NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, May 26, 2026, 6:00 PM
AGENDA

1. **6:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action

2. **6:01 PM or as soon thereafter as possible - APPROVAL OF MAY 26, 2026 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *In accordance with the Brown Act, members of the public may address the Board on any item within its subject matter jurisdiction. At regular meetings, public comment may include items not listed on the agenda; however, no action may be taken on those items. A minimum of 15 minutes will be provided for public comment, with individual speakers limited to 3 minutes, depending on the number of requests. At special meetings, public comment is limited to items listed on the agenda. Each speaker will have one opportunity to speak, in the order requests are received.*

4. **MINUTES**

Action

A. Minutes of May 5, 2026 Regular Board Meeting 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Board Chair Report – Samantha Hinrichs
     - **i.** Correspondence 🕮
   - **B.** Chief's Report – Chief Mike Stewart
     - **i.** April 2026 Statistics 🕮
     - **ii.** Current Department Activity
   - **C.** Treasurer's Report – Rhea Williamson

Action

     - **i.** Financials- April 2026: Funds Summary, Deposit Detail, Disbursements, Cal Card 🕮

Action

     - **ii.** Preliminary Budget FY 2026-27🕮
   - **D.** Firefighter Association Report – Sambhava Burke
   - **E.** NCFA Report – Bruce Boyd
   - **F.** Auxiliary Report- Pam Morey
   - **G.** Public Education/Outreach – Rhea Williamson

7. **OLD BUSINESS**
   - **A.** Hydrant Committee Update – Deputy Chief Tom Browning
   - **B.** Capital Improvement – Bruce Boyd 🕮
   - **C.** Newsletter – Samantha Hinrichs
   - **D.** Water Storage Committee- Rhea Williamson

8. **NEW BUSINESS**
   - **A.** Discussion on Political Advertising at District Events – Tom Browning
   - **B.** Resolution 2026-06 Calling for General Election – Heidi Ryan 🕮
   - **C.** SB 827 Training Update – Heidi Ryan
   - **D.** 2026 Cherry Festival Update – Heidi Ryan

9. **NEXT MEETING: June 23, 2026 at 6:00 PM**

10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra Energy, NSJ Post Office. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4.A

Draft Minutes
May 5th, 2026

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, May 5th, 2026
Draft

PRESENT: Samantha Hinrichs, Chair; Bruce Boyd, Vice-Chair; Tim Tschantz; Pam Morey

ABSENT: Rhea Williamson, Treasurer

STAFF PRESENT: Chief Mike Stewart; Deputy Chief Tom Browning; Lynn McGarva, Finance and Facilities Manager; Heidi Ryan, Board Secretary

1. **CALL TO ORDER:** The meeting was called to order at 6:00 PM by Chair Samantha Hinrichs. Roll was taken. A quorum was established.
   The Pledge of Allegiance was recited.

2. **APPROVAL OF May 5th, 2026, REGULAR BOARD MEETING AGENDA**
   Samantha Hinrichs announced she will hear Item 8.A directly following Board Announcements.

   Bruce Boyd moved to approve the agenda for May 5th, 2026, Pam Morey seconded, motion carried 4-0-0-1.

3. **PUBLIC COMMENT:**
   Boyd Johnson asked the Board to use the Grand Jury Report on Penn Valley Fire Protection District and the indictment on the Fire Safe Council as cautionary tales. Boyd recommended that the Board read both reports. Boyd read a sentence from the Grand Jury Report as it relates to all fire protection district boards; "The day of the small independent fire district is over, because all districts do no have the revenue streams sufficient to support the firefighting and safety functions that larger departments can make". NSJ Fire is in the black and well-staffed, Boyd is looking forward to seeing how the Board manages this in the future.

4. **MINUTES:**
   A. **Draft Minutes of March 24, 2026**
      Bruce Boyd moved to adopt the March 24th Draft Minutes as presented, Tim Tschantz seconded, motion carried 4-0-0-1.

5. **ANNOUNCEMENTS:**
   Tim Tschantz announced that he will be leading a CPR and pet rescue training for the students at Ananda School.

6. **REPORTS**

A. **Board Chair Report – Samantha Hinrichs**

Samantha Hinrichs announced that there will be a water safety training at Grizzly Hill School on June 3rd. Tom Browning added that the training will include participation from NCSO, NSJ Fire, CAL FIRE, Nevada County Consolidated, as well as CHP. Additionally, Sam shared that Nevada County Sheriff's Office will be holding a shelter-in-place training at Grizzly Hill School on May 12th.

i. **Correspondence**- Samantha read aloud a letter from Sharon Beckenbach.

B. **Chief's Report – Fire Chief Mike Stewart**

i. **March 2026 Statistics:**

Chief Mike Stewart provided a summary of the March 2026 Statistics.

ii. **Current Department Activity:**

- Chief Stewart introduced Battalion Chief Tim Fike. Tim will serve as our Public Outreach/PIO representative.
- Apparatus Committee has been meeting and viewing vehicles to come up with the specs to replace Rescue 6132.
- Wednesday night training has been moved to Fire House 1 to better accommodate the large attendance.
- Camptonville Fire Department has a new Fire Chief, Danny Rasmussen. The Department now has 15 volunteer firefighters.

Bruce Boyd shared that he attended the Taxpayers Association meeting with Chief Stewart, Deputy Chief Browning, and Tim Tschantz to discuss our community water storage program.

Deputy Chief Tom Browning announced that Nevada County is no longer using Code Red for emergency alerts. The new system is Nevada County Alerts, and everyone will need to sign up for the new system.

C. **Treasurer's Report – Presented by Lynn McGarva**

i. **Financials- March 2026: Funds Summary, Disbursement Detail, Deposit Detail, Cal Card**

Lynn McGarva presented March 2026, financial reports.

Bruce Boyd moved to approve the financial reports for March 2026 as presented, Tim Tschantz seconded, motion carried 4-0-0-1.

D. **Firefighters Association Report – Sambhava Burke**

Sambhava shared that firefighters will be supporting the Scotch Broom Breakfast. The Association has voted to fund the concrete pour at the new gazebo site.

E. **NCFA Report – Bruce Boyd**

Nothing to report.

F. **Auxiliary Report – Pam Morey**

The Auxiliary is currently busy working on the Scotch Broom Breakfast. Shady Creek is slated for the Appreciation Dinner on November 6th.

Additionally, Jo Ann and Rusty Fites-Kaufman provide food, and Auxiliary members provide treats for firefighters at Wednesday night training.

7. OLD BUSINESS

A. Hydrant Committee Update – Deputy Chief Tom Browning

Deputy Chief Browning shared that the funding process is going in the right direction with the goal of 2027 for breaking ground.

B. Capital Improvement- Bruce Boyd

The District has the permit for the addition to Firehouse 3. The next step is for the Board to approve bringing the project to bid.

Additionally, Bruce received plans for having the parking lot paved at Firehouse 3.

i. Station 3 Bid Authorization

Bruce Boyd asked the Board to approve going to bid for the addition. Bruce is currently researching a new bidding process that may allow us to hire local contractors for this work.

Tim Tschantz moved to authorize going to bid for the Firehouse 3 addition, Pam Morey seconded, motion carried by the following roll call vote:

Bruce Boyd	Aye
Rhea Williamson	Absent
Tim Tschantz	Aye
Pam Morey	Aye
Samantha Hinrichs	Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Water Storage Committee- Bruce Boyd

Bruce Boyd shared that he participated in a presentation of our water storage program at the Taxpayers Association meeting. East Sages FireWise Community is interested in having the next water storage location be in their community, which is an area pre-identified when this committee was developed. Jackass Flats FireWise Community has also expressed interest.

Deputy Chief Browning offered to investigate water storage access at the Pine Grove Reservoir off Birchville Road.

8. NEW BUSINESS

A. Presentation on Proposed Cell Tower in North San Juan- Abra

This item was heard out of order at 6:07

Abra read a prepared statement from the Ridge Wise for Safe Cellular group titled, *Addressing Serious Concerns Regarding the Installation of Cell Telecommunication Towers and Small Cells Facilities on the San Juan Ridge*. Fire Chief Mike Stewart thanked the group for their concerns but reiterated that strong communications are integral for

modern day fire service. Chief Stewart also responded that he had never heard of any helicopters having technical and communication issues within proximity of 5G towers.

The Board thanked the group for bringing their concerns forward.

B. **Updated Employment Contract for Finance and Facilities Manager Lynn McGarva– Mike Stewart**
Chief Stewart shared that this updated/amended contract for our Finance and Facilities Manager reflects the recent actions (March 24th, 2026) by the Board regarding paid time off and bereavement pay.

Bruce Boyd moved to adopt the amended employment contract for Lynn McGarva, Finance and Facilities Manager, Pam Morey seconded, motion carries 4-0-0-1.

C. **Structure Fire Turnout Purchase - Fire Chief Mike Stewart**
Chief Stewart announced that with our growing roster, we have an increase in PPE needs. Deputy Chief Browning was able to find our current turnout through Source Well, an entity that competitively bids items to help government agencies make purchases without having to go through the competitive bid process independently.

Bruce Boyd moved to accept the bid for All Star Fire Equipment, Tim Tschantz seconded, motion carried 4-0-0-1.

D. **Newsletter – Samantha Hinrichs**
Samantha Hinrichs is working with Melanya Gonshorowski and Allison Rees to develop a Spring Newsletter. Samantha asked Board members for article ideas. Heidi Ryan suggested taking the format of the last newsletter produced.

9. **NEXT MEETING:** Tuesday May 26, 2026, at 6:00 PM
10. **10. ADJOURNMENT:** Meeting adjourned at 7:24 PM

Heidi Ryan
Heidi Ryan, Board Secretary

6.B.i

Statistics

April 2026

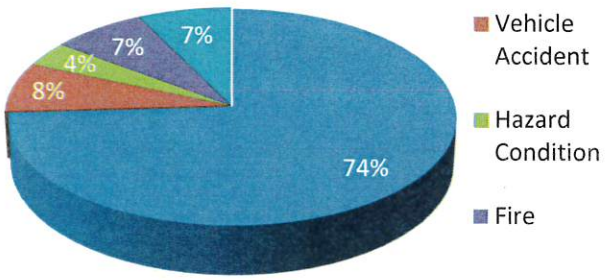
NSJFPD INCIDENT RESPONSE DETAIL - April 2026

Date	Type	Location	Response Time	Commitment Time	Number of NSJ Personnel Responding	Total Responders	Notes
4/1	**Medical Aid**	Hwy 49 (09531)	10	55	4	9	SNMH Transport
4/1	Medical Aid	Columbia Hill Lookout (09534)	13	46	5	10	SNMH Transport
4/2	Medical Aid	Cherokee (09615)		6	5	11	False Alarm
4/3	Medical Aid	Grizzly Hill Rd. (09734)	6	51	7	11	Canceled
4/4	Vehicle Accident	Moore's Flat (09795)	76	290	5	13	SNMH Transport
4/4	Vehicle Accident	Hwy 49 (09812)	18	180	8		SNMH Transport
4/7	Medical Aid	Hwy 49 (010054)	12	49			
4/8	Wildland Fire	Backbone (010217)	23	85	7	13	Extinguished
4/8	Medical Aid	Empire Ranch (010221)	142	349	2	12	SNMH Transport
4/8	Medical Aid	Hyatt Rd (010226)	10	39	4	10	SNMH Transport
4/10	Hazard Condition	Sages Rd. (010415)	9	81	5	8	Mitigated
4/11	Medical Aid	Poplar Meadow (010434)		8	5		Canceled
4/11	Medical Aid	Yellow Pine Ln (010465)	8	113	4		Canceled
4/11	Other	Station 84 (010542)		28	3		Coverage
4/15	Medical Aid	Oak Tree (010879)	19	74	2	8	SNMH Transport
4/15	Medical Aid	Tyler Foote (010927)	7	32	2	4	SNMH Transport
4/16	Medical Aid	Tyler foote (011007)	12	40	3	8	Non-Injury
4/17	Medical Aid	Crystal Hermitage (011101)	11	75	4	9	SNMH Transport
4/18	Medical Aid	Independence Trail (011246)	27	66	4	13	Non-Injury
4/18	Medical Aid	Buttermilk Bend (011254)		15	4		Canceled
4/18	Medical Aid	Robinson Rd. (011255)	8	64	1	6	SNMH Transport
4/19	Medical Aid	Hwy 49 (011295)	11	33	5	10	SNMH Transport
4/23	Medical Aid	Tyler Foote (011686)	9	41	4	6	SNMH Transport
4/23	Other	Tyler Foote (011689)	40	217	6	11	Staging
4/27	Debris Check	Hwy 49 (012029)	9	23			
4/27	Medical Aid	Tyler Foote (012062)	23	44	4	10	SNMH Transport
4/30	Medical Aid	Meru Rd (012402)	7	60	5	9	SNMH Transport

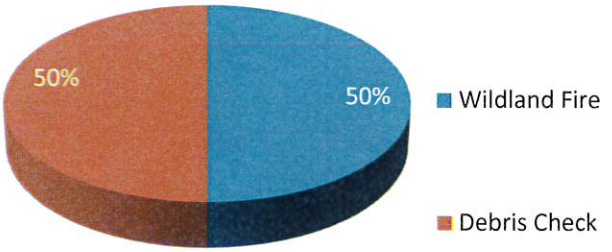
Total Calls:	27
Total Man Hours	146.80
Average FF/Call:	4.00

North San Juan Fire Department
Call Details
April 2026

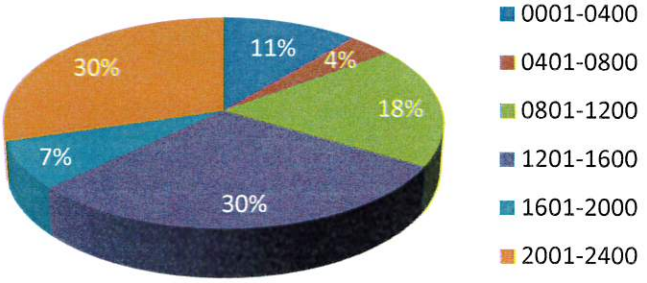
Call Type



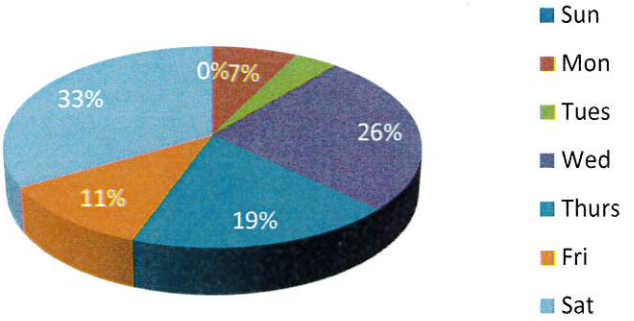
Fire Type



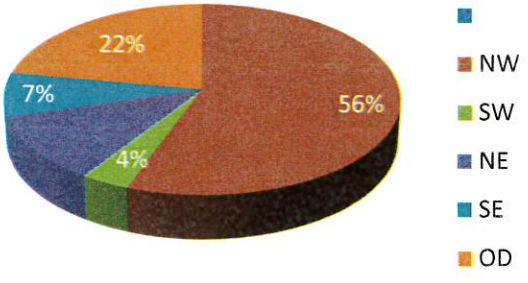
Time of Day

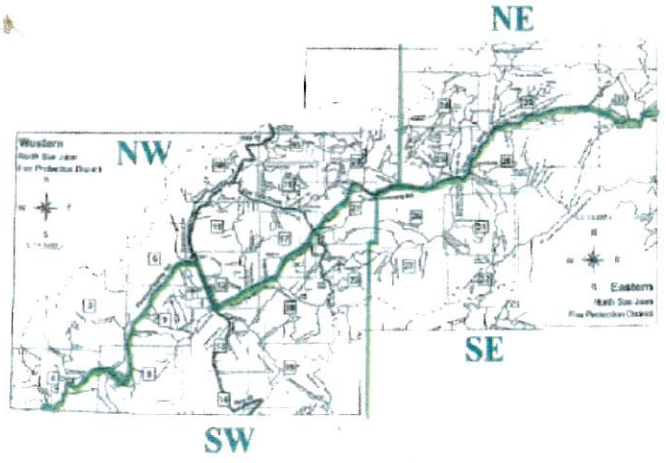


Day of Week



District Area





NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2026 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	28	21	24	20									**93**
Vehicle Accident	1	1	1	2									**5**
Fire - Structure	4	3											**7**
Fire - Wildland			2	1									**3**
Fire - Structure/Wildland													**0**
Fire - Vehicle	2												**2**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check													**0**
Fire - Debris Check	1			1									**2**
Fire - Other													**0**
Fire - False Alarm													**0**
Fire - Menace Standby	1		1										**2**
Hazard	2	2	1	1									**6**
Public Assist	1												**1**
Other				2									**2**
Totals:	**40**	**27**	**29**	**27**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**123**

Previous Years Summary				
2026	**2025**	**2024**	**2023**	**2022**
93	265	304	267	224
5	21	41	43	45
7	21	17	17	14
3	26	33	20	18
0	2	0	0	5
2	7	8	3	7
0	0	0	0	1
0	11	15	2	17
2	20	15	15	0
0	1	0	0	0
0	3	0	0	1
2	0	0	2	4
6	14	7	12	5
1	13	22	13	16
2	6	3	0	4
123	410	**465**	**394**	**361**

2026 Monthly Totals:	**40**	**27**	**29**	**27**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**123**
2025 Monthly Totals	29	36	26	32	55	56	30	32	27	37	22	28	**410**
2024 Monthly Totals	26	32	32	32	34	63	70	46	42	31	36	18	**462**
2023 Monthly Totals:	21	25	43	37	42	35	38	29	34	35	24	31	**394**
2022 Monthly Totals:	23	25	29	23	37	25	35	40	32	27	31	34	**361**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	3	4	5									**16**
Special Training													**0**
External Training													**0**
Work Party													**0**
Public Education													**0**
Public Service	2												**2**
Totals:	**6**	**3**	**4**	**5**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**18**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026 Monthly Totals:	4	0	4	6									14
2025 Monthly Totals:	2	0	1	2	1	5	4	3	3	5	4		30
2024 Monthly Totals:	0	1	3	3	2	12	15	3	4	0	0	1	44
2023 Monthly Totals:	2	3	5	3	4	4	7	3	8	7	1		45
2022 Monthly Totals:	1	3	5	3	5	1	3	3	3	3	0	2	31

6.C.i

Financials
April 2026

NSJ Fire Protection District

Funds Summary

	April 30, 2026
Current Assets	
Tri-Counties Bank (Petty Cash)	**$ 487.93**
6720 General Fund	**$ 1,785,497.81**
GF Capital Equipment Fund	**$ 345,658.72**
GF Improvement Fund	**$ 282,372.00**
GF Reserves	**$ 200,000.00**
6717 Measure Q	**$ -**
Measure Q Capital Improvement	**$ 48,000.00**
Measure Q Capital Equipment	**$ 20,000.00**
Measure Q Reserve	**$ 284,995.46**
6777 Mitigation	**$ 29,240.42**
Total Current Assets	**$ 2,996,252.34**

Account	Begin Balance	Deposits	Transfer IN	Expenses	Transfer OUT	Balance
Tri-Counties (Petty Cash)	$ 542.83			$ (54.90)		$ 487.93
* **Non - Reimbursed**					$ (107.50)	$ (107.50)
* **Uncleared Transactions**		$ (98.08)				$ (98.08)
Total Petty Cash						**$ 282.35**
General Fund	$ 1,647,932.95	$ 194,717.34		$ (57,152.48)		$ 1,785,497.81
GF Equipment Fund	$ 345,658.72					$ 345,658.72
GF Improvement Fund	$ 282,372.00					$ 282,372.00
GF Reserve	$ 200,000.00					$ 200,000.00
Total 6720 General Fund						**$ 2,613,528.53**
*** Measure Q Fund**						**$ -**
Measure Q Fund Reserve	$ 236,850.23	$ 48,145.23				$ 284,995.46
Measure Q Capital Improvement	$ 48,000.00					$ 48,000.00
Measure Q Capital Equipment	$ 20,000.00					$ 20,000.00
Total 6717 Measure Q Fund						**$ 352,995.46**
Mitigation Fund	$ 28,432.17	$ 808.25				$ 29,240.42
Total Mitigation Fund						**$ 29,240.42**
		Assests as of		4/30/2026		$ 2,996,046.76

* Non Reimbursed Petty Cash is the amount that has not been transferred from the General Fund to cover the Expenses
* Uncleared Transactions are checks that were written that have not been cashed. Some of these expenses were reimbursed and some will be included in the next request for reimbursement.

NSJ Fire Protection District
Expenses by Vendor Detail for Petty Cash Tri-Counties Bank
June 2025 through April 2026

	Type	Date	Num	Memo	Clr	Amount	Balance
Dish Network							
	Check	07/17/2025	118	Last Payment for Satelitte TV	√	59.86	59.86
Total Dish Network						59.86	59.86
DMV							
	Check	04/24/2026	127	BOMBA License FT1Z08	*	54.00	54.00
Total DMV						54.00	54.00
FF Cebellero, Francisco (reimb)							
	Check	10/27/2025	120	Trash	*	9.00	9.00
Total FF Cebellero, Francisco (reimb)						9.00	9.00
FF Dragstedt, Anatol (reimb)							
	Check	06/23/2025	114	Water	√	99.90	99.90
Total FF Dragstedt, Anatol (reimb)						99.90	99.90
FF Guetebier, Andy (reim)							
	Check	07/17/2025	117	Mower Parts	√	60.84	60.84
Total FF Guetebier, Andy (reim)						60.84	60.84
FF Michal Gross (reimb)							
	Check	06/22/2025	115	Trash	√	8.65	8.65
Total FF Michal Gross (reimb)						8.65	8.65
FF Musselman, Jesse (reimb)							
	Check	02/04/2026	123	Miles for Physical Exam	√	81.20	81.20
	Check	03/24/2026	124	Miles for Physical Exam	√	81.20	162.40
Total FF Musselman, Jesse (reimb)						162.40	162.40
FF Scott, William S. (reim)							
	Check	06/24/2025	116	Trash	*	8.65	8.65
Total FF Scott, William S. (reim)						8.65	8.65
FF Stirling, Autumn (reimb)							
	Check	11/03/2025	121	Dump Fees	√	9.00	9.00
Total FF Stirling, Autumn (reimb)						9.00	9.00
Jose Rodriguez							
	Check	07/21/2025	119	Key Duplicates	*	25.53	25.53
Total Jose Rodriguez						25.53	25.53
Nevada City Clothing							
	Check	02/04/2026	122	VOID: Sew on Patches	√	0.00	0.00
Total Nevada City Clothing						0.00	0.00
Smile Business							
	Check	03/24/2026	125	VOID: Invoice #1329205 adjust	√	0.00	0.00
	Check	04/24/2026	126	Invoice #1329205 adjustment	*	0.90	0.90
Total Smile Business						0.90	0.90
Tri Counties Bank							
	Check	10/25/2025	Auto Deduct	Deposit Box Rental	√	60.00	60.00
Total Tri Counties Bank						60.00	60.00
TOTAL						**558.73**	**558.73**

Total Reimbursement as of 04/30/2026	$ 162.40

Expenses April
54.90

Expenses to be reimbursed = $107.50

Total Reimbursement $162.40

NSJ Fire Protection District
Check Detail uncleared
All Transactions
Tri Counties Petty Cash

	Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
	Check	**116**	**06/24/2025**	**FF Scott, William S. (reim)**	**Trash**	**10250 · Tri-Counties Bank - Petty Cash**		**-8.65**
					Trash	62700 · Cleaning Supplies	-8.65	8.65
TOTAL							-8.65	8.65
	Check	**119**	**07/21/2025**	**Jose Rodriguez**	**Key Duplicates**	**10250 · Tri-Counties Bank - Petty Cash**		**-25.53**
					Key Duplicates	64900 · Office Supplies	-25.53	25.53
TOTAL							-25.53	25.53
	Check	**120**	**10/27/2025**	**FF Cebellero, Francisco (rei**	**Trash**	**10250 · Tri-Counties Bank - Petty Cash**		**-9.00**
					Trash	62700 · Cleaning Supplies	-9.00	9.00
TOTAL							-9.00	9.00
	Check	**126**	**03/24/2026**	**Smile Business**	**Invoice #1329205 adjustment**	**10250 · Tri-Counties Bank - Petty Cash**		**-0.90**
					Invoice #1329205 adjustment	62915 · Copier Maintenance	-0.90	0.90
TOTAL							-0.90	0.90
	Check	**127**	**03/24/2026**	**DMV**	**BOMBA License FT1Z08**	**10250 · Tri-Counties Bank - Petty Cash**		**-54.00**
					BOMBA License FT1Z08	62350.1 · Fleet Repair & Mair	-54.00	54.00
TOTAL							-54.00	54.00

$98.08

NSJ Fire Protection District
Deposit Detail
April 2026

	Date	Memo	Account	Amount
	04/02/2026	**Deposit**	**10717 · Measure Q Fund**	**48,145.23**
		Measure Q 2025-2026 Teeeter 40% Apportionment # 2	40010.3 · Teeter	-48,145.23
TOTAL				-48,145.23
	04/02/2026	**Deposit**	**10720 · GF General Fund**	**1.21**
		40000 · Revenue:40010 · Current Secured Tax	40010 · Current Secured Tax	-1.21
TOTAL				-1.21
	04/02/2026	**Deposit**	**10720 · GF General Fund**	**1,256.92**
		40000 · Revenue:40010 · Current Secured Tax	40010 · Current Secured Tax	-1,256.92
TOTAL				-1,256.92
	04/16/2026	**Deposit**	**10720 · GF General Fund**	**1,415.79**
		Bear Gulch	46110.4 · Strike Team Expenses	-1,137.74
		Bear Gulch	46110.2 · Strike Team Admin	-278.05
TOTAL				-1,415.79
	04/30/2026	**Deposit**	**10720 · GF General Fund**	**250.00**
		Donation in Ed Beckenbach Memory from Sharon	46180 · Donations	-250.00
TOTAL				-250.00
	04/30/2026	**Deposit**	**10720 · GF General Fund**	**75.00**

NSJ Fire Protection District
Deposit Detail
April 2026

	Date	Memo	Account	Amount
		Mariana Nielson	46180 · Donations	-75.00
TOTAL				-75.00
	04/30/2026	**Deposit**	**10720 · GF General Fund**	**229.39**
		US Bank Rewards	46270 · Refunds US Bank	-229.39
TOTAL				-229.39
	04/02/2026	**Deposit**	**10720 · GF General Fund**	**32.53**
		2025-26 40% Railroad Tax	40010.2 · Railroad	-32.53
TOTAL				-32.53
	04/02/2026	**Deposit**	**10720 · GF General Fund**	**82,267.66**
		Teeter 40% Apprtionment #2	40010.3 · Teeter	-82,267.66
TOTAL				-82,267.66
	04/20/2026	**Deposit**	**10720 · GF General Fund**	**6.14**
		3.20-4.19 CU Roll	40030.1 · (CU) Current Unsecured	-6.14
TOTAL				-6.14
	04/20/2026	**Deposit**	**10720 · GF General Fund**	**459.88**
		3.20-4.19 SS Roll	40170 · (SS) Supplemental Secured Tax	-459.88
TOTAL				-459.88
	04/20/2026	**Deposit**	**10720 · GF General Fund**	**3.18**
		3.20-4.19 DU Roll	40030.2 · (DU) Default Unsecured	-3.18
TOTAL				-3.18
	04/20/2026	**Deposit**	**10720 · GF General Fund**	**3.92**

NSJ Fire Protection District
Deposit Detail
April 2026

	Date	Memo	Account	Amount
		Assessments	40170 · (SS) Supplemental Secured Tax	-3.92
TOTAL				-3.92
	04/20/2026	**Deposit**	**10720 · GF General Fund**	**16,577.00**
		December 2025 Prop 172 Allocation	44960 · Prop 172 Public Safety	-3,890.73
		January 2026 Prop 172 Allocation	44960 · Prop 172 Public Safety	-3,837.35
		February 2026 Prop 172 Allocation	44960 · Prop 172 Public Safety	-5,401.22
		March 2026 Prop 172 Allocation	44960 · Prop 172 Public Safety	-3,447.70
TOTAL				-16,577.00
	04/29/2026	**Deposit**	**10720 · GF General Fund**	**92,138.72**
		CA-OES-250154-XNE Pre Position	46110.1 · Strike Team Personnel	-56,843.12
		CA-OES-250154-XNE Pre Position	46110.5 · Strike Team Equipment (Engines)	-14,812.16
		CA-OES-250154-XNE Pre Position	46110.4 · Strike Team Expenses	-2,388.00
		CA-OES-250154-XNE Pre Position	46110.2 · Strike Team Admin	-18,095.44
TOTAL				-92,138.72
	04/30/2026	**Deposit**	**10777 · 6777 -Mitigation (AB1600) Fund**	**280.25**
		Bruce Dickson	47000.1 · Mitigation Fees	-280.25
TOTAL				-280.25
	04/30/2026	**Deposit**	**10777 · 6777 -Mitigation (AB1600) Fund**	**528.00**
		CJ Dante Marino	47000.1 · Mitigation Fees	-528.00
TOTAL				-528.00

NSJ Fire Protection District

Transaction Check Detail by Account

April 2026

	Date	Num	Name	Memo	Amount
	10250 · Tri-Counties Bank - Petty Cash				
1	04/24/2026	126	Smile Business	Invoice #1329205 adjustment	-0.90
2	04/24/2026	127	DMV	BOMBA License FT1Z08	-54.00
	Total 10250 · Tri-Counties Bank - Petty Cash				-54.90
	10720 · GF General Fund				
3	04/02/2026	EFT-0006193	Chardon Corporation B & C	Water Softner Pellets	-33.05
4	04/06/2026	EFT-0007253	Cop Shop Installations	Sirens, speaker, microphones, Hardware	-12,012.90
5	04/09/2026	10003677	Hunt Propane	Propane	-523.89
6	04/09/2026	EFT-0007564	Smile Business	Copier Maintenance	-170.12
7	04/09/2026	EFT-0007562	Boyett Petroleum	Fuel	-612.51
8	04/10/2026	EFT-0007252	Cop Shop Installations	Push Bumper for Patrol 61	-800.86
9	04/13/2026	EFT-0007254	Colantuono, Highsmith & Whatley, PC	General Counsel	-40.00
10	04/16/2026	10003963	Life Assist, Inc.	Stat-pads, Electrodes, Batteries	-199.69
11	04/16/2026	10003964	Banner Communications & Electronics	Radio Repair (May be a duplicate payment) See Cal Card Purchases	-115.12
12	04/17/2026	EFT-0007561	Nevada City Engineering	Grading Plans for parking lot Expansion and Paving	-3,750.00
13	04/17/2026	EFT-0007563	Jan Crowell	Station 3 Bay Addition Plans	-385.00
14	04/24/2026	EFT-0007801	FF Bingham, Jadon	3rd Qtr Paid Call	-247.94
15	04/24/2026	EFT-0007800	FF Browning, Tom	3rd Qtr Paid Call	-794.39
16	04/24/2026	EFT-0007799	FF Burke, Connor	3rd Qtr Paid Call	-286.70
17	04/24/2026	EFT-0007798	FF Davis, Tommy	3rd Qtr Paid Call	-295.70
18	04/24/2026	EFT-0007796	FF Dragstedt, Anatol	3rd Qtr Paid Call	-524.92
19	04/24/2026	10004184	FF Fites-Kaufman, Casey	3rd Qtr Paid Call	-417.62
20	04/24/2026	EFT-0007797	FF Flores, Angela	3rd Qtr Paid Call	-418.74
21	04/24/2026	EFT-0007789	FF Flores, Jason	3rd Qtr Paid Call	-684.98
22	04/24/2026	10004170	FF Forrester, Brannon	3rd Qtr Paid Call	-54.47
23	04/24/2026	EFT-0007788	FF Gross, Michal	3rd Qtr Paid Call	-646.15
24	04/24/2026	EFT-0007787	FF Guetebier, Andy	3rd Qtr Paid Call	-827.57

NSJ Fire Protection District

Transaction Check Detail by Account

April 2026

	Date	Num	Name	Memo	Amount
25	04/24/2026	EFT-0007786	FF Hunter, Jacob	3rd Qtr Paid Call	-367.70
26	04/24/2026	EFT-0007787	FF Leach, Nathan	3rd Qtr Paid Call	-481.97
27	04/24/2026	EFT-0007794	FF Lehman, Eugene	3rd Qtr Paid Call	-247.95
28	04/24/2026	EFT-0007795	Lynn McGarva	Admin Payroll	-2,430.29
29	04/24/2026	10004210	FF Musselman, Jesse	3rd Qtr Paid Call	-36.00
30	04/24/2026	EFT-0007785	FF Norman, Sean	3rd Qtr Paid Call	-621.95
31	04/24/2026	EFT-0007792	FF Noxon, Robert	January Winter Storm Staging TN GA-FE4-0004	-5,081.98
32	04/24/2026	EFT-0007792	FF Noxon, Robert	ESFR FEMA January Winter Storm Staging TN GA-FE4-00002	-6,798.71
33	04/24/2026	EFT-0007792	FF Noxon, Robert	3rd Qtr Paid Call	-272.20
34	04/24/2026	EFT-0007791	FF Rees, Allison	3rd Qtr Paid Call	-81.23
35	04/24/2026	EFT-0007790	FF Rodgriguez, Jose	3rd Qtr Paid Call	-493.71
36	04/24/2026	EFT-0007791	FF Rodgriguez, Alejandro	3rd Qtr Paid Call	-237.30
37	04/24/2026	EFT-0007884	FF Roland, Mark	3rd Qtr Paid Call	-473.04
38	04/24/2026	EFT-0007885	Heidi Ryan	April 2026 Admin Pay	-1,737.18
39	04/24/2026	EFT-0007784	FF Scott, William S	3rd Qtr Paid Call	-710.55
40	04/24/2026	EFT-0007882	FF Shay, Cameron	3rd Qtr Paid Call	-584.54
41	04/24/2026	EFT-0007887	FF Shefter, Matt	3rd Qtr Paid Call	-427.96
42	04/24/2026	10004202	FF Simpson, Forrest D.	3rd Qtr Paid Call	-791.57
43	04/24/2026	EFT-0007880	FF Stead, Judy	3rd Qtr Paid Call	-525.63
44	04/24/2026	EFT-0007881	FF Stewart, Mike	April 2026 Chief Stipend	-1,573.62
45	04/24/2026	EFT-0007886	FF Stirling, Autumn	3rd Qtr Paid Call	-453.96
46	04/24/2026	EFT-0007879	FF Trace, Joshua	3rd Qtr Paid Call	-214.68
47	04/24/2026	10004262	FF Tynan, Chace	3rd Qtr Paid Call	-127.66
48	04/24/2026	EFT-0007878	FF Van Order, Nate	3rd Qtr Paid Call	-756.97
49	04/24/2026	EFT-0007877	FF Vargas, Jordan	3rd Qtr Paid Call	-488.22
50	04/24/2026	EFT-0007876	FF Wilkinson, Kyle	3rd Qtr Paid Call	-253.42
51	04/24/2026	EFT-1	EDD	State Payroll Taxes	-330.78
52	04/24/2026	EFT-2	EDD	State Payroll Taxes	-471.25
53	04/24/2026	EFT-3	Internal Revenue Service	Federal Taxes	-6,103.14

NSJ Fire Protection District

Transaction Check Detail by Account

April 2026

	Date	Num	Name	Memo	Amount
54	04/27/2026	EFT-0007566	FF Stead, Judy (Reim)	CPR-First Aid Cards	-135.00
Total 10720 · GF General Fund					-57,152.48

6.C.ii

Preliminary Budget
FY 2026-27

NSJ Fire Protection District DRAFT
Preliminary Budget 2026-2027

	TOTAL
Ordinary Income/Expense	
Income	
12200 · Due to Other Funds	0.00
39600 · Inter Fund Transfer	103,387.00
40000 · Revenue	
40010 · Current Secured Tax	161,000.00
40020 · Prior Secured Taxes	5.00
40030 · Current Unsecured Tax	3,000.00
40040 · Prior Unsecured Tax	60.00
40160 · St-Other in Lieu	85.00
40170 · Supplemental Secured Tax	7,700.00
40180 · Supplemental Unsecured Tax	200.00
40280 · Supplemental Prior Unsecured	20.00
40310 · Special Assessments	161,000.00
Total 40000 · Revenue	333,070.00
43000 · Inter-Governmental	
43010 · Interest-General Fund	15,000.00
44190 · Homeowner Exemption	500.00
44960 · Prop 172 Public Safety	46,000.00
Total 43000 · Inter-Governmental	61,500.00
46100 · Miscellaneous Revenue	
46110 · Strike Team	
46110.1 · Strike Team Personnel	78,000.00
46110.2 · Strike Team Admin	22,000.00
46110.3 · Strike Team Personal Vhcl Miles	0.00
46110.4 · Strike Team Expenses	0.00
46110.5 · Strike Team Engine	0.00
46110.6 · Strike Team Support Vehicle	0.00
Total 46110 · Strike Team	100,000.00
46180 · Donations	1,000.00
46190 · Refund Misc	0.00
46210 · Station 1 Rental	500.00
Total 46100 · Miscellaneous Revenue	101,500.00
47000 · Other Income	
47000.1 · Mitigation Fees	2,000.00
47000.2 · Mitigation Interest	400.00
47000.3 · Measure Q Interest	6,000.00
Total 47000 · Other Income	8,400.00
Total Income	607,857.00
Gross Profit	607,857.00
Expense	
56000 · Capital Outlay	
56000.1 · Measure Q Capital Equipment	19,900.00
56000.2 · Mitigation Capital Improvement	20,000.00
56000.3 · GF Capital Equipment	17,857.00
Total 56000 · Capital Outlay	57,757.00
61110 · Employer Tax Expense	10,000.00
61120 · Stipend to Chief	24,000.00
61140 · Clerical Admin Staff Wages	
61140.1 · Measure Q Administration	5,850.00
61140 · Clerical Admin Staff Wages - Other	64,150.00
Total 61140 · Clerical Admin Staff Wages	70,000.00
61300 · Firefighters Stipend/Paid Call	
61300.1 · GF Paid Call	20,000.00
61300.2 · Measure Q Rank	35,100.00
Total 61300 · Firefighters Stipend/Paid Call	55,100.00
61330 · Firefighter Physicals	500.00
61340 · Outside Instructor	
61341 · Training Materials	3,000.00

	TOTAL
61342 · Classes &Licensing	16,000.00
61340 · Outside Instructor - Other	5,500.00
Total 61340 · Outside Instructor	24,500.00
61350 · Strike Team Pmts	
61350.1 · Strike Team Regular Pay	48,000.00
61350.2 · Strike Team Pmts. OT	0.00
61350.5 · Strike Team Employee Mileage	0.00
61350.6 · Strike Team Fuel	0.00
61350.8 · Strike Team Expenses	0.00
61350 · Strike Team Pmts - Other	0.00
Total 61350 · Strike Team Pmts	48,000.00
61400 · Insurance (Personnel)	
61410 · Workers Compensation	20,000.00
61420 · Life and Accident Insurance	2,300.00
Total 61400 · Insurance (Personnel)	22,300.00
61450.1 · Strike Team On Site Pay	1,000.00
61450.2 · Strike Team Off Site Pay	500.00
62200 · FF Uniform/Clothing	3,500.00
62225 · PPE-Personnel Protective Equip	5,000.00
62300 · Dispatch Fees / Co-op Agreement	15,000.00
62350 · Fire Fighting Expenses	
62350.1 · Fleet Repair & Maint	25,000.00
62350.2 · Fire Fighter Fighting Supplies	6,500.00
62350.3 · New Firefighting Equip	5,000.00
62350 · Fire Fighting Expenses - Other	5,000.00
Total 62350 · Fire Fighting Expenses	41,500.00
62351 · Structure Maint	1,000.00
62352 · Non FireFight Equp Maint Repair	1,000.00
62375 · Equipment - Non-Fire Fighting	1,000.00
62400 · Communicating Equip	
62400.3 · Repair Radios/Pagers/Telephone	6,500.00
62400 · Communicating Equip - Other	0.00
Total 62400 · Communicating Equip	6,500.00
62500 · Subscriptions	3,500.00
62502 · Legal Public Notice	500.00
62510 · Public Relation - Fire Prevent	
62510.1 · CPR/Public First Aid Classes	3,000.00
62510.2 · Newsletter & Christmas Cards	3,000.00
62510 · Public Relation - Fire Prevent - Other	400.00
Total 62510 · Public Relation - Fire Prevent	6,400.00
62550 · Food Supplies	6,500.00
62600 · Fuel	20,000.00
62600.1 · Fuel for Chief	1,000.00
62700 · Cleaning Supplies	2,000.00
62750 · Insurance Bldg, Veh, & Liablty	78,200.00
62800 · Memberships	7,000.00
62810 · Recognition & Awards	500.00
62850 · Medical Supplies	5,000.00
62905 · Office Equipment Purchase	0.00
62911 · Office Machine Maintenance	
62915 · Copier Maintenance	1,700.00
Total 62911 · Office Machine Maintenance	1,700.00
63000 · Nevada County Services	6,000.00
63710 · Ground Maintenance	0.00
64900 · Office Supplies	3,500.00
64990 · Meeting Supplies & Subscription	0.00
66500 · Postage and Delivery	400.00
66600 · Printing and Reproduction	250.00
66700 · Professional Fees	
66701 · Payroll Services	1,800.00

	TOTAL
66702 · Audit	9,000.00
66703 · Legal	1,000.00
66704 · Background Checks / Fingerprint	500.00
66705 · SCI Consulting	6,500.00
66706 · Election Share of Cost	0.00
Total 66700 · Professional Fees	18,800.00
68600 · Utilities	
68601 · Telephone Service	4,500.00
68602 · Propane	5,000.00
68603 · Electric	6,000.00
68604 · Sewer Station 1	1,400.00
68606 · Satellite TV	0.00
68607 · Internet & Web Page	700.00
68609 · Broadband	6,000.00
68610 · Tablets	1,200.00
Total 68600 · Utilities	24,800.00
Total Expense	577,707.00
Net Ordinary Income	30,150.00
Net Income	**30,150.00**

6.G

Public Outreach/Education

What: Public Education Efforts: North San Juan Fire Protection District (NSJFPD)

Who: Battalion Chief Angel Flores (Representing the Department), Pamela Morey (Representing the Auxiliary), Rhea Williamson (Representing the Board)

When: April 26, 2026

Where: NSJFPD Station 3

The North San Juan Fire Protection District (NSJFPD) Public Education Committee last met in May of 2023. In that meeting the four entities associated with the NSJFPD that are involved with public outreach and education efforts included the Fire Department, the Auxiliary, the Firefighters Association (FFA), and the Board. We quickly realized that there is a range of ways in which the District, Auxiliary, Fire Department and Board interact with the public but that better communication was essential to avoid scheduling overlaps and to promote public participation. We decided to identify existing and potential future education and outreach efforts, which are summarized in Table 1, which is a working document.

Today's meeting expanded on the prior District efforts to facilitate public education and knowledge. Angel Flores (Representing the Department), Pamela Morey (Representing the Auxiliary), and Rhea Williamson (Representing the Board) met to discuss various educational activities that involve the public and to brainstorm ways to move forward with better inter-entity communication. The Firefighters Association was not represented, however Angel Flores agreed to contact them about representation in future meetings by either her or another FFA member. A major theme throughout the discussion was the need for increased and better communication amongst the entities from the top down and from the bottom up. We believe if we improve the sharing of what we do or hope to do, we will be able to better involve the District community in our outreach efforts. Outcomes of the meeting include the following:

1. We invite and would like for the Fire Chief and/or Deputy Chief and any other interested persons to attend our meetings.
2. We would like to see the most recent schedule of events (Table 1) included in the NSJFPD Newsletter.
3. We agreed that increased Board involvement with the firefighters would be beneficial to all. We recommend setting up a rotation for Board members to attend the weekly Wednesday training meeting at 7pm at Station 3.
4. We acknowledged the complexity of helping provide and/or finance food and drinks for the training meetings (held in Station 1) and weekend needs for firefighters in Station 3. We discovered from our discussion that there was a

need for clarification on which entity was providing food or funds at any given time. Our current understanding is as follows: At the monthly mandatory Wednesday training meeting and at weekly Wednesday training meetings, savory food will be provided by Rusty and JoAnn Fites-Kaufman. The Auxiliary will provide sweet treats to accompany the meals that Rusty and JoAnn are providing. The Auxiliary is potentially reimbursing food costs with a stipend of $75 to $100 per month. The FFA has agreed to reimburse Rusty and JoAnn for food costs not covered by the Auxiliary stipend. On the weekends, food needs are filled by the firefighters assigned weekend duty. The Board provides funds to reimburse costs via a budget line item providing $50/week.

5. We discussed the offering of two workshops: 1) A community CPR class with a $20 refundable space saving fee and use of hired teachers, and 2) A Burn Pile Workshop that highlights best practices.
6. We proposed the purchase of bandanas, similar to that provided by the SYRCL River Ambassadors, that show our District, evacuation routes, and evacuation zones.

Our intentions are to promote engagement, community involvement and participation, and to provide education opportunities in collaboration with other agencies and non-profits. Communication is essential and critical. We greatly appreciate constructive comments and ideas.

NEXT MEETING: June 6, 2026 AT 8AM IN STATION 3

DRAFT

Table 1. NSJFPD Public Education and Outreach Events Schedule for 2026.

Date	Event	Organization Lead*	Description
Year Round	Demonstrations at Shady Creek summer camps, Malakoff campground, Ananda, Grizzly Hill School, Oak Tree Market, etc.	Dept.	Demos include fire ring use, starting and putting out a campfire, safety in the water.....
May 2	Wildland Field Day- South Side	Dept.	Public Relations
May 2	Wildfire-Ready Festival and Expo	Dept.	Public Relations
May	Drive through BBQ	FFA	NOT IN 2026
May 4	Firewise Community Meeting	North San Juan Taxpayers Assoc.	Public Notice on Tank Opportunity
May 10	Scotch Broom Breakfast	Aux. and FFA	Public Relations
May	Spring Plant and Flea Market NCSCC	Dept.	Not Scheduled
May 16	Wildland Field Day- North Side	Dept.	Public Relations
June 10	Humbug Day	Dept.	Public Relations
June	Cherry Festival	Dept.	Public Relations
June	First Aid Station Bike Race	Dept.	Public Relations
June 17	Playground Grand Opening at Oak Tree Park	Dept.	Public Relations
July	Storytelling Festival	Dept.	Public Relations
August	Autumn Shindig	Dept.	Public Relations
October 8-14	Fire Prevention Week	Dept.	Public Relations
October 14	NSJFPD Open House	Dept.	BBQ, bounce house, helicopters, fire truck, water hose demo, face painting, Smoky the Bear and more.
November	Appreciation Dinner	Aux.	

* Dept. = NSJFPD Fire Department, Aux. = Auxiliary, FFA = Firefighters Association

Table 1. NSJFPD Public Education and Outreach Events Schedule for 2026.

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May	Spring Plant and Flea Market NCSCC	Dept.	Not Scheduled
May 16	Wildland Field Day- North Side	Dept.	Public Relations
June 10	Humbug Day	Dept.	Public Relations
June	Cherry Festival	Dept.	Public Relations
June	First Aid Station Bike Race	Dept.	Public Relations
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* Dept. = NSJFPD Fire Department, Aux. = Auxiliary, FFA = Firefighters Association

8.B

Resolution 2026-06
Calling for General
Election

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

Resolution 2026-06

RESOLUTION CALLING GENERAL DISTRICT ELECTION NORTH SAN JUAN FIRE PROTECTION DISTRICT

WHEREAS, a General District Election will be held within the North San Juan Fire Protection District on November 03, 2026 for the purpose of electing three members to the District Board of Directors; and

WHEREAS, whenever two or more elections are called to be held on the same day, in the same territory, or in part of the same territory, such elections should be consolidated;

NOW, THEREFORE, BE IT RESOLVED THAT an election will be held on November 03, 2026 for the purpose of electing three members to the District Board of Directors; and

BE IT FURTHER RESOLVED THAT the North San Juan Fire Protection District requests the governing body of the County of Nevada, as prescribed by Elections Code Section 10402 and 10403 to consolidate the regularly scheduled district election with any other elections to be held on November 03, 2026, and

BE IT FURTHER RESOLVED THAT the Candidate is to pay for the publication of the candidate's statement, pursuant to Elections Code Section 10509. The limitation on the number of words that a candidate may use in his/her Candidate's Statement is 200 words; and

BE IT FURTHER RESOLVED THAT the North San Juan Fire Protection District agrees to reimburse the County of Nevada for the District's prorated share of the costs of the election.

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 26th day of May 2026, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTEST:

_____ _____

Samantha Hinrichs, Chair Heidi Ryan, Board Secretary

NOTICE OF DISTRICT ELECTION

NORTH SAN JUAN FIRE PROTECTION DISTRICT

Notice is hereby given that a General District Election will be held in this district on November 03, 2026. There are 3 elective offices that are to be filled at that election for which candidates may be nominated, and the titles of the election to those offices are for short terms or long terms are as follows:

Title of Office	Name of Incumbent	Length of Term
Director	Pat Leach	Four Years
Director	Rhea Williamson	Four Years
Director	Vacancy	Four Years

The policy of the North San Juan Fire Protection District with respect to payment of the costs of printing the 200-word Candidate's Statement of Qualifications that appear in the Sample Ballot Booklets is as follows (check one):

☐ The district will pay the cost.

☒ The candidate will pay the cost. If the candidate is to pay the cost, the County Clerk is authorized to require payment in advance and to determine the cost of printing, handling, and mailing the Candidate's statement.

There have been no changes to the District boundary since November 2020.

Dated this 26th day of May, 2026.

District Seal

_____

Heidi Ryan, Board Secretary