NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, July 23, 2024, 6:00 PM
AGENDA

1. **6:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action 2. **6:01 PM or as soon thereafter as possible - APPROVAL OF July 23, 2024 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes. No action may be taken by the Board concerning items not on the agenda.*

4. **MINUTES**

Action
   - **A.** Minutes of June 25, 2024 Regular Board Meeting 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Board Chair Report – Bruce Boyd
     - **i.** Correspondence 🕮
   - **B.** Chief's Report – Jason Flores
     - **i.** June 2024 Statistics 🕮
     - **ii.** Current Department Activity
   - **C.** Treasurer's Report – Rhea Williamson

Action
     - **i.** Financials- June 2024: Funds Summary, Deposit Detail, Disbursements, Cal Card 🕮
     - **ii.** FY 2023-24 Year-to-Date Budget vs. Actuals 🕮
   - **D.** Firefighter Association Report – Sambhava Burke
   - **E.** Fire Safe Council/FireWise Coalition/Ridge FireWise Communities Report – Pat Leach
   - **F.** NCFA Report – Pat Leach
   - **G.** Auxiliary Report – Sasha St. John

7. **OLD BUSINESS**
   - **A.** Hydrant Committee Update – Tom Browning
   - **B.** Forest Reserve Fund Grant – Bruce Boyd
   - **C.** Community Wildfire Prevention Plan (CWPP) Update – Bruce Boyd
   - **D.** South Yuba Rim Hazardous Fuels Reduction Project – Tom Browning

8. **NEW BUSINESS**
   - **A.** Operations and Personnel Manager Salary – Bruce Boyd

9. **NEXT MEETING: September 24, 2024 at 6:00 PM**

10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra SuperStop, NSJ Post Office, Petersons. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4.A

Draft Minutes
June 25, 2024

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, June 25th, 2024
Draft

PRESENT: Bruce Boyd, Chair; Samantha Hinrichs, Vice-Chair; Rhea Williamson, Treasurer; Pat Leach
STAFF: Jason Flores, Fire Chief; Tom Browning, Deputy Fire Chief; Lynn McGarva; Heidi Ryan

ABSENT: Tim Tschantz

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM. Roll taken. Quorum established. Pledge of Allegiance.

2. **APPROVAL OF June 25th, 2024, REGULAR BOARD MEETING AGENDA**
   Bruce Boyd asked to remove item 7.C as there is no update.

   Rhea Williamson moved to approve the June 25th, 2024, agenda as amended, Pat Leach seconded, motion carried 4-0-0-1.

3. **PUBLIC COMMENT:**
   None

4. **MINUTES:**
   A. **Draft Minutes of May 28th, 2024, Regular Board Meeting**
      Rhea Williamson moved to adopt the Draft Minutes of May 28th, 2024, Samantha Hinrichs seconded, motion carried 4-0-0-1.

5. **ANNOUNCEMENTS:**
   Samantha Hinrichs thanked the firefighters for conducting the Water Safety training at Grizzly Hill School. Students were able to practice catching a throw bag (used during water rescue incidents) and it was very effective.

6. **REPORTS**
   A. **Board Chair Report – Bruce Boyd**
      Boyd Johnson sent a letter to the Board outlining potential downsides to extending the apparatus bay at Station 3 as well as providing alternatives. Bruce Boyd would like to hold a public hearing on expanding the bay at Station 3 to get additional feedback from the community.

      i. **Correspondence**
      Correspondence from Boyd Johnson.

B. **Chief's Report –Chief Jason Flores**

i. **May 2024, Statistics**

Jason Flores provided a summary of the May 2024 statistics.

ii. **Current Department Activity**

Chief Flores

- Engine 6168 was on a Nevada County strike team for a week. Andy Guetebier went out as an Engine Boss Trainee.
- Firefighters attended the Cherry Festival and provided traffic control. North San Juan Fire led the parade.
- New applicant interested in joining the department.
- Water Tender 6191 is getting work done, Engine 6182 will be next to get work done. Engine 6162 is back in service.
- The US Forest Service released a Fuels Advisory highlighting the grass component this fire season. Grass fires are fast moving fires.
- Nathaniel Van Order is developing a task book for new employees.
- Chief Officers are continuing to develop a new driving program for the department.

Chief Browning

- Tom Browning shared that he recently attended an excellent leadership course in Gettysburg Pennsylvania through the US Forest Service.

C. **Treasurer's Report – Rhea Williamson**

i. **Financials- May 2024: Funds Summary, Disbursement Detail, Deposit Detail, Cal Card**

Lynn McGarva handed out a corrected Funds Summary Page as the version in the board packet was missing a deposit. Rhea Williamson presented the Financials for May 2024.

Rhea Williamson moved to approve the May 2024 Financials and Cal Card as presented, Pat Leach seconded, motion carried 4-0-0-1.

ii. **FY 2024-24 Mitigation Report**

This is an annual requirement highlighting all activity in AB1600 (Mitigation Fund), no action needed.

D. **Firefighters Association Report – Jason Flores**

- Ethan Hunter has offered to help cook for a chili fundraiser. Casey and Cameron are looking into a movie in the park event in July as well as a fundraiser at Del Oro during Fire Prevention Week.
- Sambhava and Cameron are going to apply for a SAFER grant in spring 2025.

E. **Fire Safe Council /FireWise Coalition/Ridge FireWise Communities Report – Pat Leach**

Pat Leach announced that the June Fire Safe Council raised $25,000 that was distributed to 17 FireWise Communities. Robinson Road FireWise Community won $3,000 in prizes.

There are over 100 FireWise Communities in the County.

F. **NCFA Report – Pat Leach.**
The Nevada County Fire Authority (NCFA) presented their 2024-25 draft budget. Participating Fire Departments/Districts will see the largest cost increase for membership to date. Fees for membership are based on property value provided by the Nevada County Assessor's Office. North San Juan Fire Protection's fee increased by $700.

G. **Auxiliary Report – Bruce Boyd**
Sasha St. John (Auxiliary President) met with Bruce Boyd, Tom Browning, Sambhava Burke (Association President) and Heidi Ryan to discuss how the Auxiliary can best support the firefighters and how to prioritize their funds. Discussions are ongoing.

7. **OLD BUSINESS**

A. **Hydrant Committee Update – Tom Browning**
Tom Browning announced that on July 9th the Board of Supervisors will be counting ballots to determine if the annual service assessment is approved. If approved, the hydrant project will continue moving forward. If the assessment does not pass, the County will continue to look for other funding sources and the project will be delayed.

B. **2nd Reading: District Org. Manual Change; Purchasing Policies, Section 2307- Heidi Ryan**
Heidi Ryan reminded the group that this will change discretionary purchases from $2,00 to $5,000. Board members will still see and approve all purchases made but will not be required to approve purchases under $5,000 before the purchase is made.

Pat Leach moved to amend purchases policy to increase discretionary purchase of assets and service contracts from $2,000 as a minimum to $5,000, Samantha Hinrichs seconded, motion passed by the following roll call vote:

Samantha Hinrichs: Aye
Rhea Williamson: Aye
Pat Leach: Aye
Tim Tschantz: Absent
Bruce Boyd: Aye

Aye: 4 Noes: 0 Abstain: 0 Absent: 1

C. **Grant Award: Forest Reserve Fund Grant – -Bruce Boyd**
Removed from Agenda.

8. **NEW BUSINESS**

A. **CWPP Update – Bruce Boyd**
Bruce Boyd announced that Nevada County is updating their Community Wildfire Prevention Plan (CWPP) and would like North San Juan Fire Protection District to update ours as well. Bruce is looking for volunteers to work on updating our CWPP. Heidi Ryan will send Board members our current CWPP (adopted in 2017) for review and we will revisit this discussion at the July meeting.

B. **Swiftwater PPE Purchase – Tom Browning**

Tom Browning announced that the department has recently sent 4 firefighters through Swiftwater training and they are using their own personal protective equipment (PPE) as NSJFPD's gear is old and no longer operating as intended. Tom asked the Board to approve the purchase of Swiftwater PPE as outlined in the attached *Swiftwater Rescue Equipment Gear* form to be made this fiscal year (FY 2023-24). Additionally, Tom would like the discretion to use multiple vendors to complete the purchase to ensure the best cost.

Rhea Williamson moved to approve up to $7,000 for purchase of Swiftwater rescue equipment gear, Samantha Hinrichs seconded, motion passes 4-0-0-1.

C. Resolution 2024-04 Collection of Special Tax (Measure Q) – Rhea Williamson
This is an annual requirement from the Nevada County Auditor Controller's office.

Rhea Williamson moved to approve Resolution 2024-04 for the collection of special tax (Measure Q) for fiscal year 2024-25, Pat Leach seconded, motion carried by the following roll call vote:

Samantha Hinrichs: Aye
Rhea Williamson: Aye
Pat Leach: Aye
Tim Tschantz: Absent
Bruce Boyd: Aye

Aye: 4 Noes: 0 Abstain: 0 Absent: 1

D. Resolution 2024-05 Authorizing Nevada County Auditor Controller to Collect Special Taxes – Rhea Williamson
This is an annual requirement from the Nevada County Auditor Controller's office.

Samantha Hinrichs moved to approve Resolution 2024-05 authorizing Nevada County Auditor Controller to collect special taxes for fiscal year 2024-05, Pat Leach seconded, motion carried by the following roll call vote:

Samantha Hinrichs: Aye
Rhea Williamson: Aye
Pat Leach: Aye
Tim Tschantz: Absent
Bruce Boyd: Aye

Aye: 4 Noes: 0 Abstain: 0 Absent: 1

E. Resolution 2024-06 Capital Mitigation Plan Update – Bruce Boyd
This is an annual requirement to maintain our Mitigation program.

Samantha Hinrichs moved to approve Resolution 2024-06 authorizing Nevada County Auditor Controller to collect special taxes for fiscal year 2024-05, Pat Leach seconded, motion carried by the following roll call vote:

Samantha Hinrichs: Aye
Rhea Williamson: Aye
Pat Leach: Aye
Tim Tschantz: Absent
Bruce Boyd: Aye

Aye: 4 Noes: 0 Abstain: 0 Absent: 1

F. **Fire and Rescue Mutual Aid Agreement – Jason Flores**
Jason Flores announced that this is a draft plan that the Western Nevada County Fire Chiefs Association put together. This plan outlines how to move resources (fire engines) throughout the County in the event of a large incident that draws resources down. Tom Browning added that this would become a County wide automatic aid agreement. Tom noted that NSJ Fire would send everything we have/can to an incident to prevent loss of life and/or property, so long as we maintain one engine in service within the District.

G. **CLOSED SESSION: Pursuant to Section 54967**

H. **Report on Closed Session – Bruce Boyd**
The Board, Chief Flores, and Deputy Chief Browning conducted Heidi Ryan's (Operation and Personal Manager) evaluation. No action was taken.

9. **NEXT MEETING:** July 25, 2024, at 6:00 PM.
10. **ADJOURNMENT:** Meeting adjourned at 7:48 PM.

Heidi Ryan
Heidi Ryan, Board Secretary

6.B.i

Statistics

June 2024

NSJFPD INCIDENT RESPONSE DETAIL - June 2024

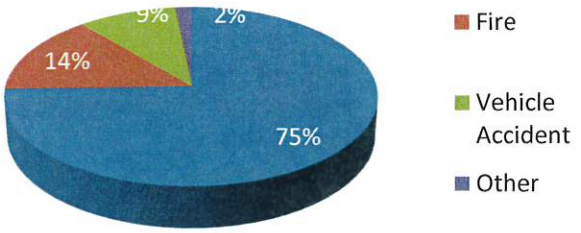
Date	ER Type	Location	Minutes	NSJ Personnel	Total Responders	Notes	River	Out of District Responses	Response Time
6/1	Medical Aid	Tyler Foote (015178)	40	5		SNMH Transport			9
6/1	Medical Aid	Tyler Foote (015230)	56	3		Canceled			12
6/2	Medical Aid	Copel Ln (015336)	36	3		SNMH Transport			11
6/2	Smoke Check	Hwy 49 (015355)	78	2		Compliance Met			9
6/3	Medical Aid	Bridgeport Bridge (015377)	1	1		Canceled	1	*	
6/3	Medical Aid	Badger Hill (015380)	188	2		SNMH Transport			18
6/4	Medical Aid	Purdon Rd. (015509)	45	1		SNMH Transport			19
6/4	Structure Fire	Pathfinder (015519)	16	2		False Alarm			12
6/5	Structure Fire	Mackey Rd. (015635)	14	1		Canceled		*	
6/5	Medical Aid	Hwy 49 (015661)	45	2		SNMH Transport			3
6/5	Vehicle Accident	Hwy 49 (015689)	21	6		False Alarm			
6/5	Medical Aid	Murphy (015704)	30	4		Canceled			9
6/5	Medical Aid	Murphy (015706)	20	2		Patient AMA			10
6/6	Structure Fire	Pathfinder (015739)	17	2		False Alarm			9
6/6	Medical Aid	Bridgeport (015772)	40	3		Medic 44 Transport	1	*	17
6/6	Medical Aid	Bridgeport (015777)	16	3		Patient Contact	1	*	0
6/7	Medical Aid	Salmon Mine (015869)	37	2		Canceled			
6/7	Medical Aid	Edwards X-ing (015888)	98	2		Canceled	1		17
6/7	Wildland Fire	Lat/Long (015937)	349	7		Extinguished		*	24
6/7	Vehicle Accident	Edwards X-ing (015970)	6	2		Canceled	1		
6/8	Vehicle Accident	Tyler Foote (015995)	9	3		Non-Injury			8
6/8	Medical Aid	Malakoff (016030)	99	1		SNMH Transport			
6/8	Wildland Fire	Lat/Long (016036)	12					*	
6/8	Medical Aid	Hwy 49 (016052)	32	1		SNMH Transport		*	7
6/8	Medical Aid	Sweetland (016054)	38	4		Patient Contact			14
6/10	Medical Aid	Cruzon Grade (016176)	39	3		SNMH Transport			9
6/10	Medical Aid	Sweetland (016224)	48	2		SNMH Transport			9
6/10	Wildland Fire	Birchville (016252)	44	3		Fire Out on Arrival			39
6/10	Medical Aid	Grizzly Creek (016259)	111	2		SNMH Transport			90
6/10	Medical Aid	Hwy 49 (016276)	38						10
6/11	Medical Aid	Murphy (016334)	57	2		Patient Contact			21
6/11	Medical Aid	Hwy 49 (016414)	34	3		SNMH Transport			12
6/12	Medical Aid	Kadaheska Way (016455)	296	1		Patient Contact			28
6/12	Medical Aid	Heesche A. (016502)	15	3	8	Canceled			
6/13	Medical Aid	Shady Circle (016543)	57	2	8	SNMH Transport			14
6/13	Medical Aid	Heesche A. (016638)	44	2	8	SNMH Transport			11
6/15	Medical Aid	Old Marysville Rd. (016829)	58	2		Bi-County Transport		*	17
6/15	Smoke Check	Cruzon Grade (016831)	38						
6/17	Other	Out of Unit Assignment		4				*	
6/18	Medical Aid	Hwy 49 (017215)	93	3		Assisted	1		13
6/18	Vehicle Accident	Grizzly Creek (017218)	42	5		Patient Contact			41
6/19	Smoke Check	S.Y. Campground (017262)	34	2		Canceled			32
6/19	Medical Aid	Reservoir St. (017363)	48	2		SNMH Transport			11
6/20	Medical Aid	Hwy 49 (017440)	16	3		Unable to Locate			

6/20	Medical Aid	Hwy 49 (017443)	63	3	20	Bi-County Transport		*	29
6/21	Medical Aid	Hwy 49 (017540)	33	3		SNMH Transport			8
6/22	Medical Aid	Hwy 49 (017652)	71	2		SNMH Transport			12
6/22	Vehicle Accident	S. Yuba Bridge (017669)	10	3		Canceled		*	
6/22	Vehicle Accident	Pleasant Valley (017687)	37	4	7	SNMH Transport			5
6/23	Medical Aid	Donaldine Dr. (017732)	44	2		SNMH Transport			18
6/23	Medical Aid	S. Yuba Bridge (017742)	206	3	20	SNMH Transport	1		14
6/23	Medical Aid	School St. (017747)	36	1	5	SNMH Transport			18
6/23	Medical Aid	Hwy 49 (017761)	38	3		SNMH Transport			17
6/24	Medical Aid	S. Yuba River (017865)	44	2		Unable to Locate	1		12
6/25	Medical Aid	Tyler Foote (017997)	35	2		Patient Contact			6
6/26	Medical Aid	Murphy (018092)	46	3		Patient Contact			14
6/27	Medical Aid	Oregon Creek (018289)	56	3		Bi-County Transport	1	*	13
6/28	Medical Aid	Tyler Foote (018387)	88	2	8	Patient Contact			0
6/28	Medical Aid	School St. (018407)	71	2	8	Patient Contact			14
6/29	Medical Aid	Reader Ranch (018489)	32	2		Patient Contact			11
6/29	Medical Aid	Tyler Foote (018490)	23	1	5	Patient Contact			2
6/30	Medical Aid	Robinson Rd. (018591)	36	2		SNMH Transport			10
6/30	Medical Aid	Milhous (018640)	38						

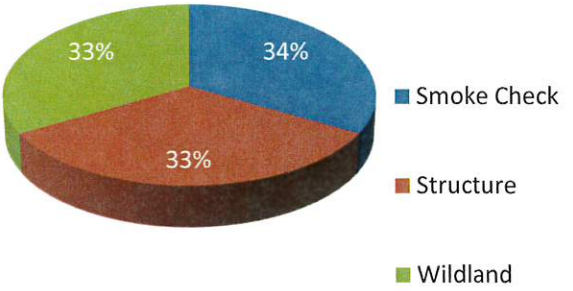
Total Calls:	**9**	**63**
Total Man Hours:	**25.5**	**154.35**
Average FF/Call:	**2.75**	**2.4**

North San Juan Fire Department
Call Details
June 2024

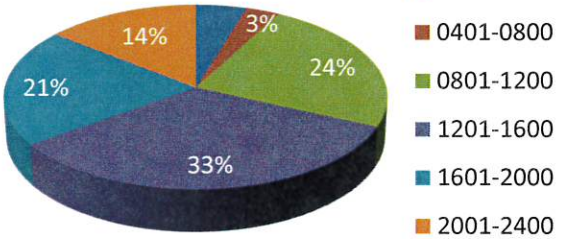
Call Type



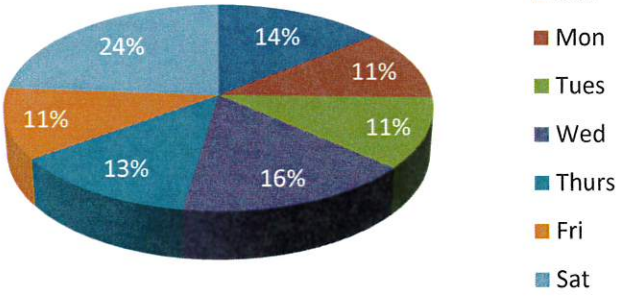
Fire Type



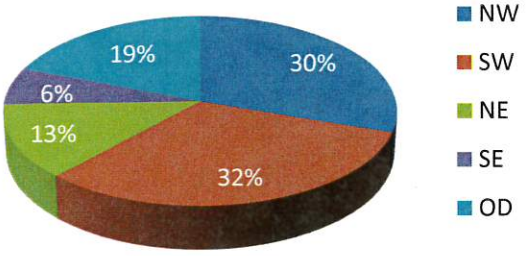
Time of Day

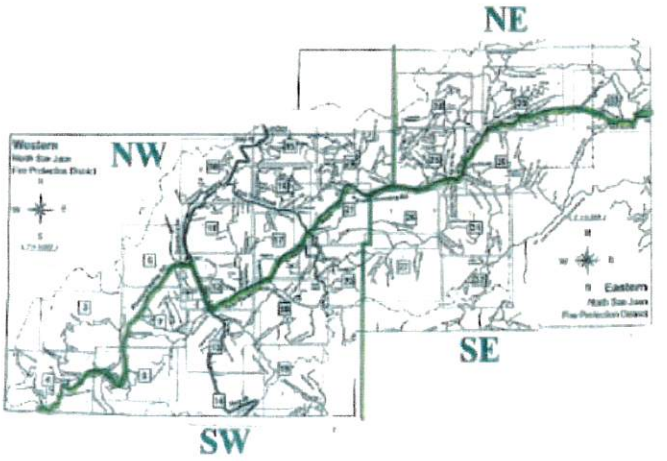


Day of Week



District Area





NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2024 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	18	17	23	22	20	47							**147**
Vehicle Accident	2	3	3	3	1	6							**18**
Fire - Structure	2	4	1			3							**10**
Fire - Wildland			2	3	3	3							**11**
Fire - Structure/Wildland													**0**
Fire - Vehicle		1			3								**4**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check					1	3							**4**
Fire - Debris Check		2		2	4								**8**
Fire - Other													**0**
Fire - False Alarm													**0**
Fire - Menace Standby													**0**
Hazard		2	1										**3**
Public Assist	3	2	2	2	2								**11**
Other	1	1				1							**3**
Totals:	**26**	**32**	**32**	**32**	**34**	**63**	**0**	**0**	**0**	**0**	**0**	**0**	**219**

Previous Years Summary				
2024	**2023**	**2022**	**2021**	**2020**
147	267	224	215	188
18	43	45	69	44
10	17	14	22	8
11	20	18	31	23
0	0	5	0	0
4	3	7	7	6
0	0	1	0	0
4	2	17	32	30
8	15	0	0	1
0	0	0	0	1
0	0	1	0	0
0	2	4	8	2
3	12	5	12	12
11	13	16	15	10
3	0	4	4	5
219	**394**	**361**	**415**	**330**

2024 Monthly Totals	26	32	32	32	34	63	0	0	0	0	0	0	**219**
2023 Monthly Totals:	21	25	43	37	42	35	38	29	34	35	24	31	**394**
2022 Monthly Totals:	23	25	29	23	37	25	35	40	32	27	31	34	**361**
2021 Monthly Totals:	28	21	16	35	48	50	39	39	32	42	32	33	**415**
2020 Monthly Totals:	21	26	28	22	24	37	43	27	23	32	26	17	**326**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	5	4	4	4	5	4							**26**
Special Training	1				1	1							**3**
External Training				1									**1**
Work Party					1								**1**
Public Education					1	1							**2**
Public Service						1							**1**
Totals:	**6**	**4**	**4**	**5**	**8**	**7**	**0**	**0**	**0**	**0**	**0**	**0**	**34**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024 Monthly Totals:	0	1	3	3	2	12							21
2023 Monthly Totals:	2	3	5	3	4	4	7	3	8	7	1		45
2022 Monthly Totals:	1	3	5	3	5	1	3	3	3	3	0	2	31
2021 Monthly Totals:		1	2	7	5	5	3	2	3	2	4	1	35
2020 Monthly Totals:	1	2	2	2	1	4	2	7	3	0	0	2	**26**

6.C.i

Financials

June 2024

NSJ Fire Protection District

Funds Summary

Period Ending 06/30/2024

	June 30, 2024
Current Assets	
Tri-Counties Bank (Petty Cash)	**$ 500.00**
6720 General Fund	**$ 488,905.53**
GF Capital Equipment Fund	**$ 400,000.00**
GF Improvement Fund	**$ 274,300.93**
GF Reserves	**$ 200,000.00**
6717 Measure Q	**$ -**
Measure Q Capital Improvement	**$ 48,000.00**
Measure Q Capital Equipment	**$ 20,000.00**
Measure Q Reserve	**$ 100,505.87**
6777 Mitigation	**$ 22,492.18**
Total Current Assets	**$ 1,554,704.51**

Account	Begin Balance	Deposits	Transfer IN	Expenses	Transfer OUT	Balance
Tri-Counties (Petty Cash)	$ 352.00	$ 148.00				$ 500.00
Total Petty Cash						**$ 500.00**
General Fund	$ 417,934.69	$ 30,602.88	$ 57,148.00	$ (16,780.04)		$ 488,905.53
GF Equipment Fund	$ 400,000.00					$ 400,000.00
GF Improvement Fund	$ 274,300.93					$ 274,300.93
GF Reserve	$ 200,000.00					$ 200,000.00
Total 6720 General Fund						**$ 1,363,206.46**
*** Measure Q Fund**	**$ 196,170.66**					**$ 168,805.87**
Measure Q Fund Reserve	$ 147,970.66	$ 7,383.21			$ (54,848.00)	$ 100,505.87
Measure Q Capital Improvement						$ 48,000.00
Measure Q Capital Equipment						$ 20,000.00
Total 6717 Measure Q Fund						**$ 168,505.87**
Mitigation Fund	$ 24,597.54	$ 194.64			$ (2,300.00)	$ 22,492.18
Total Mitigation Fund						**$ 22,492.18**

Assests as of 06/30/24 $ 1,554,704.51

***NOTE:**

Measure Q Fund at Treasury	Balance May 31, 2024	$196,170.66	at the Treasury
Measure Q Fund at Treasury	Balance June 30 2024	$168,505.87	at the Treasury

NSJ Fire Protection District
Deposit Detail
June 2024

Type	Num	Date	Account	Amount
Deposit		**06/06/2024**	**10720 · GF General Fund**	**6,862.00**
			61410 · Workers Compensation True Up	-6,862.00
TOTAL				-6,862.00
Deposit		**06/11/2024**	**10250 · Tri-Counties Bank - Petty Cash**	**148.00**
			66500 · Postage and Delivery	-94.00
			62350.1 · Fleet Repair & Maint	-54.00
TOTAL				-148.00
Deposit		**06/21/2024**	**10777 · 6777 -Mitigation (AB1600) Fund**	**194.64**
			47000.2 · Mitigation Interest	-194.64
TOTAL				-194.64
Deposit		**06/21/2024**	**10717 · Measure Q Fund**	**7,383.21**
			47000.3 · Measure Q Interest	-1,643.14
			40310 · Special Assessments	-5,740.07
TOTAL				-7,383.21
Deposit		**06/30/2024**	**10720 · GF General Fund**	**21,825.35**
			40010 · Current Secured Tax	-7,893.95
			40030 · Current Unsecured Tax	2.29
			40040 · Prior Unsecured Tax	-3.68
			40170 · Supplemental Secured Tax	-386.77
			40180 · Supplemental Unsecured Tax	-18.37
			40280 · Supplemental Prior Unsecured	-3.08
			43010 · Interest-General Fund	-11,166.99
			44190 · Homeowner Exemption	-150.93
			40310 · Special Assessments	-2,203.87
TOTAL				-21,825.35

NSJ Fire Protection District

Check Listing by Bank Account

June 2024

	Date	Name	Memo	Paid Amount
	10717 · Measure Q Fund			
1	06/10/2024		Funds Transfer	-54,848.00
	Total 10717 · Measure Q Fund			-54,848.00
	10720 · GF General Fund			
2	06/03/2024	FF Van Order, Nate (reim)	Trash Run	-8.31
3	06/03/2024	B & C Home Center	Wasp Spray	-17.56
4	06/03/2024	FF Fites-Kaufman, Casey (reim)	EMT Cert	-86.00
5	06/03/2024	Hunt Propane	Propane	-229.46
6	06/03/2024	Boyett Petroleum	Fuel	-366.38
7	06/03/2024	Palmer Enterprises	Replace Air Tube 6132	-484.94
8	06/03/2024	ACC Business	Broadband	-487.88
9	06/03/2024	Mountain Woman Gardening	Weed, Mulch, Plant, Irrigation Repairs	-1,022.50
10	06/03/2024	Sierra Sacramento Valley	Membership	-500.00
11	06/11/2024	Tri Counties Bank	Snowmobile Registration Reimb	-54.00
12	06/11/2024	Verizon Wireless	Tablets	-60.86
13	06/11/2024	Tri Counties Bank	PO Box Annual Rent	-94.00
14	06/11/2024	Boyett Petroleum	Fuel	-540.61
15	06/11/2024	US Bank	See Cal Card	-1,674.85
16	06/11/2024	Banner Communications & Electro	4 New Pagers	-1,996.40
17	06/14/2024	FF Davis, Tommy (reimb)	Drinking Water for Firefighters	-59.90
18	06/14/2024	Rice Business Solutions	Payroll & Tax Services	-62.50
19	06/14/2024	Gold Country Copier, Inc.	Copier Agreement	-169.60
20	06/14/2024	Hennig's Automotive Repair	6130 Install new Fuel Filler	-413.57
21	06/14/2024	Failsafe Testing Ladder Testing	Ladder Testing	-1,095.30
22	06/18/2024	Grass Valley Air Conditioning, Inc.	Filters	-48.00
23	06/21/2024	Heidi Ryan	June Admin Pay	-893.31
24	06/21/2024	Lynn McGarva	June Admin Pay	-1,137.63
25	06/21/2024	FF Flores, Jason	June Admin Pay	-1,678.23
26	06/21/2024	FF Dragstedt, Anatol (reimb)	Reimburse Background Check	-61.00
27	06/21/2024	FF Tonelli, Anthony (reimb)	Reimburse Background Check	-61.00
28	06/21/2024	OCCU-MED	Pre Employment Physical	-122.50
29	06/21/2024	AT&T CALNET 3	Telephone Service	-165.56
30	06/21/2024	Fire Risk Management Service (FRMS)	Life Insurance	-169.60
31	06/21/2024	Clientworks	Malware	-225.00
32	06/21/2024	Grass Valley Air Conditioning, Inc.	Annual Contract	-375.00
33	06/21/2024	Airgas	Oxygen	-388.79
34	06/21/2024	Allstar Fire Equipment	SCBA Fitting	-475.00
35	06/21/2024	Boyett Petroleum	Fuel	-512.00
36	06/21/2024	EDD	State Payroll Taxes	-52.42
37	06/21/2024	Internal Revenue Service	Federal Payroll Taxes	-990.38
38	Total 10720 · GF General Fund			-16,780.04

NSJ Fire Protection District
Check Listing by Bank Account
June 2024

	Date	Name	Memo	Paid Amount
	10777 · 6777 -Mitigation (AB1600) Fund			
39	06/20/2024		Funds Transfer	-2,300.00
	Total 10777 · 6777 -Mitigation (AB1600) Fund			-2,300.00
	TOTAL			**-73,928.04**

NSJ Fire Protection District

US Bank/Cal Card Transaction Detail Report

April 22 through May 22, 2024

Date	Name	Memo	Paid Amount
04/23/2024	Staples	Office Chair	141.04
05/03/2024	Dish Network	Residence TV	102.66
05/04/2024	Siteground Hosting	Web Page	359.88
05/04/2024	Microsoft 365	Licenses	110.00
05/04/2024	Microsoft 365	Licenses	92.00
05/04/2024	Column HTTPS (The Union Newspaper)	Public Notice	107.45
05/04/2024	Column HTTPS (The Union Newspaper)	Public Notice	112.82
05/04/2024	Intuit	Annual Subscription	649.00
			1,674.85

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FY 2023-24
Year-to-Date
Budget vs. Actuals

NSJ Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
12200 · Due to Other Funds	-57,148.00	0.00	100.0%
39600 · Inter Fund Transfer	57,148.00	50,620.00	112.9%
40000 · Revenue			
40010 · Current Secured Tax	159,627.59	161,000.00	99.15%
40020 · Prior Secured Taxes	0.00	5.00	0.0%
40030 · Current Unsecured Tax	2,834.28	2,500.00	113.37%
40040 · Prior Unsecured Tax	62.19	60.00	103.65%
40160 · St-Other in Lieu	7.27	85.00	8.55%
40170 · Supplemental Secured Tax	4,458.54	7,700.00	57.9%
40180 · Supplemental Unsecured Tax	178.14	200.00	89.07%
40280 · Supplemental Prior Unsecured	21.90	20.00	109.5%
40310 · Special Assessments	158,666.80	150,032.00	105.76%
Total 40000 · Revenue	325,856.71	321,602.00	101.32%
43000 · Inter-Governmental			
43010 · Interest-General Fund	38,356.93	14,000.00	273.98%
44190 · Homeowner Exemption	1,006.18	500.00	201.24%
44960 · Prop 172 Public Safety	45,438.75	54,500.00	83.37%
45000 · Grants Received			
45000.1 · Forrest Reserve Grant	0.00	0.00	0.0%
Total 45000 · Grants Received	0.00	0.00	0.0%
43000 · Inter-Governmental - Other	0.00	0.00	0.0%
Total 43000 · Inter-Governmental	84,801.86	69,000.00	122.9%
46100 · Miscellaneous Revenue			
46110 · Strike Team			
46110.1 · Strike Team Personnel	257,604.51	232,308.00	110.89%
46110.2 · Strike Team Admin	72,017.19	62,000.00	116.16%
46110.3 · Strike Team Personal Vhcl Miles	1,483.58	0.00	100.0%
46110.4 · Strike Team Travel/Lodging/Meal	5,020.65	5,020.00	100.01%
46110.5 · Strike Team Engine	40,409.73	37,000.00	109.22%
46110.6 · Strike Team Support Vehicle	5,375.00	5,400.00	99.54%
46110.7 · Strike Team Water Tender	2,726.33	1,272.00	214.33%
46110 · Strike Team - Other	0.00	0.00	0.0%
Total 46110 · Strike Team	384,636.99	343,000.00	112.14%
46180 · Donations	1,482.08	1,000.00	148.21%
46190 · Refund Misc	185.44	0.00	100.0%
46210 · Station 1 Rental	610.00	100.00	610.0%
46260 · Road Sign	134.38		
46270 · Refunds US Bank	92.88	0.00	100.0%
Total 46100 · Miscellaneous Revenue	387,141.77	344,100.00	112.51%
47000 · Other Income			
47000.1 · Mitigation Fees	5,598.08	2,000.00	279.9%
47000.2 · Mitigation Interest	653.57	300.00	217.86%
47000.3 · Measure Q Interest	4,529.92	1,600.00	283.12%
Total 47000 · Other Income	10,781.57	3,900.00	276.45%
Total Income	808,581.91	789,222.00	102.45%
Cost of Goods Sold			
50000 · Cost of Goods Sold			

NSJ Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

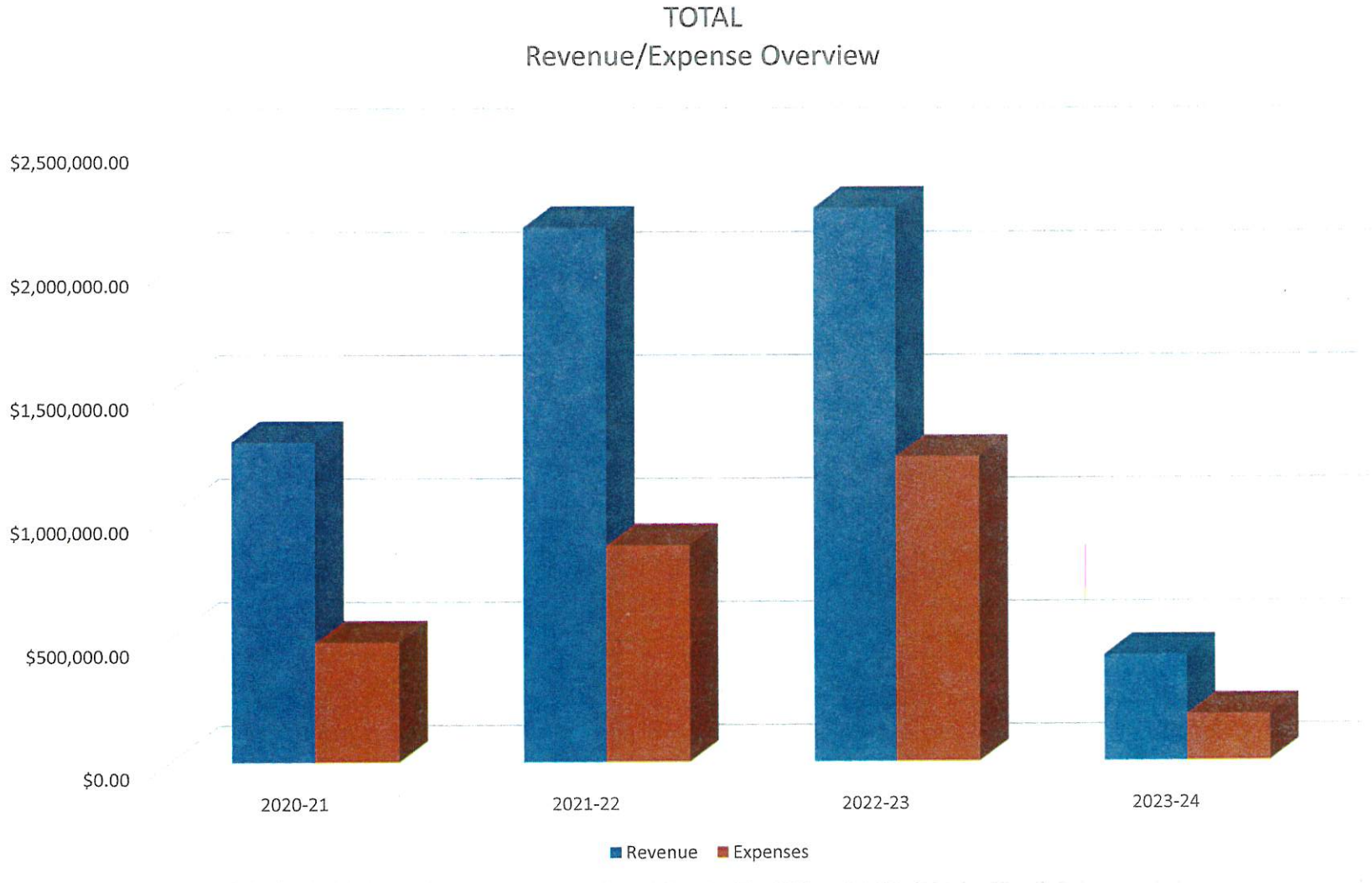
	Jul '23 - Jun 24	Budget	% of Budget
50100 · Road Sign Manufacturing	134.38	0.00	100.0%
Total 50000 · Cost of Goods Sold	134.38	0.00	100.0%
Total COGS	134.38	0.00	100.0%
Gross Profit	808,447.53	789,222.00	102.44%
Expense			
56000 · Capital Outlay			
56000.1 · Measure Q Capital Equipment	0.00	18,637.00	0.0%
56000.2 · Mitigation Capital Improvement	0.00	2,300.00	0.0%
56000.3 · GF Capital Equpment	56,056.78	35,120.00	159.62%
56000.4 · GF Capital Improvement	15,809.86	15,500.00	102.0%
Total 56000 · Capital Outlay	71,866.64	71,557.00	100.43%
60000 · Advertising and Promotion	0.00	0.00	0.0%
61110 · Employer Tax Expense	26,381.65	37,225.00	70.87%
61120 · Stipend to Chief	22,800.00	22,800.00	100.0%
61140 · Clerical Admin Staff Wages			
61140.1 · Measure Q Administration	5,482.00	5,482.00	100.0%
61140 · Clerical Admin Staff Wages - Other	33,706.05	53,000.00	63.6%
Total 61140 · Clerical Admin Staff Wages	39,188.05	58,482.00	67.01%
61300 · Firefighters Stipend/Paid Call			
61300.1 · GF Paid Call &Train & Certif	-715.19	20,000.00	-3.58%
61300.2 · Measure Q Rank	48,780.00	32,890.00	148.31%
61300.3 · Measure Q (B) Certifications	0.00	0.00	0.0%
61300.4 · Measure Q - Prev Qtr Certs	0.00	0.00	0.0%
61300 · Firefighters Stipend/Paid Call - Other	0.00	0.00	0.0%
Total 61300 · Firefighters Stipend/Paid Call	48,064.81	52,890.00	90.88%
61310 · Volunteer Comp (Comp) Paid Call	0.00	0.00	0.0%
61330 · Firefighter Physicals	472.50	3,896.00	12.13%
61340 · Firefighter Trainer			
61341 · Training Materials	163.87	3,771.00	4.35%
61342 · Classes &Licensing	4,674.73	5,000.00	93.5%
61340 · Firefighter Trainer - Other	1,950.00	5,000.00	39.0%
Total 61340 · Firefighter Trainer	6,788.60	13,771.00	49.3%
61350 · Strike Team Pmts			
61350.1 · Strike Team Personnel	36,192.33	45,000.00	80.43%
61350.2 · Strike Team Pmts. OT	146,572.96	155,000.00	94.56%
61350.4 · Strike Team Lodging/Meals	3,481.58	0.00	100.0%
61350.5 · Strike Team Employee Mileage	1,483.58	0.00	100.0%
61350.6 · Strike Team Fuel	0.00	0.00	0.0%
Total 61350 · Strike Team Pmts	187,730.45	200,000.00	93.87%
61400 · Insurance (Personnel)			
61410 · Workers Compensation	25,137.00	20,000.00	125.69%
61420 · Life and Accident Insurance	2,147.80	2,300.00	93.38%
Total 61400 · Insurance (Personnel)	27,284.80	22,300.00	122.35%
61450.1 · Strike Team On Site Pay	3,592.00	3,000.00	119.73%
61450.2 · Strike Team Off Site Pay	384.00	500.00	76.8%
62200 · FF Uniform/Clothing	418.82	500.00	83.76%
62225 · PPE-Personnel Protective Equip	367.92	5,000.00	7.36%
62226 · Operational Supplies & Service	0.00	0.00	0.0%
62300 · Dispatch Fees / Co-op Agreement	17,007.90	15,000.00	113.39%

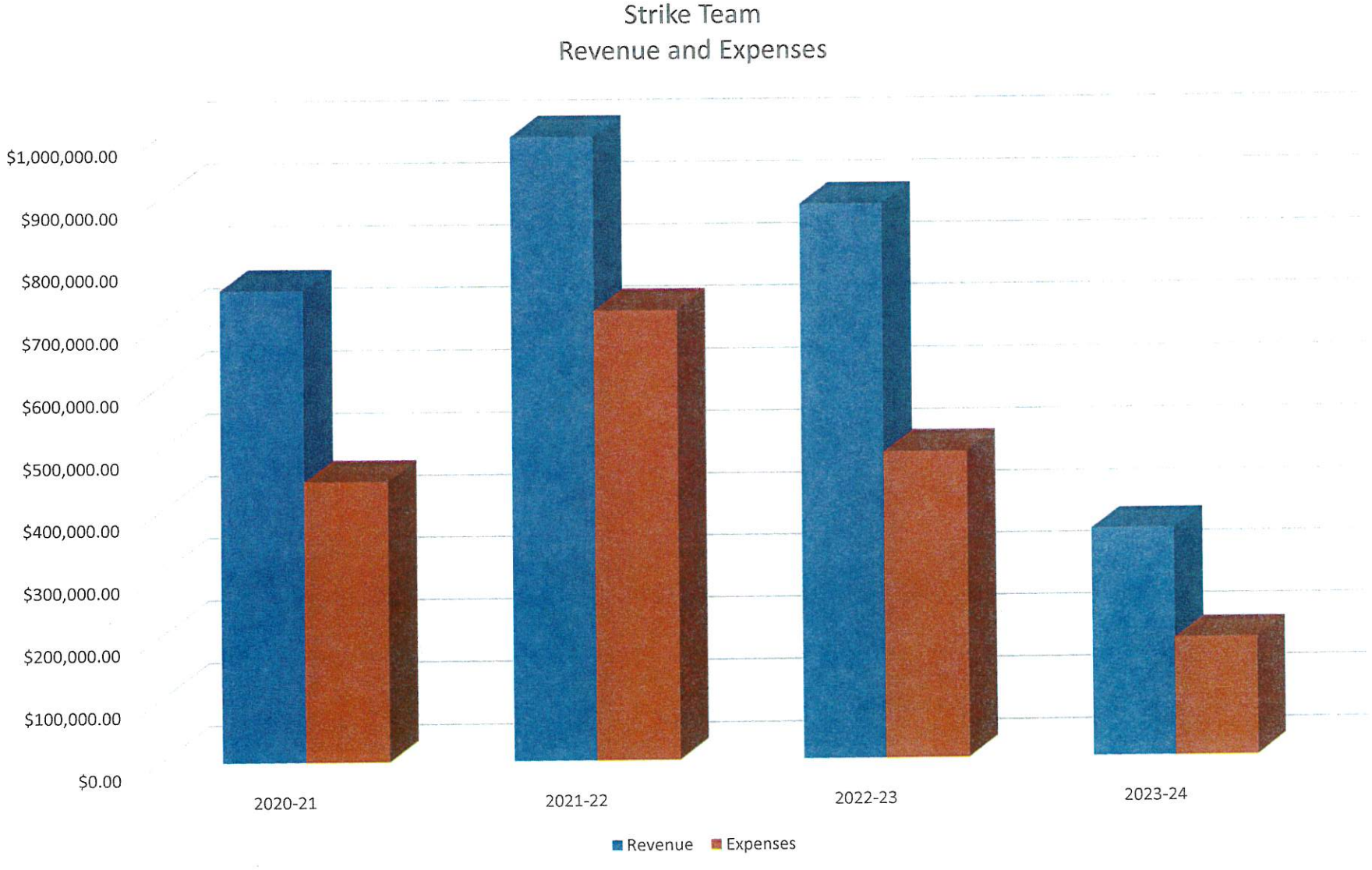
NSJ Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	% of Budget
62350 · Fire Fighting Expenses			
62350.1 · Fleet Repair & Maint	22,933.26	15,000.00	152.89%
62350.2 · Fire Fighter Fighting Supplies	2,948.12	5,000.00	58.96%
62350.3 · New Firefighting Equip	0.00	0.00	0.0%
62350 · Fire Fighting Expenses - Other	1,094.50	0.00	100.0%
Total 62350 · Fire Fighting Expenses	26,975.88	20,000.00	134.88%
62351 · Structure Maint	2,873.89	1,000.00	287.39%
62352 · Non FireFight Equp Maint&Repair	1,910.46	1,000.00	191.05%
62375 · Equipment - Non-Fire Fighting	1,574.90	1,300.00	121.15%
62376 · Equipment Repair Non Fire Fight	0.00	0.00	0.0%
62400 · Communicating Equip			
62400.1 · Tablets for Engines	0.00	0.00	0.0%
62400.2 · Radios/Pagers/Phones (New)	1,996.40	1,000.00	199.64%
62400.3 · Repair Radios/Pagers/Telephone	1,634.68	500.00	326.94%
62400 · Communicating Equip - Other	0.00	0.00	0.0%
Total 62400 · Communicating Equip	3,631.08	1,500.00	242.07%
62500 · Subscriptions	3,668.93	3,500.00	104.83%
62502 · Legal Public Notice	472.74	500.00	94.55%
62510 · Public Relation - Fire Prevent			
62510.2 · Newsletter & Christmas Cards	0.00	2,900.00	0.0%
62510 · Public Relation - Fire Prevent - Other	0.00	400.00	0.0%
Total 62510 · Public Relation - Fire Prevent	0.00	3,300.00	0.0%
62550 · Food Supplies	21.53	500.00	4.31%
62600 · Fuel	13,588.16	15,000.00	90.59%
62700 · Cleaning Supplies	676.36	1,000.00	67.64%
62750 · Insurance Bldg, Veh, & Liablty	51,909.00	46,000.00	112.85%
62800 · Memberships	5,327.83	3,500.00	152.22%
62810 · Recognition & Awards	99.70	500.00	19.94%
62850 · Medical Supplies	4,369.02	7,500.00	58.25%
62911 · Office Machine Maintenance			
62915 · Copier Maintenance	1,755.29	1,700.00	103.25%
Total 62911 · Office Machine Maintenance	1,755.29	1,700.00	103.25%
62950 · Fees	0.00	0.00	0.0%
63000 · Nevada County Services	5,148.89	5,000.00	102.98%
63700 · 6168 Engine	0.00	0.00	0.0%
63701 · Structure Maintenance	0.00	0.00	0.0%
63705 · Equipment Maintenance	0.00	0.00	0.0%
63706 · Engine Maintenance & Repair	0.00	0.00	0.0%
63710 · Ground Maintenance	1,151.01	0.00	100.0%
64900 · Office Supplies	2,495.33	3,500.00	71.3%
64990 · Meeting Supplies & Subscription	283.59	300.00	94.53%
66500 · Postage and Delivery	104.40	400.00	26.1%
66600 · Printing and Reproduction	0.00	250.00	0.0%
66700 · Professional Fees			
66701 · Payroll Services	1,633.50	1,800.00	90.75%
66702 · Audit	7,190.00	6,700.00	107.31%
66703 · Legal	600.00	1,000.00	60.0%
66704 · Background Checks / Fingerprint	449.00	500.00	89.8%
66705 · SCI Consulting	6,200.00	6,100.00	101.64%

NSJ Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	% of Budget
66706 · Election Share of Cost	0.00	0.00	0.0%
Total 66700 · Professional Fees	16,072.50	16,100.00	99.83%
68600 · Utilities			
68601 · Telephone Service	1,584.62	2,400.00	66.03%
68602 · Propane	3,257.35	5,000.00	65.15%
68603 · Electric	2,686.64	2,100.00	127.94%
68604 · Sewer Station 1	1,093.00	1,000.00	109.3%
68606 · Satellite TV	1,001.56	1,000.00	100.16%
68607 · Internet & Web Page	815.13	700.00	116.45%
68609 · Broadband	4,390.11	6,000.00	73.17%
68610 · Tablets	821.18	650.00	126.34%
Total 68600 · Utilities	15,649.59	18,850.00	83.02%
Total Expense	612,108.22	659,121.00	92.87%
Net Ordinary Income	196,339.31	130,101.00	150.91%
Other Income/Expense			
Other Income			
46290 · Voided/Stop Payment	-696.69	0.00	100.0%
66901 · Stale Dated Checks	29.84		
70000 · Mitigation Fee (AB1600)	0.00	0.00	0.0%
70100 · Mitigation Fund Interest	0.00	0.00	0.0%
80100 · - Measure Q Interest Income	0.00	0.00	0.0%
Total Other Income	-666.85	0.00	100.0%
Net Other Income	-666.85	0.00	100.0%
Net Income	**195,672.46**	**130,101.00**	**150.4%**


TOTAL
Revenue/Expense Overview
$2,500,000.00
$2,000,000.00
$1,500,000.00
$1,000,000.00
$500,000.00
$0.00
2020-21
2021-22
2022-23
2023-24
Revenue
Expenses


Strike Team
Revenue and Expenses
$1,000,000.00
$900,000.00
$800,000.00
$700,000.00
$600,000.00
$500,000.00
$400,000.00
$300,000.00
$200,000.00
$100,000.00
$0.00
2020-21
2021-22
2022-23
2023-24
Revenue
Expenses