NORTH SAN JUAN FIRE PROTECTION DISTRICT

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BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, May 26, 2026
Final Adopted June 23, 2026

PRESENT: Bruce Boyd, Vice-Chair; Rhea Williamson, Treasurer; Tim Tschantz; Pam Morey

ABSENT: Samantha Hinrichs, Chair

STAFF PRESENT: Chief Mike Stewart; Deputy Chief Tom Browning; Heidi Ryan, Board Secretary

1. **CALL TO ORDER:** The meeting was called to order at 6:00 PM by Vice-Chair Bruce Boyd. Roll was taken. A quorum was established.
   The Pledge of Allegiance was recited.

2. **APPROVAL OF May 26, 2026, REGULAR BOARD MEETING AGENDA**
   Deputy Chief Tom Browning asked to have item 7.A removed as there is no update.

   Tim Tschantz moved to approve the agenda for May 26, 2026, as amended, Pam Morey seconded, motion carried 4-0-0-1.

3. **PUBLIC COMMENT:**
   Rusty Fites-Kaufman shared that his FireWise Community is very interested in having District water storage tanks installed in their community and is working to improve the pre-identified space. Rusty added that they will formally submit their application soon.

   Abra Snow read a prepared letter regarding the proposed 5G cellular tower with her concerns on how the tower will impact the helicopter pad at Station 1. Abra asked that the Board include this item on their next Board meeting agenda for further discussion before the July public hearing on the project.

   Nells Atkinson, who lives near the proposed 5G cellular tower on Purdon Road shared that he is part of a group that is appealing the County's decision to approve the tower because it appears there was not enough due diligence done when selecting the site; location for best coverage, input from first responders, access to water, etc. Nells added that his group is not opposed to the tower if it is, in fact, the most effective location, they are concerned with how the decision for the location has been made and what agencies provided input.

4. **MINUTES:**
   A. **Draft Minutes of May 5, 2026**

Tim Tschantz asked to correct a spelling error and noted that the training he conducted for students at Ananda School did not include pet rescue.

Rhea Williamson moved to adopt the May 5th Draft Minutes as amended, Tim Tschantz seconded, motion carried 4-0-0-1.

5. ANNOUNCEMENTS:

Rhea Williamson shared that she spent time reading the document Boyd Johnson provided about current financial issues at the Penn Valley Fire Protection District. Rhea would like the Finance Committee to review the document at their next meeting to ensure North San Juan Fire Protection District is not at risk of making similar mistakes.

Tim Tschantz announced that there is a squatter camp on Sages Road that BLM will be evicting on May 27th.

6. REPORTS

A. Board Chair Report – Samantha Hinrichs

No report.

i. Correspondence- None.

B. Chief's Report – Fire Chief Mike Stewart

i. **April 2026 Statistics:**

Chief Mike Stewart provided a summary of the April 2026 Statistics.

ii. **Current Department Activity:**

- Chief Stewart had a complete shoulder replacement on May 6th, recovery is going well.
- Apparatus Committee has met twice discussing the replacement of 6132.
- Since February of 2025, the District has brought on 21 new firefighters.
- The skid unit for 6131 will be installed this week.

Boyd Johnson asked that with the large roster of firefighters, how do officers manage a large response on a medical aid. Chief Stewart responded that officers are being trained to stage firefighters outside when the situation warrants it.

C. Treasurer's Report – Presented by Rhea Williamson

i. Financials- April 2026: Funds Summary, Disbursement Detail, Deposit Detail, Cal Card

Rhea Williamson presented April 2026, financial reports. The activity in the Petty Cash Fund but we will have to wait until Lynn McGarva returns to clarify.

Rhea Williamson moved to approve the financial reports for April 2026 as presented with the intention to have the Petty Cash Fund clarified later, Pam Morey seconded, motion carried 4-0-0-1.

ii. Preliminary Budget FY 2026-27

Rhea Williamson presented the Preliminary Budget FY 2026-27 that was prepared by the Finance Committee.

Tim Tschantz moved to adopt the Preliminary Budget FY 2026-27, Pam Morey seconded, motion carried by the following roll call vote:

Rhea Williamson	Aye
Tim Tschantz	Aye
Pam Morey	Aye
Bruce Boyd	Aye
Samantha Hinrichs	Absent

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. Firefighters Association Report – Sambhava Burke
No report.

E. NCFA Report – Bruce Boyd
No report.

F. Auxiliary Report – Pam Morey
The Scotch Broom Breakfast was a success, raising roughly $7,000. Pam Morey is officially the Auxiliary President. Additionally, the Auxiliary will be looking to sell t-shirts at Mother Trucker's Market as an ongoing fundraiser.

The Auxiliary discussed that in the future, political candidates will be prohibited from handing out campaign literature at Auxiliary events.

G. Public Education Outreach Committee- Rhea Williamson
Rhea Williamson presented a document prepared by the Committee outlining their notes from their April 26th meeting as well as all the public education opportunities the District/Auxiliary/Association participate in throughout the year. The intention is to better coordinate all District public education/outreach events between the Board, the Auxiliary, and the Firefighters Association.

7. OLD BUSINESS

A. Hydrant Committee Update – Deputy Chief Tom Browning
Removed from the agenda.

B. Capital Improvement- Bruce Boyd
Bruce Boyd shared that he will be scheduling a meeting with the Chief about finalizing the bidding documents for the Station 3 addition. Additionally, Bruce is continuing his research into an alternative bid process.

C. Newsletter- Samantha Hinrichs
Heidi Ryan shared that Samantha is working with Allison Rees and they are shooting for mid-June for completing a newsletter.

D. Water Storage Committee- Bruce Boyd
Bruce Boyd shared that there has been progress on the easement for the Purdon Road water storage site.

The Committee is in communication with Rusty Fites-Kaufman regarding installing water storage tanks on Sages Road with a goal of Fall, 2026.

Deputy Chief Browning offered to investigate water storage access at the Pine Grove Reservoir off Birchville Road. Bruce Boyd suggested Tom set up a meeting to visit the site.

8. NEW BUSINESS

A. Discussion on Political Advertising at District Events- Tom Browning

Tom Browning asked the Board if they would like to draft a policy to clarify what is allowed or not allowed from campaigning politicians at District sanctioned events. The Board advised staff to prepare a draft policy for the Board to review.

B. Resolution 2026-06 calling for General Election– Heidi Ryan

Heidi Ryan shared that we have three Board positions up for relection this year. To ensure our positions are on the ballot in November, we must pass this Resolution for the County Elections office. Heidi will remove Pat Leach's name and include Bruce Boyd.

Bruce Boyd moved to adopt Resolution 2026-06 as amended, Rhea Williamson seconded, motion carried by the following roll call vote:

Rhea Williamson	Aye
Tim Tschantz	Aye
Pam Morey	Aye
Bruce Boyd	Aye
Samantha Hinrichs	Absent

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. SB 827 Training Update – Heidi Ryan

Heidi Ryan shared that she has renewed our California Special Districts Association (CSDA) primarily to take advantage of their large catalog of training resources. Heidi has registered all Board members, the Fire Chief, and the Finance and Facilities Manager for SB 827 Fiscal and Financial Training, an online training on June 17th at 1:00 PM. This training will fulfill SB 827 requirements. Information on how to access the training will be sent out when it is received.

D. 2026 Cherry Festival Update – Heidi Ryan

Heidi Ryan shared that she assisted the North San Juan Community Center to complete the encroachment permit for the Cherry Festival on June 27th. This is something we assist with annually to make the process more cost effective.

9. NEXT MEETING: Tuesday June 23, 2026, at 6:00 PM

10. 10. ADJOURNMENT: Meeting adjourned at 7:29 PM

Heidi Ryan

Heidi Ryan, Board Secretary