NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California
Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING

Tuesday, September 22, 2026, 6:00 PM

AGENDA

1. **6:00 PM - CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

Action 2. **6:01 PM or as soon thereafter as possible - APPROVAL OF September 22, 2026 REGULAR BOARD MEETING AGENDA**

3. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA** *In accordance with the Brown Act, members of the public may address the Board on any item within its subject matter jurisdiction. At regular meetings, public comment may include items not listed on the agenda; however, no action may be taken on those items. A minimum of 15 minutes will be provided for public comment, with individual speakers limited to 3 minutes, depending on the number of requests. At special meetings, public comment is limited to items listed on the agenda. Each speaker will have one opportunity to speak, in the order requests are received.*

4. **MINUTES**

Action **A.** Draft Minutes of August 25, 2026 Regular Board Meeting 🕮

5. **ANNOUNCEMENTS.** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

6. **REPORTS**
   - **A.** Firefighters Association Report – Sambhava Burke
   - **B.** Board Chair Report – Samantha Hinrichs
     - **i.** Correspondence 🕮
   - **C.** Chief's Report – Chief Mike Stewart
     - **i.** August 2026 Statistics 🕮
     - **ii.** Current Department Activity
   - **D.** Treasurer's Report – Rhea Williamson

Action
- **i.** Financials- July and August 2026: Funds Summary, Deposit Detail, Disbursements, Cal Card 🕮
- **ii.** End of Year Mitigation Report FY 2025-26 🕮

Action
- **iii.** Final Budget FY 2026-27 🕮

   - **E.** NCFA Report – Bruce Boyd
   - **F.** Auxiliary Report- Pam Morey
   - **G.** Public Education/Outreach Committee– Rhea Williamson

7. **OLD BUSINESS**
   - **A.** Hydrant Committee Update – Deputy Chief Tom Browning
   - **B.** Capital Improvement – Bruce Boyd

Action
- i. Type 6 Engine Purchase Approval – Mike Stewart

   - **C.** Newsletter – Samantha Hinrichs
   - **D.** Water Storage Committee- Rhea Williamson
   - **E.** Update on Fire Chief Job Search – Heidi Ryan

8. **NEW BUSINESS**

Action **A.** Draft Audit FY 2024-25 – Rhea Williamson

Action **B.** Temporary Finance Manager Assistant

C. CLOSED SESSION: Pursuant to Section 54957 of the Brown Act: Personnel Matters

D. Report on Closed Session

9. **NEXT MEETING: October 27, 2026 at 6:00 PM**

10. **ADJOURNMENT**

Agenda posted 72 hours prior to the meeting at: Fire Stations 1 and 3, Mother Trucker's, Sierra Energy, NSJ Post Office. Current meeting minutes posted on NSJFPD website (www.nsjfire.org). In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 292-9159. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

4.A

Draft Minutes
August 25, 2026

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California 95959
P.O. Box 299, North San Juan, CA 95960
Phone (530) 292-9159 Fax (530) 292-1417
www.nsjfire.org
info911@nsjfire.org

BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, August 25, 2026
Draft

PRESENT: Samantha Hinrichs, Chair; Bruce Boyd, Vice Chair; Tim Tschantz; Pam Morey

ABSENT: Rhea Williamson, Treasurer

STAFF PRESENT: Chief Mike Stewart; Lynn McGarva, Finance Manager; Heidi Ryan, Board Secretary

1. **CALL TO ORDER:** The meeting was called to order at 6:00 PM by Chair Samantha Hinrichs. Roll was taken. A quorum was established.
   The Pledge of Allegiance was recited.

2. **APPROVAL OF August 25, 2026, REGULAR BOARD MEETING AGENDA**
   Bruce Boyd would like to remove items 7.A, 7.B, and 7.D. Pam Morey asked to remove item 6.F. Lynn McGarva asked to remove item 6.C.ii. Chief Mike Stewart asked to add a Closed Session to discuss a personnel issue.

   Bruce Boyd moved to adopt the agenda for August 25th as amended, Tim Tschantz seconded, motion carried 4-0-0-1.

3. **PUBLIC COMMENT:**
   John Schema presented an issue he is experiencing regarding access to his property off Highway 49 and would like the Board's support. Chief Stewart asked him to draft a letter to the Board as the Board cannot discuss items brought up during Public Comment.

4. **MINUTES:**
   A. **Draft Minutes of July 28, 2026**
      Bruce Boyd moved to adopt the July 28th Draft Minutes as presented, Tim Tschantz seconded, motion carried 4-0-0-1.

5. **ANNOUNCEMENTS:**
   Tim Tschantz presented his findings on how the District could use drones. Further discussion on drones should be done as an agenda item.

   Samantha Hinrichs announced that she will no longer be able to attend Tuesday meetings due to a scheduling conflict. Further discussion is needed to determine a solution.

6. **REPORTS**

A. Board Chair Report – Samantha Hinrichs.

Nothing to report.

i. Correspondence-

Two correspondences; one is a performance review from Engine 6168's participation in a recent strike team; the second correspondence is from California Special District Association regarding financing resources.

B. Chief's Report – Fire Chief Mike Stewart

i. July 2026 Statistics:

Chief Mike Stewart provided a summary of the July 2026 Statistics.

ii. Current Department Activity:

- E6168 just got back from a strike team assignment.
- Cameron Shay is in Washington on an overhead assignment.
- Battalion Chief Jason Flores's Incident Management Team is assigned to a fire in New Mexico.
- Chief Stewart completed the 5 year ISO review survey last week and has some items he needs to complete still, hoping to get a better rating for the District.
- Chief Stewart presented a short Fire Department workshop to Board Members Pam Morey and Rhea Williamson. This was developed with the idea that new Board Members could benefit from an orientation on fire service and how NSJ Fire operates in that system.

C. Treasurers Report – Lynn McGarva

i. June, 2026 Financials

Lynn McGarva read a pre-written statement chronicling how her workload has increased and is becoming difficult to stay on top of. The County's new accounting system, Workday, has been challenging to learn with little to no training from the County, and the increase in our firefighter roster has put extra demand on office staff with no end in sight. Staff's request to slow the Districts growth to allow time to catch up have been heard but no action taken. Additionally, Lynn would like to ensure our new fire chief has a strong background in budgeting and fiscal responsibility.

Lynn McGarva presented the June 2026 Financials.

Bruce Boyd moved to approve June, 2026 Financials as presented, Samantha Hinrichs seconded, motion carried 4-0-0-1

ii. Mitigation Report

Removed from the agenda.

D. Firefighters Association Report – Sambhava Burke

- Newsletter went out. This project was led by Firefighter Allison Rees
- Progress is being made on the Wazapond location (used to be a pond, the Association is now transitioning the site to house a gazebo)
- Planning for a fundraiser following Fire Prevention Week is going slow.

Sambhava asked the Board to consider moving the Association Report farther up on the agenda to accommodate a scheduling conflict he has on Board meeting nights.

E. **NCFA Report – Bruce Boyd**
Nothing to Report

F. **Auxiliary Report – Pam Morey**
Removed from Agenda

G. **Public Education/Outreach Committee – Rhea Williamson**
Heidi Ryan shared that Judy Stead has been ordering supplies for public outreach with kids.

7. **OLD BUSINESS**

A. **Hydrant Committee Update – Chief Mike Stewart**
Removed from the agenda.

B. **Capital Improvement- Bruce Boyd**
Removed from the agenda.

C. **Newsletter – Samantha Hinrichs**
Samantha Hinrichs shared that the newsletters have been completed and mailed. There were two outdated websites included in the Newsletter, but when the group was preparing the newsletter, those sites were still functional. Additionally, we will consider cost savings possibilities in the printing costs of future newsletters.

D. **Water Storage Committee – Rhea Williamson**
Removed from the agenda.

8. **NEW BUSINESS**

A. **Honoring Shirly Paulus- Boyd Johnson**
Boyd Johnson announced that Shirley Paulus recently passed, Boyd then shared information on Shirly's support of NSJFPD over the years as well as her family's legacy in California's fire service. Heidi Ryan will get a card for Board members to sign.

B. **Draft Audit FY 2024-25- Lynn McGarva**
Lynn McGarva presented the Draft Audit for FY 2024-25, as prepared by Zach Pehling, CPA. Lynn shared that she created the Management Discussion and Analysis (MD&A) before Zach began his work on the audit. Lynn believes she needs to update the MD&A and asked the Board to remove the MD&A before adopting the audit. Bruce Boyd asked that the audit be moved to the September agenda to ensure the Board Treasurer, Rhea Williamson, is present when the item is heard and allowing Lynn time to update the MD&A.

C. **Award Bid for Station 3 Engine Bay Addition – Bruce Boyd**
Four companies submitted bids on the Station 3 Engine Bay Addition project. ICOR, Inc. was the lowest bidder ($239,100). ICOR, Inc. is based out of Nevada County and has worked on many local publicly bid projects.

Bruce Boyd moved to award the bid for the Station 3 Engine Bay Addition to ICOR, Inc. for $239,100, Tim Tschantz seconded, motion carried by the following roll call vote:

Bruce Boyd:	Aye
Rhea Williamson:	Absent
Tim Tschantz:	Aye
Pam Morey:	Aye
Samantha Hinrichs:	Aye

Aye: 4 Noes: 0 Abstain: 0 Absent: 1

D. **Update on Fire Chief Job Search – Heidi Ryan**
Heidi Ryan shared that the Fire Chief Job Search Committee met to put together a job posting flyer, which has been shared on YubaNet, the NSJ Fire website, and Indeed.com. We have received 12 applications. The committee will meet to determine which candidates we would like to interview.

E. **CLOSED SESSION: Pursuant to Section 54967 of the Brown Act: Personnel Matter.**

F. **Report on Closed Session**
No Action was taken during closed session.

9. **NEXT MEETING:** Board Chair, Samantha Hinrichs, is unable to attend Tuesday meetings due to a conflict with her employment requirements. After discussing the best possible alternative meeting times, the group settled on Wednesday, September 23, 2026, at 6:00 PM for the September meeting.

10. **ADJOURNMENT:** Meeting adjourned at 7:43 PM

Heidi Ryan
Heidi Ryan, Board Secretary

6.B.i

Correspondence

CREW PERFORMANCE RATING (instructions on back)

1. Crew Name and Designator	2. Incident Name and Number	3. Location of Incident
North San Juan E6168	MP 18 CA-HVT-000753	Hoopa Valley
4. Crew Home Unit and Address	**5. Dates Assigned to Incident**	**6. Number of Operational Periods (Shifts)** 5.00
XNE	08/11 - 08/21/2026	**No. of Shifts Constructing Hotline** 3.00

7. Evaluation Criteria

Crew Type: (check one) IHC/T1 ___ T2IA ___ T2 ___ Engine ✔ Helitack ___ Other ___

Agency Crew NSJ **Contract Crew** ___ **Contract Number** E163.3

Rating Factors (not all criteria apply to all crews)	Superior	Satisfactory	Needs Improvement	Not Applicable
LEADERSHIP (CREW OVERHEAD) PERFORMANCE				
Communications (Inter- and Intra-crew)	✔			
Coordination, Supervision, and Finance/Administration	✔			
Risk Management and Decision Making	✔			
Training and Mentoring	✔			
Crew Conduct (Fireline / Camp or Off Fireline)	✔ / ✔	/	/	/
Work and Tasks Completed as Assigned (Quantity and Quality of Work)	✔			
TACTICS				
Safety Practices	✔			
Line Construction / Hotline Construction or Direct Attack	✔ / ✔	/	/	/
Lookouts and Scouting	✔			
Fire Weather and Fire Behavior Observations	✔			
Chainsaw Operations and Felling Trees Operations		✔		
Spot Fire Attack	✔			
Mop Up	✔			
Spot Grid Organization	✔			
Portable Pump and Hose Lay Setup and Operations	✔			
SPECIALIZED OPERATIONS				
Initial Attack Organization	✔			
Firing and Holding Organization	✔			
Wildland Urban Interface (WUI) Operations				✔
Map, Compass, and GPS Navigation	✔			
Incident Within an Incident				✔
AVIATION OPERATIONS				
Safe Operations Around Aviation Assets		✔		
Helispot Specifications and Construction				✔
Directing Aviation Assets and Drops by Radio				✔
Longline and Sling Load Operations				✔
Coordination with Aerial Supervision and Air Resources				✔
MISCELLANEOUS				
Physical Condition	✔			
Other (specify)	✔			
All Hazard Incident (specify incident type and assignment in Remarks section)				

Remarks (use separate sheet if necessary and attach)

See attached.

8. Crew Supervisor *(printed name)*	Crew Supervisor *(signature)*	☐ This rating has been discussed with me.	Date
Andy Guetebier			08/23/26
9. Rated by *(printed name)*	**Rated by *(signature)***		**Date**
Ty Dennis	Ty Dennis		08/23/26
Position on Incident	**Home Unit Identifier and Phone Number**		
STEN (T)	XED AEU 530-817-77503		

ICS-224 WF ADDENDUM – CREW PERFORMANCE

North San Juan E6168 | Strike Team 4026C | MP 18 Fire

LEADERSHIP

E6168 was immediately identified as a highly competent and experienced crew, particularly in the wildland environment and strike team operations. Under the leadership of Captain Guetebier, E6168 consistently demonstrated strong leadership, dependability, and professionalism throughout the deployment. The crew frequently led the strike team convoy and could be relied upon to complete assignments and tasks with minimal supervision and a high level of workmanship.

Throughout the incident, Strike Team 4026C was placed in situations that tested the knowledge, experience, and abilities of its crews. E6168 consistently demonstrated a solid understanding of the operational environment, maintained situational awareness, and appropriately applied LCES, the 10 Standard Firefighting Orders, 18 Watch Out Situations, and incident objectives.

E6168 maintained a high level of professionalism both on the fireline and while in base camp or off shift. During dynamic situations that required the Strike Team Leader to manage multiple locations or assignments simultaneously, E6168 could be relied upon to provide leadership and assist with supervision and coordination of the strike team.

TACTICS

Strike Team 4026C received multiple assignments that provided opportunities to engage in both direct and indirect fire attack. These assignments required a strong understanding of fire behavior, topography, fuels, and changing fireline conditions.

E6168 consistently evaluated each assignment, understood the tactical objective, and developed well-thought-out plans to accomplish assigned tasks. Their actions remained safe, effective, and consistent with leader's intent and the overall incident objectives. The crew demonstrated sound tactical decision-making and a strong working knowledge of wildland firefighting operations.

SPECIALIZED OPERATIONS

Strike Team 4026C had multiple opportunities to engage actively in fire suppression operations along a finger of the fire. During each engagement, E6168 demonstrated a strong work ethic, tactical competence, and the ability to perform effectively in changing fire conditions.

E6168 also willingly assumed many of the ancillary responsibilities necessary for successful strike team operations, including communications, radio support, mapping, and logistical tasks. These responsibilities were approached with the same level of initiative and professionalism as their fireline assignments. Tasks were completed thoroughly, efficiently, and without the need for significant oversight.

REMARKS

North San Juan E6168 was an outstanding addition to Strike Team 4026C. Their knowledge, professionalism, work ethic, and willingness to engage throughout the assignment were exceptional. The crew consistently demonstrated initiative and routinely volunteered for assignments, including difficult or less desirable tasks.

Throughout the deployment, I was able to place a high level of trust and confidence in E6168. They proved dependable during both routine and dynamic operations and consistently represented North San Juan Fire Protection District in a professional and positive manner.

I would welcome the opportunity to work with Captain Guetebier and the crew of E6168 on future incidents. I highly recommend E6168 for future strike team and mutual-aid assignments and consider them a strong representation of the North San Juan Fire Protection District.

6.C.i

August 2026
Statistics

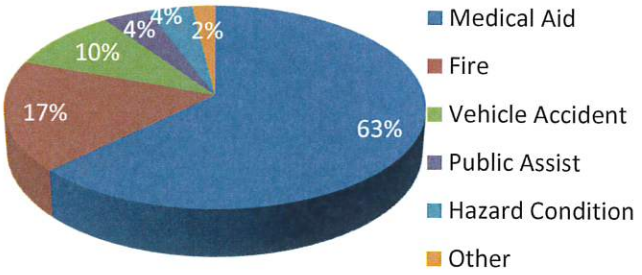
NSJFPD INCIDENT RESPONSE DETAIL August 2026

Date	Type	Location	Response Time	Commitment Tim	Responders	Total Responders	Notes	River	Out of District Responses
8/1	Vehicle Accident	Ophir Silver Rd. (023421)	29	87	2	7	SNMH Transport		
8/1	Medical Aid	Long Point (023492)	19	63	3	9	SNMH Transport		
8/2	Medical Aid	Bridgeport (023579)	21	57	3	12	Medic 44 Transport	1	*
8/2	Medical Aid	Hoyt Crossing (023624)	20	38	3	10	SNMH Transport	1	*
8/2	Medical Aid	Hwy 49 (023629)		33	2	9	Unable to Locate		
8/3	Hazard Condition	Maidu Ridge (023661)	19	51	2	5	Unable to Locate		
8/3	Medical Aid	Hyatt (023702)	8	274	3	9	SNMH Transport		
8/3	Medical Aid	Edward Crossing (023741)	45	153	3	40	Unable to Locate	1	*
8/3	Medical Aid	Brotherhood Way (023753)	10	41	2	10	SNMH Transport		
8/3	Smoke Check	Hwy 49 (023756)		29					
8/4	Medical Aid	Pleasant Vally Rd (023902)	14	131	2	7	SNMH Transport		
8/5	Medical Aid	Hwy 49 (023993)	12	44	2		SNMH Transport		
8/6	Wildland Fire	Lat/Long (024032)	420	456	1		Completed Duties		*
8/6	Vehicle Accident	Hwy 49 (024042)	15	41	3	8	SNMH Transport		
8/6	Medical Aid	Hwy 49 (024141)	15	39	2	8	Patient Contact		
8/7	Public Assist	Sweetland (024187)	14	44	3	6	No help needed		
8/8	Wildland Fire	Peardale (024368)		30	2		Canceled		*
8/8	Medical Aid	Bridgeport (024395)		20	3	8	Canceled	1	*
8/8	Medical Aid	Hwy 49 (024396)	24	44	3	7	Non-Injury		*
8/9	Structure Fire	Rodeo Flat (024550)		36	2		Canceled		*
8/10	Medical Aid	Flume (024572)	14	29					
8/10	Medical Aid	Flume (024650)	17	33					
8/10	Other	Massage Place (024659)	66	217	2		Fire out on Arrival		*
8/10	Wildland Fire	S. Ponderosa (024711)		23	2		Canceled		*
8/11	Medical Aid	Tyler Foote (024789)	7	38	2	7	SNMH Transport		
8/11	Medical Aid	Hwy 49 (024797)	10	49	3	8	SNMH Transport		
8/12	Medical Aid	Hwy 49 (024845)	11	28	2	7	SNMH Transport		
8/12	Medical Aid	Helm (024896)	17	30	2	5	Canceled		
8/12	Wildland Fire	Yuba Ridge (024927)	59	219	2		Staged		*
8/12	Medical Aid	Tyler Foote (024943)	6	41	1	4	SNMH Transport		
8/14	Medical Aid	Tyler Foote (025097)	8	35	2	7	SNMH Transport		
8/14	Medical Aid	Kilham Mine (025202)	40	249	5		Patient Contact	1	*
8/16	Medical Aid	Lat/Long (025361)	23	53	6	10	Patient Contact		
8/15	Medical Aid	Edwards Crossing (025403)	17	56	6		SNMH Transport	1	*
8/17	Medical Aid	Cruzon Grade (025507)	16	51	2	9	SNMH Transport		
8/18	Vehicle Accident	Hwy 49 (025631)	12	64	3		SNMH Transport		
8/19	Medical Aid	Slide Mine (025809)	15	37	4	9	Medic 44 Transport		
8/21	Medical Aid	Sweetland (025953)	13	36	3	9	SNMH Transport		
8/21	Structure Fire	Ridge Rd. (026032)	11	15					
8/21	Hazard Condition	Hwy 49 (026042)	13	16	5		False Alarm		
8/22	Vehicle Accident	Bear Trap (026120)	0	169	8	19	SNMH Transport		
8/22	Medical Aid	Bridgeport (026134)		37	3		Patient Contact	1	
8/23	Medical Aid	Hwy 49 (026291)	7	32	4	8	SNMH Transport		
8/24	Vehicle Accident	Lat/Long (026319)	19	89	2	6	Non-Injury		*
8/28	Medical Aid	Tyler Foote (026788)		4	5	10	Canceled		
8/28	Medical Aid	Tyler Foote (026789)	5	73	5	10	Reach Transport		
8/28	Medical Aid	Hwy 49 (026826)	9	23	5		Canceled		
8/30	Debris Check	Hwy 49 (027117)	6	7	2	5	False Alarm		
8/30	Structure Fire	Indian Trail (027123)		6	2		Canceled		*
8/31	Medical Aid	Brotherhood Way (027240)		22	3	6	Accidental Call		
8/31	Public Assist	School St. (027249)	12	91	2	5	Completed Assist		

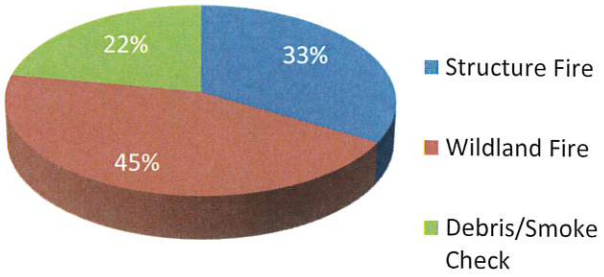
Total Calls	**51**	**7**
Total Man Hours	**168.0**	**41.6**
Average FF/Call	**2.7**	**3.71**

North San Juan Fire Department
Call Details
August 2026

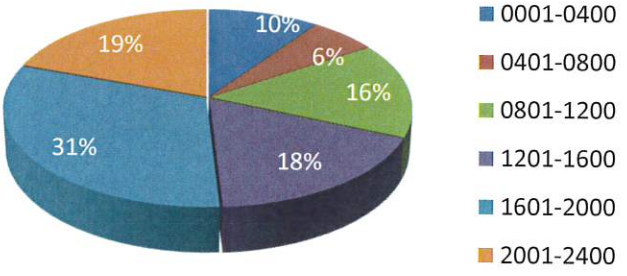
Call Type



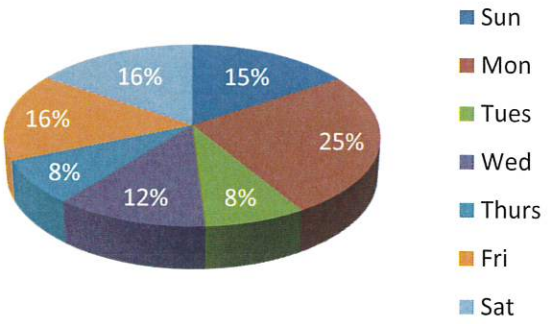
Fire Type



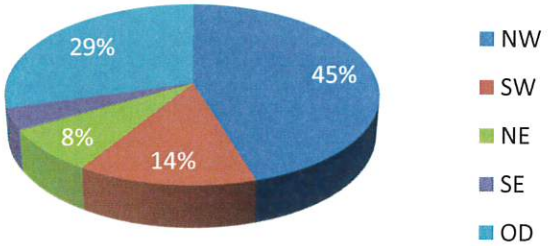
Time of Day

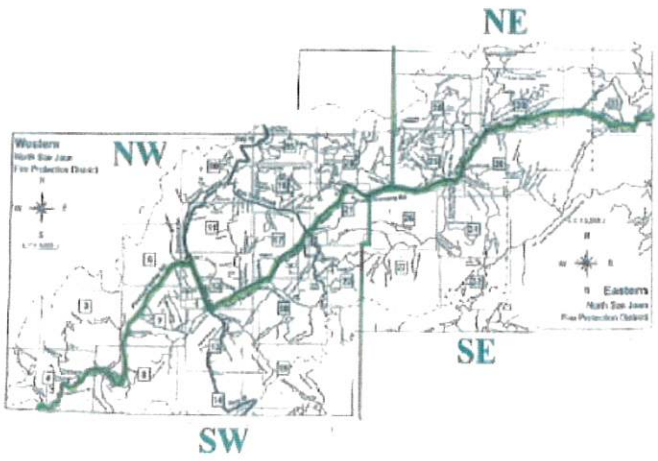


Day of Week



District Area





NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2026 SUMMARY/YEAR TO DATE ACTIVITIES													
Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	28	21	24	20	28	31	42	32					**226**
Vehicle Accident	1	1	1	2		2	6	5					**18**
Fire - Structure	4	3			1	1		3					**12**
Fire - Wildland			2	1		2	3	4					**12**
Fire - Structure/Wildland													**0**
Fire - Vehicle	2												**2**
Fire - Vehicle/Wildland													**0**
Fire - Smoke Check						1	1	1					**3**
Fire - Debris Check	1			1		2		1					**5**
Fire - Other													**0**
Fire - False Alarm													**0**
Fire - Menace Standby	1		1										**2**
Hazard	2	2	1	1	2		3	2					**13**
Public Assist	1					1		2					**4**
Other				2		1		1					**4**
Totals:	**40**	**27**	**29**	**27**	**31**	**41**	**55**	**51**	**0**	**0**	**0**	**0**	**301**

Previous Years Summary				
2026	**2025**	**2024**	**2023**	**2022**
226	265	304	267	224
18	21	41	43	45
12	21	17	17	14
12	26	33	20	18
0	2	0	0	5
2	7	8	3	7
0	0	0	0	1
3	11	15	2	17
5	20	15	15	0
0	1	0	0	0
0	3	0	0	1
2	0	0	2	4
13	14	7	12	5
4	13	22	13	16
4	6	3	0	4
301	410	**465**	**394**	**361**

2026 Monthly Totals:	**40**	**27**	**29**	**27**	**31**	**41**	**55**	**51**	**0**	**0**	**0**	**0**	**301**
2025 Monthly Totals	29	36	26	32	55	56	30	32	27	37	22	28	**410**
2024 Monthly Totals	26	32	32	32	34	63	70	46	42	31	36	18	**462**
2023 Monthly Totals:	21	25	43	37	42	35	38	29	34	35	24	31	**394**
2022 Monthly Totals:	23	25	29	23	37	25	35	40	32	27	31	34	**361**

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	3	4	5	4	4	5	3					**32**
Special Training													**0**
External Training													**0**
Work Party													**0**
Public Education					2	2							**4**
Public Service	2												**2**
Totals:	**6**	**3**	**4**	**5**	**6**	**6**	**5**	**3**	**0**	**0**	**0**	**0**	**38**

Out of District Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026 Monthly Totals:	4	0	4	6	1	3	8	15					41
2025 Monthly Totals:	2	0	1	2	1	5	4	3	3	5	4		30
2024 Monthly Totals:	0	1	3	3	2	12	15	3	4	0	0	1	44
2023 Monthly Totals:	2	3	5	3	4	4	7	3	8	7	1		45
2022 Monthly Totals:	1	3	5	3	5	1	3	3	3	3	0	2	31

7.B.i

Type 6 Engine
Purchase

Quote
#QUO8745
05/21/2026

Cascade Fire Equipment
PO Box 4248
Medford OR 97501
United States
https://cascadefire.com/
(800) 654-7049

Bill To
North San Juan Fire Prot Dist
13200 Tyler Foote Rd
Nevada City CA 95959
United States

Ship To
North San Juan Fire Prot Dist
13200 Tyler Foote Rd
Nevada City CA 95959
United States

Quote Expiration	Quote Name	Sales Rep	Shipping Method
06/20/2026		Kevin Trent	Will Call

QUO8745

Quote
#QUO8745
05/21/2026

Item	QTY	Rate	Amount
Frontier 6 Frontier Pump Package 400 gallon fully baffled poly tank, 10 gallon foam cell 48HP Kubota diesel motor / Darley 1.5AGE pump Hannay mini steel electric hose reel w/ 3/4"x100' 300psi booster hose - (driver side front underbody compartment) Stainless Steel Control Panel - on/off/start, pressure gauge, throttle, primer, low pressure, foam controller, water/foam gauge Stainless Steel Plumbing - 2.5" hydrant fill, 2.5" draft/suction, 1.5" rear discharge, 1" tank fill Aluminum step over plumbing manifold, aluminum step over pump/motor Tank top spare tire bracket Frontier Storage 24" front transverse box w/ dual directional slide tray (2) 45" driver side storage boxes (1) 24" front passenger side box (1) 66" rear passenger side box (2) front under body boxes (2) rear under body boxes (passenger side to hold foam cell) boxes to be 1/8" smooth aluminum material paint matched single color. black interior compression latch closure, led lighting, rubber matting, gas shocks, keyed alike Tank top equipment basket w/ 18" scene light rear bumper - painted matched to boxes	1	$289,935.00	$289,935.00
Frontier Front Bumper Classic II front bumper with 6" extension 1.5" water discharge, small hose tray, 16.5 Warn winch, shackle mounts fog lights, siren speaker covers, Epic recovery bag, Ultrahook			
Frontier Emergency Lighting - midnight edition 54" Liberty II roof mount light bar 4 - front Ion grill lights 2 - front corner VXE light 2 - front fender Ion lights 4 - side flatbed Ion lights (2 per side) 4 - rear Ion lights (2 M4 upper lights) rear directional amber light C399 Core, Sync, OBDII, CFE DOT Harness, siren speaker Kussmaul 20amp Sure Power system Troy Products wide body console light/siren face plates, radio face plates, 12v/USB-c ports, shallow tray, (2) mag. mic's, dual arm rest, dual beverage holder Customer approved graphics side stripe, department logo, truck identifier numbers Installed on: 2026 Ford F550 Crew Cab Diesel OR 2026 Dodge 5500HD Crew Cab Diesel			
BTO5 Foam Pro 1601 Direct Injection Foam System (In place of standard Foam Flo)	1	$8,389.00	$8,389.00
BTO6 In-Cab Pump Control Panel, Includes Pressure gauge, Water & Foam slave gauges, Throttle, On, Start, Off	1	$4,279.00	$4,279.00
BTO7 Additional 1.5" discharge in passenger side front underbody compartment	1	$907.00	$907.00

QUO8745

Quote
#QUO8745
05/21/2026

Item	QTY	Rate	Amount
BTO8 CFE aluminum cab rack, spare tire bracket, (2) 32" side facing scene lights - powder coated finish	1	$2,670.00	$2,670.00
BTO9 Telescoping Scene Lights (2)	1	$6,506.00	$6,506.00
BTO10 Whelen Mini Ion Ground Lights (8 total)	1	$803.00	$803.00
BTO11 Akron Wildland Monitor (Includes monitor, joystick, electric valve)	1	$12,676.00	$12,676.00
BTO13 Spitz Lift Crane (manual crank) with mount.	1	$4,372.00	$4,372.00
BTO19 Super Single Package - Frontier 3.5" Stage III Lift Wide Body Front Fenders (black) Wide Body Front Bumper adjustment (5) 20X10 One Piece Aluminum Forged Wheels (black) (5) 335/80R20 Radial Tires (81mph rating) (3) Under Chassis Skid Plates Cab Length Running Boards Speedometer Calibration, Chassis Alignment	1	$35,550.00	$35,550.00
Q500 Bostrom Seating 3 - rear 400 series seating (secure-all) 1 - captains 400 series seat (secure-all)	1	$7,765.00	$7,765.00

Subtotal	$373,852.00
Shipping Cost	$0.00
Tax Total (%)	$28,038.90
Total	$401,890.90

QUO8745

8.A

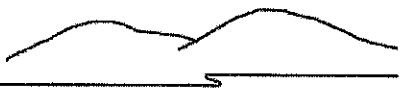
Draft Audit
FY 2024-25

North San Juan Fire Protection District

FINANCIAL STATEMENTS

AUDIT REPORT

June 30, 2025



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INDEPENDENT AUDITOR'S REPORT

Opinions

We have audited the accompanying financial statements of North San Juan Fire Protection District as of and for the year-ended June 30, 2025, as listed in the Table of Contents. In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of North San Juan Fire Protection District as of June 30, 2025, and the respective changes in financial position, and cash flows where applicable for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

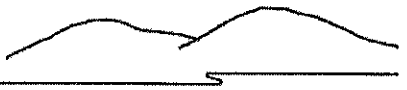
Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

Pehling's PnPCPA
1 E Liberty St, Ste 600 | Reno, NV 89501 | Phone: 707-279-4259 | Zach@PehlingCPA.com



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- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis information and Budget VS. Actual comparison be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with managements responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurances on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide an assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated , on our consideration of the North San Juan Fire Protection District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

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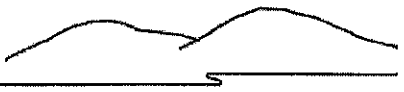

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PNPCPA

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North San Juan Fire Protection District

Audit Report
June 30, 2025

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NORTH SAN JUAN
FIRE PROTECTION DISTRICT
Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 • Fax: (530) 292-1417
e-mail: info911@nsjfire.org • www.nsjfire.org

Serving Since 1862

North San Juan Fire Protection District Fiscal Year 2025

North San Juan Fire District (NSJ) provides fire protection, Basic Life Support (BLS) emergency medical treatment, and community risk reduction to an estimated population of 2,562 in 87 square miles. NSJ has four fire stations: one staffed by volunteers and three stations that house apparatus and equipment available to responding volunteers. The Department is staffed by two part-time support personnel, 24 Volunteers, 4 Reserve Volunteers, and 5 Board Members. Additionally, the Fire Auxiliary and Firefighters Association provide financial support by hosting various fundraising events.

The Budget process begins with a Preliminary Budget, prepared by the Finance Committee to cover the next fiscal year from July 1 through June 30, and is presented to the Board for approval in June of each year. If needed, revisions are made for the Final Budget prepared and approved by the Board in September. A Revised Adopted Budget is prepared in January reflecting several months' spending experience and the actual funding from the County. The bulk of the District's operating funds are paid through the Nevada County Tax Collectors Office and arrive in the District's account in December.

REVENUES

NSJFPD is funded by several sources of income. Property taxes are allocated under Proposition 13 limiting total property tax assessment to 1% of the property's value. The tax revenue is then apportioned between the various taxing units. FY 2024-2025 tax revenue was $168,692. NSJFPD's other revenue sources are Special Assessments and Proposition 172. Special Assessment collections totaled $161,947 and Proposition 172 tax amounted to $36,676.

Reimbursements for strike team deployments earned $1,808,833.

Other Fund revenues included interest for all funds was a total of $62,695.

The Measure Q Fund was approved by voters as a special tax in 2014 for a fixed amount per tax unit to cover fire protection, emergency medical response, and other public safety. In the 2024-2025 FY Measure Q special revenue tax equaled $117,881.

Other revenues also included the Forrest Reserve Grant which totaled $18,000. This grant will be used to install 10,000 gallon water tanks.

North San Juan FPD Revenues FY 2020-FY 2024

Revenue	Actual FY 2020	Actual FY 2021	Actual FY 2022	Actual FY 2023	Actual FY 2024
Strike Team Reimbursemer	162,531	754,555	1,300,508	890,026	189,397
Property Tax	146,623	151,793	159,413	165,985	166,688
Special Assessment	43,955	44,156	43,997	44,054	44,136
Proposition 172	29,222	29,751	50,959	53,455	62,465
Other Intergovernmental	8,874	4,048	230	18,856	
Grants	9,100		98,236		
Interest	2,929	2,119	6,732	20,846	38,357
Other Revenue		18,408	6,774	6,654	265,730
Total General Fund Reven	403,234	1,004,830	1,666,849	1,199,876	766,773
Measure Q & Mitigation Fund Revenues	116,448	119,770	116,778	119,690	125,356
Total Revenues	519,682	1,124,600	1,783,627	1,319,566	892,129

Expenses

Wages and stipends make up the personnel costs. Strike Team is a fluctuating cost, it depends on the season. It does skew the districts Salary and Benefit expenditures.

Recurring General Fund expenses include personal protective equipment, facilities cost, apparatus and equipment maintenance, fuel, insurance utilities, professional fees, communications, dispatch, training costs, and other expenses. Insurance costs are a current concern for the Department. NSJFPD has experienced an increase from approximately $12,000 in 2020 to $82,904 in FY 2024-25.

Capital Expenditures include the payment for a new engine that was purchased in 2020 using accumulated reserve funds. NSJFPD entered into a financing agreement of $350,000 to purchase a Rosenbauer Pumper bearing 2.94% interest. As of June 2024 $107,321 will remain to be paid in the next two fiscal years.

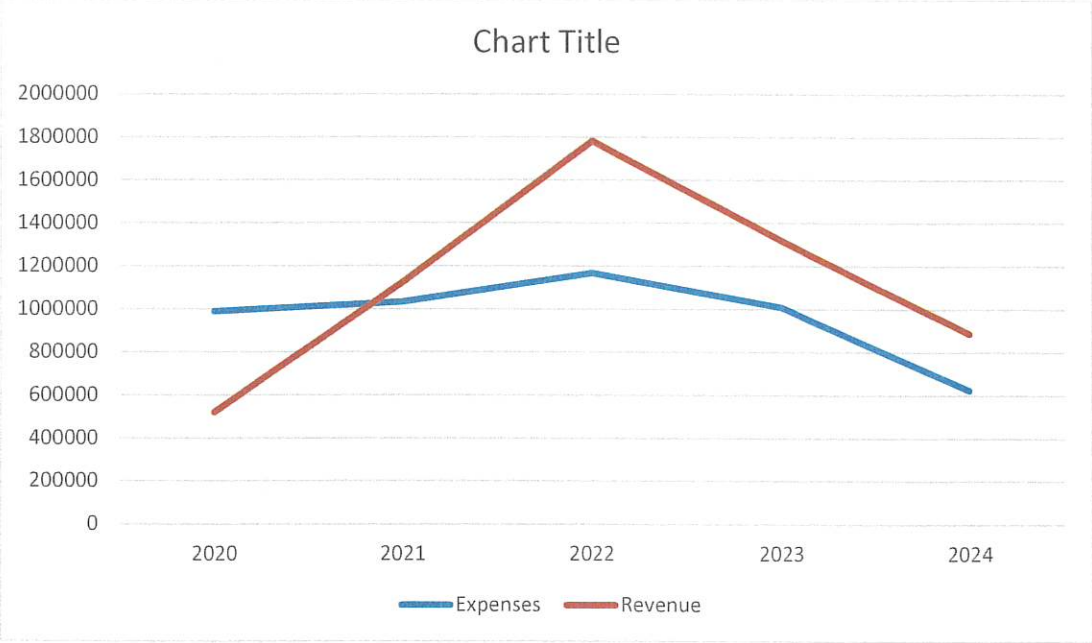
FY 2024-2025 capital expenses also include partial installation of a 10,000-gallon water treatment system, to be completed in the FY 2025-2026 using the Forrest Reserve Grant with matching funds from budgeted capital improvements. This purchase will be directly made to provide water for emergency services and to integrate wildfire protection plans.

Other recurring General Fund expenses include personal protective equipment, facilities costs, apparatus and equipment maintenance, fuel, insurance, utilities, professional fees, communications, dispatch, training costs, and other expenses. Measure Q Fund expenses include capital outlay, debt service, as well as training and personnel costs. Mitigation Fund expenses include capital outlay and debt service..

North San Juan FPD Expenditures FY 2020 - FY 2024

Expenditures	Actual FY 2020	Actual FY 2021	Actual FY 2022	Actual FY 2023	Actual FY 2024
Wages & Stipends	135,848	138,838	88,572	113,775	110,359
Strike Team Payroll	80,894	566,811	582,464	487,581	193,373
Employee Benefits	66,445	93,557	102,942	115,382	53,667
Total Salary & Benefits	**283,187**	**799,206**	**773,978**	**716,738**	**357,399**
Other Recurring Expenses	141,044	153,665	115,140	182,014	183,450
Non-Recurring Expenses	373,926	21,026	223,204	52,701	67,380
Total General Fund Expenses	**798,157**	**973,897**	**1,112,322**	**951,453**	**608,229**
Measure Q/Mitigation Expenses	42,523	59,164	57,162	57,162	34,349
Total Expenses	840,680	1,033,061	1,169,484	1,008,615	642,578

Revenue and Expenses for the past 5 years



Summary of Revenues and Expenditures

The "Deficit" reflected in 2020 is mainly due to the purchase of the new engine.

Respectfully submitted by
Lynn McGarva, Finance Manager

GOVERNMENT FUNDS FINANCIAL STATEMENTS

North San Juan Fire Protection District

Balance Sheet
June 30, 2025

	General Fund	Mitigation Fund	Measure Q Fund	Total
ASSETS				
Assets:				
Cash	2,102,459	25,076	233,016	$ 2,360,551
Prepaid	19,975	-	-	19,975
Accounts Receivable	228,521	-	-	228,521
Due from other Funds	2,418	-	100,645	103,063
TOTAL ASSETS	2,353,373	25,076	333,661	2,712,110
LIABILITIES, DEFERRED INFLOWS & FUND BALANCES				
Liabilities:				
Due to Other Funds	100,645	2,418	-	103,063
Accrued Liabilities	2,064	-	-	2,064
Accounts Payable	176,720	-	-	176,720
				-
TOTAL LIABILIITES	279,429	2,418	-	281,847
Deferred Inflow				
Unavailable Revenue	-	-	-	-
TOTAL LIABILITIES & DEFERRED	279,429	2,418	-	281,847
Fund Balances:				
Unassigned	1,171,597	-	-	1,171,597
Restricted for Capital Improvements	-	22,658	-	22,658
Unspendable	19,975	-	-	19,975
Committed	882,372	-	333,661	1,216,033
				-
Total Fund Balance	2,073,944	22,658	333,661	2,430,263
TOTAL LIABILITIES & FUND BALANCE	$ 2,353,373	$ 25,076	$ 333,661	$ 2,712,110

The accompanying notes are an integral part of these financial statements.

North San Juan Fire Protection District
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION

	June 30, 2025
Total Fund Balances - Governmental Funds	$ 2,430,263
Capital Assets used in Governmental Funds are not financial resources and therefore are not reported as assets in the Governmental Funds.	
Total Historical Cost of Capital Assets	1,768,374
Less: Accumulated Depreciation	(1,133,643)
Deferred Outflows not due and receivable in the current period and therefore are not reported as an asset in the governmental funds. This is comprised of GASB 68 Pension Outflows. Deferred Outflows at June 30 was:	-
Deferred Inflows are not due in the current period and therefore, are not reported as liabilities in the governmental funds.This is comprised of GASB 68 Pension Inflows. Deferred Inflows at June 30 was:	-
Deferred Inflows reported as unavailable revenue are not available in the current period and therefore are reported as a deferred inflow in the governmental funds; while in the Government-Wide Statement of Net Position does not report them. Deferred Inflows at June 30 was:	-
Long-term liabilities are not due in the current period and therefore, are not reported as liabilities in the governmental funds.	(112,561)
Net Position	$ 2,952,434

The accompanying notes are an integral part of these financial statemnets

North San Juan Fire Protection District

Statement of Revenues, Expenditures & Change in Fund Balance
For the Year Ended
June 30, 2025

REVENUE	General Fund	Mitigation Fund	Measure Q Fund	Total
Tax Revenue	$ 168,692	$ -	$ -	$ 168,692
Special Assesment & Tax	44,066	-	117,881	161,947
State Taxes	36,676	-	-	36,676
Charges for Service	1,960,387	-	-	1,960,387
Grant Revenue	105,332	-	-	105,332
Interest & Investment Earnings	55,277	749	6,669	62,695
Mitigation Fees	-	5,135	-	5,135
Miscellaneous	9,288	-	-	9,288
TOTAL REVENUE	2,379,718	5,884	124,550	2,510,152
EXPENDITURES				
Capital Assets	111,093	-	-	111,093
Debt Service:				
Principle	28,963	3,300	19,122	51,385
Interest	4,672	-	-	4,672
Salaries and Employee Benefits	1,246,787	-	-	1,246,787
Services, Supplies and Refunds	258,078	-	40,918	298,996
TOTAL EXPENDITURES	1,649,593	3,300	60,040	1,712,933
Excess (Deficit) Revenues over Expenditures	730,125	2,584	64,510	797,219
Transfer in/(out)	-	-		-
Other financing Sources/(Uses)	-	-	-	-
CHANGE IN FUND BALANCE	730,125	2,584	64,510	797,219
FUND BALANCE, BEGINNING OF YEAR	1,343,819	20,074	269,151	1,633,044
FUND BALANCE, END OF YEAR	$ 2,073,944	$ 22,658	$ 333,661	$ 2,430,263

The accompanying notes are an integral part of these financial statements.

NORTH SAN JUAN FIRE PROTECTION DISTRICT

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

	2025
Net Change in Fund Balances - Total Governmental Funds	$ 797,219
Amounts reported for governmental activities in the Statement of Activities are different as follows:	
Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets are allocated over the estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense during the year	
Current Year Capital Outlays	15,541
Less: Current Year Depreciation Expense	(70,478)
In the Governmental Funds revenues are measured by the amount of financial resources received. In the Government-Wide Statement of Activities, revenues are measured by the amounts earned during the year	-
Repayment of principle on long-term liabilities is an expenditure for Governmental funds, but the repayment reduces long-term liabilities on the Government-Wide Statement of Net Position. The net amount principle payments made on long-term liabilities exceeded acquisistion of new debt during the year consist of:	51,385
In the Government Funds Interest expenditure is measured by the amount of financial resources used, which is the amounts actually paid. In the Government-Wide Statement of Activities,Interest expense is measured by the amounts accrued during the year.	(949)
Change in Net Position of Governmental Activities	$ 792,718

The accompanying notes are an integral part of these financial statements

GOVERNMENT-WIDE FINANCIAL STATEMENTS

North San Juan Fire Protection District

Statement of Net Position
June 30, 2025

ASSETS	
Current Assets:	
Cash	2,360,552
Prepaid	19,975
Accounts Receivable	228,521
Total Current Assets	2,609,048
Capital Assets:	
Land	38,223
Buildings & Improvements	465,171
Firefighting Equipment	1,264,980
Construction in Progess	-
Less: Accumulated Depreciation	(1,133,643)
Total Capital Assets	634,731
TOTAL ASSETS	3,243,779
TOTAL DEFERRED OUTFLOW	-
TOTAL ASSETS AND DEFERRED OUTFLOWS	3,243,779
LIABILITIES	
Current Liabilities:	
Accounts Payable	176,720
Accrued Expenses	2,064
Accrued Interest	5,240
Current Portion	52,897
Total Current Liabilities	236,921
Long-term Liabilities:	
Capital Lease	54,424
Total Long-term Liabilities	54,424
TOTAL LIABILITIES	291,345
TOTAL DEFERRED INFLOWS	-
TOTAL LIABILITIES AND DEFERRED INFLOWS	291,345
NET POSITION	
Net Investment in Capital Assets	522,170
Restricted for Capital Improvements	15,658
Unrestricted	2,414,606
TOTAL NET POSITION	$ 2,952,434

The accompanying notes are an integral part of these financial statements.

North San Juan Fire Protection District
Statement of Activities
For the Year-Ended
June 30, 2025

	Expenses	Operating Revenues: Charges for Services	Excess of Revenues/(Expenses)
Governmental Activities			
Public Protection	$ 1,641,081	$ 1,965,521	$ 324,440
Interest on Long-Term Debt	5,874	-	(5,874)
Depreciation (Unallocated)	70,478	-	(70,478)
Total Governmental Activites			$ 248,088
General Revenues:			
Tax Revenue			168,692
Special Assesment & Tax			161,947
State Taxes			36,676
Grant Revenue			105,332
Interest & Investment Earnings			62,695
Miscellaneous			9,288
Total General Revenues			544,630
NET CHANGE IN NET POSITION			792,718
NET POSITION, BEGINNING OF YEAR			2,159,716
NET POSITION, END OF YEAR			$ 2,952,434

The accompanying notes are an integral part of these financial statements.

North San Juan Fire Protection District

NOTES TO FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2025

Background: The District is an independent special district within the County of Nevada and was established under Health and Safety Code Section 14001-14314. The District provides fire protection, rescue, in the North San Juan area of Nevada County.

Note 1 - Significant Accounting Policies

Accounting Principles

The financial statements of the North San Juan Fire Protection District(District) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The most significant accounting policies of the District are described below.

Basis of Accounting and Measurement Focus

The accounts of the District are organized on the basis of funds, or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Financial Statement Presentation

Government-Wide Financial Statements

The District Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of Governmental and Business-Type Activities for the District accompanied by a total column.

These statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all of the District's assets and liabilities, including capital assets as well as infrastructure assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the District are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regard to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government

column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated.

The District's governmental-wide fund balance is classified in the following categories:

Net Investment in Capital Assets - Includes amount of the fund balance that is invested in capital assets net of any related debt.

Restricted - Includes amounts that can be spent only for the specific purposes stipulated by a formal action of the government's highest level of decision-making authority, external resource providers, constitutionally, or through enabling legislation.

Unrestricted - Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the Government-Wide financial statements. The District has presented all major funds that met those qualifications.

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheets. The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the District, are property tax, intergovernmental revenues and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Nonspendable - Includes amounts that are not in a spendable form or are required to be maintained intact.

Restricted - Includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally, or through enabling legislation.

Committed - Includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

Assigned - Includes amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates authority.

Unassigned - Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Use of Restricted/Unrestricted Net Position

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy is to apply restricted net position first.

Budgets and Budgetary Accounting

An annual budget is adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's Board of Directors must adopt a preliminary budget by June 30th and a final budget no later than September 30th. A public hearing must be conducted to receive comments prior to adoption. The District's Governing board satisfied these requirements.

This budget is reviewed by the District Board of Directors during the year to give consideration to unanticipated income and expenditures. The final revised budget is presented for the General Fund as required supplementary information in the financial statements.

Pooled Cash and Investments

The County sponsors an investment pool that is managed by the County Treasurer for the purpose of increasing interest earnings through investment activities. Cash and investments for most County activities are included in the investment pool. Interest earned on the investment pool is distributed to the participating funds monthly using a formula based on the average daily balance of each fund

The California Government Code requires California banks and savings and loan associations to secure the County's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such a collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the County's name.

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, investments were stated at cost, as the fair market value adjustment at the yearend was immaterial.

Accounts Receivable

On an accrual basis, revenues are recognized in the fiscal year in which the services are rendered. The District has not established an allowance for uncollectable receivables for Governmental or Grant Funds since prior experience has shown that uncollectable receivables are not significant.

Prepaid Expenditures

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when

purchased or during the benefiting period. The District has chosen to report the expenditures in the period benefited.

Capital Assets

Capital assets purchased or acquired with an original cost of $5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over and estimated useful life.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred outflow/inflows of resources, represents an acquisition/disposition of net position that applies to future period(s) and will not be recognized as an outflow/inflow of resources until that time.

Accounts Payable

On an accrual basis, expenditures are recognized in the fiscal year in which the services are received.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position

Property Taxes

Nevada County is responsible for the collection and allocation of property taxes. Under California law, property taxes are assessed and collected by Nevada County up to 1% of the full cash value of taxable property based on assessed values on March 1 of the preceding year, plus other increases approved by the voters and distributed in accordance with statutory formulas. They become a lien on the first day of the year they are levied. Secured property tax is levied on January 1 and due in two installments, on November 1 and February 1. Unsecured property tax is levied on July 1 and due on July 31.

The County uses the Alternative Method of Property Tax Apportionment. Under this method of property tax apportionment, the County purchases the delinquent secured taxes at June 30 of each fiscal year. These taxes are accrued as intergovernmental revenue only if they are received from the County within 60 days after year end in the governmental fund. They are accrued when earned regardless of the timing of the related cash flows in the government-wide statement.

Unavailable Revenue

The government considers revenues available if collected within 120 days after fiscal year-end. Accordingly, receivables not expected to be collected within 120 days are reported as deferred inflows of resources in the governmental fund financial statements rather than as current-period revenue.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2 – Cash

Summary of Cash

	June 30, 2025	June 30, 2024
County Cash	$ 2,360,552	$ 1,559,103
Deposits in Financial Institutions	500	500
Total	$ 2,361,052	$ 1,559,603

Investment Policy: California statutes authorize districts to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The District does not have an investment policy that addresses its interest rate risk, credit risk, and concentration of credit risk.

Investment in the County of Nevada's Investment Pool: The District maintains its cash in Nevada County's cash and investment pool which is managed by the Nevada County Treasurer. The District's cash balances invested in the Nevada County Treasurer's cash and investment pool are stated at amortized cost, which approximates fair value. Nevada County does not invest in any derivative financial products. The Nevada County Treasury Investment Oversight Committee (Committee) has oversight responsibility for Nevada County's cash and investment pool. The Committee consists of ten members as designated by State law. The value of pool shares in Nevada County that may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the District's position in the pool. Investments held in the County's investment pool are available on demand to the District and are stated at cost, which approximates fair value. This investment is not subject to categorization under GASB No. 3.

Interest Rate Risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. As of June 30, 2017, the weighted average maturity of the investments contained in the County's investment pool was approximately 614 days.

Credit Risk: Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating issued by a nationally recognized statistical rating organization. The County's investment pool does not have a rating provided by a nationally recognized statistical rating organization.

Custodial Risk: Custodial risk is the risk that the government will not be able to recover its deposits or the value of its investments that are in the possession of an outside party. Custodial credit risk does not apply

to a local government's indirect deposits or investment in securities through the use of government investment pools (such as the County's investment pool).

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. The District's deposits were covered by FDIC insurance at June 30, 2025.

Note 3 –Prepaid expenses

On June 30, 2025, the District has $19,975 in prepaid expenses.

Note 4 –Accounts Receivable

On June 30, 2025, the District has $228,521 in Accounts Receivable.

Note 5 – Long-Term Debt

The District entered in capital lease for the purchase of a new Rosenbauer pumper on September 30, 2019. Payment details below:

Loan Date	9/30/2019	
Loan Amount	$ 350,000.00	
Payment Amount	$ 56,056.78	
Interest	2.94%	Annualized

	Date	Amount	Interest	Principal	Balance
					$ 107,322.67
2	1/31/2026	$ 56,056.78	$ 3,159.44	$ 52,897.34	$ 54,425.33
3	1/31/2027	$ 56,056.78	$ 1,631.45	$ 54,425.33	$ -
Total		$ 112,113.56	$ 4,790.89	$ 107,322.67	

Accrued interest totaled $5,240

Note 6 – Risk Management

The District is a member of the Special District Risk Management Authority (SDRMA). The SDRMA is a risk-pooling self-insurance authority, created under the provisions of the California Government Code Sections 6500 et. seq. The purpose of the SDRMA is to provide a full risk management program for California local governments. The District pays an annual premium to SDRMA for workers compensation insurance, which is covered up to statutory limits.

The District pays an annual premium to an insurance company for general and auto liability, property, management liability, employee dishonesty, and excess liability insurance coverage. There have been no significant reductions in insurance coverage from coverage in the prior fiscal year. Also, there have not been any settlements in excess of the insurance coverage for the past three fiscal years.

Note 7 – Subsequent Events

The District's management has evaluated events and transactions subsequent to June 30, 2025 for potential recognition or disclosure in the financial statements. Subsequent events have been evaluated through , the date the financial statements became+ available to be issued. The entity has not evaluated subsequent events after .

Board of Directors
North San Juan Fire Protection District

North San Juan, CA 95960

INDEPENDENT REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of North San Juan Fire Protection District as of and for the year ended June 30, 2025, and have issued our report thereon dated . We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of North San Juan Fire Protection District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered North San Juan Fire Protection District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of North San Juan Fire Protection District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal controls such there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal controls over financial reporting was for the limited purpose described in the first paragraph of this section and was designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above.

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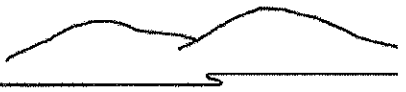

INDEPENDENT REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*
(continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether North San Juan Fire Protection District's general-purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards.*

This report is intended solely for the information and use of the audit committee, management, others within the organization, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

PnPCPA