NORTH SAN JUAN FIRE PROTECTION DISTRICT

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BOARD OF DIRECTORS
REGULAR MEETING
Tuesday, July 28, 2026
Final - Adopted August 25, 2026

PRESENT: Bruce Boyd, Vice-Chair; Rhea Williamson, Treasurer; Tim Tschantz;

ABSENT: Samantha Hinrichs, Chair; Pam Morey

STAFF PRESENT: Chief Mike Stewart; Heidi Ryan, Board Secretary

1. **CALL TO ORDER:** The meeting was called to order at 6:00 PM by Vice-Chair Bruce Boyd. Roll was taken. A quorum was established.
   The Pledge of Allegiance was recited.

2. **APPROVAL OF July 28, 2026, REGULAR BOARD MEETING AGENDA**
   Bruce Boyd would like to hear item 8.A before Old Business. Rhea Williamson asked to remove the Treasurers Report and 6.G. Bruce Boyd asked to remove 7.D and 6.F.

   Tim Tschantz moved to adopt the agenda for July 28th as amended, Rhea Williamson seconded, motion carried 3-0-0-2.

3. **PUBLIC COMMENT:**
   None.

4. **MINUTES:**
   A. **Draft Minutes of June 23, 2026**
      Rhea Williamson moved to adopt the June 23rd Draft Minutes as presented, Tim Tschantz seconded, motion carried 3-0-0-2.

5. **ANNOUNCEMENTS:**
   Tim Tschantz asked the District to consider using drones. Tim will do some additional research and report back to the Board.

   Rhea Williamson has made herself available to help back Lynn up during her absence.

6. **REPORTS**
   A. **Board Chair Report – Bruce Boyd**
      i. **Correspondence-**
      Correspondence from Boyd Johnson will be discussed at the August Finance Committee.

B. Chief's Report – Fire Chief Mike Stewart

i. **June 2026 Statistics:**

Chief Mike Stewart provided a summary of the June 2026 Statistics.

ii. **Current Department Activity:**

- E6168 is on a cover assignment behind Station 42. 6168 was damaged on the Chute Fire but the incident will pay for the repairs. They are currently assigned to the Dove Incident.
- WT6191 is on the Chute Fire.
- There was a fire on Grizzly Creek and one of our firefighters was shocked, stepping on an exposed electrical power cord that was running through blackberries. He was transported to Sierra Nevada Memorial Hospital and is expected to make a full recovery.
- Cameron Shay is working as a RADO on a fire in Washington.
- After a formal interview process, Micah Gross was promoted to Captain at Station 3. He also took a full-time position at a fire department near Davis. Micah is confident he can continue to fulfill his Captain duties with NSJ Fire.
- Chief Stewart is researching cooling system options for Station 1.
- Chief Browning is recovering from his knee surgery.

C. Firefighters Association Report – Sambhava Burke

No Report.

D. NCFA Report – Bruce Boyd

Bruce Boyd shared that there were three attendees at the meeting. The group approved their budget and continued the discussion about having the Nevada County Fire Authority absorbed into Nevada County OES.

E. Auxiliary Report – Pam Morey

Removed from Agenda

F. Public Education/Outreach Committee – Rhea Williamson

Removed from Agenda.

7. OLD BUSINESS

A. Hydrant Committee Update – Chief Mike Stewart

Sue Hoek relayed to Chief Stewart that the County is still hoping to break ground on the project in 2027.

B. Capital Improvement- Bruce Boyd

The Station 3 Engine Bay Addition project has gone out to bid. The mandatory walkthrough for the project will be on July 29th. Bids for the project are due August 18th. Engineers' bid for the project is $180,000, which is probably low.

i. **Apparatus Committee Update**

Chief Mike Stewart presented a PowerPoint presentation on the vehicle the Apparatus Committee selected to replace 6132. This vehicle will serve as a quick attack vehicle that all firefighters with a class C license can drive. This vehicle will cost $402,000. Mike will present this vehicle to the Finance Committee for their review.

C. **Newsletter – Heidi Ryan**
Heidi Ryan shared that the newsletters have been completed and mailed.

D. **Water Storage Committee – Rhea Williamson**
The next site for water storage will be at the corner of Prospect and Sages. Rhea Williamson will be the lead coordinator for this project and will reach out to the key players.

8. **NEW BUSINESS**

A. **FY 2025-26 Audit Engagement Letter**
Heidi Ryan shared that this letter is needed for NSJ Fire to contract with Zach Pehling for our FY 2025-26 Audit.

Rhea Williamson moved to approve the FY 2025-26 Audit Engagement Letter and designating Bruce Boyd to sign it, Tim Tschantz seconded, motion carried 3-0-0-2.

B. **California Special Districts Association – Dane Wadle**
This item was heard after item 6.E.

Dane Wadle is our California Special Districts Association (CSDA) Liaison. Dane provided a thorough synopsis of what CSDA does and how they can assist NSJFPD.

C. **Direction to Personnel Committee on Fire Chief Job Search – Heid Ryan**
The Board is responsible for hiring the Fire Chief. Bruce Boyd suggested we establish a committee to search for a new Fire Chief. The committee will consist of Bruce Boyd, Rhea Williamson, Mike Stewart, and Heidi Ryan.

D. **Direction to Fire Chief on Disposal of Excess Items – Chief Mike Stewart**
Chief Mike Stewart shared that we have a lot of equipment that is outdated and holds no monetary value. Chief Stewart would like the Board's blessing to get rid of said equipment. Bruce Boyd asked Chief Stewart to develop a list of items he would like to dispose of so the Board can take further action.

A discussion ensued on the various route's equipment could be donated to fire departments in Mexico. More research needs to be done on the subject.

E. **Wildland PPE Purchase – Chief Mike Stewart**
Chief Stewart shared that this purchase is needed to replace damaged equipment and outfit new firefighters.

Rhea Williamson asked about the recent surge in new firefighter recruits and subsequent cost to bring them onboard (PPE, etc). Because our response numbers (number of responders per call) have been much higher, Rhea asked if there was a need to continue growing our roster. Ultimately, there was a consensus that there is great value in having a large cache of PPE.

Tim Tschantz moved to approve the purchase of Wildland PPE, Bruce Boyd seconded, motion carried 3-0-0-2.

F. **Resolution 2026-10 Applying a COLA to Measure Q – Rhea Williamson**
This Measure Q Special Tax allows for an inflationary adjustment equal to the San Francisco-Oakland-San Jose Consumer Price Index (CPI) or 3%, whichever is lower. The current CPI for San Francisco-Oakland-San Jose is 3.03%. Resolution 2026-10 moves to apply a 3% COLA to the current Measure Q rate.

The Board opened the public hearing at 7:50. There was one member of the public present who said he was in favor of applying a COLA to Measure Q. The public hearing was closed at 7:50.

Rhea Williamson moved to adopt Resolution 2026-10, Tim Tschantz seconded, motion carried by the following roll call vote:

Rhea Williamson	Aye
Tim Tschantz	Aye
Bruce Boyd	Aye
Pam Morey	Absent
Samantha Hinrichs	Absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

G. **Resolution 2026-11 Collection of Special Tax (Measure Q) – Rhea Williamson**
Resolution 2026-11 is an annual requirement to authorize Nevada County Auditor Controller to collect Special Tax (Measure Q) on behalf of NSJFPD. This resolution reflects the 3% COLA increase because of the passage of Resolution 2026-10.

Rhea Williamson moved to adopt Resolution 2026-11, Tim Tschantz seconded, motion carried by the following roll call vote:

Rhea Williamson	Aye
Tim Tschantz	Aye
Bruce Boyd	Aye
Pam Morey	Absent
Samantha Hinrichs	Absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

H. **Resolution 2026-12 Federal Excess Personal Property Cooperative Agreement – Chief Mike Stewart**
North San Juan Fire Protection District has been participating in the Federal Excess Personal Property program for some time, this allows us to receive surplus items from the Federal Government. We received a generator through this program. This is a requirement every five year to stay in the program.

Rhea Williamson moved to adopt Resolution 2026-12, Tim Tschantz seconded, motion carried by the following roll call vote:

Rhea Williamson	Aye
Tim Tschantz	Aye
Bruce Boyd	Aye
Pam Morey	Absent
Samantha Hinrichs	Absent

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

9. **NEXT MEETING:** Tuesday August 25, 2026, at 6:00 PM
10. 10. **ADJOURNMENT:** Meeting adjourned at 8:07 PM

Heidi Ryan
Heidi Ryan, Board Secretary