in the protection of life and property from loss due to fire. The Chief shall manage the operation of the Department, develop programs for fire prevention and perform related work as required. The Fire Chief shall report directly to the Board of Directors and shall have the specific duties as follows.

Specific Duties

The Fire Chief:

Shall be responsible for all fire and rescue activities including, but not limited to; extinguishing fires, fire protection, fire prevention services, emergency medical, hazardous material response, incident investigation and reporting, and fire alarm communications.

Within the discretion and authority granted by the Board, District ordinances and resolutions, and applicable State statutes, the Fire Chief shall enforce all laws pertaining to fire control and fire hazards within the District.

The Fire Chief shall implement the ordinances, resolutions, policies and procedures of the District as directed by the Board.

Shall communicate to the Board any and all information that could assist the Board in the administration, operation, and maintenance of the services provided by the District in order for the Board to fulfill its public oversight responsibility. The Chief shall conduct Fire Department correspondence and inform the Board of Fire Department activities and actions. Copies of all relevant Department correspondence and documentation shall be forwarded to the Operations and Personnel Manager when received.

Shall attend all District Board meetings or send an alternate representative.

Shall help formulate, prepare, and administer Department budget and Master Plan in conjunction with the Board. Shall attend Finance Committee meetings to help inform Board of impending District obligations and expenditures.

Shall work to facilitate communication within the Department and between the Department, the Board, and the community. Shall maintain regular office hours.

When requested to do so by the Board, shall assist in drafting and shall recommend modifications of District policy as necessary to carry out the responsibilities of the District. Shall help develop and maintain a Firefighters Guide of Standard Operating Procedures (SOP's) that includes prescribed specifications and manner of wear of Department uniforms and personal protective equipment (PPE).

Has full responsibility and authority for the general supervision of all personnel

Shall promote a sense of public service and responsibility in all personnel.

Shall appoint officers, develop job descriptions, promote officer training and rotation, and ensure that the Department has adequately trained successor officers.

Shall maintain a firefighter recruitment program for the District. Shall maintain a formalized new recruit Fire Department Training Program.

Shall keep a log of activities and time devoted to District and Departmental business on a semi-weekly basis.

Shall be responsible for planning, directing, coordinating, administering, and oversight of the Fire Department Training Program and certify that required programs are being provided. Shall delegate Department responsibilities as necessary for the efficient operation of the Department. Shall develop a Fire Department training calendar on an annual basis. Shall inform all personnel of all training opportunities and shall update Board regarding progress and results.

Shall maintain an accurate roster of current firefighters and their training records. Shall inform the Operations and Personnel Manager of any changes as they occur.

Shall supervise the maintenance of driver's license records, First Aid, CPR and EMT certificates for all response personnel and shall give immediate notice of any changes therein. Shall notify the Board of the revocation of driver's licenses or expiration of EMT or firefighter certifications. Shall ensure that annual physical exams are undergone.

Shall be responsible for the discipline, suspension, and/or termination of all subordinate officers and personnel in accordance with District ordinances, resolutions, policies and procedures. Disciplinary decisions of the Chief may be appealed pursuant to procedures established by District policy. Maintains a record of verbal or written formal warnings, complaints and disciplinary actions against personnel and shall advise individuals of such entries into their personnel file. Personnel files on members of the Department shall be kept confidential and under the control of the Operations and Personnel Manager.

Shall exercise command over all fire and rescue equipment belonging to the District and shall maintain an inventory of same, recommending to the Board the purchase of new equipment and sale of old. Shall notify the Board of any damage to District property or any damage caused to third parties by District personnel. Shall have authority to site District equipment.

Authorizes and approves invoices for payment with signature and date. Purchases and disposes of Department property in accordance with Board direction.

Assumes the duties and responsibilities of the Fire Marshal/Fire Prevention Officer unless delegated to a subordinate officer. Shall be responsible for the implementation of Fire Marshal duties as set forth by State law and District policy. Shall report to the Board on Fire Mmarshal activities on an annual basis.

Except in an emergency shall seek Board approval for utilization of resources used outside the District. Shall not leave the District on strike team duty unless otherwise determined by the Board. Prior to each fire season shall develop a fire plan based on availability of resources for presentation to the Board in a timely manner.

The Fire Chief shall develop and maintain a logical chain of command and shall provide a management plan with an organizational chart to the Board on an annual basis.

The Fire Chief shall have responsibility for delegating authority and tasks.

Nothing in this job description shall be construed to limit the inherent or statutory responsibility, power, and authority granted to the Fire Chief by the Board of Directors or other applicable statutes (County, State, or Federal) in the operations of extinguishing any fire and taking the necessary precautions to prevent the spread thereof.

Qualifications

Applicants for the position of Fire Chief shall meet the following minimum qualifications (qualifications may be waived at the discretion of the Board):

A minimum of three (3) years experience with a Fire Department (preferably rural). One (1) year experience in the position of a Fire Officer.

Candidates without prior professional fire service experience must serve one year as a North San Juan Fire Department ~~Administrative~~ Captain or North San Juan Fire Department ~~Assistant Fire Chief~~Chief Officer, or other higher position within the Department.

Must meet minimum Firefighter qualifications of this section.

Extensive and demonstrated experience in the fire service and demonstrated leadership ability.

The Fire Chief should reside within the boundaries of the North San Juan Fire Protection District.

Additional Desired Qualifications

CA Fire Officer Certification or Federal Fire Officer
Additional Fire/EMS Instructor Qualifications
Valid California Class B driver's license or FF Endorsement

8.B

Deputy Chief of Administration Job Description

North San Juan Fire Protection District

Job Description

Deputy Fire Chief of Administration

General Duties

The Deputy Fire Chief of Administration shall assist the Fire Chief in planning, organizing, directing, and administering the administrative functions of the District. The Deputy Fire Chief of Administration shall report directly to the Fire Chief.

Specific Duties

The Deputy Fire Chief of Administration:

Shall help formulate, prepare, and administer Department budget and Master Plan in conjunction with the Board, Fire Chief, and Finance and Facilities Manager. In the absence of the Chief, shall attend Finance Committee meetings to help inform Board of impending District obligations and expenditures.

Shall implement ordinances, resolutions, policies and procedures of the District as directed by the Fire Chief and the Board.

Shall provide guidance, information, and assistance to the Finance and Facility Manager to bill for incidents.

In the absence of the Fire Chief, shall represent the District at local and regional meetings.

Shall attend all District Board meetings.

Shall maintain and log regular office hours of approximately four hours per week in the district office.

Shall attend the Nevada County Fire Chief's monthly meeting, the Nevada County Trainings Officers meetings, the Nevada County Wildland Stakeholders meetings, the Yuba River Cohorts meetings, and other meetings as directed by the Fire Chief

In the absence of the Fire Chief, authorizes and approves invoices for payment with signature and date and within District policy. Purchases and disposes of Department property in accordance with Board direction.

Shall perform other duties as assigned by Fire Chief.

Qualifications

Applications for the position of Fire Chief shall meet the following minimum qualifications. Qualifications may be waived at the discretion of the Board.

1. A minimum of three (3) years experience with a Fire Department (preferably rural). One (1) year experience in the position of a Fire Officer.
2. Accounting Experience
3. Candidates without prior professional fire service experience will be considered with extensive local government experience.

An equivalent combination of education and experience sufficient to provide the applicant with the knowledge, skills and ability to successfully perform the essential functions of the job will be considered.

Additional Desired Qualifications

1. Fire Prevention Qualifications
2. Have knowledge and experience with Local Government administrative procedures.
3. Fire Prevention Qualifications
4. Additional Fire/EMS instructor qualifications
5. Microsoft Office 365, Quickbooks, and/or other finance software
6. Public Information Officer

1. Fire Prevention Qualifications
2. Additional Fire/EMS instructor qualifications.

8.C

Resolution 2023-03 Authorizing Nevada County to Collect Special Taxes

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org

Serving Since 1862

Resolution 2023-03

RESOLUTION AUTHORIZING THE NEVADA COUNTY AUDITOR-CONTROLLER TO COLLECT SPECIAL TAXES FOR FISCAL YEAR 2023-24

WHEREAS, the Board of Directors of the North San Juan Fire Protection District did duly adopt a Special Tax pursuant to the provision of Government Code Section 53978, approved by the voters of the District on November 4, 1986; and

WHEREAS, District ordinance 86-2 established the rate of said special tax to be approved by the voters within the district; and

WHEREAS, a Standard Form Tax Collection Services contract dated July 8th, 1996 and approved by District Resolution 96-01 is on file with the County of Nevada; and

WHEREAS, pursuant to Government Code Section 53978, the taxes on each parcel shall be billed on the secured tax roll bills for FY 2023-24; and

WHEREAS, the County of Nevada shall be entitled to deduct the reasonable costs of collection and administration of this Resolution before remitting the tax revenues collected to the District.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the North San Juan Fire Protection District Board of Directors hereby requests the County of Nevada authorize the Auditor-Controller to levy and collect special taxes in the same manner as Ad Valorem County Taxes on the secured rolls as set forth in "Exhibit A", attached hereto and made a part hereof.

PASSED AND ADOPTED at a meeting of the Board of Directors of the North San Juan Fire Protection District duly called and held in said District on the 27th day of June 2023, by the following vote:

AYES: _____ **NOES:** _____ **ABSTAIN:** _____ **ABSENT:** ____

ATTEST:

_____ _____

Bruce Boyd, Board Chair Heidi Ryan, Board Secretary

EXHIBIT A
Resolution 2023-03

A special tax in the amount of $27.50 per each improved parcel and $19.50 per each unimproved parcel as shown on the Assessor's Roll of the County of Nevada, shall be collected within the following Tax Area Codes:

68-026, 79-005, 79-006, 79-008, 79-011, and 79-013

Excepting the following Assessor's Parcel Numbers, which have been excepted by the Board of Directors pursuant to District Ordinance 87-01:

030-020-009-000	030-020-010-000	030-020-011-000	032-490-018-000
032-500-006-000	032-500-067-000	032-510-003-000	032-510-009-000
032-520-004-000	060-090-052-000	060-280-045-000	060-290-004-000
060-290-005-000	060-300-014-000	060-360-011-000	060-360-022-000
060-370-002-000	060-370-004-000	061-010-001-000	061-250-011-000
062-020-029-000	062-020-031-000	062-030-030-000	

8.D

Resolution 2023-04
Collection of Special
Tax (Measure Q)

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

Resolution 2023-04

RESOLUTION FOR THE COLLECTION OF A SPECIAL TAX PURSUANT TO NORTH SAN JUAN FIRE PROTECTION DISTRICT RESOLUTION #2014-06 (MEASURE Q) FOR FY 2023-24

WHEREAS, the Board of Directors of the North San Juan Fire Protection District did duly adopt a Special Tax pursuant to the provision of Government Code Section 53978, approved by the voters of the District on June 3, 2014; and

WHEREAS, the Board of Directors of the North San Juan Fire Protection District has passed and adopted Resolution #2014-06, of said District, which provides for the collection of a Special Tax on each taxable entity as defined in Section I of Resolution #2014-06, and pursuant to Government Code Section 53978, to be collected by the Tax Collector of the County of Nevada for FY 2023-24 to meet the emergency medical response and fire protection costs for the North San Juan Fire Protection District community; and

WHEREAS, the Measure Q special tax allows for an inflationary adjustment equal to the San Francisco-Oakland-San Jose Consumer Price Index (CPI) or 3%, whichever is lower, and the current CPI for the San Francisco-Oakland-San Jose area is 4.88%; and

WHEREAS, the Board of Directors of the North San Juan Fire Protection District on March 14, 2023, passed and adopted Resolution 2023-01 approving a 3.0% increase for the Measure Q tax rate for FY 2023-24; and

WHEREAS, The North San Juan Fire Protection District has entered into a Standard Form Tax Collection Services contract with the County of Nevada dated July 8th, 1996; and

WHEREAS, the taxes on each parcel shall be billed on the secured tax roll bills for FY 2023-24; and

WHEREAS, the County of Nevada shall be entitled to deduct the reasonable costs of collection and administration of this Resolution before remitting the tax revenues collected to the District.

WHEREAS, The North San Juan Fire Protection District acknowledges that the tax amounts must be rounded down to the even penny for purposes of complying with the collection requirements from the Auditor-Controller of Nevada County. Therefore, the total assessment amount for all parcels subject to the assessments will be altered as such, and the net amount to be assessed will change accordingly.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the North San Juan Fire Protection District hereby requests the Nevada County Board of Supervisors to instruct the Auditor-Controller of Nevada County to levy and collect special taxes in the same manner as Ad Valorem County Taxes on the secured rolls as set forth in "Exhibit A", attached hereto and made a part hereof.

PASSED AND ADOPTED at a meeting of the Board of Directors of the North San Juan Fire Protection District duly called and held in said District on the 27th day of June 2023, by the following vote:

AYES: _____ **NOES:** _____ **ABSTAIN:** _____ **ABSENT:** ____

ATTEST:

_____ _____

Bruce Boyd, Board Chair Heidi Ryan, Board Secretary

EXHIBIT A

Resolution 2023-04

Classification of Real Property Residence Equivalent

By Parcel Type

For Fiscal Year 2023-24

Residential Equivalent - $65.25

(Effective July 2023)

Parcel Type	Tax Rate
Residential	
First Residential Unit (1.0 RE))	$ 65.25
Subsequent Units (0.75 RE each)	$ 48.93
Commercial	
Two (2.0) RE	$130.49
Industrial	
Three (3.0) RE	$195.73
Vacant / Agricultural / Open Space	
0.71 RE	$ 46.32
Mixed Use - Residential & Commercial	
Commerical Use & First Residential Unt (1.6 RE)	$104.39
Subsequent Residential Units (0.75 RE)	$ 48.93

This special tax shall be collected within the following Tax Area Codes:

68-026, 79-005, 79-006, 79-008, 79-011, and 79-013

8.E

Resolution 2023-05
Capital Mitigation
Plan Update

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 ✦ Fax: (530) 292-1417 ✦ e-mail: info911@nsjfire.org

Resolution 2023-05

RESOLUTION TO UPDATE CAPITAL IMPROVEMENT PLAN

WHEREAS, the Board of Directors of the North San Juan Fire Protection District did, pursuant to Government Code Section 66000 et seq., adopt Resolution 91-13, creating and establishing a fee for new development within the District to finance capital equipment and facilities expenditures; and

WHEREAS, said Board did adopt Resolution 2003-04 on June 3, 2003 adopting a Capital Improvement Expenditure Plan for 2003-2008;

NOW THEREFORE BE IT RESOLVED that the North San Juan Fire Protection District Board of Directors duly adopts an update to the Capital Improvement Plan as outlined in the accompanying Exhibit A – Capital Improvement Plan 2024-2028, as per Government Code Section 66002;

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said board, held on the 27 day of June 2023, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTEST:

_____ Bruce Boyd, Chair

_____ Heidi Ryan, Board Secretary

Exhibit A
Capital Improvement Plan
2024-2028

Project	Cost 2023-24	Cost 2024-25	Cost 2025-26	Cost 2026-27	Cost 2027-28
Engine 6168 Payment	$2,300	$2,300	$2,300	$2,300	$2,300
District Wide Water Storage		$15,000			