NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, September 26, 2023, 6:00 PM
AGENDA

1. **6:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action

2. **6:01 PM or as soon thereafter as possible - APPROVAL OF September 26, 2023 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes. No action may be taken by the Board concerning items not on the agenda.*

4. **MINUTES**

Action

A. Minutes of July 25, 2023 Regular Board Meeting 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Board Chair Report – Bruce Boyd
     - **i.** Correspondence 🕮
   - **B.** Chief's Report – Jason Flores
     - **i.** July and August 2023 Statistics 🕮
     - **ii.** Current Department Activity
   - **C.** Treasurer's Report – Rhea Williamson

Action

- **i.** Financials- July and August 2023: Funds Summary, Deposit Detail, Disbursements, Cal Card 🕮

Action

- **ii.** FY 2023-24 Final Budget 🕮
- **D.** Firefighter Association Report – Chris Rainville
- **E.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
- **F.** NCFA Report – Pat Leach

7. **OLD BUSINESS**
   - **A.** Water Tank Project Update – Bruce Boyd 🕮
   - **B.** Public Outreach – Rhea Williamson

8. **NEW BUSINESS**
   - **A.** First Reading – Ordinance 2023-01; Imposition of Fees in Cases of Negligence, Criminal Activity and False Alarms – Bruce Boyd 🕮

Action

- **B.** JPA dues 2023-24 – Pat Leach 🕮
- **C.** Grass Valley's Air Station – Pat Leach 🕮
- **D.** Hydrant Committee Update – Tom Browning

Action

- i. Letter(s) of Authorization 🕮

9. **NEXT MEETING: October 24, 2023**

10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4.A

Minutes of
July 25, 2023

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, July 25, 2023
Draft

PRESENT: Bruce Boyd, Chair; Rhea Williamson, Treasurer; Pat Leach; Tim Tschantz
STAFF: Jason Flores, Fire Chief; Tom Browning, Deputy Fire Chief; Lynn McGarva, Finance Manager; Heidi Ryan, Board Secretary

ABSENT: Samantha Hinrichs, Vice-Chair

1. **CALL TO ORDER:** Meeting called to order at 5:59 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. **APPROVAL OF July 25, 2023, REGULAR BOARD MEETING AGENDA**
   Rhea Williamson moved to approve the July 25th Regular Board Meeting Agenda with item 7.D removed, Pat Leach seconded, motion carried 4-0-0-1.

3. **PUBLIC COMMENT:**
   Boyd Johnson read aloud a document he prepared titled, *Obituary for the Rough and Ready Fire Protection District.*

4. **MINUTES:**
   A. **Draft Minutes of June 27, 2023 Regular Board Meeting**
      Pat Leach pointed out two mistakes in the Draft Minutes.

      Pat Leach moved to approve the Draft Minutes of June 27th as amended, Rhea Williamson seconded, motion carried 4-0-0-1.

5. **ANNOUNCEMENTS:**
   None.

6. **REPORTS**
   A. **Board Chair Report – Bruce Boyd**
      Bruce Boyd read a letter from the superintendent of Twin Ridges Elementary School District thanking Judy Stead for coordinating a water safety presentation at Grizzly Hill School.

      7.A- Water Tank Project Update – Rich Mead
      This item was heard out of order to accommodate Captain Rich Mead's schedule.
      Rich Mean provided an overview of the Cruzon Grade water storage tank project to date and identified what tasks remain.

i. **Correspondence**
   1. Letter from Twin Ridges Elementary School District.
   2. Letter from the IRS.

B. Chief's Report – Chief Jason Flores

i. **June 2023 Statistics**

Chief Flores provided a summary of the June 2023 statistics. Chief Flores informed the Board that we are now highlighting river calls on our monthly statistics but asked for guidance on how they want to define river calls, only at the edge of the river? What about vehicle accidents in the river canyon? Board members suggested capturing all calls that fall within California State Park jurisdiction.

Rhea Williamson wants to ensure we are capturing all public education instances on our District statistics.

ii. **Current Department Activity**

- Fuels are drying out.
- US Forest Service will be going to fire restrictions on August 1st.
- Watch Duty is a great app for tracking fire information.
- Extrication training went well at the Whittlesey Junk Yard. CAL FIRE and Camptonville Fire participated.
- Chief Officers are taking duty shifts to ensure coverage throughout the week.
- Two new recruits interested in joining the Department.

Tom Browning informed the Board he is currently reviewing our contract with the United States Forest Service. The biggest change to the contract is that we will be paid after four hours of work. Previously, we would not be paid until after twelve hours of work.

C. Treasurer's Report – Rhea Williamson

i. **Financials- June 2023: Funds Summary, Disbursement Detail, Deposit Detail, Cal Card**

Rhea Williamson presented the financial reports for June 2023.

Pat Leach moved to approve the June 2023 Financials and Cal Card as presented, Tim Tschantz seconded, motion carried 4-0-0-1.

ii. **Prop 172 Report**

This is an annual requirement showing how much the District received of Prop 172 funds.

iii. **FY 2022-23 Mitigation Report**

This is an annual requirement showing all activities within the Mitigation Fund.

iv. **FY 2022-23 Year-to-Date Budget vs. Actual**

Rhea Williamson presented the FY 2022-23 Year-to-Date Budget vs. Actual with all funds combined. There is a fund balance carryover, the Finance Committee will discuss how to allocate it.

D. Firefighters Association Report – Chris Rainville

No Report

E. Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach

- Blind Shady is creating a FireWise Community.
- Looking for a replacement for Badri Matlock that can coordinate and host quarterly meeting for all the FireWise Communities on the Ridge, including Pike and Alleghany.
- The Fire Safe Council is holding a Defensible Space Advisor training in Truckee at the end of August. Date and time TBD.

F. NCFA Report – Pat Leach.

No report.

7. OLD BUSINESS

***A.* Hydrant Committee Update – Tom Browning**

The Geological Survey has been completed at the proposed tank site, and the site can be used. The tank will have to be set on a unique foundation which will likely cost $300,000, much more than the foundation budget of $100,000.

The Environmental Impact Study indicated that the well site on NSJ Fire property (site for the well) is a potential wetland. A report needs to be prepared to identify how the project will address this issue. This potentially means that the project well might need to be drilled on a different parcel. Tom Browning needs to present the deeds for the NSJ Fire properties in North San Juan to check feasibility. Rhea Williamson asked to review the Environmental Impact Report.

B. Water Storage Update – Bruce Boyd

This item was heard during the Chair Report.

D. Public Outreach – Rhea Williamson

This item was removed from the agenda.

8. NEW BUSINESS

A. Auditor's Contract – Lynn McGarva

Lynn McGarva noted Pehling and Pehling increased their fees by $1,300. This will be our third year with this Auditor.

Rhea Williamson moved to accept the Contract with Pehling and Pehling paying the increased cost as well as the initial deposit of $3,300, Tim Tschantz seconded, motion carried 4-0-0-1.

Boyd Johnson recommended the Board read and understand what is written in the contract. A discussion ensued regarding Board responsibilities during the audit and what the auditor does.

B. **Approval to Request Bids for Turnouts – Jason Flores**
According to District policy, and due to the fact that purchasing new turnouts will likely exceed $25,000, Chief Flores is first required to obtain approval to seek bids. Staff will continue to search for grant opportunities.

Pat Leach moved to approve Chief Flores seeking bids for 15 new turnout sets, Rhea Williamson seconded, motion carried 4-0-0-1.

9. **NEXT MEETING:** September 26, 2023 at 6:00 PM.
10. **ADJOURNMENT:** Meeting adjourned at 7:34 PM.

Heidi Ryan
Heidi Ryan, Board Secretary

6.A.i

Correspondence

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0038

In reply refer to: 0439800000
Aug. 15, 2023 LTR 2644C KO
68-0335204 202209 01
Input Op: 0509909562 00077502
BODC: WI

RECEIVED
AUG 22 2023
BY:

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

106990

Taxpayer Identification number: 68-0335204
Tax periods: Sep. 30, 2022

Form: 941

Dear Taxpayer:

We previously sent you a letter about your inquiry received Mar. 06, 2023. Although we try to respond quickly, we often need additional time for research. We can't provide a complete response at this time because:

We need more time to provide you with a complete response to your inquiry.

While waiting to hear from us, if you have a balance, you can still make payments to reduce your tax liability and interest charges. To help us apply payments properly, make your check or money order payable to the United States Treasury and provide on each payment:

- Name
- Address
- Social security or employer identification number
- Daytime telephone number
- Tax year
- Tax form

Please allow an additional 60 days for us to obtain the information we need and let you know what action we're taking. You don't need to do anything else right now.

If you have questions, you can call us toll free at 1-800-829-0115.

If you prefer, you can write to us at the address at the top of the first page of this letter.

When you write, please include a copy of this letter and provide your telephone number and the hours we can reach you in the spaces below. Keep a copy of this letter for your records.

Your Telephone Number (___)_____ Hours _____

Thank you for your cooperation.

0439800000
Aug. 15, 2023 LTR 2644C K0
68-0335204 202209 01
Input Op: 0509909562 00077503

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

Sincerely yours,

Brian R Wright

Brian R. Wright
Program Manager, AM OPS 1

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0038

106990.352624.330180.27823 1 AB 0.537 693

NORTH SAN JUAN FIRE PROTECTION
DISTRICT
PO BOX 299
N SAN JUAN CA 95960-0299

106990

KEVIN KILEY
3RD DISTRICT, CALIFORNIA

HOUSE COMMITTEE ON EDUCATION AND THE WORKFORCE

CHAIRMAN
SUBCOMMITTEE ON
WORKFORCE PROTECTIONS

Congress of the United States
House of Representatives
Washington, DC 20515–0503

1032 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515–0503
(202) 225–2523

HOUSE COMMITTEE ON JUDICIARY

July 26, 2023

Bruce Boyd
13200 Tyler Foote Rd
Nevada City, CA 95959-8684

Dear Bruce Boyd,

Thank you for your service as a representative in Nevada County. In January, I was sworn in as the new Member of Congress for California's Third District, which covers Nevada County in addition to nine other counties.

I'm looking forward to working together and would love to hear from you about any matters affecting our shared constituencies. Having served in the State Assembly the last six years, I've learned how important it is to work across jurisdictions to solve problems, and how valuable the perspective of elected officials is in making decisions that best serve the district.

My district office is up and running in Rocklin; you can always reach us directly at 1 (888) 406-3855, or feel free to drop by 6538 Lonetree Blvd, Suite 200, Rocklin, CA 95765. There are a variety of Congressional services and support we can provide to you and your constituents:

- If you'd like to schedule a time to speak with me by phone, in Washington, D.C., in my Rocklin district office, or the next time I am in your community, just send an email to Pamela.Grant@mail.house.gov.
- If you have constituents who need assistance with a federal issue, such as navigating a federal department or agency, you can contact our case managers Bennett.Simpson@mail.house.gov and Peter.Gemellaro@mail.house.gov.
- If you have thoughts on pending legislation or ideas for new legislation, you can reach my Legislative Director at Jeannine.Bender@mail.house.gov.
- To request special Congressional Certificates of Recognition for outstanding community members and leaders, or to mark special occasions such as retirements, anniversaries, and birthdays, email Pamela.Grant@mail.house.gov.
- Should you know anyone who may be interested in attending a U.S. Military Service Academy and be seeking a Congressional nomination, they can apply with my office online at kiley.house.gov under the "Apply for a Service Academy" section or can email my District Director at Chelyssa.Horvat@mail.house.gov.
- For assistance scheduling tours while visiting Washington, D.C., just visit kiley.house.gov and click "Schedule a D.C. Tour."

Thank you for your leadership and dedication to public service. I look forward to opportunities to partner with you in the future in order to best serve our shared constituents in Nevada County.

Sincerely,

Rep. Kevin Kiley
Member of Congress

Paid for by the funds authorized by the House of Representatives for the 3rd District of California.

PRINTED ON RECYCLED PAPER

6.B.i

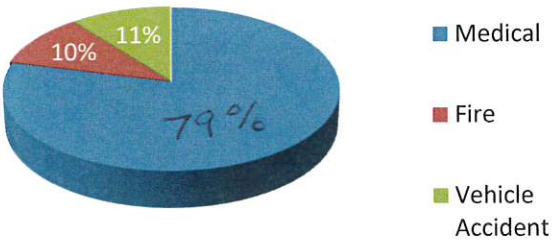
July and August
Statistics

NSJFPD INCIDENT RESPONSE DETAIL July 2023

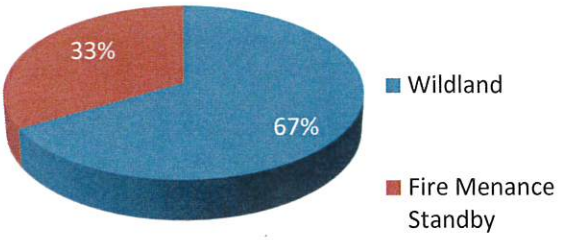
Date	Type	Location	Minutes	Responders	Notes	River	Out of District	Response Time
7/1	Medical Aid	Bridgeport (018394)	48	3	Medic 44 transport	1	*	19
7/1	Medical Aid	South Yuba Hwy 49 (018443)	54	3	SNMH Transport	1		9
7/3	Wildland Fire	Grizzly Ridge (018722)	140	3	Extinguished			50
7/3	Medical Aid	Tyler Foote (018742)	59	2	SNMH Transport			8
7/3	Medical Aid	Sages Rd (018763)	43	3	SNMH Transport			10
7/4	Medical Aid	Sweetland (018830)	84	1	Patient Contact			25
7/4	Medical Aid	Purdon Rd (018909)	35	2	Canceled			33
7/6	Vehicle Accident	Hwy 49 (019100)	221	4	Bi-County Transport		*	15
7/7	Medical Aid	Cruzon Grade (019305)	58	4	SNMH Transport			9
7/8	Medical Aid	Pleasant Valley Rd (019327)	37	2	Patient Contact			14
7/8	Medical Aid	Cruzon Grade (019348)	40	2	SNMH Transport			5
7/8	Medical Aid	Hwy 49 @ S. Yuba (019404)	13	2	Canceled		*	
7/11	Medical Aid	Tyler Foote (019674)	31	2	SNMH Transport			7
7/11	Medical Aid	Long Point (019686)	61	2	Patient Contact			17
7/12	Vehicle Accident	Pleasant Valley Rd (019832)	46	4	SNMH Transport			6
7/13	Medical Aid	Hwy 49 @ bridge (019886)	56	2	Patient Contact	1	*	19
7/13	Vehicle Accident	Shady Creek Dr (019934)	86	4	CAL STAR Transport			11
7/14	Medical Aid	Jennet Trail (019958)	54	2	Patient Contact			25
7/15	Medical Aid	Tyler Foote (020189)	112	3	Non-Injury			11
7/16	Medical Aid	Covert Way (020205)	47	1	Patient Contact			15
7/16	Medical Aid	Purdon Rd (020255)	34	2	SNMH Transport			6
7/16	Medical Aid	Murphy Rd (020269)	26	4	Canceled			2
7/18	Medical Aid	Purdon Crossing (020488)	43	1	Non-Injury	1		
7/18	Medical Aid	Byron Rd. (020509)	29	1	Patient Contact			11
7/20	Medical Aid	Sauer Ln. (020673)	66	2	Patient Contact			15
7/20	Fire Menance S.	Hwy 49 (020723)	14	2	Non-Injury			13
7/20	Fire Menance S.	Hwy 49 (020774)	30	1	Non-Injury			12
7/22	Medical Aid	Moss Ct. (020941)	40	2	SNMH Transport			8
7/22	Medical Aid	Hoyts Crossing (020943)	95	2	SNMH Transport	1		12
7/24	Medical Aid	Hwy 49 (021237)	39	2	SNMH Transport			11
7/24	Medical Aid	Rice's Crossing (021242)	16	2	Medic 44 transport		*	
7/27	Medical Aid	Murphy Rd (021527)	4	2	Canceled			
7/28	Medical Aid	South Yuba Hwy (021666)	97	3	SNMH Transport	1	*	16
7/29	Wildland Fire	Cruzon Grade (021761)	125	5	Extinguished			2
7/29	Medical Aid	Scenic Dr (021780)	58	3	SNMH Transport			9
7/29	Vehicle Accident	Hwy 49 @ Indepen. (021801)	22	3	Unable To Locate	1	*	
7/29	Medical Aid	Tyler Foote (021819)	25	4	Canceled			6
7/30	Medical Aid	School St. (021845)	31	3	SNMH Transport			15
					Total Calls:	**7**	**38**	
					Total Man Hours:	**16.8**	**98.48**	
					Average FF/Call:	**2.43**	**2.5**	

North San Juan Fire Department
Call Details
July 2023

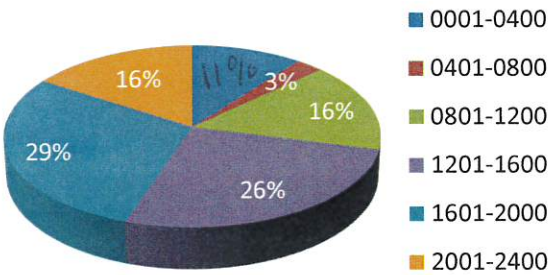
Call Type



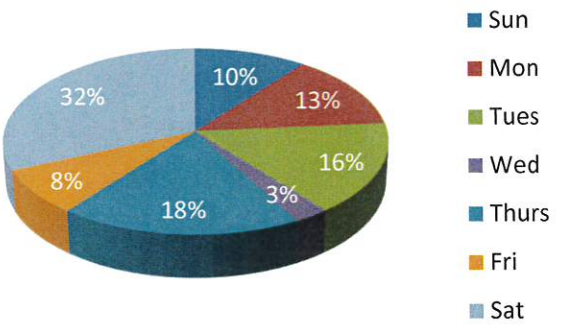
Fire Type



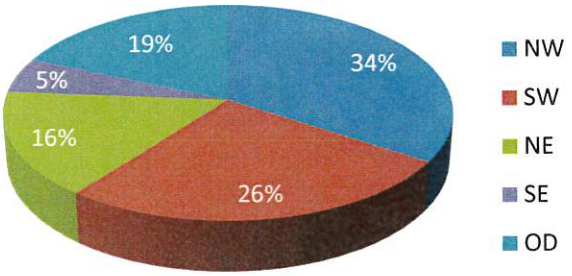
Time of Day

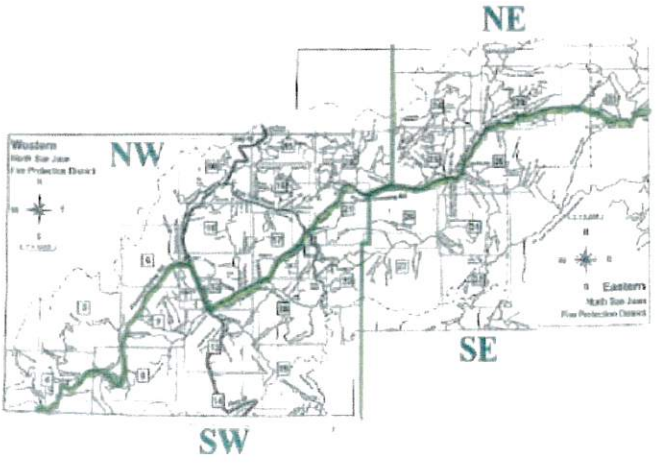


Day of Week

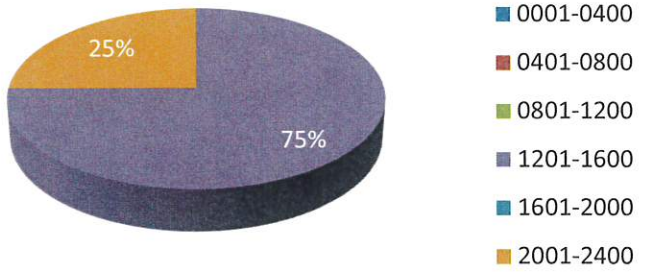


District Area

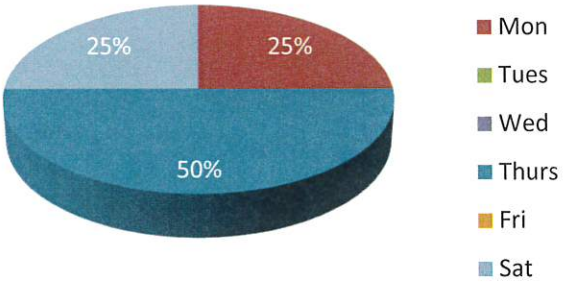




Fire: Time of Day



Fire: Day of Week



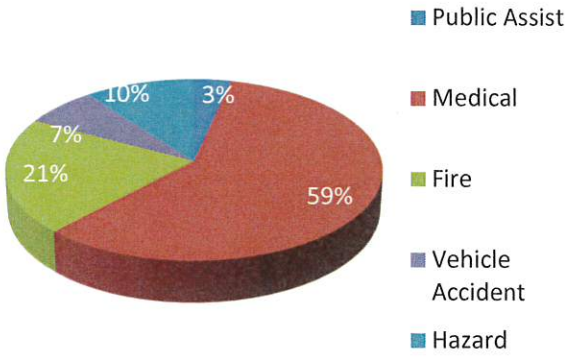
NSJFPD INCIDENT RESPONSE DETAIL August 2023

Date	Type	Location	Minutes	Responders	Notes	River	Out of District Responses	Response Time
8/3	Vehicle Accident	Hwy 49 (022306)	43	2	Non-Injury			9
8/4	Vehicle Accident	Hwy 49 (022442)	12	2	Canceled	1	*	
8/4	Hazard Condition	Tyler Foote (022450)	311	3	Traffic Control			6
8/5	Hazard Condition	Cherokee (022520)	38	2	False Alarm			10
8/5	Hazard Condition	Murphy (022524)	238	2	False Alarm			8
8/7	Medical Aid	Walls Flat (022732)	63	2	SNMH Transport			9
8/7	Medical Aid	N. Bloomfield (022818)	51	2	Patient Contact			21
8/8	Structure Fire	Pine Grove (022836)	11	3	Canceled			
8/10	Public Assist	Robinson (023059)	11	3	Patient Contact			7
8/12	Medical Aid	Byron (023274)	45	2	SNMH Transport			8
8/16	Wildland Fire	White Cloud (023757)	71				*	
8/17	Medical Aid	Skyland (023868)	98	2	SNMH Transport			7
8/17	Medical Aid	Willow Creek Campground Camptonville	34				*	
8/17	Medical Aid	Tyler Foote (023913)	56	4	Patient Contact			5
8/17	Wildland Fire	Reader Ranch (023916)	172	4	Extinguished			22
8/17	Medical Aid	Scenic Dr. (023921)	5	1	False Alarm			
8/18	Medical Aid	Old Mill (023968)	21	2	Patient Contact			8
8/19	Medical Aid	South Yuba (024098)	52	4	SNMH Transport	1		14
8/19	Medical Aid	Malakoff (024111)	57	4	Patient Contact			22
8/21	D/Smoke Check	Purdon (024312)	45	2	Fire Out on Arrival			12
8/21	Medical Aid	TNF White Cloud (024325)	82	3	SNMH Transport			21
8/22	Medical Aid	Old Mill (024409)	84	2	SNMH Transport			9
8/23	Medical Aid	Sweetland (024509)	39	2	SNMH Transport			14
8/24	Medical Aid	Drunken Miner's (024601)	25	2	Patient Contact			11
8/24	Medical Aid	Meru (24605)	53	3	SNMH Transport			7
8/27	Medical Aid	Hwy 49 (024847)	24	3	Canceled			12
8/29	Wildland Fire	Buttermilk (025084)	466	3	Extinguished			59
8/29	Wildland Fire	Hwy 49 (025087)	107	2	Extinguished			11
8/30	Medical Aid	Grizzly Hil School (025143)	49	1	SNMH Transport			13

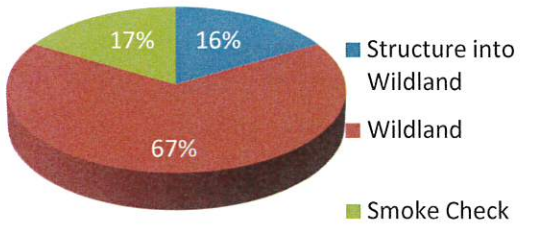
Total Calls	**2**	**29**
Total Man Hours	**3.87**	**101.57**
Average FF/Call	**3**	**2.3**

North San Juan Fire Department
Call Details
August 2023

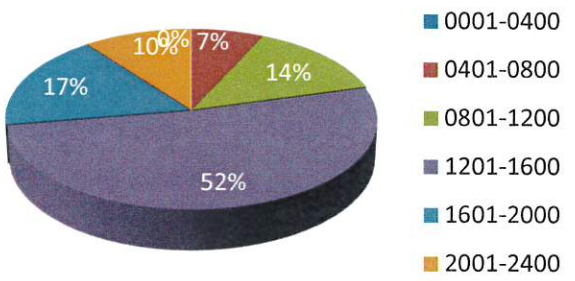
Call Type



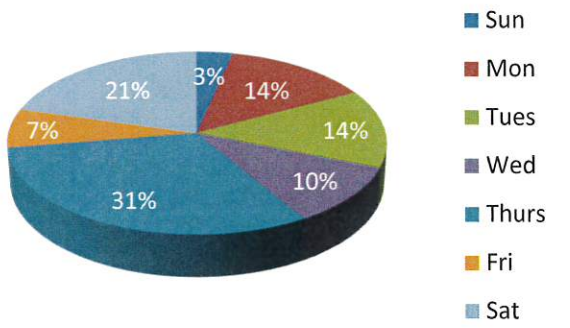
Fire Type



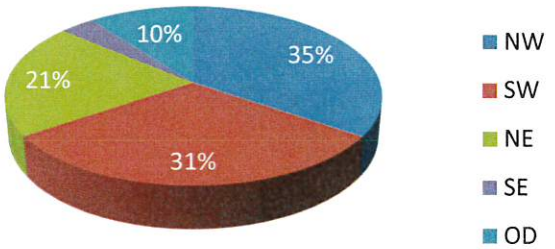
Time of Day

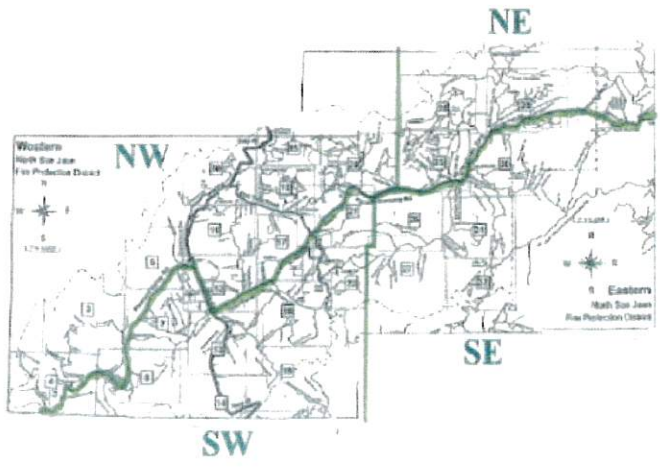


Day of Week

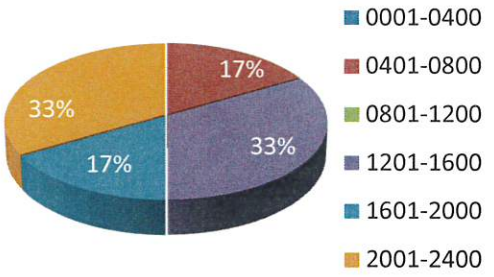


District Area

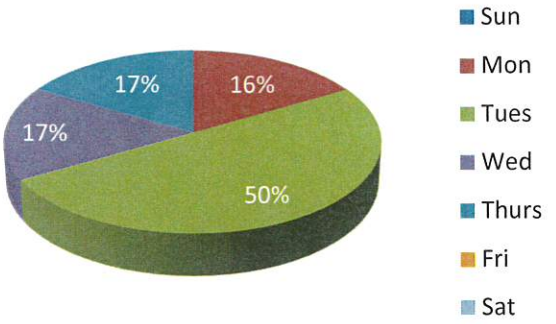




Fire: Time of Day



Fire: Day of Week



NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2023 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	9	16	28	29	34	21	30	17					**184**
Vehicle Accident	6	2	7	3	4	4	4	2					**32**
Fire - Structure	3	3	1			1		1					**9**
Fire - Wildland		1		3	4	5	2	4					**19**
Fire - Structure/Wildland													**0**
Fire - Vehicle			1	1									**2**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check	1												**1**
Fire - Debris Check		1		1				1					**3**
Fire - Other													**0**
Fire - False Alarm													**0**
Fire - Menace Standby							2						**2**
Hazard			4			1		3					**8**
Public Assist	2	2	2			3		1					**10**
Other													**0**
Totals:	**21**	**25**	**43**	**37**	**42**	**35**	**38**	**29**	**0**	**0**	**0**	**0**	**270**

Previous Years Summary				
2023	**2022**	**2021**	**2020**	**2019**
184	224	215	188	189
32	45	69	44	50
9	14	22	8	7
19	18	31	23	9
0	5	0	0	0
2	7	7	6	13
0	1	0	0	1
1	17	32	30	8
3	0	0	1	31
0	0	0	1	0
0	1	0	0	2
2	4	8	2	0
8	5	12	12	19
10	16	15	10	13
0	4	4	5	5
270	**361**	**415**	**330**	**347**

2023 Monthly Totals:	**21**	**25**	**43**	**37**	**42**	**35**	**38**	**29**	**0**	**0**	**0**	**0**	**270**
2022 Monthly Totals:	23	25	29	23	37	25	35	40	32	27	31	34	**361**
2021 Monthly Totals:	28	21	16	35	48	50	39	39	32	42	32	33	**415**
2020 Monthly Totals:	21	26	28	22	24	37	43	27	23	32	26	17	**326**
2019 Monthly Totals:	18	31	23	22	29	33	35	33	27	40	33	23	**347**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	4	4	4	5	4	4	2					**31**
Special Training	1		1		2								**4**
External Training													**0**
Work Party													**0**
Public Education		1				3							**4**
Public Service													**0**
Totals:	**5**	**5**	**5**	**4**	**7**	**7**	**4**	**2**	**0**	**0**	**0**	**0**	**39**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 Monthly Totals:	2	3	5	3	4	4	7	3					29
2022 Monthly Totals:	1	3	5	3	5	1	3	3	3	3	0	2	31
2021 Monthly Totals:		1	2	7	5	5	3	2	3	2	4	1	35
2020 Monthly Totals:	1	2	2	2	1	4	2	7	3	0	0	2	**26**
2019 Monthly Totals:	3	1	8	6	6	5	8	6	3	1	4	3	**54**

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July and August Financials

NSJ Fire Protection District

Funds Summary

Period Ending 07/31/2023

	July 31, 2023
Current Assets	
Tri-Counties Bank (Petty Cash)	**$ 500.00**
6720 General Fund	**$ 320,410.24**
GF Capital Equipment Fund	**$ 400,000.00**
GF Improvement Fund	**$ 275,972.95**
GF Reserves	**$ 200,000.00**
6717 Measure Q	**$ -**
Measure Q Reserves	**$ 105,128.93**
6777 Mitigation	**$ 19,700.63**
Total Current Assets	**$ 1,321,712.75**

Account	Begin Balance	Deposits	Transfer IN	Expenses	Transfer OUT	Balance
Tri-Counties (Petty Cash)	$ 500.00					$ 500.00
Total Petty Cash						**$ 500.00**
General Fund	$ 345,942.78	$ 6,062.90		$ (31,595.44)		$ 320,410.24
GF Equipment Fund	$ 400,000.00					$ 400,000.00
GF Improvement	$ 289,842.04			$ (13,869.09)		$ 275,972.95
GF Reserves	$ 200,000.00					$ 200,000.00
Total 6720 General Fund						**$ 1,196,383.19**
Measure Q Fund						$ -
Measure Q Fund Reserve	$ 105,296.40			$ (167.47)		$ 105,128.93
Total 6717 Measure Q Fund						**$ 105,128.93**
Mitigation Fund	$ 19,226.19	$ 474.44				$ 19,700.63
Total Mitigation Fund						**$ 19,700.63**

Assests as of July 31, 2023 $ 1,321,712.75

NSJ Fire Protection District
Deposit Detail
July 2023

Type	Date	Memo	Account	Amount
Deposit	**07/06/2023**	**Deposit**	**10720 · GF General Fund**	**3,837.09**
		Deposit	44960 · Prop 172 Public Safety	-3,837.09
TOTAL				-3,837.09
Deposit	**07/10/2023**	**Deposit**	**10720 · GF General Fund**	**345.10**
		Deposit	40010 · Current Secured Tax	0.02
		Deposit	40030 · Current Unsecured Tax	-3.70
		Deposit	40030 · Current Unsecured Tax	-3.47
		Deposit	40170 · Supplemental Secured Tax	-319.17
		Deposit	40180 · Supplemental Unsecured Tax	-18.78
TOTAL				-345.10
Deposit	**07/13/2023**	**Deposit**	**10720 · GF General Fund**	**1,880.71**
		Deposit	40010 · Current Secured Tax	-1,925.46
		Deposit	40310 · Special Assessments	44.75
TOTAL				-1,880.71
Deposit	**07/13/2023**	**Deposit**	**10777 · 6777 -Mitigation (AB1600) Fund**	**474.44**
		Deposit	47000.1 · Mitigation Fees	-474.44
TOTAL				-474.44

NSJ Fire Protection District
Check Listing by Bank Account
July 2023

	Date	Name	Memo	Paid Amount
10720 · GF General Fund				
1	07/10/2023	LAFCO	23/24 LAFCO Allocation	-1,043.00
2	07/10/2023	Boyett Petroleum	Fuel	-984.49
3	07/10/2023	US Bank	See Cal Card Charges	-1,940.35
4	07/10/2023	Department of Forestry & Fire	Dispatch Co-op Agreement	-3,136.21
5	07/10/2023	Grass Valley Sign	Vinyl Sign for 6168	-16.13
6	07/10/2023	Verizon Wireless	Monthly Service for Tablets	-60.86
7	07/10/2023	Riley, Robert	Firefighter Instructor	-150.00
8	07/10/2023	FF Michal Gross (reimb)	Operator !A & !B Class	-430.00
9	07/10/2023	Life Assist, Inc.	Epinephrine	-483.29
10	07/14/2023	Winter Design Group	Website Security	-324.00
11	07/14/2023	Fire Districts Assn of California	Membership	-375.00
12	07/14/2023	Clientworks	Memory and Installation two Computers	-398.75
13	07/14/2023	Hennig's Automotive Repair	6134 Service	-408.43
14	07/19/2023	FF	4th Qtr Paid Call	-37.90
15	07/19/2023	FF	4th Qtr Paid Call	-37.90
16	07/19/2023	FF	4th Qtr Paid Call	-263.89
17	07/19/2023	FF	4th Qtr Paid Call	-285.77
18	07/19/2023	FF	4th Qtr Paid Call	-310.58
19	07/19/2023	FF	4th Qtr Paid Call	-323.68
20	07/19/2023	FF	4th Qtr Paid Call	-326.60
21	07/19/2023	FF	4th Qtr Paid Call	-330.21
22	07/19/2023	FF	4th Qtr Paid Call	-370.33
23	07/19/2023	FF	4th Qtr Paid Call	-387.07
24	07/19/2023	FF	4th Qtr Paid Call	-424.99
25	07/19/2023	FF	4th Qtr Paid Call	-462.90
26	07/19/2023	FF	4th Qtr Paid Call	-475.32
27	07/19/2023	FF	4th Qtr Paid Call	-518.33
28	07/19/2023	FF	4th Qtr Paid Call	-554.06
29	07/19/2023	FF	4th Qtr Paid Call	-572.29
30	07/19/2023	FF	4th Qtr Paid Call	-589.80
31	07/19/2023	FF	4th Qtr Paid Call	-629.87
32	07/19/2023	FF	4th Qtr Paid Call	-648.83
33	07/19/2023	FF	4th Qtr Paid Call	-681.67
34	07/19/2023	FF	4th Qtr Paid Call	-712.99
35	07/19/2023	FF	4th Qtr Paid Call	-729.05
36	07/19/2023	FF	4th Qtr Paid Call	-731.94
37	07/19/2023	FF	4th Qtr Paid Call	-893.03
38	07/19/2023	Admin	July 2023 Admin Payroll	-1,620.67
39	07/19/2023	Admin	July 2023 Admin Pay	-1,664.64
40	07/19/2023	Admin	July 2023 Admin Pay	-1,750.95
41	07/19/2023	Sierra Auto Body, Inc.	6168 Bumper Repair	-488.18
42	07/26/2023	Gold Country Copier, Inc.	Monthly Agreement	-77.11
43	07/26/2023	Camptonville Volunteer Fire Dept (v)	Title 22 Training	-220.00

NSJ Fire Protection District
Check Listing by Bank Account
July 2023

44	07/26/2023	FF Dow, Devon (reimb)	Background Check Rmbrs	-61.00
45	07/26/2023	Napa Auto Parts	6132 Parts	-78.63
46	07/26/2023	EDD	State Payroll Taxes	-219.25
47	07/26/2023	Internal Revenue Service	Federal Payroll Tax	-3,197.18
48	07/26/2023	Northern Sierra Propane	Propane	-25.71
49	07/26/2023	Verizon Wireless	Monthly Service Charge for Tablets	-60.86
50	07/26/2023	Life Assist, Inc.	Guauze & Lubricant	-72.64
51	07/26/2023	PG&E	Station I and Station II Power	-279.85
52	07/26/2023	Boyett Petroleum	Fuel	-300.58
53	07/26/2023	AT&T CALNET 3	Two months Telephone Service Charge	-428.68
			Total 10720 · GF General Fund	**-31,595.44**
10722 · GF Capital Improvement Fund				
54	07/26/2023	Grass Valley Investment/ A-Z Supply	Water Tank Supplies	-13,869.09
			Total 10722 · GF Capital Improvement Fund	**-13,869.09**
10717 Measure Q Fund				
	07/31/2023		Over Estimate of Special Assessment	-167.47
			Total 10717 · Measure Q Fund	**-167.47**

NSJ Fire Protection District

US Bank/Cal Card Transaction Detail Report

June 22 through July 24, 2023

Date	Name	Memo	Paid Amount
06/29/2023	Tractor Supply	Mower Parts	54.23
07/01/2023	Dish Network	Resident TV	97.65
07/02/2023	Amazon.Com	Mower Belt	27.28
07/02/2023	Home Depot	Door Bell	30.00
07/12/2023	Microsoft 365	Microsoft Licenses	92.00
07/12/2023	Microsoft 365	Microsoft Licenses	106.70
07/14/2023	Sierra Energy	Propane for BBQ	21.53
07/20/2023	Zoom	Monthly Service Chg	15.99
07/20/2023	Amazon.Com	Mower Blades	101.23
			546.61

NSJ Fire Protection District

Funds Summary

Period Ending 08/31/2023

	August 31, 2023
Current Assets	
Tri-Counties Bank (Petty Cash)	**$ 573.47**
6720 General Fund	**$ 318,136.53**
GF Capital Equipment Fund	**$ 400,000.00**
GF Improvement Fund	**$ 289,842.04**
GF Reserves	**$ 200,000.00**
6717 Measure Q	**$ -**
Measure Q Reserves	**$ 105,128.93**
6777 Mitigation	**$ 20,455.83**
Total Current Assets	**$ 1,334,136.80**

Account	Begin Balance	Deposits	Transfer IN	Expenses	Transfer OUT	Balance
Tri-Counties (Petty Cash)	$ 500.00	$ 73.47				$ 573.47
Total Petty Cash						**$ 573.47**
General Fund	$ 320,410.24	$ 8,910.72		$ (11,184.43)		$ 318,136.53
GF Equipment Fund	$ 400,000.00					$ 400,000.00
GF Improvement	$ 289,842.04					$ 289,842.04
GF Reserves	$ 200,000.00					$ 200,000.00
Total 6720 General Fund						**$ 1,207,978.57**
Measure Q Fund						$ -
Measure Q Fund Reserve	$ 105,128.93					$ 105,128.93
Total 6717 Measure Q Fund						**$ 105,128.93**
Mitigation Fund	$ 19,700.63	$ 755.20				$ 20,455.83
Total Mitigation Fund						**$ 20,455.83**

Assests as of August 31, 2023 $ 1,334,136.80

NSJ Fire Protection District
Deposit Detail
August 2023

	Type	Num	Date	Memo	Account	Amount
	General Journal	**96R**	**08/09/2023**	**For CHK 102 voided on 08/09/2023**	**10250 · Tri-Counties Bank - Petty**	**73.47**
				Cameron Shay - Returned Blades		
				For CHK 102 voided on 08/09/2023	62352 · Non FireFight Equp Maint	-73.47
TOTAL						-73.47
	General Journal	**95**	**08/31/2023**	**Voided Check 260972 Duplicate Pmt Occu-Med**	**10720 · GF General Fund**	**47.50**
				Occu- Med Voided Check #260972	61330 · Firefighter Physicals	-47.50
TOTAL						-47.50
	Deposit		**08/10/2023**	**Deposit**	**10720 · GF General Fund**	**5,052.78**
				AR (Nevada County AR) July 2022	44960 · Prop 172 Public Safety	-5,052.78
TOTAL						-5,052.78
	Deposit		**08/31/2023**	**Deposit**	**10720 · GF General Fund**	**3,810.44**
				ada County AR) July 2022	44960 · Prop 172 Public Safety	-3,810.44
TOTAL						-3,810.44
	Deposit		**08/01/2023**	**Deposit**	**10777 · 6777 -Mitigation (AB160**	**755.20**
				Deposit	47000.1 · Mitigation Fees	-755.20
TOTAL						-755.20

NSJ Fire Protection District
Check Listing by Bank Account
August 2023

	Type	Date	Name	Memo	Paid Amount
10720 · GF General Fund					
1	Check	08/02/2023	Napa Auto Parts	Parts for 6130	-59.56
2	Check	08/02/2023	Gold Country Copier, Inc.	Copier Agreement	-78.12
3	Check	08/02/2023	Pehling and Pehling	50 % Audit Pmt for 2022-2023 Audit	-3,350.00
4	Check	08/02/2023	Napa Auto Parts	Parts for 6130	-147.48
5	Check	08/02/2023	ACC Business	Broadband	-487.79
6	Check	08/02/2023	Fire Risk Management Service (FRMS)	Life Insurance	-186.70
7	Check	08/02/2023	Boyett Petroleum	Fuel	-347.37
8	Check	08/11/2023	Napa Auto Parts	Cleaning Towels/ Turtle Wax	-17.34
9	Check	08/11/2023	Rice Business Solutions	Payroll & Tax Services	-250.00
10	Check	08/11/2023	US Bank	See Cal Card Expenses	-546.61
11	Check	08/11/2023	Verizon Wireless	Monthly Service Charge Tablets	-60.86
12	Check	08/11/2023	PG&E	Stations I & II Power	-80.49
13	Check	08/18/2023	Hennig's Automotive Repair	6130 Service	-126.82
14	Check	08/18/2023	Clientworks	Email and Website Support	-131.25
15	Check	08/18/2023	Fire Risk Management Service (FRMS)	Life Ins	-135.40
16	Check	08/18/2023	MAJCO LLC Big Brand Tires	6191 Tires	-923.72
17	Check	08/18/2023	Heidi Ryan	Admin Aug 2023 Pay	-396.36
18	Check	08/23/2023	Lynn McGarva	Admin Aug 2023 Pay	-1,194.19
19	Check	08/23/2023	FF Flores, Jason	Admin Aug. 2023 Pay	-1,664.64
20	Check	08/29/2023	EDD	State Payroll Tax	-53.01
21	Check	08/29/2023	Internal Revenue Service	Federal Payroll Tax	-946.72
	Total 10720 · GF General Fund				-11,184.43
TOTAL					**-11,184.43**

NSJ Fire Protection District

US Bank/Cal Card Transaction Detail Report

May 22 through June 23, 2023

Date	Name	Memo	Paid Amount
05/31/2023	Dish Network	Residence Monthly TV	97.65
06/06/2023	Tofanelli's	Chief's Meeting	21.31
06/06/2023	Sierra Rescue	Swift Water Training - FF Rainville	485.00
06/09/2023	Staples	Trash Bags / Banker Boxes	53.08
06/09/2023	APHE LLC	CPR Instructor Class	390.00
06/09/2023	American Heart Shop	Instructor Supplies for Classes	35.00
06/09/2023	Microsoft 365	Monthly Subscription	106.70
06/12/2023	Big Brand Tire	6191 Tire Repair	50.00
06/12/2023	Microsoft 365	Monthly Subscription	92.00
06/13/2023	Column HTTPS (The Union Newspaper)	Legal Public Notice	69.87
06/13/2023	Column HTTPS (The Union Newspaper)	Legal Public Notice	77.92
06/13/2023	Staples	Battery for Doorbell	14.78
06/20/2023	Napa Auto Parts	Light for 6191	6.05
06/20/2023	Zoom	Monthly Meeting Charge	15.99
06/20/2023	49er Communications	Radio Repair	425.00
			1,940.35

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FY 2023-24
Final Budget

NSJ Fire Protection District
Final Budget
2023 - 2024

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q	TOTAL
Ordinary Income/Expense				
Income				
12200 · Due to Other Funds	0.00	0.00	0.00	0.00
39600 · Due from other Funds	73,080.00	0.00	0.00	73,080.00
40000 · Revenue				
40010 · Current Secured Tax	161,000.00	0.00	0.00	161,000.00
40020 · Prior Secured Taxes	5.00	0.00	0.00	5.00
40030 · Current Unsecured Tax	2,500.00	0.00	0.00	2,500.00
40040 · Prior Unsecured Tax	60.00	0.00	0.00	60.00
40160 · St-Other in Lieu	85.00	0.00	0.00	85.00
40170 · Supplemental Secured Tax	7,700.00	0.00	0.00	7,700.00
40180 · Supplemental Unsecured Tax	200.00	0.00	0.00	200.00
40280 · Supplemental Prior Unsecured	20.00	0.00	0.00	20.00
40290 · Fire Tax Revenue	0.00	0.00	0.00	0.00
40300 · Measure Q Revenue	0.00	0.00	0.00	0.00
40310 · Special Assessments	42,000.00	0.00	108,032.00	150,032.00
40000 · Revenue - Other	0.00	0.00	0.00	0.00
Total 40000 · Revenue	213,570.00	0.00	108,032.00	321,602.00
43000 · Inter-Governmental				
43000.1 · 2020 AFG FEMA Grant Revenue	0.00	0.00	0.00	0.00
43010 · Interest-General Fund	14,000.00	0.00	0.00	14,000.00
44190 · Homeowner Exemption	500.00	0.00	0.00	500.00
44960 · Prop 172 Public Safety	54,500.00	0.00	0.00	54,500.00
45000 · Grants Received				
46574 · NSJFD Auxillary	0.00	0.00	0.00	0.00
45000 · Grants Received - Other	0.00	0.00	0.00	0.00
Total 45000 · Grants Received	0.00	0.00	0.00	0.00
45170 · Direct Charges	0.00	0.00	0.00	0.00
43000 · Inter-Governmental - Other	0.00	0.00	0.00	0.00
Total 43000 · Inter-Governmental	69,000.00	0.00	0.00	69,000.00
46100 · Miscellaneous Revenue				
46110 · Strike Team				

NSJ Fire Protection District
Final Budget
2023 - 2024

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q	TOTAL
46110.1 · Strike Team Personnel	50,000.00	0.00	0.00	50,000.00
46110.2 · Strike Team Admin	4,500.00	0.00	0.00	4,500.00
46110.3 · Strike Team Personal Vhcl Miles	0.00	0.00	0.00	0.00
46110.4 · Strike Team Travel/Lodging/Meal	0.00	0.00	0.00	0.00
46110.5 · Strike Team Engine	0.00	0.00	0.00	0.00
46110.6 · Strike Team Support Vehicle	0.00	0.00	0.00	0.00
46110.7 · Strike Team Water Tender	0.00	0.00	0.00	0.00
46110 · Strike Team - Other	0.00	0.00	0.00	0.00
Total 46110 · Strike Team	54,500.00	0.00	0.00	54,500.00
46180 · Donations	1,000.00	0.00	0.00	1,000.00
46190 · Refund Misc	0.00	0.00	0.00	0.00
46210 · Station 1 Rental	100.00	0.00	0.00	100.00
46220 · Station 3 Rental	0.00	0.00	0.00	0.00
46260 · Road Sign	0.00	0.00	0.00	0.00
46270 · Refunds US Bank	0.00	0.00	0.00	0.00
46100 · Miscellaneous Revenue - Other	0.00	0.00	0.00	0.00
Total 46100 · Miscellaneous Revenue	55,600.00	0.00	0.00	55,600.00
47000 · Other Income				
47000.1 · Mitigation Fees	0.00	2,000.00	0.00	2,000.00
47000.2 · Mitigation Interest	0.00	300.00	0.00	300.00
47000.3 · Measure Q Interest	0.00	0.00	1,600.00	1,600.00
47000 · Other Income - Other	0.00	0.00	0.00	0.00
Total 47000 · Other Income	0.00	2,300.00	1,600.00	3,900.00
48700 · CPR/First Aid Classes	0.00	0.00	0.00	0.00
Total Income	411,250.00	2,300.00	109,632.00	523,182.00
Cost of Goods Sold				
50000 · Cost of Goods Sold				
50100 · Road Sign Manufacturing	0.00	0.00	0.00	0.00
51200 · CPR/First Aid Public Classes	0.00	0.00	0.00	0.00
50000 · Cost of Goods Sold - Other	0.00	0.00	0.00	0.00
Total 50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00

NSJ Fire Protection District
Final Budget
2023 - 2024

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q	TOTAL
Gross Profit	411,250.00	2,300.00	109,632.00	523,182.00
Expense				
55000 · Grant Expenses				
55000.1 · 2020 FEMA AFG Grant Expense	0.00	0.00	0.00	0.00
55400 · NSJFD Auxillary	0.00	0.00	0.00	0.00
55000 · Grant Expenses - Other	0.00	0.00	0.00	0.00
Total 55000 · Grant Expenses	0.00	0.00	0.00	0.00
56000 · Capital Outlay				
56000.1 · Measure Q Capital Equipment	0.00	0.00	18,637.00	18,637.00
56000.2 · Mitigation Capital Improvement	0.00	2,300.00	0.00	2,300.00
56000.3 · GF Capital Equpment	35,120.00	0.00	0.00	35,120.00
56000.4 · GF Capital Improvement	15,500.00	0.00	0.00	15,500.00
56000 · Capital Outlay - Other	0.00	0.00	0.00	0.00
Total 56000 · Capital Outlay	50,620.00	2,300.00	18,637.00	71,557.00
60000 · Advertising and Promotion	0.00	0.00	0.00	0.00
61100 · Permanent Salaries	0.00	0.00	0.00	0.00
61110 · Employer Tax Expense	9,800.00	0.00	0.00	9,800.00
61120 · Stipend to Chief	22,800.00	0.00	0.00	22,800.00
61140 · Clerical Admin Staff Wages				
61140.1 · Measure Q Administration	0.00	0.00	5,482.00	5,482.00
61140 · Clerical Admin Staff Wages - Other	53,000.00	0.00	0.00	53,000.00
Total 61140 · Clerical Admin Staff Wages	53,000.00	0.00	5,482.00	58,482.00
61300 · Firefighters Stipend/Paid Call				
61300.1 · GF Paid Call &Train & Certif	20,000.00	0.00	0.00	20,000.00
61300.2 · Measure Q Rank	0.00	0.00	32,890.00	32,890.00
61300.3 · Measure Q (B) Certifications	0.00	0.00	0.00	0.00
61300.4 · Measure Q - Prev Qtr Certs	0.00	0.00	0.00	0.00
61300 · Firefighters Stipend/Paid Call - Other	0.00	0.00	0.00	0.00
Total 61300 · Firefighters Stipend/Paid Call	20,000.00	0.00	32,890.00	52,890.00
61310 · Volunteer Comp (Comp) Paid Call	0.00	0.00	0.00	0.00
61312 · Volun Paid Train	0.00	0.00	0.00	0.00
61320 · Call Attendance (Old Mileage)	0.00	0.00	0.00	0.00

NSJ Fire Protection District
Final Budget
2023 - 2024

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q	TOTAL
61330 · Firefighter Physicals	3,896.00	0.00	0.00	3,896.00
61340 · Firefighter Trainer				
61341 · Training Materials	0.00	0.00	3,771.00	3,771.00
61342 · Classes &Licensing	0.00	0.00	5,000.00	5,000.00
61340 · Firefighter Trainer	0.00	0.00	5,000.00	5,000.00
Total 61340 · Firefighter Trainer	0.00	0.00	13,771.00	13,771.00
61350 · Strike Team Pmts				
61350.1 · Strike Team Personnel	12,500.00	0.00	0.00	12,500.00
61350.2 · Strike Team Pmts. OT	37,500.00	0.00	0.00	37,500.00
61350.3 · Strike Team FF Misc Rmbrsements	0.00	0.00	0.00	0.00
61350.4 · Strike Team Lodging/Meals	0.00	0.00	0.00	0.00
61350.5 · Strike Team Employee Mileage	0.00	0.00	0.00	0.00
61350.6 · Strike Team Fuel	0.00	0.00	0.00	0.00
61350.7 · Strike Team Rmbse Overpay	0.00	0.00	0.00	0.00
61350 · Strike Team Pmts - Other	0.00	0.00	0.00	0.00
Total 61350 · Strike Team Pmts	50,000.00	0.00	0.00	50,000.00
61400 · Insurance (Personnel)				
61410 · Workers Compensation	20,000.00	0.00	0.00	20,000.00
61415 · Work Comp Special Assessment	0.00	0.00	0.00	0.00
61420 · Life and Accident Insurance	2,300.00	0.00	0.00	2,300.00
61400 · Insurance (Personnel) - Other	0.00	0.00	0.00	0.00
Total 61400 · Insurance (Personnel)	22,300.00	0.00	0.00	22,300.00
61450.1 · Strike Team On Site Pay	500.00	0.00	0.00	500.00
61450.2 · Strike Team Off Site Pay	500.00	0.00	0.00	500.00
62200 · FF Uniform/Clothing	500.00	0.00	0.00	500.00
62225 · PPE-Personnel Protective Equip	5,000.00	0.00	0.00	5,000.00
62226 · Operational Supplies & Service	0.00	0.00	0.00	0.00
62300 · Dispatch Fees / Co-op Agreement	15,000.00	0.00	0.00	15,000.00
62350 · Fire Fighting Expenses				
62350.1 · Fleet Repair & Maint	15,000.00	0.00	0.00	15,000.00
62350.2 · Fire Fighter Fighting Supplies	5,000.00	0.00	0.00	5,000.00
62350.3 · New Firefighting Equip	0.00	0.00	0.00	0.00

NSJ Fire Protection District
Final Budget
2023 - 2024

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q	TOTAL
62350 · Fire Fighting Expenses - Other	0.00	0.00	0.00	0.00
Total 62350 · Fire Fighting Expenses	20,000.00	0.00	0.00	20,000.00
62351 · Structure Maint	1,000.00	0.00	0.00	1,000.00
62352 · Non FireFight Equp Maint&Repair	1,000.00	0.00	0.00	1,000.00
62375 · Equipment - Non-Fire Fighting	1,300.00	0.00	0.00	1,300.00
62376 · Equipment Repair Non Fire Fight	0.00	0.00	0.00	0.00
62400 · Communicating Equip				
62400.1 · Tablets for Engines	0.00	0.00	0.00	0.00
62400.2 · Radios/Pagers/Phones (New)	1,000.00	0.00	0.00	1,000.00
62400.3 · Repair Radios/Pagers/Telephone	500.00	0.00	0.00	500.00
62400 · Communicating Equip - Other	0.00	0.00	0.00	0.00
Total 62400 · Communicating Equip	1,500.00	0.00	0.00	1,500.00
62500 · Subscriptions	3,500.00	0.00	0.00	3,500.00
62502 · Legal Public Notice	500.00	0.00	0.00	500.00
62510 · Public Relation - Fire Prevent				
62510.1 · CPR/Public First Aid Classes	0.00	0.00	0.00	0.00
62510.2 · Newsletter & Christmas Cards	2,900.00	0.00	0.00	2,900.00
62510 · Public Relation - Fire Prevent - Other	400.00	0.00	0.00	400.00
Total 62510 · Public Relation - Fire Prevent	3,300.00	0.00	0.00	3,300.00
62550 · Food Supplies	500.00	0.00	0.00	500.00
62600 · Fuel	15,000.00	0.00	0.00	15,000.00
62700 · Cleaning Supplies	1,000.00	0.00	0.00	1,000.00
62750 · Insurance Bldg, Veh, & Liablty	46,000.00	0.00	0.00	46,000.00
62800 · Memberships	1,600.00	0.00	0.00	1,600.00
62810 · Recognition & Awards	500.00	0.00	0.00	500.00
62850 · Medical Supplies	7,500.00	0.00	0.00	7,500.00
62905 · Office Equipment Purchase	0.00	0.00	0.00	0.00
62910 · Office Equipment Maintenance	0.00	0.00	0.00	0.00
62911 · Office Machine Maintenance				
62915 · Copier Maintenance	1,700.00	0.00	0.00	1,700.00
62911 · Office Machine Maintenance - Other	0.00	0.00	0.00	0.00
Total 62911 · Office Machine Maintenance	1,700.00	0.00	0.00	1,700.00

NSJ Fire Protection District
Final Budget
2023 - 2024

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q	TOTAL
62950 · Fees	0.00	0.00	0.00	0.00
63000 · Nevada County Services	5,000.00	0.00	0.00	5,000.00
63400 · Interest Expense	0.00	0.00	0.00	0.00
63700 · 6168 Engine	0.00	0.00	0.00	0.00
63701 · Structure Maintenance	0.00	0.00	0.00	0.00
63705 · Equipment Maintenance	0.00	0.00	0.00	0.00
63706 · Engine Maintenance & Repair	0.00	0.00	0.00	0.00
63707 · New Engine 6168 Tools/Euipment	0.00	0.00	0.00	0.00
63710 · Ground Maintenance	0.00	0.00	0.00	0.00
64900 · Office Supplies	3,500.00	0.00	0.00	3,500.00
64990 · Meeting Supplies & Subscription	300.00	0.00	0.00	300.00
66000 · Payroll Expenses	0.00	0.00	0.00	0.00
66500 · Postage and Delivery	400.00	0.00	0.00	400.00
66600 · Printing and Reproduction	250.00	0.00	0.00	250.00
66700 · Professional Fees				
66701 · Payroll Services	1,800.00	0.00	0.00	1,800.00
66702 · Audit	6,700.00	0.00	0.00	6,700.00
66703 · Legal	1,000.00	0.00	0.00	1,000.00
66704 · Background Checks / Fingerprint	500.00	0.00	0.00	500.00
66705 · SCI Consulting	6,100.00	0.00	0.00	6,100.00
66706 · Election Share of Cost	0.00	0.00	0.00	0.00
66700 · Professional Fees - Other	0.00	0.00	0.00	0.00
Total 66700 · Professional Fees	16,100.00	0.00	0.00	16,100.00
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00
68100 · Telephone Expense	0.00	0.00	0.00	0.00
68400 · Travel Expense	0.00	0.00	0.00	0.00
68600 · Utilities				
68601 · Telephone Service	2,400.00	0.00	0.00	2,400.00
68602 · Propane	5,000.00	0.00	0.00	5,000.00
68603 · Electric	2,100.00	0.00	0.00	2,100.00
68604 · Sewer Station 1	1,000.00	0.00	0.00	1,000.00
68606 · Satellite TV	1,000.00	0.00	0.00	1,000.00

NSJ Fire Protection District
Final Budget
2023 - 2024

	6720 General Fund	6777 Mitigation Fund	6717 Measure Q	TOTAL
68607 · Internet & Web Page	700.00	0.00	0.00	700.00
68609 · Broadband	6,000.00	0.00	0.00	6,000.00
68610 · Tablets	650.00	0.00	0.00	650.00
68600 · Utilities - Other	0.00	0.00	0.00	0.00
Total 68600 · Utilities	18,850.00	0.00	0.00	18,850.00
80210 · Adv EMT Training Incentive	0.00	0.00	0.00	0.00
80400 · Firefighters Stipend				
80410 · Paid Call (A) Met ALL Qtr Skill	0.00	0.00	0.00	0.00
80420 · Paid Call (B) PART of Qtr Skill	0.00	0.00	0.00	0.00
80430 · Paid Call (C) Officers	0.00	0.00	0.00	0.00
80440 · Officer Supplemental (D)	0.00	0.00	0.00	0.00
80400 · Firefighters Stipend - Other	0.00	0.00	0.00	0.00
Total 80400 · Firefighters Stipend	0.00	0.00	0.00	0.00
80450 · FF Paid Call Officer Stipend	0.00	0.00	0.00	0.00
Total Expense	404,216.00	2,300.00	70,780.00	477,296.00
Net Ordinary Income	7,034.00	0.00	38,852.00	45,886.00
Net Other Income	0.00	0.00	0.00	0.00
Net Income	7,034.00	0.00	38,852.00	45,886.00

7.A

Water Tank
Project Update

8.A

First Reading:
Ordinance 2023-01
Imposition of Fees
in Cases of
Negligence,
Criminal Activity
and False Alarms

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
Tel: (530) 292-9159 Fax: (530) 292-1417
e-mail: info911@nsjfire.org

Serving Since 1862

ORDINANCE 2023-01

IMPOSITION OF FEES IN CASES OF NEGLIGENCE, CRIMINAL ACTIVITY AND FALSE ALARMS

WHEREAS, the North San Juan Fire Protection District provides services in cases of negligence, criminal activity and false alarms with diligence equal to services provided for the general benefit of the public; and

WHEREAS, the District is not reimbursed for the costs of providing said services and, therefore, these costs are currently paid out of the District's general fund and, therefore, borne by the general public; and

WHEREAS, pursuant to Health and Safety Code Section 13916, the District is empowered to impose service fees; and

WHEREAS, the Board previously adopted Ordinance 2001-01 on September 24, 2001, and Ordinance 2004-01 on June 15, 2004, establishing such fees; and

WHEREAS, the Board adopted Resolution 2022-09, setting the fee schedule, and

NOW THEREFORE BE IT ORDAINED:

ARTICLE I. The North San Juan Fire Protection District hereby establishes fees for fire, rescue, and first responder services in cases of negligence, criminal activity, and false alarms.

ARTICLE II. Definitions: *Negligence* is the failure to use reasonable care; the doing of something which a reasonably prudent person would not do, or the failure to do something which a reasonably prudent person would do under like circumstances; a departure from what an ordinary reasonable member of the community would do in the same community. *Criminal offenses* are those that violate public law. A *false alarm* is the activation of a fire alarm signaling system or any audible alarm which results in a response by the fire department and which is not in fact the result of a fire or other emergency.

ARTICLE III. NSJFPD may bill in negligence and criminal activity cases where a citation has been issued by an authorized agency (e.g., NCSO, CHP, CalFire, FS, BLM, other law enforcement agencies.). The Fire Chief is hereby given the discretion to determine which cases will be billed by NSJFPD.

ARTICLE IV. The Fee for cases of negligence and criminal activity as set forth in Resolution 2022-09 shall be valid until new fees are set. New fees can be set by Resolution after a publicly noticed public hearing.

ARTICLE V. Similarly, for cases of false alarms, the fee set forth in Resolution 2022-09 shall be valid until new fees are set. New fees can be set by Resolution after a publicly noticed public hearing. A fee will be charged for false alarm activations upon the third response to the same address within any 12-month period. Notice of the policy will be sent upon the second activation.

ARTICLE VI. The Board of Directors hereby declares that should any section, paragraph, sentence, or word of this ordinance or of the fee established by resolution be declared for any reason to be invalid, it is the intent of the Board that it would have adopted all other portions of this ordinance independent of the elimination therefrom of any such portion as may be declared invalid.

ARTICLE VII. Effective Date: This Ordinance shall take effect thirty (30) days after the date of its adoption, and prior to the expiration of fifteen (15) days from the passage thereof, the Ordinance, shall be published at least once in a local newspaper of general circulation within the service area of the District.

PASSED AND ADOPTED as an Ordinance of the Board of Directors of the North San Juan Fire Protection District at a meeting of said Board, held on the 2023, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

Bruce Boyd, Chair	Samantha Hinrichs, Vice Chair	Rhea Williamson, Treasurer
Pat Leach, Director	Tim Tschantz, Director	

ATTEST: _____
Heidi Ryan, Board Secretary

8.B

JPA Dues 2023-24

Nevada County Fire Agency

Fire Districts Annual Radio, Air & Air Replacement Billing Worksheet

FY 2023-2024 FINAL Budget

Assessed Value/Pro-Rata Factors Based on Participation

Fire Districts	Cnty Assessed Val	Maint 100% (Fund 769) Radio/Comm-Sch A Factor %	Amount	Maint 100% (Fund 769) Air Station-Sch B Factor %	Amount	Maint 100% (Fund 769) PSMCU Factor %	PSMCU Amount	100%(Fund 769) Overhead	O&M Totals	Capital (Fund 773) Air Replacement-Sch C Factor %	Amount	CapitalFund 768 Comm Repl. Factor %	Amount	Total 23/24 due	Actual 21/22	Actual 22/23	Increase 23/24
NCCFD	$ 5,719,311,377	45%	7,345.80	59%	1,758.83	38%	0.00	2,255.11	$ 11,359.75	63%	$ 3,015	45%	0	$ 14,374.62	$11,483.36	$ 12,861.63	$ 1,512.99
Penn Valley FPD	$ 2,446,586,258	19%	3,101.56	25%	752.39	16%	0.00	2,255.11	$ 6,109.06	0%	$ -	19%	0	$ 6,109.06	$4,444.84	$ 5,094.11	$ 1,014.95
Higgins FPD	$ 2,255,363,270	0%		0%		15%	0.00	2,255.11	$ 2,255.11	0%	$ -	0%		$ 2,255.11	$1,180.00	$ 1,496.56	$ 758.55
Grass Valley FD	$ 2,044,844,442	16%	2,611.84	0%		14%	0.00	2,255.11	$ 4,866.95	22%	$ 1,078	16%	0	$ 5,944.87	$4,327.90	$ 4,920.96	$ 1,023.91
Peardale/Chicago Park FPD	$ 682,938,678	6%	979.44	7%	210.02	5%	0.00	2,255.11	$ 3,444.57	7%	$ 360	6%	0	$ 3,804.58	$2,190.41	$ 2,608.25	$ 1,196.33
Nevada City FD	$ 687,122,786	6%	979.44	7%	211.31	5%	0.00	2,255.11	$ 3,445.86	8%	$ 362	6%	0	$ 3,808.07	$2,523.77	$ 2,951.10	$ 856.97
Ophir Hill FPD	$ 534,353,057	4%	652.96	0%		4%	0.00	2,255.11	$ 2,908.07	0%		4%	0	$ 2,908.07	$1,729.92	$ 2,103.12	$ 804.95
North San Juan FPD	$ 360,740,811	3%	489.72	0%		2%	0.00	2,255.11	$ 2,744.83	0%	$ -	3%	0	$ 2,744.83	$1,592.44	$ 1,951.48	$ 793.35
Rough & Ready FPD	$ 186,810,495	1%	163.24	2%	57.45	1%	0.00	2,255.11	$ 2,475.80	0%	$ -	1%	0	$ 2,475.80	$1,366.37	$ 1,701.80	$ 774.00
Totals		100%	$ 16,324	100%	2,990.00		0.00	20,296.00	$ 39,610.00	100%	$ 4,815	100%		$ 44,425.00	$30,839.01	$ 35,689.01	$ 8,735.99
Dignity Health at SNMH			$ 1,175					240	$ 1,415.00					$ 1,415.00	$1,247.00	$ 1,359.00	$ 56.00
Yuba County			$ 590					115	$ 705.00					$ 705.00	$618.00	$ 676.00	$ 29.00
TOTAL AV	**$ 14,918,071,174**	1.00	**$ 18,089**	1.00	**$ 2,990.00**	1.00	**$ -**	**$ 20,651.00**	**$ 41,730.00**	1.00	**$ 4,815**	2.00		$ 46,545.00	$32,704.01	$ 37,724.01	$ 8,820.99
2023-24 Budget Requirement			*$ 18,089*		*$ 2,990*		*$ -*	*$ 20,651.00*	**$ 41,730.00**		*$ 4,815*	*0.00*		$ 46,545.00			
Total AV-(radio) Less Higgins	$ 12,662,707,904																
Total AV-(air st.) Less Higgins, GVFD,NSJ and Ophir	$ 9,722,769,594																
Total AV-(air repl) Less OH PV,HIGGINS,NSJ,RR	$ 9,134,217,283																

*New 2023/24 Peardale/Chicago Park joined Air Station Replacement Plan

U.S. BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX OVERVIEW TABLE - WEST INDICATES A 4.9 INCREASE. USED 5% INCREASE FOR EXPENSES IN THIS BUDGET DEVELOPMENT DUE TO EXPERIENCE.

Adopted by NCFA Board 8/24/23

8.C

Grass Valley Air Station

6C

Pro-Rated Cost to Fire Districts to buy into Air Filling Station

District	Assessed Value	Cost per year at $60,000	at $80,000	Annual Payment over 20 years	
NCC*	38%	$22,800	$30,400	$1,140	$1,520
PNV	16%	$9,600	$12,800	$480	$640
HGF	15%	$9,000	$12,000	$450	$600
GRS*	14%	$8,400	$11,200	$420	$560
PCP*	5%	$3,000	$4,000	$150	$200
NEV*	5%	$3,000	$4,000	$150	$200
OPH	4%	$2,400	$3,200	$120	$160
NSJ	2%	$1,200	$1,600	$60	$80
RAR	1%	$600	$800	$30	$40

* These departments are currently paying into Air Replacement – Sch C (Fund 773)
NCC 63%
GRS 22%
NEV 8%
PCP 7%

** Air Filling Station was purchased in 2020

8.D.i

Letter(s) of Authorization

COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT
950 MAIDU AVENUE, SUITE 170, PO BOX 599002
NEVADA CITY, CA 95959-8617
(530) 265-1222 https://nevadacountyca.gov

Trisha Tillotson
Community Development Agency Director

Brian Foss
Planning Director

LETTER OF AUTHORIZATION

I/We, _____, Owner(s) of property located at

10057 Reservoir Street, Nevada City, CA 95959, Assessors Parcel Number
(Address)

060-120-054, do hereby authorize County of Nevada
(Name or Company)

to act as my Representative in obtaining permits from the Nevada County Planning Department, or from other applicable permitting agencies, at the address above.

Description of the permits to be obtained:

All applicable permits required to complete the North San Juan Fire Suppression System Project, including but not limited to the following:

Land Use and Building Permits, Encroachment Permits, Transportation Permits, Water Well Permits, Air Resources Permits, Stormwater Pollution Prevention Plan, CEQA/NEPA documents such as Mitigated Negative Declarations

_____ _____
Date Signature of Property Owner(s)

COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT
950 MAIDU AVENUE, SUITE 170, PO BOX 599002
NEVADA CITY, CA 95959-8617
(530) 265-1222 https://nevadacountyca.gov

Trisha Tillotson
Community Development Agency Director

Brian Foss
Planning Director

LETTER OF AUTHORIZATION

I/We, _____, Owner(s) of property located at

27922 Cherokee Street, Nevada City, CA 95959, Assessors Parcel Number
(Address)

060-120-023, do hereby authorize County of Nevada
(Name or Company)

to act as my Representative in obtaining permits from the Nevada County Planning Department, or from other applicable permitting agencies, at the address above.

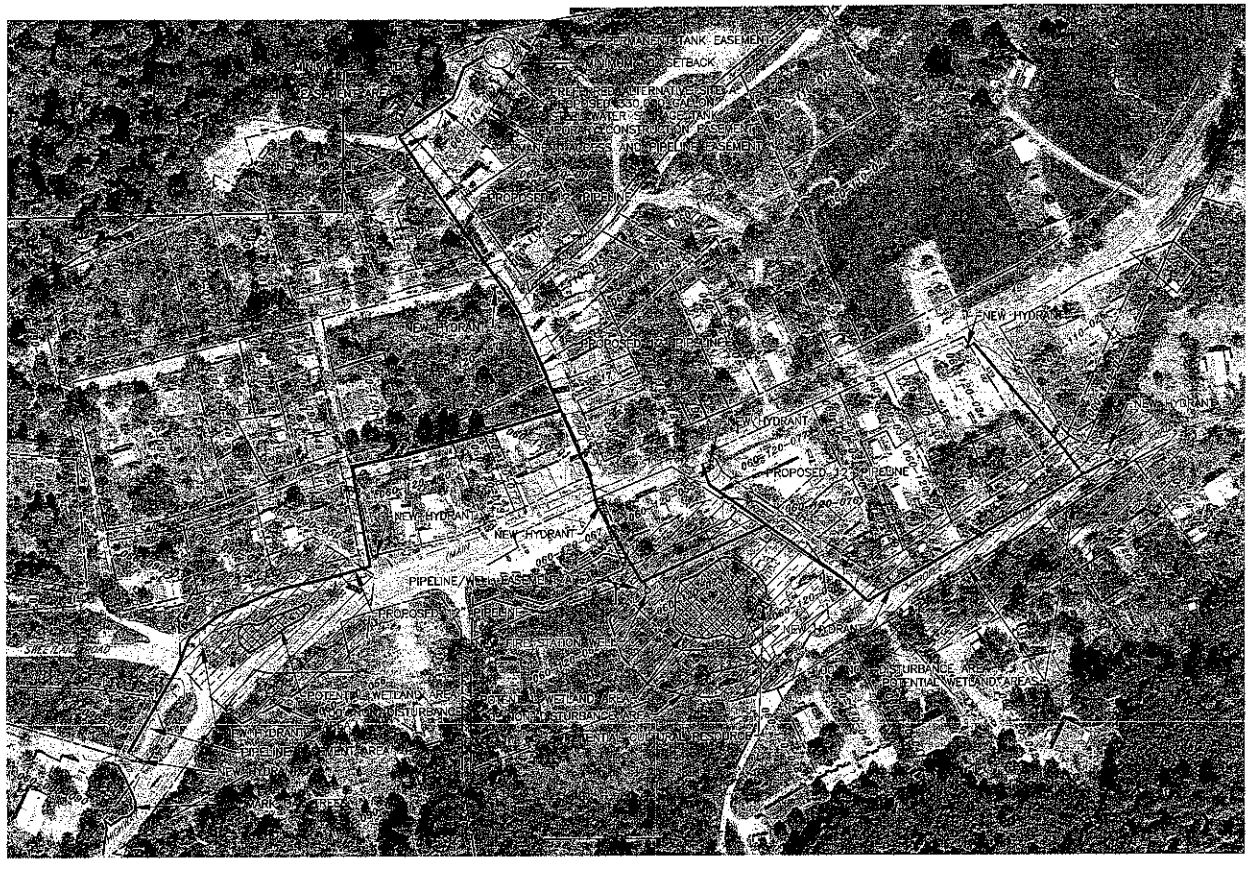
Description of the permits to be obtained:

All applicable permits required to complete the North San Juan Fire Suppression System Project, including but not limited to the following:

Land Use and Building Permits, Encroachment Permits, Transportation Permits, Water Well Permits, Air Resources Permits, Stormwater Pollution Prevention Plan, CEQA/NEPA documents such as Mitigated Negative Declarations

_____ _____

Date Signature of Property Owner(s)



ENGINEERING • SURVEYING
PLANNING

NEVADA
CITY
ENGINEERING, INC.

Sauers Engineering, Inc.

MANAGEMENT PLAN FOR
NORTH SAN JUAN FIRE SYSTEM

COUNTY OF NEVADA

8-17-23

APNs - VARIOUS AS SHOWN

- POTENTIAL WETLAND AREA

- 100' NON-DISTURBANCE AREA

- PROPOSED EASEMENT AREA

TOPOGRAPHIC SURVEY
FOR
NEVADA COUNTY

BEING
BLOCK 3, NORTH SAN JUAN

NEVADA COUNTY , CALIFORNIA

OVERALL SHEET