NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING
Tuesday, August 25, 2026, 6:00 PM
AGENDA

1. **6:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action

2. **6:01 PM or as soon thereafter as possible - APPROVAL OF August 25, 2026 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *In accordance with the Brown Act, members of the public may address the Board on any item within its subject matter jurisdiction. At regular meetings, public comment may include items not listed on the agenda; however, no action may be taken on those items. A minimum of 15 minutes will be provided for public comment, with individual speakers limited to 3 minutes, depending on the number of requests. At special meetings, public comment is limited to items listed on the agenda. Each speaker will have one opportunity to speak, in the order requests are received.*

4. **MINUTES**

Action

A. Draft Minutes of July 28, 2026 Regular Board Meeting 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Board Chair Report – Samantha Hinrichs
     - **i.** Correspondence 🕮
   - **B.** Chief's Report – Chief Mike Stewart
     - **i.** July 2026 Statistics 🕮
     - **ii.** Current Department Activity
   - **C.** Treasurer's Report – Rhea Williamson

Action

     - **i.** Financials- June 2026: Funds Summary, Deposit Detail, Disbursements, Cal Card 🕮
     - **ii.** End of Year Mitigation Report FY 2025-26 🕮
   - **D.** Firefighter Association Report – Sambhava Burke
   - **E.** NCFA Report – Bruce Boyd
   - **F.** Auxiliary Report- Pam Morey
   - **G.** Public Education/Outreach Committee– Rhea Williamson

7. **OLD BUSINESS**
   - **A.** Hydrant Committee Update – Deputy Chief Tom Browning
   - **B.** Capital Improvement – Bruce Boyd
   - **C.** Newsletter – Samantha Hinrichs
   - **D.** Water Storage Committee- Rhea Williamson

8. **NEW BUSINESS**
   - **A.** Honoring Shirly Paulus – Heidi Ryan

Action

   - **B.** Draft Audit FY 2024-25 – Zach Pehling 🕮

Action

   - **C.** Award Bid for Station 3 Engine Bay Addition – Bruce Boyd 🕮
   - **D.** Update on Fire Chief Job Search – Heidi Ryan

9. **NEXT MEETING: September 22, 2026 at 6:00 PM**

10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra Energy, NSJ Post Office. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4.A

Draft Minutes
July 28, 2026

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, July 28, 2026
Draft

PRESENT: Bruce Boyd, Vice-Chair; Rhea Williamson, Treasurer; Tim Tschantz;

ABSENT: Samantha Hinrichs, Chair; Pam Morey

STAFF PRESENT: Chief Mike Stewart; Heidi Ryan, Board Secretary

1. **CALL TO ORDER:** The meeting was called to order at 6:00 PM by Vice-Chair Bruce Boyd. Roll was taken. A quorum was established.
   The Pledge of Allegiance was recited.

2. **APPROVAL OF July 28, 2026, REGULAR BOARD MEETING AGENDA**
   Bruce Boyd would like to hear item 8.A before Old Business. Rhea Williamson asked to remove the Treasurers Report and 6.G. Bruce Boyd asked to remove 7.D and 6.F.

   Tim Tschantz moved to adopt the agenda for July 28th as amended, Rhea Williamson seconded, motion carried 3-0-0-2.

3. **PUBLIC COMMENT:**
   None.

4. **MINUTES:**
   A. **Draft Minutes of June 23, 2026**
      Rhea Williamson moved to adopt the June 23rd Draft Minutes as presented, Tim Tschantz seconded, motion carried 3-0-0-2.

5. **ANNOUNCEMENTS:**
   Tim Tschantz asked the District to consider using drones. Tim will do some additional research and report back to the Board.

   Rhea Williamson has made herself available to help back Lynn up during her absence.

6. **REPORTS**
   A. **Board Chair Report – Bruce Boyd**
      i. **Correspondence-**
      Correspondence from Boyd Johnson will be discussed at the August Finance Committee.

B. **Chief's Report – Fire Chief Mike Stewart**

i. **June 2026 Statistics:**

Chief Mike Stewart provided a summary of the June 2026 Statistics.

ii. **Current Department Activity:**

- E6168 is on a cover assignment behind Station 42. 6168 was damaged on the Chute Fire but the incident will pay for the repairs. They are currently assigned to the Dove Incident.
- WT6191 is on the Chute Fire.
- There was a fire on Grizzly Creek and one of our firefighters was shocked, stepping on an exposed electrical power cord that was running through blackberries. He was transported to Sierra Nevada Memorial Hospital and is expected to make a full recovery.
- Cameron Shay is working as a RADO on a fire in Washington.
- After a formal interview process, Micah Gross was promoted to Captain at Station 3. He also took a full-time position at a fire department near Davis. Micah is confident he can continue to fulfill his Captain duties with NSJ Fire.
- Chief Stewart is researching cooling system options for Station 1.
- Chief Browning is recovering from his knee surgery.

C. **Firefighters Association Report – Sambhava Burke**

No Report.

D. **NCFA Report – Bruce Boyd**

Bruce Boyd shared that there were three attendees at the meeting. The group approved their budget and continued the discussion about having the Nevada County Fire Authority absorbed into Nevada County OES.

E. **Auxiliary Report – Pam Morey**

Removed from Agenda

F. **Public Education/Outreach Committee – Rhea Williamson**

Removed from Agenda.

7. **OLD BUSINESS**

A. **Hydrant Committee Update – Chief Mike Stewart**

Sue Hoek relayed to Chief Stewart that the County is still hoping to break ground on the project in 2027.

B. **Capital Improvement- Bruce Boyd**

The Station 3 Engine Bay Addition project has gone out to bid. The mandatory walkthrough for the project will be on July 29th. Bids for the project are due August 18th. Engineers' bid for the project is $180,000, which is probably low.

i. **Apparatus Committee Update**

Chief Mike Stewart presented a PowerPoint presentation on the vehicle the Apparatus Committee selected to replace 6132. This vehicle will serve as a quick attack vehicle that all firefighters with a class C license can drive. This vehicle will cost $402,000. Mike will present this vehicle to the Finance Committee for their review.

C. **Newsletter – Heidi Ryan**
Heidi Ryan shared that the newsletters have been completed and mailed.

D. **Water Storage Committee – Rhea Williamson**
The next site for water storage will be at the corner of Prospect and Sages. Rhea Williamson will be the lead coordinator for this project and will reach out to the key players.

8. **NEW BUSINESS**

A. **FY 2025-26 Audit Engagement Letter**
Heidi Ryan shared that this letter is needed for NSJ Fire to contract with Zach Pehling for our FY 2025-26 Audit.

Rhea Williamson moved to approve the FY 2025-26 Audit Engagement Letter and designating Bruce Boyd to sign it, Tim Tschantz seconded, motion carried 3-0-0-2.

B. **California Special Districts Association – Dane Wadle**
This item was heard after item 6.E.

Dane Wadle is our California Special Districts Association (CSDA) Liaison. Dane provided a thorough synopsis of what CSDA does and how they can assist NSJFPD.

C. **Direction to Personnel Committee on Fire Chief Job Search – Heid Ryan**
The Board is responsible for hiring the Fire Chief. Bruce Boyd suggested we establish a committee to search for a new Fire Chief. The committee will consist of Bruce Boyd, Rhea Williamson, Mike Stewart, and Heidi Ryan.

D. **Direction to Fire Chief on Disposal of Excess Items – Chief Mike Stewart**
Chief Mike Stewart shared that we have a lot of equipment that is outdated and holds no monetary value. Chief Stewart would like the Board's blessing to get rid of said equipment. Bruce Boyd asked Chief Stewart to develop a list of items he would like to dispose of so the Board can take further action.

A discussion ensued on the various route's equipment could be donated to fire departments in Mexico. More research needs to be done on the subject.

E. **Wildland PPE Purchase – Chief Mike Stewart**
Chief Stewart shared that this purchase is needed to replace damaged equipment and outfit new firefighters.

Rhea Williamson asked about the recent surge in new firefighter recruits and subsequent cost to bring them onboard (PPE, etc). Because our response numbers (number of responders per call) have been much higher, Rhea asked if there was a need to continue growing our roster. Ultimately, there was a consensus that there is great value in having a large cache of PPE.

Tim Tschantz moved to approve the purchase of Wildland PPE, Bruce Boyd seconded, motion carried 3-0-0-2.

F. Resolution 2026-10 Applying a COLA to Measure Q – Rhea Williamson

This Measure Q Special Tax allows for an inflationary adjustment equal to the San Francisco-Oakland-San Jose Consumer Price Index (CPI) or 3%, whichever is lower. The current CPI for San Francisco-Oakland-San Jose is 3.03%. Resolution 2026-10 moves to apply a 3% COLA to the current Measure Q rate.

The Board opened the public hearing at 7:50. There was one member of the public present who said he was in favor of applying a COLA to Measure Q. The public hearing was closed at 7:50.

Rhea Williamson moved to adopt Resolution 2026-10, Tim Tschantz seconded, motion carried by the following roll call vote:

Rhea Williamson	Aye
Tim Tschantz	Aye
Bruce Boyd	Aye
Pam Morey	Absent
Samantha Hinrichs	Absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

G. Resolution 2026-11 Collection of Special Tax (Measure Q) – Rhea Williamson

Resolution 2026-11 is an annual requirement to authorize Nevada County Auditor Controller to collect Special Tax (Measure Q) on behalf of NSJFPD. This resolution reflects the 3% COLA increase because of the passage of Resolution 2026-10.

Rhea Williamson moved to adopt Resolution 2026-11, Tim Tschantz seconded, motion carried by the following roll call vote:

Rhea Williamson	Aye
Tim Tschantz	Aye
Bruce Boyd	Aye
Pam Morey	Absent
Samantha Hinrichs	Absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

H. Resolution 2026-12 Federal Excess Personal Property Cooperative Agreement – Chief Mike Stewart

North San Juan Fire Protection District has been participating in the Federal Excess Personal Property program for some time, this allows us to receive surplus items from the Federal Government. We received a generator through this program. This is a requirement every five year to stay in the program.

Rhea Williamson moved to adopt Resolution 2026-12, Tim Tschantz seconded, motion carried by the following roll call vote:

Rhea Williamson	Aye
Tim Tschantz	Aye
Bruce Boyd	Aye
Pam Morey	Absent
Samantha Hinrichs	Absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

9. **NEXT MEETING:** Tuesday August 25, 2026, at 6:00 PM
10. **10. ADJOURNMENT:** Meeting adjourned at 8:07 PM

Heidi Ryan

Heidi Ryan, Board Secretary

6.A.i

Correspondence

INCIDENT PERSONNEL PERFORMANCE RATING	INSTRUCTIONS: The immediate job supervisor will prepare this form for each subordinate. It will be delivered to the planning section before the rater leaves the fire. Rating will be reviewed with employee who will sign at the bottom.

THIS RATING TO BE USED ONLY FOR DETERMINING AN INDIVIDUAL'S PERFORMANCE

1. Name	2. Fire Name and Number
6168	barn
3. Home Unit *(address)*	4. Location of Fire *(address)*

5. Fire Position	6. Date of Assignment	7. Acres Burned	8. Fuel Type(s)
	From: 8/3 To: 8/5		

9. Evaluation

Enter X under appropriate rating number and under proper heading for each category listed. Definition for each rating number follows:

0 - Deficient. Does not meet minimum requirements of the individual statement.
DEFICIENCIES MUST BE IDENTIFIED IN REMARKS.

1 - Needs to improve. Meets some or most of the requirements of the individual element.
IDENTIFY IMPROVEMENT NEEDED IN REMARKS.

2 - Satisfactory. Employee meets all requirements of the individual element.

3 - Superior. Employee consistently exceeds the performance requirements.

Rating Factors	Hot Line				Mop-Up				Camp				Other (Specify)			
	0	1	2	3	0	1	2	3	0	1	2	3	0	1	2	3
Knowledge of the job			X				X				X					
Ability to obtain performance			X				X				X					
Attitude				X				X			X					
Decisions under stress			X				X				X					
Initiative			X				X				X					
Consideration for personnel welfare			X				X				X					
Obtain necessary equipment and supplies			X				X				X					
Physical ability for the job			X				X				X					
Safety			X				X				X					
Other *(specify)*																

10. Remarks

1st OP period worked full 24 hrs putting in hose lays
2nd op period worked full 24 hrs reenforcing hand lines
Both work periods was done in extreme heat up to 103° & steep terrian. 6168 work ethics & Attitude was great & kept everyone morale up.

Gretebier
Simpson
Dicstel
Stead

11. Employee *(signature)* This rating has been discussed with me			12. Date
13. Rate By *(signature)*	14. Home Unit *(address)*	15. Position of Fire	16. Date
J TAM		STET	8/8

CSDA
Finance Corporation

CSDAFC

0271

8/10/26

Heidi Ryan, Board Secretary / Operations Manager
North San Juan Fire District
PO Box 299
North San Juan, CA 95960-0299

Dear Heidi:

For over 35 years, fire protection districts across California have relied on CSDA Finance Corporation to fund their most critical projects, and we're ready to do the same for yours.

From land acquisitions and building construction to fire engines and equipment purchases, we offer competitive rates, experienced guidance, and a wide range of financing solutions tailored to your district's unique needs. Our expert consultants work alongside your district through every stage of the financing process, ensuring a smooth and seamless experience from start to finish.

The proof is in our work. Recently, fire protection districts of all sizes have turned to us to finance their most important projects:

- Valley Center Fire Protection District: $3,030,000
- Nevada County Consolidated Fire District: $960,000
- Cloverdale Fire Protection District: $128,000
- Murphys Fire Protection District: $450,000
- Ebbetts Pass Fire District: $800,000
- Rodeo-Hercules Fire Protection District: $2,200,000
- Bolinas Fire Protection District: $182,000
- Mi-Wuk Sugar Pine Fire Protection District: $84,000
- North Sonoma Coast Fire Protection District: $298,000

Getting started is simple and costs nothing. To request a quote, complete and return the enclosed financing application, or visit us online at www.csdafinance.net. Prefer to speak with someone directly? Call us at 877.924.2732.

We look forward to helping make your district's next project a reality.

Best Regards,

Neil McCormick, Chief Executive Officer
CSDA Finance Corporation

William Morton, CSDAFC Consultant
Municipal Finance Corporation

CSDA Finance Corporation

1112 I Street, Suite 200
Sacramento, CA 95814
tel: 877.924.2732
www.csdafinance.net

A proud California Special Districts Alliance partner

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.2732
www.csda.net

Special District RiskManagement Authority
1112 I Street, Suite 300
Sacramento, CA 95814
toll-free: 800.537.7790
www.sdrma.org

6.B.i

Statistics
July 2026

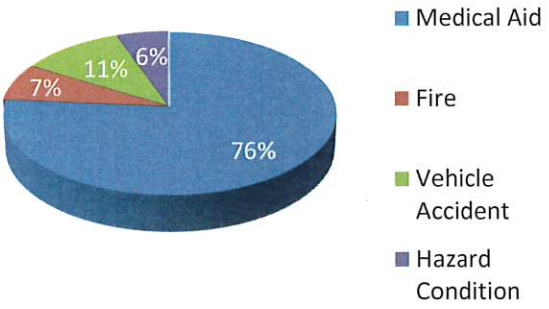
NSJFPD INCIDENT RESPONSE DETAIL July 2026

Date	Type	Location	Response	Commitment	Responders	Total Responders	Notes	River	ODR
7/1	Medical Aid	Badger Hill (019313)	15	39	2	8	SNMH Transport		
7/2	Medical Aid	Hwy 49 (019508)	13	20	2	7	Non-Injury	1	
7/2	Medical Aid	Bridgeport (019509)	68	101	6	20	Medic 44 Transport	1	*
7/3	Medical Aid	Hwy 49 (019584)	9	39	3	11	SNMH Transport		
7/3	Medical Aid	Shady Creek (019651)	5	37	3		SNMH Transport		
7/4	Medical Aid	Tyler Foote (019740)	9	64	4	9	Patient Contact		
7/4	Medical Aid	Pleasant Valley (19829)	1	33	5	10	Medic 44 Transport	1	
7/5	Medical Aid	Edwards Crossing (019988)	18	132	4		H20 Transport	1	*
7/5	Medical Aid	Hwy 49 (20023)	11	43	2	10	Unable to Locate		
7/6	Medical Aid	Hwy 49 (020118)	9	22	2	8	Canceled		
7/6	Medical Aid	Tyler Foote (020127)	5	48	2	9	SNMH Transport		
7/6	Hazard Condition	Tyler Foote (020175)	11	23	3	6	Hazard Mitigated		
7/8	Medical Aid	Murphy (020338)	11	39	5	8	Patient Contact		
7/8	Medical Aid	Shady Creek (020408)	5	39	3	5	SNMH Transport		
7/8	Medical Aid	Tyler Foote (020428)	15	58	4	7	Patient Contact		
7/9	Medical Aid	Tyler Foote (020450)		33	4	5	SNMH Transport		
7/9	Vehicle Accident	Independence Trail (020475)		10	3	13	Canceled		*
7/10	Vehicle Accident	Tyler Foote (020648)	6	87	2	12	SNMH Transport		
7/10	Medical Aid	Buttermilk Bend (020657)	19	83	2	13	Medic 44 Transport	1	
7/11	Medical Aid	Hwy 49 (020844)	13	46	3	12	No Medical Need	1	
7/12	Medical Aid	Sweetland (020925)	11	41	3	11	SNMH Transport		
7/13	Wildland Fire	Dobbins (020978)			2				*
7/13	Medical Aid	Hwy 49 (021009)	7	37	5	7	Patient Contact		
7/13	Medical Aid	Badger Hill (021036)	9	39	4	7	SNMH Transport		
7/14	Medical Aid	Oak Tree (021128)	7	60	4	6	SNMH Transport		
7/14	Hazard Condition	Scenic Dr. (021184)	8	37	3	6	Notified Company		
7/15	Medical Aid	Skyland Dr. (021316)	16	53	8		SNMH Transport		
7/15	Medical Aid	Robinson Rd. (021322)	6	28	5	7	SNMH Transport		
7/16	Medical Aid	School Circle (021365)	9	70	5	8	SNMH Transport		
7/16	Medical Aid	Sweetland Rd. (021389)	15	61	2	8	SNMH Transport		
7/16	Medical Aid	South Yuba (021398)	27	90	3		Medic 44 Transport	1	
7/16	Medical Aid	Pleasant Valley (021455)	14	49	3		SNMH Transport		
7/17	Medical Aid	Oak Tree (021503)	10	23	3		Non-Injury		
7/18	Medical Aid	Bridgeport (021636)		16	6		Canceled	1	*
7/18	Medical Aid	Shady Creek (021689)	6	54	5	11	SNMH Transport		
7/18	Smoke Check	Purdon Bridge (021714)		83	7	7	Extinguished	1	*
7/19	Wildland Fire	Burda (021767)	15	176	8	20	Extinguished		
7/20	Medical Aid	Old Camptonville (021855)	25	35					*
7/21	Medical Aid	Hwy 49 (022051)	8	33	4	6	SNMH Transport		
7/21	Medical Aid	Tyler Foote (022056)	5	34	3	8	SNMH Transport		
7/22	Medical Aid	Robinson Rd. (022133)	8	30	2	4	SNMH Transport		
7/22	Hazard Condition	Pathfinder (022151)	5	36	2		Mitigated		
7/23	Wildland Fire	Backwoods (022274)	47	312	4		Extinguished		

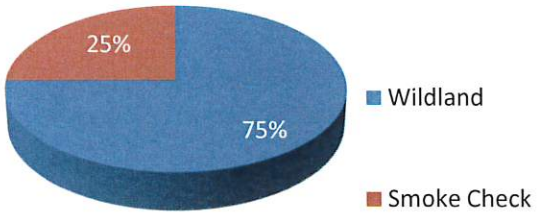
7/24	Medical Aid	Trails End (022362)	20	41	2	7	Patient Contact	
7/25	Medical Aid	Buttermilk Bend (22540)	19	119	3		Medic 44 Transport	1
7/25	Medical Aid	Bridgeport (022577)		2	4		Canceled	1
7/25	Vehicle Accident	Hwy 49 (022584)		3	3		Canceled	
7/25	Vehicle Accident	Hwy 49 (022587)	0	42				
7/25	Medical Aid	School St. (022600)	12	51	4		SNMH Transport	
7/26	Medical Aid	Bridgeport (022649)	20	96	4		Reach 7 Transport	1
7/27	Vehicle Accident	Camptonville (022761)		11	2		Canceled	*
7/29	Medical Aid	Hwy 49 (023069)	18	43	2		Canceled	1
7/29	Medical Aid	Grizzly Hill Rd. (023086)	25	38	3	9	SNMH Transport	
7/29	Vehicle Accident	Hwy 49 (023113)	15	88	4	6	Patient Contact	
7/30	Medical Aid	Hwy 49 (023187)	15	69	3	10	SNMH Transport	
					189			
						Total Calls:	**55**	**13**
						Total Man Hours:	**191.85**	**52.6**
						Average FF/Call:	**3.4**	**4.3**

North San Juan Fire Department
Call Details
July 2026

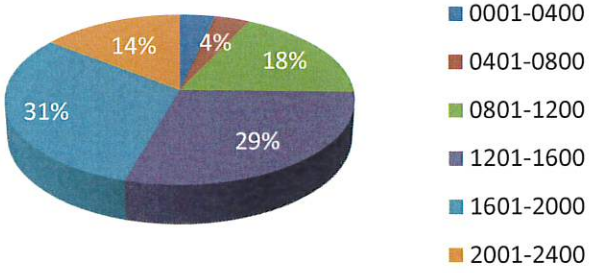
Call Type



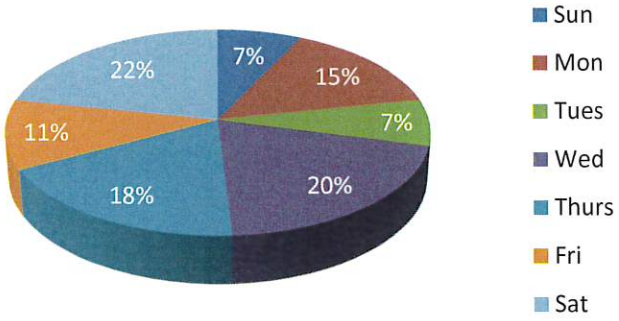
Fire Type



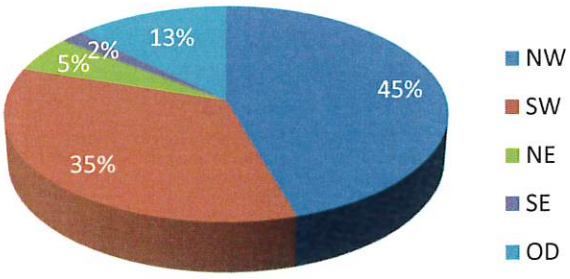
Time of Day

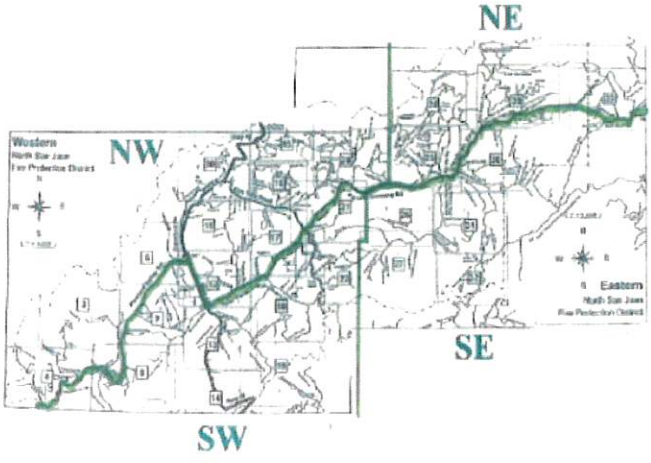


Day of Week



District Area





NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2026 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	28	21	24	20	28	31	42						**194**
Vehicle Accident	1	1	1	2		2	6						**13**
Fire - Structure	4	3			1	1							**9**
Fire - Wildland			2	1		2	3						**8**
Fire - Structure/Wildland													**0**
Fire - Vehicle	2												**2**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check						1	1						**2**
Fire - Debris Check	1			1		2							**4**
Fire - Other													**0**
Fire - False Alarm													**0**
Fire - Menace Standby	1		1										**2**
Hazard	2	2	1	1	2		3						**11**
Public Assist	1					1							**2**
Other				2		1							**3**
Totals:	**40**	**27**	**29**	**27**	**31**	**41**	**55**	**0**	**0**	**0**	**0**	**0**	**250**

Previous Years Summary				
2026	**2025**	**2024**	**2023**	**2022**
194	265	304	267	224
13	21	41	43	45
9	21	17	17	14
8	26	33	20	18
0	2	0	0	5
2	7	8	3	7
0	0	0	0	1
2	11	15	2	17
4	20	15	15	0
0	1	0	0	0
0	3	0	0	1
2	0	0	2	4
11	14	7	12	5
2	13	22	13	16
3	6	3	0	4
250	410	**465**	**394**	**361**

2026 Monthly Totals:	**40**	**27**	**29**	**27**	**31**	**41**	**55**	**0**	**0**	**0**	**0**	**0**	**250**
2025 Monthly Totals	29	36	26	32	55	56	30	32	27	37	22	28	**410**
2024 Monthly Totals	26	32	32	32	34	63	70	46	42	31	36	18	**462**
2023 Monthly Totals:	21	25	43	37	42	35	38	29	34	35	24	31	**394**
2022 Monthly Totals:	23	25	29	23	37	25	35	40	32	27	31	34	**361**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	3	4	5	4	4	5						**29**
Special Training													**0**
External Training													**0**
Work Party													**0**
Public Education					2	2							**4**
Public Service	2												**2**
Totals:	**6**	**3**	**4**	**5**	**6**	**6**	**5**	**0**	**0**	**0**	**0**	**0**	**35**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026 Monthly Totals:	4	0	4	6	1	3	8						26
2025 Monthly Totals:	2	0	1	2	1	5	4	3	3	5	4		30
2024 Monthly Totals:	0	1	3	3	2	12	15	3	4	0	0	1	44
2023 Monthly Totals:	2	3	5	3	4	4	7	3	8	7	1		45
2022 Monthly Totals:	1	3	5	3	5	1	3	3	3	3	0	2	31

8.B

Draft Audit
FY 2024-25

North San Juan Fire Protection District

FINANCIAL STATEMENTS

AUDIT REPORT

June 30, 2025

\

INDEPENDENT AUDITOR'S REPORT

Opinions

We have audited the accompanying financial statements of North San Juan Fire Protection District as of and for the year-ended June 30, 2025, as listed in the Table of Contents. In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of North San Juan Fire Protection District as of June 30, 2025, and the respective changes in financial position, and cash flows where applicable for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

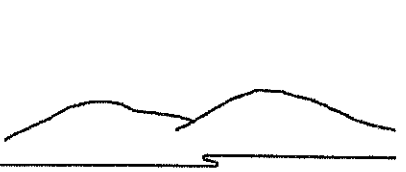
Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

Pehling's PnPCPA
1 E Liberty St, Ste 600 | Reno, NV 89501 | Phone: 707-279-4259 | Zach@PehlingCPA.com



\

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis information and Budget VS. Actual comparison be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with managements responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurances on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide an assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated , on our consideration of the North San Juan Fire Protection District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Pehling's PnPCPA
1 E Liberty St, Ste 600 | Reno, NV 89501 | Phone: 707-279-4259 | Zach@PehlingCPA.com

NORTH SAN JUAN
FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

Management and Discussion Analysis
North San Juan Fire Protection District Fiscal Year 2024-2025.

This discussion and analysis (MD&A) of the North San Juan Fire Protection District (the "District") provides the financial condition and an overview of the financial activity, identifies changes in the financial position of the District from the prior fiscal year.

North San Juan Fire District (NSJ) provides fire protection, Basic Life Support (BLS) emergency medical treatment, and community risk reduction to an estimated population of 2,562 in 87 square miles. NSJ has four fire stations: one staffed by volunteers and three stations that house apparatus and equipment that are available to responding volunteers. The Department is staffed by two part-time support personnel, 24 Volunteers, 4 Reserve Volunteers, and 5 Board Members.

Although it is important to the long-term existence of the District to maintain its financial health net position is accumulated only to the extent required by California & Federal statutes to ensure that the District has sufficient reserve funds for future operations and anticipated capital acquisitions.

The MD&A provides a summary level financial information; therefore, it should be read in conjunction with the accompanying financial documents provided by the Auditor.

Financial Highlights

- ***Total revenue increased $1,472,300 over the prior fiscal year***
- ***Total liabilities increased $$72,555 over the prior fiscal year***
- ***Net position increased by $472,555 or 179.6%***

District Highlights

During the 2024-2025 fiscal year, the District responded to a total of 480 incidents, which include 321 Medical Aid (not including vehicle accidents), 35 Vehicle Accidents, 92 Fires (includes 3 false alarms), 11 Hazard, and 21 Public Assists.

Overview of the Financial Statements

The Budget process begins with a Preliminary Budget, prepared by the Finance Committee to cover the next fiscal year from July 1 through June 30, and is presented to the Board for approval. If needed revisions are made for the Final Budget prepared and approved by the Board and submitted to Nevada County in September of the current fiscal year. A Revised Adopted Budget is prepared in January reflecting several months' spending experience and the actual funding received. The bulk of the District's operating funds are paid through the Nevada County Tax Collectors Office and arrive in the District's account in December.

REVENUES

NSJFPD is funded by several sources of income. Property taxes are allocated under Proposition 13 limiting total property tax assessment to 1% of the property's value. The tax revenue is then apportioned between the various taxing units. FY 2024-2025 tax revenue was $167,710. NSJFPD's other revenue sources are Special Assessments and Proposition 172. Special Assessment collections totaled $161,947 and Proposition 172 tax amounted to $36,669.

Reimbursements for strike team deployments earned $1,808,833.
Other Fund revenues included interest for all funds was a total of $62,694.

The Measure Q Fund was approved by voters as a special tax in 2014 for a fixed amount per tax unit to cover fire protection, emergency medical response, and other public safety. In the 2024-2025 FY Measure Q special revenue tax equaled $111,986.

Other revenues also included the Forrest Reserve Grant which totaled $18,000. This grant will be used to install 10,000 water tanks.

Expenses

Wages and stipends make up the personnel costs. Strike Team is a FLUCTATING COST. As with the Strike Team revenue expenses depend on the season. IT DOES SKEW THE DISTRICTS SALARY AND BENEFIT COSTS.

Recurring General Fund expenses include personal protective equipment, facilities cost, apparatus and equipment maintenance, fuel, insurance utilities, professional fees, communications, dispatch, training costs, and other expenses. Insurance costs are a current concern for the Department. NSJFPD has experienced an increase from approximately $12,000 in 2020 to $82,904 in FY 2024-25.

Capital Expenditures include the payment for a new engine that was purchased in 2020 using accumulated reserve funds. NSJFPD entered into a financing agreement of $350,000 to purchase a Rosenbauer Pumper bearing 2.94% interest. As of June 2024 $112,114 will remain to be paid in the next two fiscal years.

FY 2024-2025 capital expenses also include partial installation of a 10,000-gallon water treatment system, to be completed in the FY 2025-2026 using the Forrest Reserve Grant with matching funds from budgeted capital improvements. This purchase will be directly made to provide water for emergency services and to integrate wildfire protection plans.

Other recurring General Fund expenses include personal protective equipment, facilities costs, apparatus and equipment maintenance, fuel, insurance, utilities, professional fees, communications, dispatch, training costs, and other expenses. Measure Q Fund expenses include capital outlay, debt service, as well as training and personnel costs. Mitigation Fund expenses include capital outlay and debt service.

Respectfully submitted by
Lynn McGarva, Finance Manager

North San Juan Fire Protection District

Audit Report
June 30, 2025

TABLE OF CONTENTS

	Page
Independent Auditor's Report	1
Management's Discussion and Analysis	4
Financial Statements	
Government Funds Financial Statements	
Fund Balance Sheet 2025	6
Statement of Revenues and Expenditures 2025	8
Government-Wide Financial Statements	
Statement of Net Position 2025	11
Statement of Activities 2025	12
Notes to Financial Statements	13
Supplemental Information	
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	17

GOVERNMENT FUNDS FINANCIAL STATEMENTS

North San Juan Fire Protection District

Balance Sheet
June 30, 2025

	General Fund	Mitigation Fund	Measure Q Fund	Total
ASSETS				
Assets:				
Cash	2,102,459	25,076	233,016	$ 2,360,551
Prepaid	19,975	-	-	19,975
Accounts Receivable	228,521	-	-	228,521
Due from other Funds	2,418	-	100,645	103,063
TOTAL ASSETS	2,353,373	25,076	333,661	2,712,110
LIABILITIES, DEFERRED INFLOWS & FUND BALANCES				
Liabilities:				
Due to Other Funds	100,645	2,418	-	103,063
Accrued Liabilities	2,064	-	-	2,064
Accounts Payable	176,720	-	-	176,720
				-
TOTAL LIABILIITES	279,429	2,418	-	281,847
Deferred Inflow				
Unavailable Revenue	-	-	-	-
TOTAL LIABILITIES & DEFERRED	279,429	2,418	-	281,847
Fund Balances:				
Unassigned	1,171,597	-	-	1,171,597
Restricted for Capital Improvements	-	22,658	-	22,658
Unspendable	19,975	-	-	19,975
Committed	882,372	-	333,661	1,216,033
				-
Total Fund Balance	2,073,944	22,658	333,661	2,430,263
TOTAL LIABILITIES & FUND BALANCE	$ 2,353,373	$ 25,076	$ 333,661	$ 2,712,110

The accompanying notes are an integral part of these financial statements.

North San Juan Fire Protection District

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION

	June 30, 2025
Total Fund Balances - Governmental Funds	$ 2,430,263
Capital Assets used in Governmental Funds are not financial resources and therefore are not reported as assets in the Governmental Funds.	
Total Historical Cost of Capital Assets	1,768,374
Less: Accumulated Depreciation	(1,133,643)
Deferred Outflows not due and receivable in the current period and therefore are not reported as an asset in the governmental funds. This is comprised of GASB 68 Pension Outflows. Deferred Outflows at June 30 was:	-
Deferred Inflows are not due in the current period and therefore, are not reported as liabilities in the governmental funds.This is comprised of GASB 68 Pension Inflows. Deferred Inflows at June 30 was:	-
Deferred Inflows reported as unavailable revenue are not available in the current period and therefore are reported as a deferred inflow in the governmental funds; while in the Government-Wide Statement of Net Position does not report them. Deferred Inflows at June 30 was:	-
Long-term liabilities are not due in the current period and therefore, are not reported as liabilities in the governmental funds.	(112,561)
Net Position	$ 2,952,434

The accompanying notes are an integral part of these financial statemnets

North San Juan Fire Protection District

Statement of Revenues, Expenditures & Change in Fund Balance
For the Year Ended
June 30, 2025

REVENUE	General Fund	Mitigation Fund	Measure Q Fund	Total
Tax Revenue	$ 168,692	$ -	$ -	$ 168,692
Special Assesment & Tax	44,066	-	117,881	161,947
State Taxes	36,676	-	-	36,676
Charges for Service	1,960,387	-	-	1,960,387
Grant Revenue	105,332	-	-	105,332
Interest & Investment Earnings	55,277	749	6,669	62,695
Mitigation Fees	-	5,135	-	5,135
Miscellaneous	9,288	-	-	9,288
TOTAL REVENUE	2,379,718	5,884	124,550	2,510,152
EXPENDITURES				
Capital Assets	111,093	-	-	111,093
Debt Service:				
Principle	28,963	3,300	19,122	51,385
Interest	4,672	-	-	4,672
Salaries and Employee Benefits	1,246,787	-	-	1,246,787
Services, Supplies and Refunds	258,078	-	40,918	298,996
TOTAL EXPENDITURES	1,649,593	3,300	60,040	1,712,933
Excess (Deficit) Revenues over Expenditures	730,125	2,584	64,510	797,219
Transfer in/(out)	-	-		-
Other financing Sources/(Uses)	-	-	-	-
CHANGE IN FUND BALANCE	730,125	2,584	64,510	797,219
FUND BALANCE, BEGINNING OF YEAR	1,343,819	20,074	269,151	1,633,044
FUND BALANCE, END OF YEAR	$ 2,073,944	$ 22,658	$ 333,661	$ 2,430,263

The accompanying notes are an integral part of these financial statements.

NORTH SAN JUAN FIRE PROTECTION DISTRICT

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

	2025
Net Change in Fund Balances - Total Governmental Funds	$ 797,219
Amounts reported for governmental activities in the Statement of Activities are different as follows:	
Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets are allocated over the estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense during the year	
Current Year Capital Outlays	15,541
Less: Current Year Depreciation Expense	(70,478)
In the Governmental Funds revenues are measured by the amount of financial resources received. In the Government-Wide Statement of Activities, revenues are measured by the amounts earned during the year	-
Repayment of principle on long-term liabilities is an expenditure for Governmental funds, but the repayment reduces long-term liabilities on the Government-Wide Statement of Net Position. The net amount principle payments made on long-term liabilities exceeded acquisistion of new debt during the year consist of:	51,385
In the Government Funds Interest expenditure is measured by the amount of financial resources used, which is the amounts actually paid. In the Government-Wide Statement of Activities,Interest expense is measured by the amounts accrued during the year.	(949)
Change in Net Position of Governmental Activities	$ 792,718

The accompanying notes are an integral part of these financial statements

GOVERNMENT-WIDE FINANCIAL STATEMENTS

North San Juan Fire Protection District

Statement of Net Position
June 30, 2025

ASSETS	
Current Assets:	
Cash	2,360,552
Prepaid	19,975
Accounts Receivable	228,521
Total Current Assets	2,609,048
Capital Assets:	
Land	38,223
Buildings & Improvements	465,171
Firefighting Equipment	1,264,980
Construction in Progess	-
Less: Accumulated Depreciation	(1,133,643)
Total Capital Assets	634,731
TOTAL ASSETS	3,243,779
TOTAL DEFERRED OUTFLOW	-
TOTAL ASSETS AND DEFERRED OUTFLOWS	3,243,779
LIABILITIES	
Current Liabilities:	
Accounts Payable	176,720
Accrued Expenses	2,064
Accrued Interest	5,240
Current Portion	52,897
Total Current Liabilities	236,921
Long-term Liabilities:	
Capital Lease	54,424
Total Long-term Liabilities	54,424
TOTAL LIABILITIES	291,345
TOTAL DEFERRED INFLOWS	-
TOTAL LIABILITIES AND DEFERRED INFLOWS	291,345
NET POSITION	
Net Investment in Capital Assets	522,170
Restricted for Capital Improvements	15,658
Unrestricted	2,414,606
TOTAL NET POSITION	$ 2,952,434

The accompanying notes are an integral part of these financial statements.

North San Juan Fire Protection District
Statement of Activities
For the Year-Ended
June 30, 2025

	Expenses	Operating Revenues: Charges for Services	Excess of Revenues/(Expenses)
Governmental Activities			
Public Protection	$ 1,641,081	$ 1,965,521	$ 324,440
Interest on Long-Term Debt	5,874	-	(5,874)
Depreciation (Unallocated)	70,478	-	(70,478)
Total Governmental Activites			$ 248,088
General Revenues:			
Tax Revenue			168,692
Special Assesment & Tax			161,947
State Taxes			36,676
Grant Revenue			105,332
Interest & Investment Earnings			62,695
Miscellaneous			9,288
Total General Revenues			544,630
NET CHANGE IN NET POSITION			792,718
NET POSITION, BEGINNING OF YEAR			2,159,716
NET POSITION, END OF YEAR			$ 2,952,434

The accompanying notes are an integral part of these financial statements.

Background: The District is an independent special district within the County of Nevada and was established under Health and Safety Code Section 14001-14314. The District provides fire protection, rescue, in the North San Juan area of Nevada County.

Note 1 - Significant Accounting Policies

Accounting Principles

The financial statements of the North San Juan Fire Protection District(District) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The most significant accounting policies of the District are described below.

Basis of Accounting and Measurement Focus

The accounts of the District are organized on the basis of funds, or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Financial Statement Presentation

Government-Wide Financial Statements

The District Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of Governmental and Business-Type Activities for the District accompanied by a total column.

These statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all of the District's assets and liabilities, including capital assets as well as infrastructure assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the District are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regard to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government

column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated.

The District's governmental-wide fund balance is classified in the following categories:

Net Investment in Capital Assets - Includes amount of the fund balance that is invested in capital assets net of any related debt.

Restricted - Includes amounts that can be spent only for the specific purposes stipulated by a formal action of the government's highest level of decision-making authority, external resource providers, constitutionally, or through enabling legislation.

Unrestricted - Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the Government-Wide financial statements. The District has presented all major funds that met those qualifications.

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheets. The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the District, are property tax, intergovernmental revenues and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Nonspendable - Includes amounts that are not in a spendable form or are required to be maintained intact.

Restricted - Includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally, or through enabling legislation.

Committed - Includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

Assigned - Includes amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates authority.

Unassigned - Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Use of Restricted/Unrestricted Net Position

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy is to apply restricted net position first.

Budgets and Budgetary Accounting

An annual budget is adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's Board of Directors must adopt a preliminary budget by June 30th and a final budget no later than September 30th. A public hearing must be conducted to receive comments prior to adoption. The District's Governing board satisfied these requirements.

This budget is reviewed by the District Board of Directors during the year to give consideration to unanticipated income and expenditures. The final revised budget is presented for the General Fund as required supplementary information in the financial statements.

Pooled Cash and Investments

The County sponsors an investment pool that is managed by the County Treasurer for the purpose of increasing interest earnings through investment activities. Cash and investments for most County activities are included in the investment pool. Interest earned on the investment pool is distributed to the participating funds monthly using a formula based on the average daily balance of each fund

The California Government Code requires California banks and savings and loan associations to secure the County's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such a collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the County's name.

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, investments were stated at cost, as the fair market value adjustment at the yearend was immaterial.

Accounts Receivable

On an accrual basis, revenues are recognized in the fiscal year in which the services are rendered. The District has not established an allowance for uncollectable receivables for Governmental or Grant Funds since prior experience has shown that uncollectable receivables are not significant.

Prepaid Expenditures

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when

purchased or during the benefiting period. The District has chosen to report the expenditures in the period benefited.

Capital Assets

Capital assets purchased or acquired with an original cost of $5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over and estimated useful life.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred outflow/inflows of resources, represents an acquisition/disposition of net position that applies to future period(s) and will not be recognized as an outflow/inflow of resources until that time.

Accounts Payable

On an accrual basis, expenditures are recognized in the fiscal year in which the services are received.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position

Property Taxes

Nevada County is responsible for the collection and allocation of property taxes. Under California law, property taxes are assessed and collected by Nevada County up to 1% of the full cash value of taxable property based on assessed values on March 1 of the preceding year, plus other increases approved by the voters and distributed in accordance with statutory formulas. They become a lien on the first day of the year they are levied. Secured property tax is levied on January 1 and due in two installments, on November 1 and February 1. Unsecured property tax is levied on July 1 and due on July 31.
The County uses the Alternative Method of Property Tax Apportionment. Under this method of property tax apportionment, the County purchases the delinquent secured taxes at June 30 of each fiscal year. These taxes are accrued as intergovernmental revenue only if they are received from the County within 60 days after year end in the governmental fund. They are accrued when earned regardless of the timing of the related cash flows in the government-wide statement.

Unavailable Revenue

The government considers revenues available if collected within 120 days after fiscal year-end. Accordingly, receivables not expected to be collected within 120 days are reported as deferred inflows of resources in the governmental fund financial statements rather than as current-period revenue.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2 – Cash

Summary of Cash

	June 30, 2025	June 30, 2024
County Cash	$ 2,360,552	$ 1,559,103
Deposits in Financial Institutions	500	500
Total	$ 2,361,052	$ 1,559,603

Investment Policy: California statutes authorize districts to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The District does not have an investment policy that addresses its interest rate risk, credit risk, and concentration of credit risk.

Investment in the County of Nevada's Investment Pool: The District maintains its cash in Nevada County's cash and investment pool which is managed by the Nevada County Treasurer. The District's cash balances invested in the Nevada County Treasurer's cash and investment pool are stated at amortized cost, which approximates fair value. Nevada County does not invest in any derivative financial products. The Nevada County Treasury Investment Oversight Committee (Committee) has oversight responsibility for Nevada County's cash and investment pool. The Committee consists of ten members as designated by State law. The value of pool shares in Nevada County that may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the District's position in the pool. Investments held in the County's investment pool are available on demand to the District and are stated at cost, which approximates fair value. This investment is not subject to categorization under GASB No. 3.

Interest Rate Risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. As of June 30, 2017, the weighted average maturity of the investments contained in the County's investment pool was approximately 614 days.

Credit Risk: Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating issued by a nationally recognized statistical rating organization. The County's investment pool does not have a rating provided by a nationally recognized statistical rating organization.

Custodial Risk: Custodial risk is the risk that the government will not be able to recover its deposits or the value of its investments that are in the possession of an outside party. Custodial credit risk does not apply

to a local government's indirect deposits or investment in securities through the use of government investment pools (such as the County's investment pool).

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. The District's deposits were covered by FDIC insurance at June 30, 2025.

Note 3 –Prepaid expenses

On June 30, 2025, the District has $19,975 in prepaid expenses.

Note 4 –Accounts Receivable

On June 30, 2025, the District has $228,521 in Accounts Receivable.

Note 5 – Long-Term Debt

The District entered in capital lease for the purchase of a new Rosenbauer pumper on September 30, 2019. Payment details below:

Loan Date	9/30/2019	
Loan Amount	$ 350,000.00	
Payment Amount	$ 56,056.78	
Interest	2.94% Annualized	

	Date	Amount	Interest	Principal	Balance
					$ 107,322.67
2	1/31/2026	$ 56,056.78	$ 3,159.44	$ 52,897.34	$ 54,425.33
3	1/31/2027	$ 56,056.78	$ 1,631.45	$ 54,425.33	$ -
Total		$ 112,113.56	$ 4,790.89	$ 107,322.67	

Accrued interest totaled $5,240

Note 6 – Risk Management

The District is a member of the Special District Risk Management Authority (SDRMA). The SDRMA is a risk-pooling self-insurance authority, created under the provisions of the California Government Code Sections 6500 et. seq. The purpose of the SDRMA is to provide a full risk management program for California local governments. The District pays an annual premium to SDRMA for workers compensation insurance, which is covered up to statutory limits.

The District pays an annual premium to an insurance company for general and auto liability, property, management liability, employee dishonesty, and excess liability insurance coverage. There have been no significant reductions in insurance coverage from coverage in the prior fiscal year. Also, there have not been any settlements in excess of the insurance coverage for the past three fiscal years.

Note 7 – Subsequent Events

The District's management has evaluated events and transactions subsequent to June 30, 2025 for potential recognition or disclosure in the financial statements. Subsequent events have been evaluated through , the date the financial statements became+ available to be issued. The entity has not evaluated subsequent events after .

Board of Directors
North San Juan Fire Protection District

North San Juan, CA 95960

INDEPENDENT REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of North San Juan Fire Protection District as of and for the year ended June 30, 2025, and have issued our report thereon dated . We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

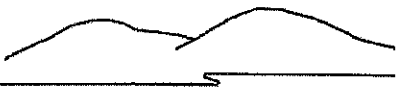
Internal Control Over Financial Reporting

Management of North San Juan Fire Protection District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered North San Juan Fire Protection District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of North San Juan Fire Protection District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal controls such there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal controls over financial reporting was for the limited purpose described in the first paragraph of this section and was designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above.

Pehling's PnPCPA
1 E Liberty St, Ste 600 | Reno, NV 89501 | Phone: 707-279-4259 | Zach@PehlingCPA.com



INDEPENDENT REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

(continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether North San Juan Fire Protection District's general-purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, others within the organization, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

PnPCPA

8.C

Award Bid for Station 3 Engine Bay Addition

NORTH SAN JUAN FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org
Serving Since 1862

August 18, 2026

Re: STATION 3 ENGINE BAY ADDITION – Bid Opening Results

Company Name	**Bid Total**
ICOR Inc.	$239,100
REM Construction	$241,283
GSP Construction, Inc.	$260,000
Jim Meadows Construction, Inc.	$344,111.74